



CITY OF SEASIDE
PARKS AND RECREATION
COMMISSION

AGENDA

SPECIAL MEETING
OLDEMEYER CENTER
986 Hilby Avenue
Monday, October 30, 2017
5:30 PM

PLEASE TURN OFF YOUR CELL PHONES UPON ENTERING THE MEETING

1. **CALL TO ORDER**
2. **ROLL CALL - ESTABLISHMENT OF QUORUM**

PARKS AND RECREATION

Ernest Suber	Chair
Bobby Maxwell	Vice Chair
James White	Commissioner
Alicia Louisa Gaines-Lynch	Commissioner
Rich Cadigan	Commissioner
Bob Constant	Commissioner

3. **PUBLIC COMMENT**
Members of the public wishing to address the City Council on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three minutes. Public Comments on specific agenda items are heard under that item. For the public record, please state your name.
4. **APPROVAL OF MINUTES**
 - A. **October 16, 2017 Minutes**
5. **BUSINESS ITEMS**
 - A. **REVIEW AND DISCUSS COMMUNITY INPUT AND FUNDING REQUESTS FOR THE \$150,000 BUDGET ALLOCATION FOR FISCAL YEAR 2017-18 FOR PARKS AND RECREATION PROJECTS**

6. **REPORTS FROM RECREATION STAFF**
7. **REPORTS FROM PARKS STAFF**
8. **REPORTS FROM COMMISSIONERS**
9. **ADJOURNMENT**

**Next Regularly Scheduled Meeting:
November 20, 2017
Oldemeyer Center
Time: 5:30 p.m.**

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, they are asked to contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. The City Council chamber is equipped with a portable microphone and assisted listening devices are available at all meetings.

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.



MINUTES

CITY OF SEASIDE PARKS & RECREATION COMMISSION

REGULAR MEETING
Oldemeyer Center
986 Hilby Avenue
Monday, October 16, 2017
5:30 p.m.

1. CALL TO ORDER:

The meeting was called to order at: 5:35 p.m.

2. ROLL CALL – ESTABLISHMENT OF QUORUM:

PARKS & RECREATION COMMISSION:

Ernest Suber	Chair	<u> X </u>
Bobby Maxwell	Vice Chair	<u> X </u>
James White	Commissioner	<u> X </u>
Alicia Louisa Gaines-Lynch	Commissioner	<u> X </u>
Rich Cadigan	Commissioner	<u> </u> (Excused Absence)
Bob Constant	Commissioner	<u> X </u>

STAFF:

Dan Meewis X Terry Navarro X Rick Riedl X

3. VISITORS & GUESTS:

- * Dave Pacheco – City Councilman
- * Derek McKee – Verde Design
- * Lanny Otis – Commissioner of NIP
- * Shari Hastey – Executive Director - CPY
- * Ben Bruce – Program Director – CPY
- * Charlotte Olmo
- * Julio Olmo
- * Brigitte Scott
- * Lillian Maze
- * Nathan Maze

4. PUBLIC COMMENTS:

- * Charlotte Olmo reported about the progress that was being done at Mescal Neil Park. She stated that she received a donation of over 40 plants from Cypress Garden Nursery. On Wednesday, October 11, 2017 they had a plant party and 10 volunteers planted all the plants in the park. The City delivered clean soil for the plants. The next day the City delivered water. Charlotte Olmo, Julio Olmo and Brigitte Scott watered all the plants. A day of the week for additional water to be delivered was discussed. Charlotte stated that Wednesday or Thursday mornings are ideal.

* Commissioner Lanny Otis from Neighborhood Improvement Program (NIP) reported on the Conceptual Site Improvement Plan for the City's entrance on the corner of Del Monte Blvd and Canyon Del Rey. He stated that the cost of the project is close to \$40,000.00 not \$30,000.00. He also stated that this City entrance is the most traveled and beautifying the entrance would give a wonderful first impression of Seaside. Commissioner Otis asked if the Parks & Recreation Commission will consider this project to be part of the \$150,000 that is allocated to improving parks.

5. APPROVAL OF August 21, 2017, September 18, 2017 & October 02, 2017 MINUTES: Alicia Gaines-Lynch/Bobby Maxwell M/S/P

6. BUSINESS ITEMS:

a. Consider and Acceptance Of Conceptual Plans For The Cutino Park Improvements

* Staff presented the Cutino Park Improvements which included the proposed park elements; design process; conceptual plans A & B; field layouts of concept A & B; conceptual plans similarities and differences; building renovations; north side spectator area; entry signage; skate park perspectives; parking lot and the next steps.

* Staff also presented the Cutino Park Survey Results

7. DISCUSSION AFTER PRESENTATION:

* Lillian Maze and Nathan Maze reported their concern of the design of the Skate Park for safety reasons. The geometric design on Concept A has more square edges and will cause difficulty with the flow and visibility. The geometric design on Concept B has roundness edges which would be safer and wider for good flow and visibility. When ramps are designed, the angle of the ramp has to be wide enough, so that the skaters does not scrape on the way up or on the way down. Lillian and Nathan suggested that the park should have skateboard lock rack to reduce theft and should be by the bike racks. They also stated that the skateboard and bike racks should not be at the entrance of the park. Lillian suggested having cameras around the park.

* Commissioner Constant reported his concern about homeless adults hanging out at the park for safety reasons. He suggested that the bushes should be removed and trees should be put in. He also suggested more fencing around the park.

* Commissioner White reported his concerns about the keeping the storage facility in the park.

* Ben Bruce reported his concerns about the online survey because Concept A & B looked the same. Staff confirmed that was an error.

- * Commissioner Gaines-Lynch reported her concerns about a place for girls play - like jump roping, hop scotch, etc.

8. RECOMMENDATION TO THE CITY COUNCIL:

- * The commissioners conducted a vote on which Concept they wanted to recommend to City Council. They voted on Concept B to be recommended. The results are as followed:

Commissioner Suber – Concept A
Commissioner Maxwell – Concept B
Commissioner White – Concept B
Commissioner Gaines-Lynch – Concept B
Commissioner Cadigan – Excused Absence
Commissioner Constant – Concept B

9. SPECIAL MEETING:

- * Staff suggested to the commissioners to have a special meeting regarding the \$150,000 for the parks for the fiscal year 2017-18.
- * The commissioners voted to have a Special Meeting on Monday, October 30, 2017.
Alicia Gaines-Lynch/Bobby Maxwell M/S/P

9. REPORTS FROM RECREATION STAFF:

- * Staff reported that the new software RecTrac 3.1 is up and running. Registration for Pal Basketball is open and going well. The Sport Programs Coordinator is gone and will need to hire a new one. Staff also reported that they are busy with all the park projects.

9. REPORTS FROM PARKS STAFF: None

10. REPORTS FROM COMMISSIONERS:

- * Commissioner Gaines-Lynch reported that she went to several parks and she noticed that there are several parks that needs improvements.
- * Commissioner Constant suggested that an agenda item should be added to one of the meetings about what can be done to all the parks that FOSPA does not sponsor.

11. ADJOURNMENT: The meeting was adjourned at: 6:45 p.m.

Next Special Scheduled Meeting

October 30, 2017
Time: 5:30 p.m.
Oldemeyer Center

Handouts from
the October 16, 2017
Meeting

Cutino Park Improvements
Presentation

&

Cutino Park
Survey Results

City of Seaside Cutino Park Improvements Recreation & Parks Commission Meeting October 16, 2017



Recommendation

- Receive Presentation
- Recommend a Preferred Alternative

Proposed Park Elements

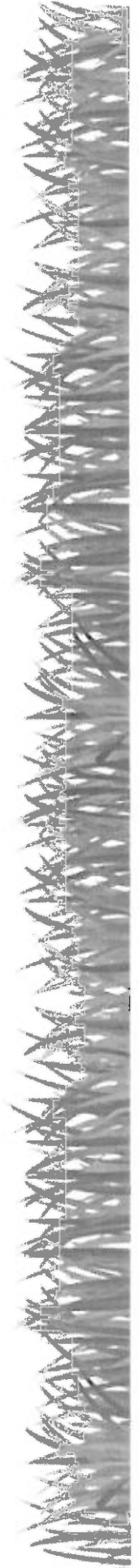
- Synthetic Turf Field – multi sports activities
- New Play Structures
- New Skate Park
- Upgraded Basketball and Handball area
- Upgraded Lighting
- Upgrades for Americans with Disabilities Act (ADA) and Security Enhancements
 - Restroom
 - Storage Facility
 - Snack Shack
 - Pathways

Design Process

- Community Outreach
 - Stakeholder Meetings – 9/6
 - Design Charrette – 9/18
 - Skate Park Meeting – 9/21
 - On-line Survey
- Conceptual Plans
 - Concept A
 - Concept B
- Preferred Alternative
- Draft Final Schematic



Conceptual Alternatives



Conceptual Alternative A

- Synthetic Turf Sports Fields:
 - Soccer – 75yd. x 110yd.
 - 2 Youth Soccer Fields – 50yd. x 75yd.
 - Youth Baseball and Adult Softball – outfield 270 ft
 - Practice baseball area that can also be used for 'T' Ball
 - Striping for football practice – ½ field
 - Lacrosse
- Parking lot with 14 stalls
- Playgrounds – youth and older children
- Reconditioned basketball and handball wall court
- Skate Park – 6,500 square feet
- ADA compliant restrooms, concessions and storage buildings
- ADA compliant walkway around the sports field
- Gazebo, picnic and bocce ball area close to the Boys & Girls Club parking lot

This detailed site plan for Lowell Park illustrates the layout of various recreational facilities. The plan is bounded by Lowell St to the north, San Pablo Ave to the east, and Kenneth St to the south. Key features include:

- Sports Fields:** A large 'FULL SYNTHETIC TURF FIELD' (121' x 75') and a 'FOOTBALL PRACTICE FIELD' (121' x 75') are centrally located. Other fields include 'FOOTBALL NETTING', 'BASEBALL NETTING', and a 'BASEBALL PRACTICE FIELD'.
- Playgrounds:** The plan shows a 'YOUTH PLAY' area, an 'OLDER CHILDREN PLAY' area, and a 'SKATE PARK'.
- Amenities and Structures:** Facilities include a 'BOYS AND GIRLS CLUB', a 'RELOCATED 12-00' PORTABLE (OFFICE)', a 'NATIVE GARDEN', a 'REST AREA', and a 'SHADE SPECTATOR AREA'.
- Parking and Access:** The plan indicates 'PARKING 14 STALLS', 'PREVIOUS PAVING', and 'ENTRY ELEMENTS'. It also shows 'PARK ENTRY STEPS AND RAMPS' and 'PARK ENTRY' points.
- Other Features:** The plan includes 'SHADE TREES', 'CURVED BACKSTOP', 'BULL PEN', 'CONCRETE PLAZA', 'BASKETBALL COURT', 'SHADE SPECTATOR AREA', and 'PARKING (TYP)'.

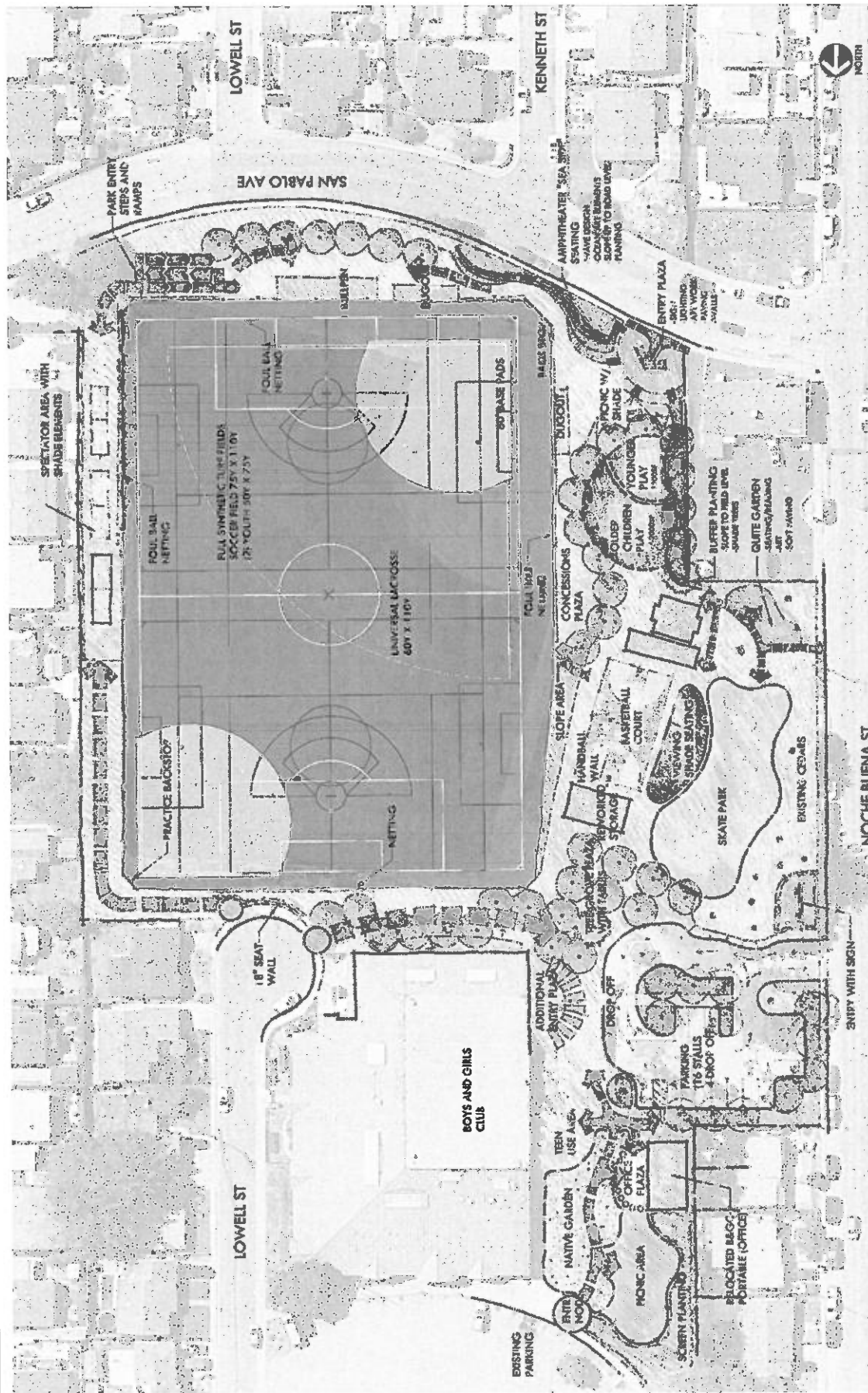
The plan is oriented with North at the top, as indicated by the 'NORTH' arrow in the top right corner.

10.16.17

Conceptual Alternative B

- Synthetic Turf Sports Fields:
 - Soccer – 75yd. x 110yd.
 - 2 Youth Soccer Fields – 50yd. x 75yd.
 - Youth baseball – outfield 200 ft
 - Practice baseball area that can also be used for 'T' Ball
 - Lacrosse
- Parking lot with 16 stalls
- Playgrounds – Youth and older children's near the field
- Reconditioned basketball and handball wall court
- Skate Park – 6,500 square feet
- ADA compliant restrooms, concessions and storage buildings
- ADA compliant walkway around the sports field
- Native garden and picnic area close to the Boys & Girls Club parking lot

Conceptual Alternative B



Curino Park Improvements – City of Seaside

10.16.17

Conceptual Plans Similarities

- Synthetic Turf Sports Fields
- Skate Park
- Parking Lot
- Youth and older children's playgrounds
- Reconditioned basketball and handball wall court

Conceptual Plans Differences

Concept A

- Adult baseball field (270')
- Football striping (half field)
- Playground near Boys & Girls Club
- Gazebo, picnic and bocce ball area close to B&G Club parking lot
- Parking lot with 14 stalls

Concept B

- Youth baseball field (200')
- Playground near sports field
- Native garden and picnic area close to B&G Club parking lot
- Parking lot with 16 stalls

Next Steps

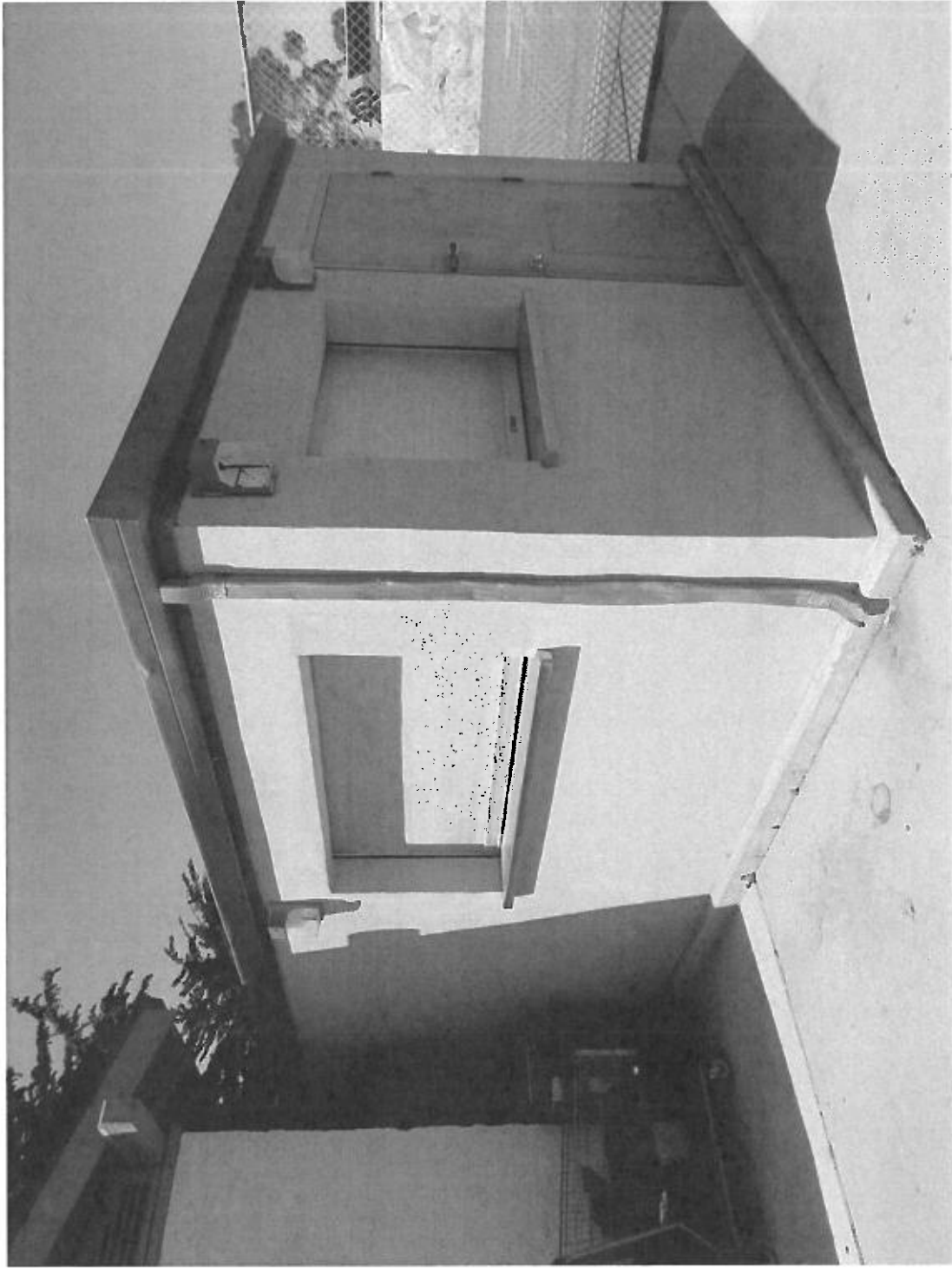
- October 26 – Joint BAR/PC/City Council Meeting
- Develop Final Schematic Plan
- Prepare 30% Design Documents
- December 6 – Present to BAR
- December 21 – Present to City Council
- February 2018 – Final PS&E for ADA Only

Questions

Building Renovations - Restrooms



Building Renovations – Snack Shack



Curino Park Improvements – City of Seaside

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Building Renovations – Storage facility



Cumino Park Improvements – City of Seaside

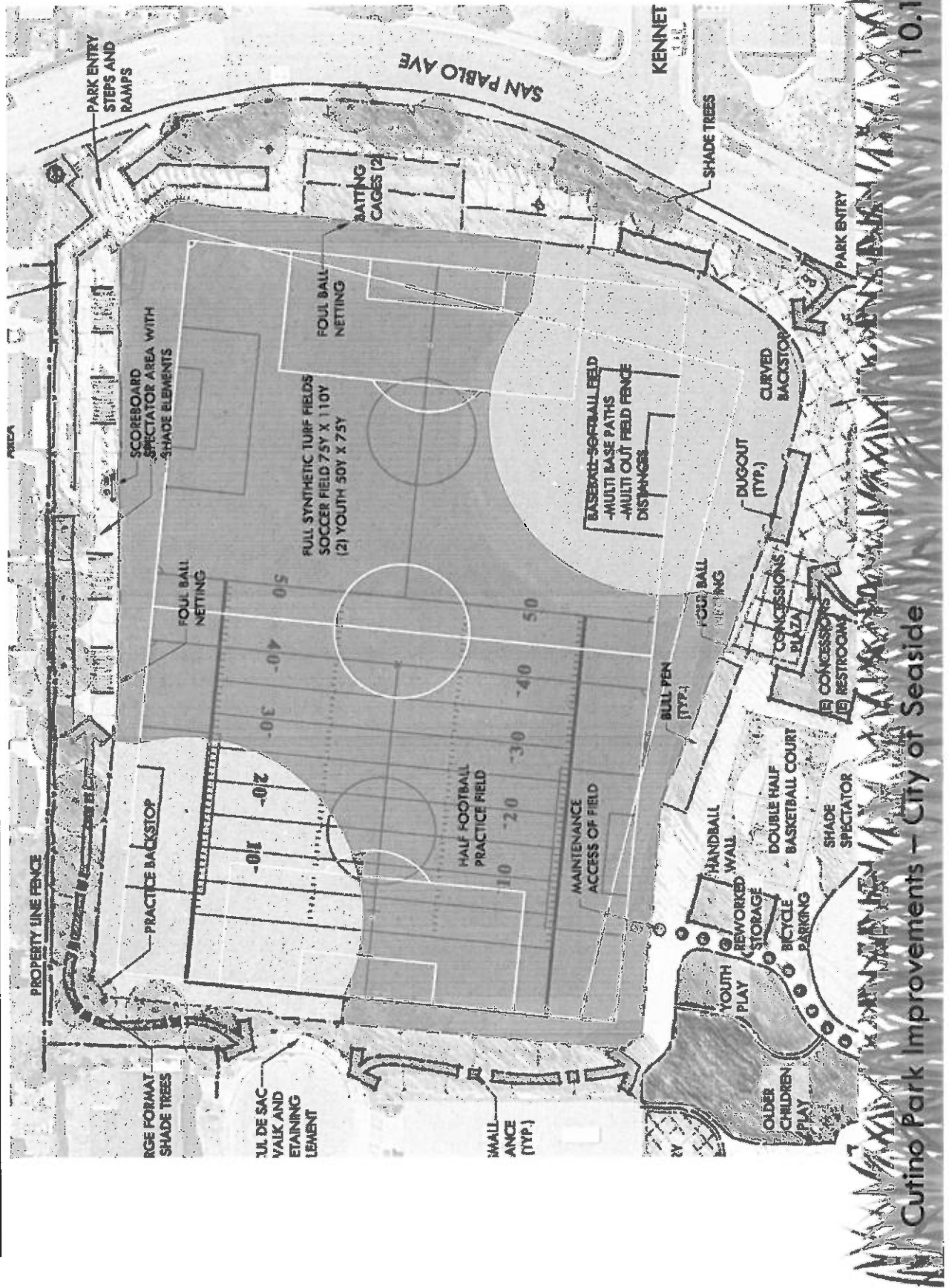
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Building Renovations

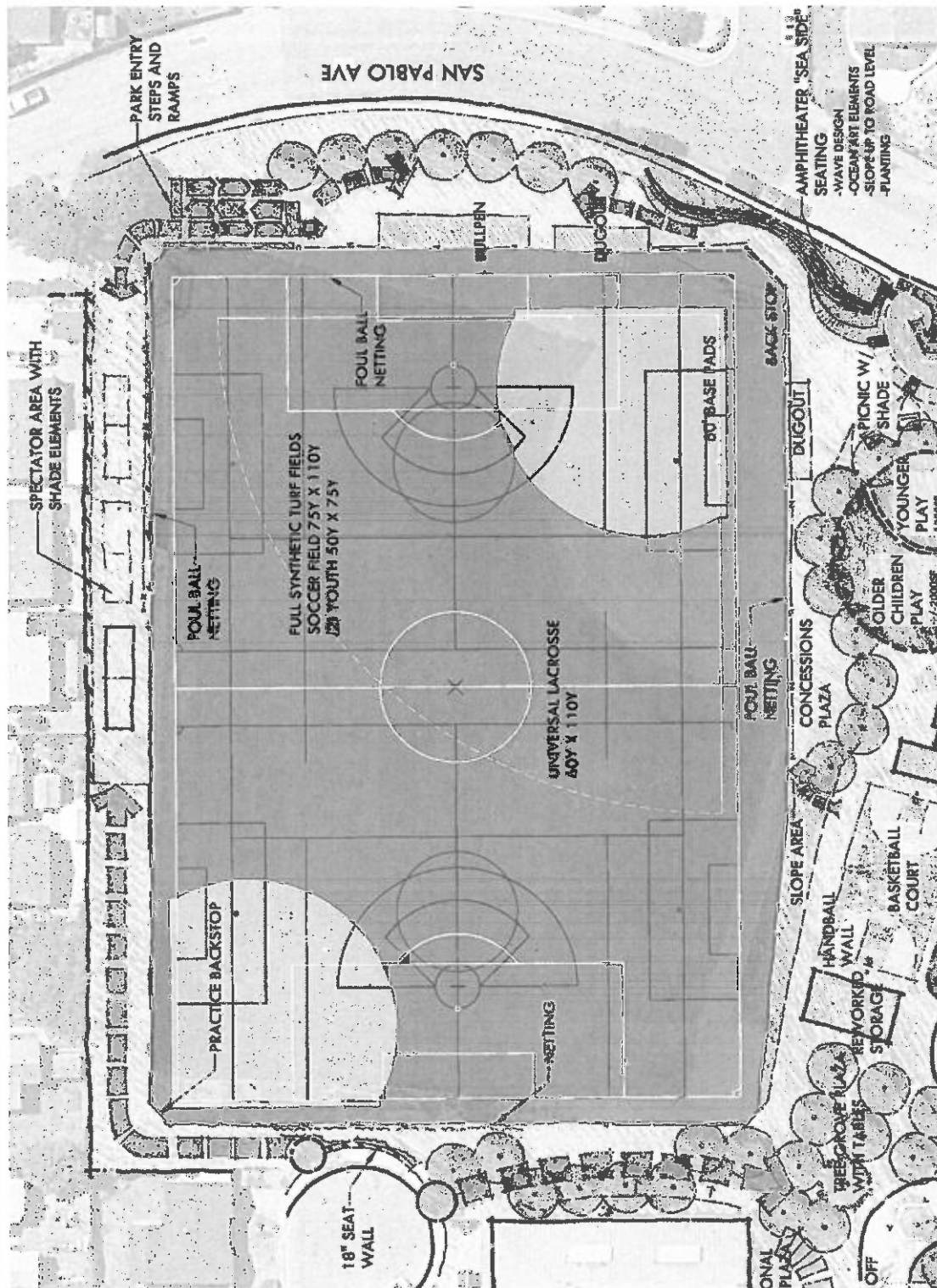
- Automated locks
- Skylights
- Storage Building
 - Lighting and electrical upgrade
 - Setup rooms and finishes
 - Doors
- Painting scheme to unify



Field Layouts – Concept A



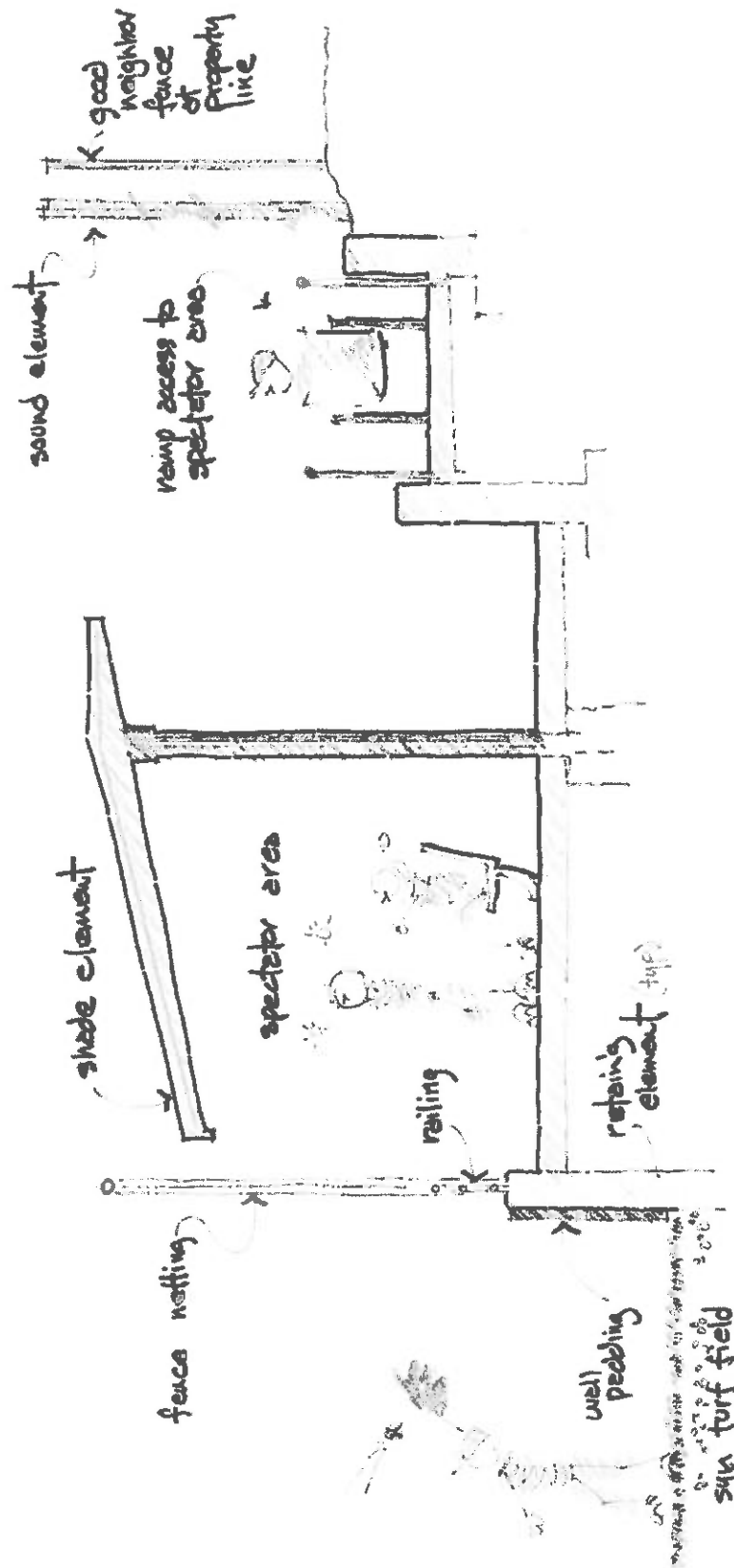
Field Layouts – Concept B



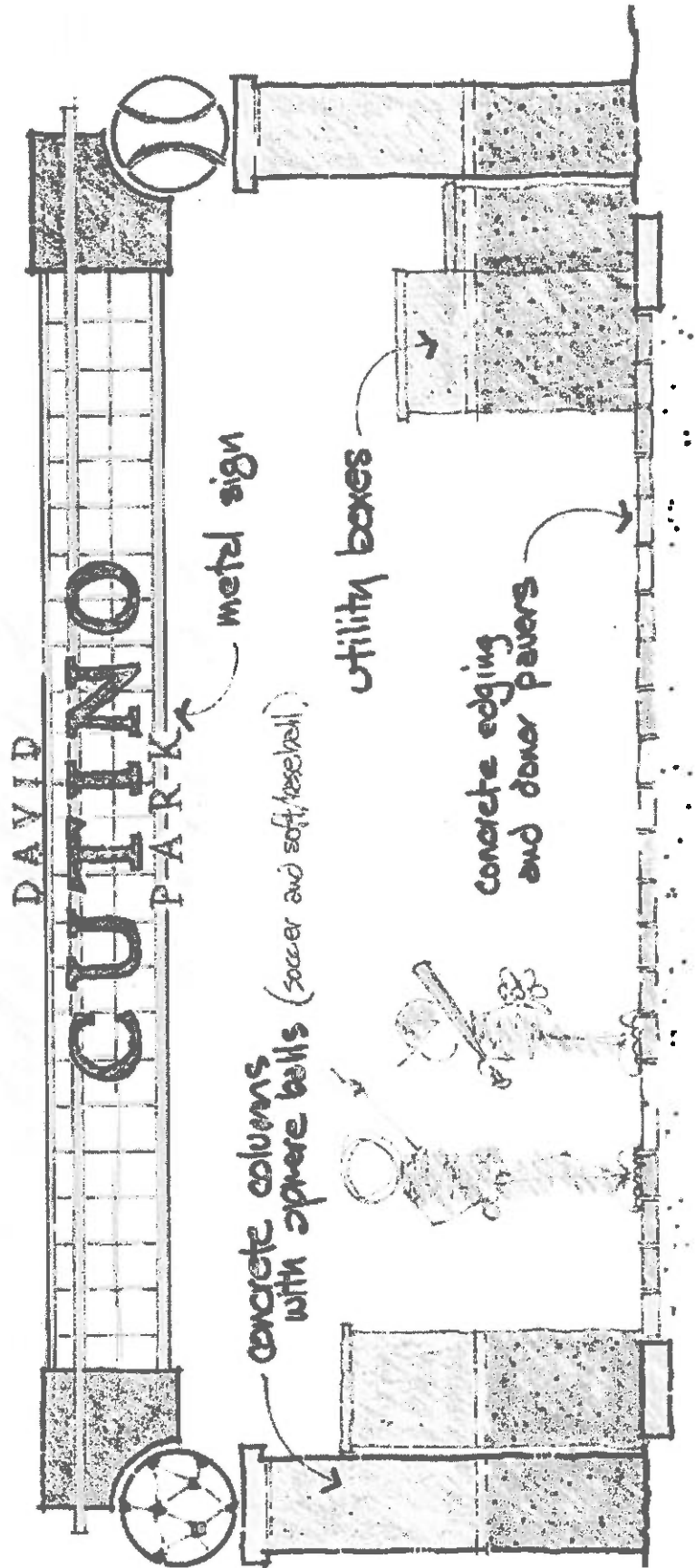
Cutino Park Improvements – City of Seaside

10.16.17

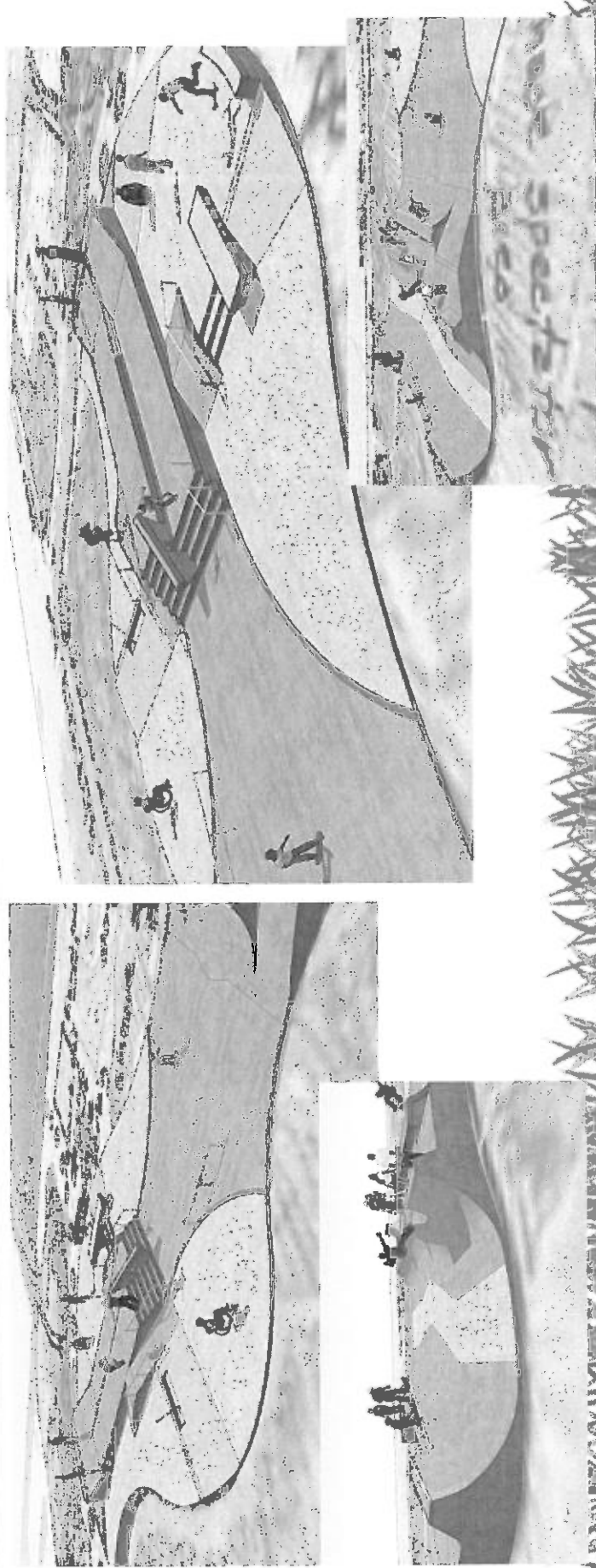
North Side Spectator Area



Entry Signage



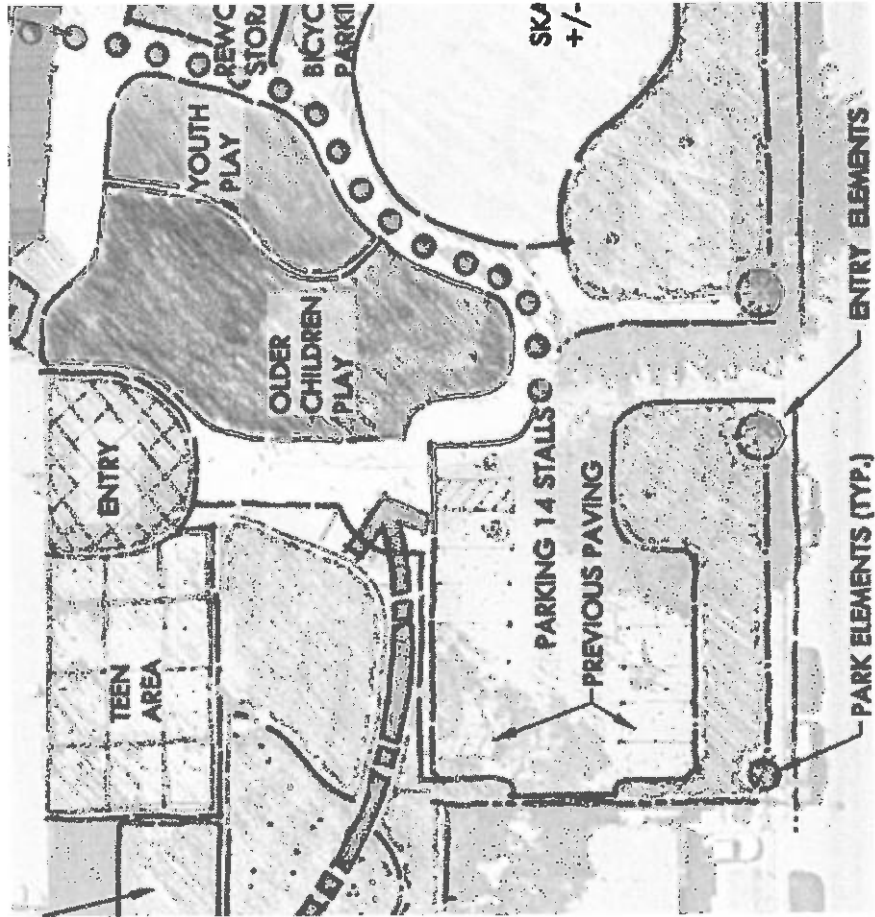
An aerial photograph showing a large, curved concrete structure, likely a dam or a bridge pier, extending into a body of water. On the left side, a road runs parallel to the structure, with a small building and some vegetation visible. The water surface is calm, and the sky is clear.



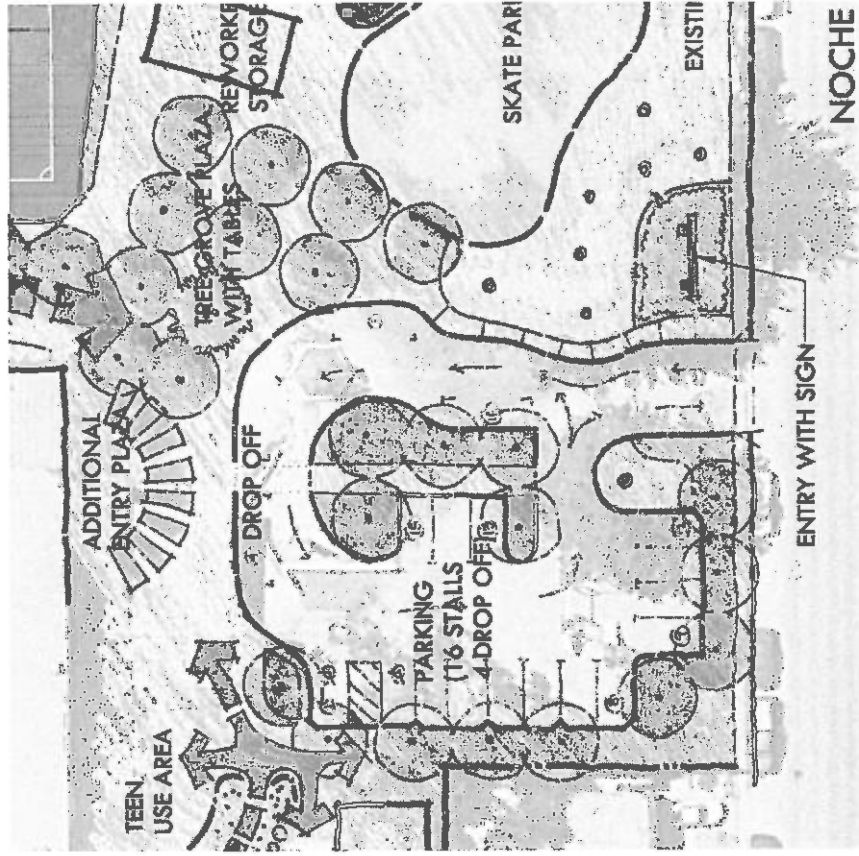
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Parking Lot

Concept A



Concept B





Cutino Park Survey Results

Parks and Recreation Commission Meeting

October 16, 2017

About the Survey

- Open from September 28 to October 15
- Total Responses: 205
- Outreach: City Website, Social Media (Twitter & Facebook) Media Release, Email Blasts to 600+People, City Birthday Event, Two Park and Recreation Commission Meetings, City Council Meeting



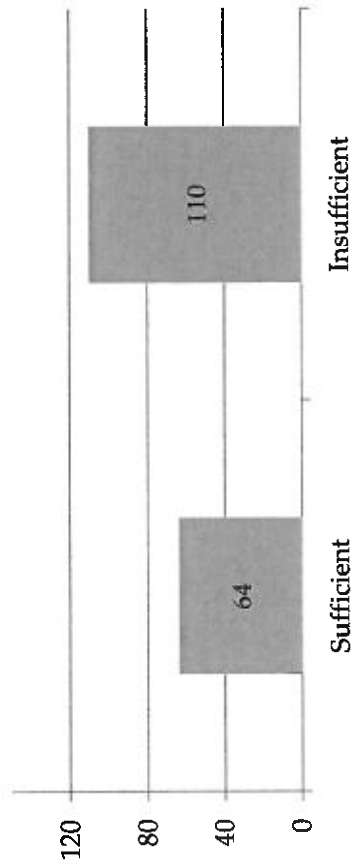
Survey Respondents

- 78% Seaside Residents
- Most live within 1.5 miles of Cutino
- Most travel to Cutino by car
- In the last 12 months, 68% have rarely or never visited Cutino

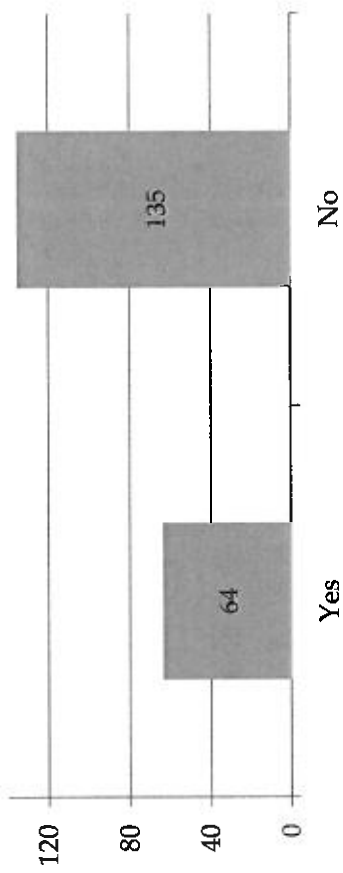


Cutino Parking

How would you rate Cutino's parking situation?

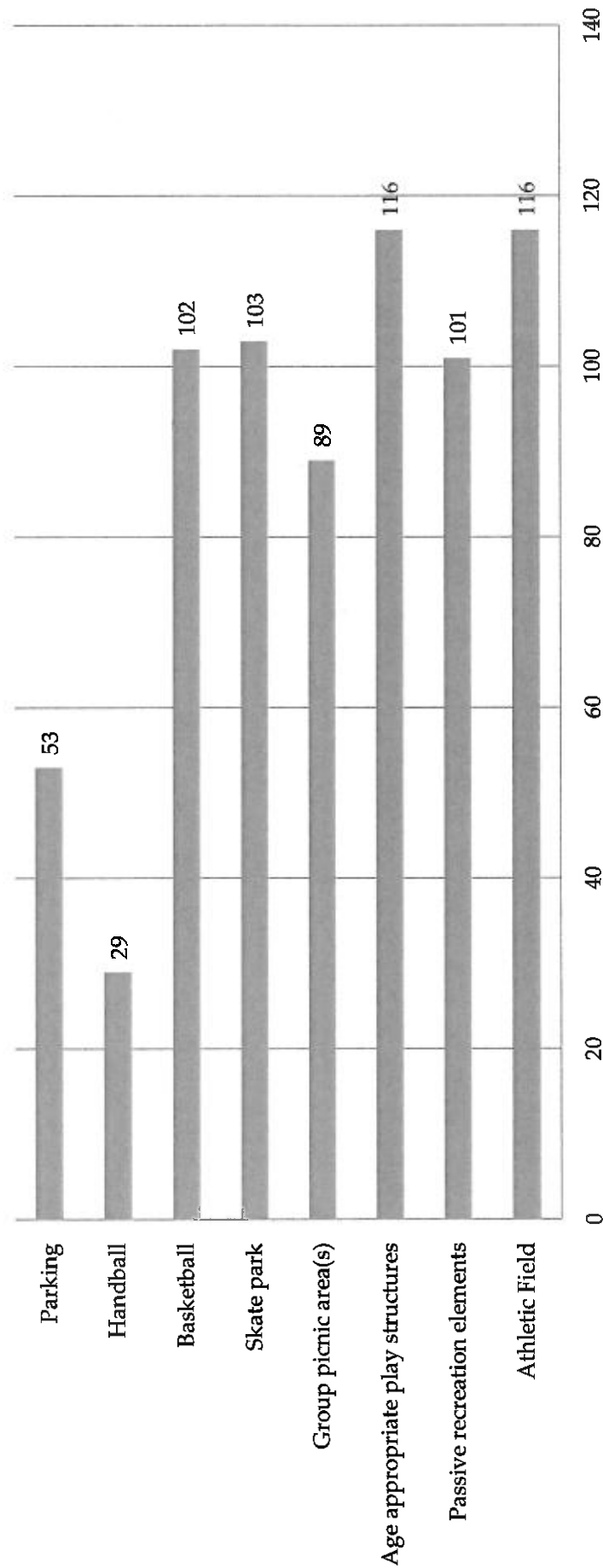


Should recreation space be reduced to add a parking lot?



Which five facilities are most needed at Cutino Park?

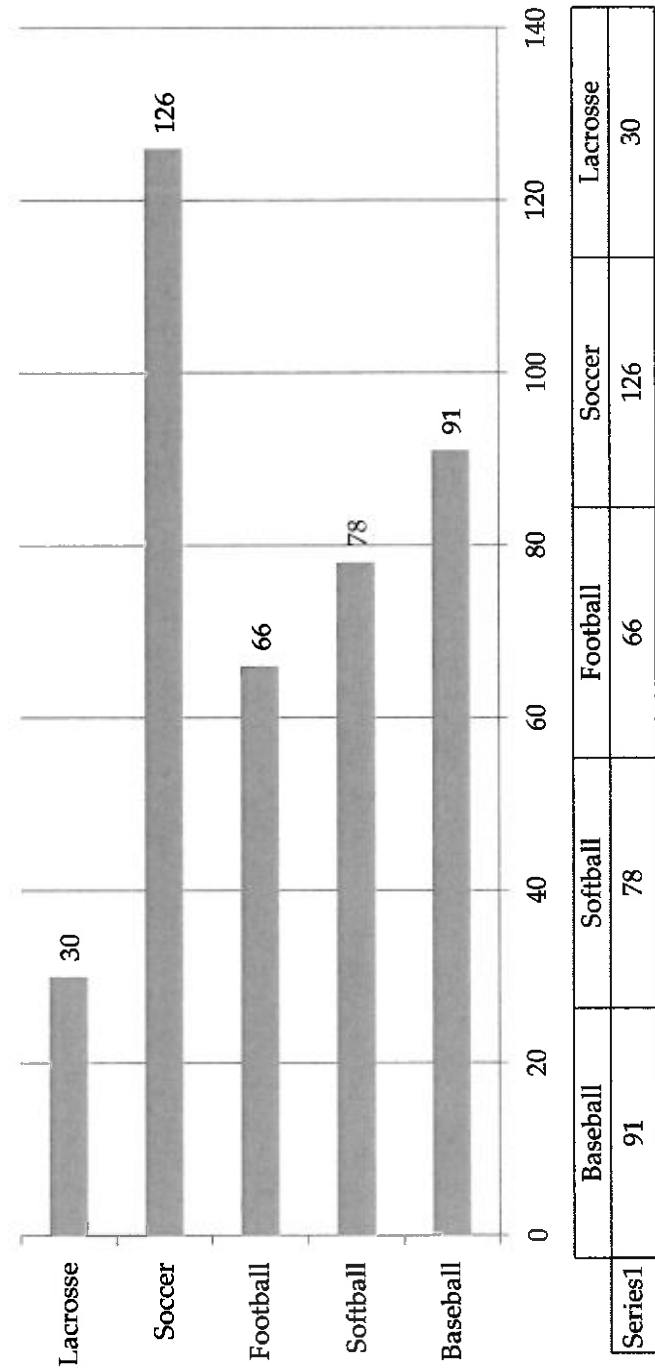
Which five (5) facilities are most needed at Cutino Park?



Series1	Athletic Field	Passive recreation elements	Age appropriate play structures	Group picnic area(s)	Skate park	Basketball	Handball	Parking
	116	101	116	89	103	102	29	53

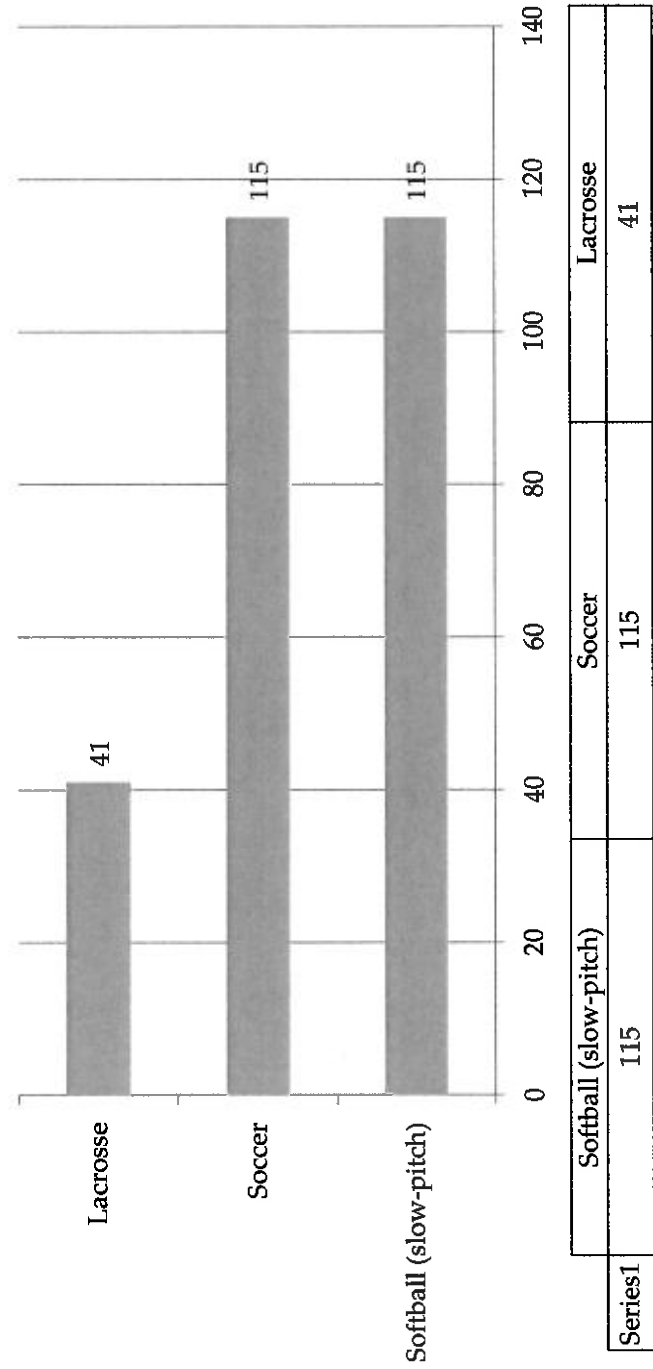
What Youth-use Activities should the athletic field be set up for?

What youth-use activities should the athletic field be set up for?



What Adult-use Activities should the athletic field be set up for?

What adult-use activities should the athletic field be set up for?



Questions?

*Disclaimer: The population size varied per question, as some were forced responses, and some accepted multiple responses for one question

CUTINO PARK COMMUNITY SURVEY

	Online Spanish	Online English	Paper	Total
Total Participants	6	156	43	205

Q1. Please enter your zip code:

ZIPCODES	Online Spanish	Online English	Paper	Total
Seaside - 93955	4	138	26	168
Marina - 93933	0	3	2	5
93934	0	1	1	2
Monterey - 93940	0	5	2	7
Pacific Grove - 39350	0	4	1	5
Salinas - 93901, 93906, 93907	0	1	2	3
93956	0	3	0	3
10302	0	1	0	1
Santa Cruz - 95062	0	0	1	1
Carmel - 93921, 93924	0	0	2	2
Watsonville - 95076	0	0	1	1
San Lucas - 93954	1	0	0	1
Soledad - 93960	1	0	0	1

Q2. Our family includes the following ages: (Please select all that apply)

Answer Choices	Online Spanish	Online English	Paper	Total
Under 2 years old	2	23	5	30
2-5 years old	2	40	3	45
6-12 years old	4	46	16	66
13-18 years old	1	25	17	43
19-35 years old	4	58	11	73
35+ years old	5	96	16	117

Q3. How far does your family live from Cutino Park?

Answer Choices	Online Spanish	Online English	Paper	Total
0 to .5 miles	1	45	8	54
.5 to 1.5 miles	4	69	15	88
3 to 5 miles	0	21	9	30
Greater than 5 miles	1	21	7	29

Q4. How often has your family visited Cutino Park in the past 12 months?

Answer Choices	Online Spanish	Online English	Paper	Total
Often	0	21	6	27
Sometimes	1	23	13	37
Rarely	4	42	12	58
Never	1	70	7	78

Q5. Does your family participate in summer camps at Cutino Park?

Answer Choices	Online Spanish	Online English	Paper	Total
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Yes	0	12	3	15
No, not at Cutino Park	4	46	20	70
No, no summer camps at all	1	97	16	114
Q6. How does your family travel to Cutino Park?				
Answer Choices	Online Spanish	Online English	Paper	Total
Walk	1	61	12	74
Bike	0	26	6	32
Bus	0	6	2	8
Car	5	83	25	113
Q7. How would you rate Cutino's parking situation?				
Answer Choices	Online Spanish	Online English	Paper	Total
Sufficient	0	51	13	64
Insufficient	6	85	19	110
Q8. Should recreation space be reduced to add a parking lot?				
Answer Choices	Online Spanish	Online English	Paper	Total
Yes	5	48	11	64
No	1	108	26	135
Q9. What alternative travel option(s) would make it easier to get to Cutino Park?				
Answer Choices	Online Spanish	Online English	Paper	Total
Bicycle parking	5	108	18	131
Local bus service	1	51	14	66
Other (please specify):				
Q10. In general, why does your family visit Cutino Park?				
Answer Choices	Online Spanish	Online English	Paper	Total
To enjoy the outdoors	4	58	20	82
Use a specific facility at the park	0	17	6	23
Boys & Girls Club	0	23	7	30
Play sports / exercise	1	52	21	74
Meet my friends	1	15	7	23
Family activities and outings	3	29	7	39
On my way to other areas	1	17	0	18
Q11. Which five (5) facilities are most needed at Cutino Park?				
Answer Choices	Online Spanish	Online English	Paper	Total
Athletic Field	0	90	26	116
Passive recreation elements	1	83	17	101

Age appropriate play structures	6	
Group picnic area(s)	1	
Skate park	6	
Basketball	3	
Handball	4	
Parking	2	
Other (please specify):		
Q12. Which concept design do you prefer?		
Answer Choices	Online Spanish	Online English
Conceptual Plan A	0	
Conceptual Plan B	4	
Comments:		
Q13. What youth-use activities should the athletic field be used for?		
Answer Choices	Online Spanish	Online English
Baseball	0	
Softball	0	
Football	0	
Soccer	4	
Lacrosse	4	
Other (please specify):		
Q14. What adult-use activities should the athletic field be used for?		
Answer Choices	Online Spanish	Online English
Softball (slow-pitch)	0	9
Soccer	2	9
Lacrosse	4	3
Other (please specify):		
Q15. Which three (3) activities would you like to see offered?		
Answer Choices	Online Spanish	Online English
Youth organized sports	0	78
Adult softball	0	36
Classes for adults	3	23
After-school activities	0	48
Young children's activities	0	37
Day camps and trips	0	19
Youth sport camps	0	39
Senior activities	0	24
Outdoor education/interpretive program	4	25

Tai Chi	0	25	4	29	
Other (please specify):					