



SEASIDE COUNTY SANITATION DISTRICT

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REGULAR MEETING AGENDA

Board of Directors

Tuesday, December 12, 2017 9:30 AM,

City of Seaside Conference Room

440 Harcourt Ave, Seaside, CA 93955

1. CALL TO ORDER

Ralph Rubio

Jerry Blackwelder

Pat Lintell

Chair

First Vice Chair

Second Vice Chair

2. ROLL CALL

3. ORAL COMMUNICATIONS COMMENTS

Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized by law. To be able to properly identify those making comments in the meeting minutes, it would be helpful if speakers state their names. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time the Board considers that matter. Each person's presentation is limited to a maximum of three (3) minutes.

4. CONSENT AGENDA

A. APPROVAL OF MINUTES FROM THE NOVEMBER 14, 2017 REGULAR MEETING.

PURPOSE: To review and approve the minutes from the November 14, 2017 Regular Meeting.

RECOMMENDATION: That the minutes be reviewed and approved.

**B. RECEIVE SEASIDE COUNTY SANITATION DISTRICT
OPERATIONS REPORT FOR NOVEMBER 2017.**

PURPOSE: Receive monthly report for sewer maintenance and stoppages for November 2017.

RECOMMENDATION: Accept reports. This item is presented for information only.

**C. APPROVAL OF OCTOBER AND NOVEMBER 2017
EXPENDITURE REPORT FOR SEASIDE COUNTY
SANITATION DISTRICT**

PURPOSE: Approval of expenditures for October and November 2017 for the Seaside County Sanitation District in the amount of \$86,064.64.

RECOMMENDATION: Approve expenditures for October and November 2017. Total expenditures were \$86,064.64.

5. NEW BUSINESS

A. APPROVE A RESOLUTION AMENDING THE PROFESSIONAL SERVICES AGREEMENT WITH WALLACE GROUP FOR AN AMOUNT NOT TO EXCEED FOURTEEN THOUSAND SIX HUNDRED TWENTY-ONE DOLLARS (\$14,621) TO PROVIDE FINANCIAL SERVICES.

PURPOSE: The purpose of this item is for the District Board to consider amending a professional services agreement with Wallace Group (Wallace) for professional services in support of the possible application to the Monterey County Local Agency Formation Commission (LAFCO) for the expansion of the sphere of influence and service area annexation. The proposed amendment to the agreement would compensate Wallace for professional services provided on a time and materials basis not to exceed Fourteen Thousand Six Hundred Twenty-One Dollars (\$14,621).

RECOMMENDATION: It is recommended that the District Board adopt a resolution approving the amendment to the professional services agreement with Wallace to provide professional services in support of the possible application to the Monterey County Local Agency Formation Commission (LAFCO) for an amount not to exceed Fourteen Thousand Six Hundred Twenty- One Dollars.

**B. APPROVE A RESOLUTION FOR A CONTRACT
AMENDMENT #4 TO A PROFESSIONAL SERVICES
AGREEMENT WITH HARRIS & ASSOCIATES FOR AN
AMOUNT NOT TO EXCEED ONE HUNDRED AND SIXTY
SEVEN THOUSAND THREE HUNDRED AND SEVENTY
DOLLARS (\$167,370) FOR CAPITAL IMPROVEMENT
PROGRAM MANAGEMENT AND PROJECT DELIVERY
SERVICES FOR FISCAL YEAR 2017/2018.**

PURPOSE: The purpose of this item is for the Board to consider a contract amendment with Harris & Associates for an amount not to exceed One Hundred and Sixty Seven Thousand Three Hundred and Seventy Dollars (\$167,370) to provide program management and project delivery services for the 2017/2018 CIP projects and authorizing the District Manager to execute the contract amendment.

RECOMMENDATION: It is recommended that the Board adopt a resolution for a contract amendment with Harris & Associates for an amount not to exceed One Hundred and Sixty Seven Thousand Three Hundred and Seventy Dollars (\$167,370) to provide program management and project delivery services for the 2017/2018 CIP projects and authorizing the District Manager to execute the contract amendment.

C. APPROVE RESOLUTION FOR A CONTRACT AMENDMENT NO. 3 TO A PROFESSIONAL SERVICES AGREEMENT WITH HARRIS & ASSOCIATES FOR AN AMOUNT NOT TO EXCEED THIRTY ONE THOUSAND FOUR HUNDRED THIRTY DOLLARS (\$31,430) FOR EMERGENCY CONSTRUCTION SUPPORT, ENVIRONMENTAL PERMITTING, AND INSPECTION SERVICES FOR 942 ANGELUS WAY SEWER LINE UPGRADE.

PURPOSE: The purpose of this item is to approve the retention of Harris & Associates for emergency construction support, environmental permitting, and inspection services as a result of a sewer main break at 942 Angelus Way (a private residence) that required immediate construction services.

RECOMMENDATION: It is recommended that the Board adopt a resolution for a contract Amendment with Harris & Associates for an amount not to exceed Thirty One Thousand Four Hundred Thirty Dollars (\$31,430) to provide emergency construction support, environmental permitting, and inspection services and authorizing the District Manager to execute the Amendment.

D. ADOPT RESOLUTION APPROVING CONTRACT WITH MONTEREY PENINSULA ENGINEERING INC FOR AN AMOUNT NOT TO EXCEED SIXTY FIVE THOUSAND NINE HUNDRED TWENTY EIGHT DOLLARS (\$65,928) FOR EMERGENCY CONSTRUCTION OF THE 942 ANGELUS WAY SEWER MAIN UPGRADE.

PURPOSE: The purpose of this item is to approve the retention of Monterey Peninsula Engineering Inc. for the emergency construction of the sewer main at 942 Angelus Way.

RECOMMENDATION: It is recommended that the Board adopt a resolution approving the Contract with Monterey Peninsula Engineering for an amount not to exceed Sixty Five Thousand Nine Hundred Twenty Eight Dollars (\$65,928) to provide emergency construction services and authorizing the District Manager to execute the Contract.

6. STAFF REPORTS

Staff reports include items for which verbal reports/presentations will be provided. If a specific Seaside County Sanitation District presentation is planned, it will be listed and information included with the Agenda. Brief oral reports may be provided for items arising after the Agenda was prepared. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda item.

A. LETTER TO MARINA COAST WATER DISTRICT

7. BOARD MEMBERS COMMENTS

8. ADJOURNMENT

Next Regularly Scheduled Meeting:
January 9, 2018
Seaside City Hall
9:30 AM

In compliance with the Americans with Disabilities Act (ADA), the Seaside County Sanitation District (SCSD) does not discriminate against persons with disabilities. SCSD's meetings are held at an accessible facility. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the District Clerk at cityclerk@ci.seaside.ca.us 831-899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. Agenda related writings or documents provided to the SCSD Board of Directors are available for public inspection during the meeting or may be requested from the office of the District Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.

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