SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVE * SEASIDE, CA 93955
Telephone (831) 899-6825

BOARD MEMBERS

Ralph Rubio
Chair
City of Seaside
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6825

Pat Lintell
First Vice Chair
City of Del Rey Oaks
650 Canyon Del Rey
Del Rey Oaks, CA
93940
(831) 394-8511

David Pendergrass
Second Vice Chair
City of Sand City
1 Sylvan Park
Sand City, CA 93955
(831) 394-3054

DISTRICT STAFF

John Dunn
District Manager
440 Harcourt Avenue
Seaside, CA 93955
(831)899-6203

Diana Ingersoll
District Engineer
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6825

Cynthia Hasson
Legal Counsel
County Counsel
168 West Alisal Street
Third Floor
Salinas, CA 93901
(831) 755-5313

Lesley Milton
District Clerk
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6707

AGENDA

Board of Directors
Tuesday, April 14, 20159:30 AM,
Conference Room

1. CALL TO ORDER

Ralph Rubio	Chair
David Pendergrass	First Vice Chair
Pat Lintell	Second Vice Chair

2. ROLL CALL

3. ORAL COMMUNICATIONS COMMENTS

Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized by law. To be able to properly identify those making comments in the meeting minutes, it would be helpful if speakers state their names. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time the Board considers that matter. Each person's presentation is limited to a maximum of three (3) minutes.

4. CONSENT AGENDA

A. APPROVE MINUTES FROM MARCH 10, 2015 REGULAR MEETING

PURPOSE: To review and approve the Minutes from March 10, 2015.

RECOMMENDATION: To review and approve.

B. APPROVAL OF EXPENDITURES FOR THE MONTH OF MARCH 31 2015.

PURPOSE: Approval of expenditures for the month of March 31, 2015 - $110,727.71

RECOMMENDATION: Approve expenditures for the month of March 31, 2015. Total expenditures = $ 110,727.71

C. SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR THE MONTH OF MARCH 2015

PURPOSE: Receive monthly report for sewer maintenance and mainline stoppages for March 2015.

RECOMMENDATION: Accept reports. This item is presented for information only.

5. STAFF REPORTS

Staff reports include items for which verbal reports/presentations will be provided. If a specific Seaside County Sanitation District presentation is planned, it will be listed and information included with the Agenda. Brief oral reports may be provided for items arising after the Agenda was prepared. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda item.

6. BOARD MEMBERS COMMENTS

7. ADJOURNMENT

Next Regularly Scheduled Meeting:
May 12, 2015
Seaside City Hall
9:30 AM

In compliance with the Americans with Disabilities Act (ADA), the Seaside County Sanitation District (SCSD) does not discriminate against persons with disabilities. SCSD's meetings are held at an accessible facility. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the District Clerk at cityclerk@ci.seaside.ca.us 831-899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. Agenda related writings or documents provided to the SCSD Board of Directors are available for public inspection during the meeting or may be requested from the office of the District Clerk This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.

Agenda related writings or documents provided to the Board are available for public inspection during the meeting or may be requested from the office of the District Clerk.

FINAL MINUTES
Board of Directors
Tuesday, March 10, 20159:30 AM,
Conference Room

1. CALL TO ORDER

The meeting was called to order at 9:30 am.

2. ROLL CALL

All members were present.

3. ORAL COMMUNICATIONS COMMENTS

Chair Rubio invited public comment and had no requests to speak.

4. CONSENT AGENDA

On motion by Board Member Pendergrass and seconded by Board Member Lintell and passed unanimously, the district Board approved the Consent Calendar as presented, with Chair Rubio Abstaining from the Minutes.

RESULT:	**Approve**
MOVER:	First Vice Chair David Pendergrass
SECONDER:	Second Vice Chair Pat Lintel
AYES:	Ralph Rubio, David Pendergrass, Pat Lintel
ABSENT:	None

A. APPROVAL OF MINUTES FROM THE FEBRUARY 12, 2015 REGULAR MEETING

Action: Approved

B. APPROVAL OF EXPENDITURES FOR THE MONTH OF FEBRUARY 28

Action: Accepted and Filed

C. SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR THE MONTH OF FEBRUARY 2015

Action: Accepted

5. STAFF REPORTS

District Manager gave a report regarding the LAFCO application process informing the Board that staff met to discuss the letter received from the Marina Coast Water District (MCWD) and will meet with MCWD staff on the 25th of March to discuss

their concerns. After which, a meeting will be scheduled with the Chair, Executive Director and LAFCO representative to ensure that the engineering analysis is consistent.

District Engineer Ingersoll reported regarding the FORA Waste Water Oversight Committee at which MCWD made a presentation regarding their water rights and a discussion of annexation. The committee requested SCSD staff to make a future presentation regarding the engineering report. Chair Rubio clarified that the Waste Water Oversight Committee is the oversight committee to the FORA board, for technical aspects. The Board discussed the relationships and responsibilities of the four agencies, SCSD, MCWD, FORA and LAFCO.

6. BOARD MEMBERS COMMENTS

No comments.

7. ADJOURNMENT

On motion, the meeting was adjourned at 9:40 Am.

Respectfully Submitted,

_____ _____

Lesley E. Milton-Rerig, City Clerk **Ralph Rubio, Chair**

SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT

Item No.: 4.B.

TO: Seaside County Sanitation District

FROM: John Dunn, District Manager

BY: Daphne Hodgson, Deputy City Manager Administrative Services
Rajnesh Narayan, Finance

DATE: April 14, 2015

SUBJECT: **APPROVAL OF EXPENDITURES FOR THE MONTH OF MARCH 31 2015.**

PURPOSE

Approval of expenditures for the month of March 31, 2015 - $110,727.71

RECOMMENDATION

Approve expenditures for the month of March 31, 2015.
Total expenditures = $ 110,727.71

BACKGROUND

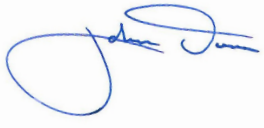
Expenditure reports attached. Cash balance as of March 31, 2015: $4,859,792.24

FISCAL IMPACT

ATTACHMENTS

1. YTD Expenditures_03-31-15
2. YTD Expenditures EFT_03-31-15

Reviewed for Submission to the Board by:



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John Dunn, District Manager

YTD (14-15) Expenses as of MARCH 2015

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-0-8810-0001	Admin. Salary	53,779.87	47,467.40	6,312.47
951-0-8810-0002	Overtime	40.14	40.14	-
951-0-8810-0006	Workers Compensation	1,486.83	1,319.10	167.73
951-0-8810-0009	Sick Leave Payoff		-	-
951-0-8810-0010	Management Leave Payoff	496.77	496.77	-
951-0-8810-0012	Vacation	1,000.87	1,000.87	-
951-0-8810-0016	Deferred Compensation	574.61	511.11	63.50
951-0-8810-0018	Auto Allowance	-	-	-
951-0-8810-0020	Part-Time Hourly Wages	5,242.04	4,676.85	565.19
951-0-8810-0030	PERS Pension Ob Bond	829.62	737.44	92.18
951-0-8810-0031	PERS Pension	6,742.52	5,955.98	786.54
951-0-8810-0032	PARS Pension	7,659.99	6,851.54	808.45
951-0-8810-0033	LIUNA Pension	40.29	28.84	11.45
951-0-8810-0041	Medical Insurance-Blue Cross	8,062.34	4,712.67	3,349.67
951-0-8810-0042	Medical Insurance-LIUNA		-	-
951-0-8810-0043	Flex One-Plan Fee		-	-
951-0-8810-0051	Dental Ins-Guardian	624.24	327.51	296.73
951-0-8810-0061	Vision Ins-CPIC	50.01	26.74	23.27
951-0-8810-0071	LTD-Met Life	217.08	113.05	104.03
951-0-8810-0081	Reliance Life Insurance	190.05	99.19	90.86
951-0-8810-0092	Medicare Tax	679.79	601.99	77.80
951-0-8810-1022	Legal Services	2,419.16	2,419.16	-
951-0-8810-1025	City Audit	6,700.01	6,700.01	-
951-0-8810-1026	Medical Exams	-	-	-
951-0-8810-1029	Training and Education	350.00	350.00	-
951-0-8810-1030	Consultant	7,436.67	-	7,436.67
951-0-8810-1033	Fitness Program	175.20	153.30	21.90
951-0-8810-1040	Property Tax Admin Fees	-	-	-
951-0-8810-1041	State Waste Discharge Fee	2,088.00	2,088.00	-
951-0-8810-2044	Copier Services	-	-	-
951-0-8810-2053	Outside Printing Services	374.00	374.00	-
951-0-8810-2063	Publishing & Legal Advertising	49.14	49.14	-
951-0-8810-3092	Stationary Supplies	122.84	122.84	-
951-0-8810-3095	Department Consumables	121.60	-	121.60
951-0-8810-4121	Meetings/Travel	54.95	54.95	-
951-0-8810-4122	Dues and Memberships	739.36	739.36	-
951-0-8810-5132	Telephone	1,327.68	1,178.01	149.67
951-0-8810-9196	Impact Fees	-	-	-
951-0-8810-9395	Vehicle Maintenance	44,925.00	39,933.34	4,991.66
951-0-8810-9397	Computer System	10,200.00	9,066.66	1,133.34
951-0-8810-9398	Central Service Charge	181,500.00	161,333.34	20,166.66
951-0-8820-0001	Salaries	74,721.18	67,146.91	7,574.27
951-0-8820-0002	Overtime	5,097.13	4,621.75	475.38
951-0-8820-0006	Workers Compensation	13,119.30	12,201.40	917.90
951-0-8820-0009	Sick Leave Payoff	-	-	-
951-0-8820-0010	Management Leave Payoff		-	-
951-0-8820-0012	Vacation	-	-	-
951-0-8820-0016	Deferred Compensation	342.32	296.48	45.84
951-0-8820-0020	Part - Time Hourly Wages	15,473.07	15,473.07	-
951-0-8820-0030	PERS Pension Ob Bond	1,617.12	1,437.44	179.68
951-0-8820-0031	PERS Pension	10,364.35	9,639.63	724.72
951-0-8820-0033	LIUNA Pension	1,536.13	1,353.26	182.87
951-0-8820-0041	Medical Insurance-Blue Cross	10,973.75	5,192.25	5,781.50
951-0-8820-0051	Dental Ins-Guardian	805.70	400.48	405.22
951-0-8820-0061	Vision Ins-CPIC	89.72	43.82	45.90
951-0-8820-0071	LTD-Met Life	161.97	78.92	83.05
951-0-8820-0081	Reliance Life Insurance	103.33	48.55	54.78
951-0-8820-0092	Medicare Tax	1,315.05	1,206.19	108.86
951-0-8820-2049	Uniform Service/ Laundry	960.27	960.27	-
951-0-8820-2068	Refuse Disposal	1,284.68	846.79	437.89
951-0-8820-2073	Subcontracted Work	22,070.41	19,030.01	3,040.40
951-0-8820-2074	Subcontract - Grease Prog	-	-	-
951-0-8820-2087	Equipment Rental	400.96	400.96	-
951-0-8820-3092	Stationary Supplies	-	-	-
951-0-8820-3095	Department Consumables	6,939.08	6,825.16	113.92
951-0-8820-3097	Safety Equipment	1,847.65	1,710.60	137.05
951-0-8820-4121	Meetings/Travel	2,600.00	2,300.00	300.00
951-0-8820-4122	Dues and Memberships	-	-	-
951-0-8820-4124	Mail Services	-	-	-

YTD (14-15) Expenses as of MARCH 2015

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-0-8820-5131	Gas & Electric	5,287.17	5,287.17	-
951-0-8820-5132	Telephone	-	-	-
951-0-8820-5133	Water	4,140.03	4,140.03	-
951-0-8820-6143	Vehicle Maintenance	-	-	-
951-0-8820-8183	Video Inspection	-	-	-
951-0-8820-8184	Fog Program	-	-	-
951-0-8820-8185	GIS Maintenance & Mapping	-	-	-
952-0-8820-8186	Equipment - Vactor Truck		-	-
952-0-8820-8187	Department Equipment		-	-
952-0-8820-8190	Video Inspection	10,882.81	-	10,882.81
952-0-8820-8191	Pickup Truck with CMS	-	-	-
952-0-8820-8193	Connection Fee Study	-	-	-
952-0-8820-8194	Sewer System Mgmt Plan Up	19,592.50	15,963.75	3,628.75
952-0-8820-8195	Graphic Information Systems	7,305.82	7,305.82	-
952-0-8820-8196	LAFCO Application	39,387.09	38,529.34	857.75
952-0-8820-9605	Interest Expense	4,847.11	4,406.55	440.56
952-0-8820-9608	Lease Payments	35,504.11	31,510.47	3,993.64
953-0-8820-9201	Del Monte Lift Station Upgrade	-	-	-
953-0-8820-9202	Rosita Lift Station Upgrade	-	-	-
953-0-8820-9203	Angelus Way Sewer Main Up	26,610.17	11,585.17	15,025.00
953-0-8820-9206	Military Lift Station Repl	7,954.10	-	7,954.10
953-0-8820-9212	LAFCO Application	-	-	-
953-0-8820-9213	New Manhole Installations	-	-	-
953-0-8820-9215	Root Intrusion Swr Main	-	-	-
953-0-8820-9314	Highway 1 Sewer Line	9,074.75	8,510.25	564.50
953-0-8820-9199	942 Angelus Way Pipe Line	-	-	-
954-0-8810-2088	Judgments/Damages	-	-	-
954-0-8810-2090	Insurance	66,620.00	66,620.00	-
City of Seaside Total		**755,329.50**	**644,601.79**	**110,727.71**

951-1009	**67,380.60**
952-1009	**19,803.51**
953-1009	**23,543.60**
954-1009	**-**

Total Expenditures for month of March 2015 **110,727.71**

OTHER EXPENSES

951-1009	0.00
952-1009	0.00
953-1009	
954-1009	

PREPARED BY: RAJNESH NARAYAN
DATE: 4/07/2015

Total Adjusted drawndown from County -SCSD **110,727.71**

COUNTY OF MONTEREY - AUTHORIZATION of ELECTRONIC FUNDS TRANSFER

DEBIT : COUNTY OF MONTEREY
Account Number : Wells Fargo Bank
Account Name : Monterey County Treasurer

CREDIT : **CITY OF SEASIDE PUBLIC INTEREST CHECKING**

Pay to Bank : **RABOBANK**
1658 FREMONT BLVD., SEASIDE, CA 93955

Account No. 9782713643
Routing No. 122238420 Amount : $ **110,727.71**
Customer Name: CITY OF SEASIDE

AUTHORIZED SIGNATURES: 1
2
3

AUDITOR : ENTER AMOUNT AUTHORIZED FOR TRANSFER AND SIGN FORM

TREASURER : PROCESS TRANSFER, ENTER DATE OF TRANSFER, SIGN FORM AND RETURN TO AUDITOR

AUDITOR		**TREASURER**	
Patricia Vasquez			
Deputy Auditor	Date	Deputy Treasurer	Date of Transfer

For Auditor-Controller Office use only

Period _____ JV Number _____
Budget Yr. _____ Date _____
INSURANCE FUND Total $ 110,727.71

DESCRIPTION	AT	FD	BU	ORG	ACCT	REP CT	DEBIT	CREDIT
Special District Exp.		603			2530			
Cash		603			1001			

Daphne Hodgson, Deputy City Manager / Administrative Services (831) 899-6718; SCSD
Expenses as of March 31, 2015.

Prepared By: Patricia Vesquez Date:
Approved By:_____ Date:_____ Keyed By:_____ Date:_____

SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT

Item No.: 4.C.

TO: Seaside County Sanitation District

FROM: John Dunn, District Manager

BY: Diana Ingersoll, Deputy City Manager Resource Management Services

DATE: April 14, 2015

SUBJECT: **SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR THE MONTH OF MARCH 2015**

PURPOSE

Receive monthly report for sewer maintenance and mainline stoppages for March 2015.

RECOMMENDATION

Accept reports. This item is presented for information only.

BACKGROUND

Attached is the Seaside County Sanitation District Operations Report and Flush Map for the month of March 2015.

FISCAL IMPACT

There is no fiscal impact associated with this item.

ATTACHMENTS

1. Monthly Sanitation Report - March 2015
2. Flush Map March 2015

Reviewed for Submission to the Board by:

_____

John Dunn, District Manager

Seaside County Sanitation District
Operations Report

Year 2015 Month of March

	Del Rey Oaks (42,240)		Sand City (26,400)		Seaside (316,800)		District Totals (385,440 ft.)	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Maintenance								
Mainline Rodded		0		0		0	0	0
Main Line Jetted		14,645		0	14,502	299,307	14,502	313,952
Main Line Video		0		0		0	0	0
Main Lines Treated for Grease Controll (Jet Power II)	262	1,048	190	0	9,703	48,007	10,155	49,882
		0		0		0		0
Stoppages		0		0		0		0
Main Line		1		0	1	11	1	13
Laterals		0		0	2	11	2	11

Sewer Repairs
None

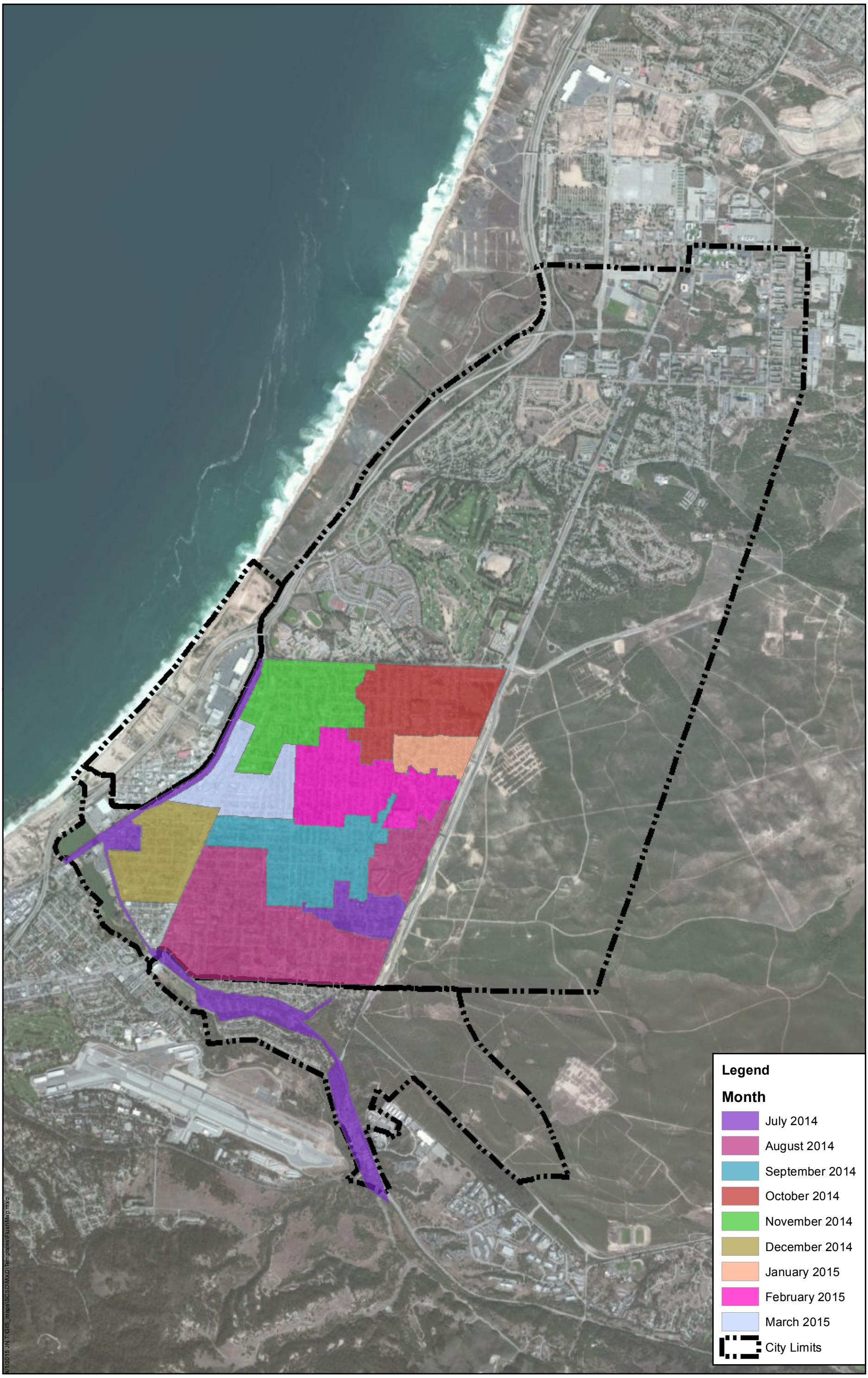
Sewers Video
None

Stoppage Locations

Del Rey Oaks

Sand City

Seaside
1395 Kenneth Street (L)
1955 Lincoln Street (L)
1213 Harding Street (ML-Grease)



0 1,250 2,500 Feet

Source: SCSD, AMBAG

SEASIDE COUNTY SANITATION DISTRICT

Flush Map

Exhibit