



CITY OF SEASIDE
PARKS AND RECREATION
COMMISSION

AGENDA

SPECIAL MEETING
OLDEMEYER CENTER
986 Hilby Avenue
Monday, January 22, 2018
5:30 PM

PLEASE TURN OFF YOUR CELL PHONES UPON ENTERING THE MEETING

1. **CALL TO ORDER**
2. **ROLL CALL - ESTABLISHMENT OF QUORUM**

PARKS AND RECREATION

Ernest Suber	Chair
Bobby Maxwell	Vice Chair
James White	Commissioner
Alicia Louisa Gaines-Lynch	Commissioner
Rich Cadigan	Commissioner
Bob Constant	Commissioner
Willie Gray	Commissioner

3. **PUBLIC COMMENT**
Members of the public wishing to address the City Council on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three minutes. Public Comments on specific agenda items are heard under that item. For the public record, please state your name.
4. **APPROVAL OF MINUTES**
 - A. **November 20, 2017 Minutes**
5. **BUSINESS ITEMS**
 - A. **DISCUSS RESCHEDULING THE NEXT MEETING IN FEBRUARY 2018**

B. DISCUSS PROCESS FOR COMMUNITY MEMBERS TO GET PARK RELATED ISSUES ADDRESSED

C. DISCUSS AND PREPARE PARKS & RECREATION'S ANNUAL WORK PLAN

D. DISCUSS THE POSSIBILITY OF RELOCATING THE DOC ROBERTS STATUE FROM CITY HALL

6. REPORTS FROM RECREATION STAFF

7. REPORTS FROM PARKS STAFF

8. REPORTS FROM COMMISSIONERS

9. ADJOURNMENT

**Next Regularly Scheduled Meeting:
February 19, 2018
Oldemeyer Center
Time: 5:30 p.m.**

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, they are asked to contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. The City Council chamber is equipped with a portable microphone and assisted listening devices are available at all meetings.

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.



MINUTES

CITY OF SEASIDE PARKS & RECREATION COMMISSION

REGULAR MEETING
Oldemeyer Center
986 Hilby Avenue
Monday, November 20, 2017
5:30 p.m.

1. CALL TO ORDER:

The meeting was called to order at: 5:33 p.m.

2. ROLL CALL – ESTABLISHMENT OF QUORUM:

PARKS & RECREATION COMMISSION:

Ernest Suber	Chair	<u>X</u>
Bobby Maxwell	Vice Chair	<u>X</u>
James White	Commissioner	<u>X</u>
Alicia Louisa Gaines-Lynch	Commissioner	<u>X</u>
Rich Cadigan	Commissioner	<u>X</u>
Bob Constant	Commissioner	<u>X</u>

STAFF:

Dan Meewis X Terry Navarro X Rick Riedl X Gloria Stearns X

3. VISITORS & GUESTS:

- * Ray Bennett – Chair of NIP
- * Mike Evans

4. PUBLIC COMMENTS:

- * Mike Evans reported that he submitted an application to become a Parks & Recreation Commissioner.
- * Ray Bennett reported that NIP is sponsoring Holiday Lighting. There will be \$100.00 prizes this year.

5. APPROVAL OF October 30, 2017 MINUTES:

Bobby Maxwell/Bob Constant M/S/P

6. BUSINESS ITEMS:

- a. Review and discuss priority of needs from community input and funding requests for Capra Park Project and make a recommendation to the City Council for the \$150,000 budget allocation for fiscal year 2017-18:**

* Capra Park most pressing needs are as followed:

- ADA access to the park
- Picnic benches in BBQ area with shade pergolas
- Replace retaining wall
- Repair basketball court
- Tot Lot playground equipment

* Commissioners reviewed, discussed and voted to recommend \$28,000.00 to Capra Park for the design that includes geotechnical, structural and civil fees.
Bobby Maxwell/James White M/S/P

b. Review and discuss priority of needs from community input and funding requests for Neil Park Project and make a recommendation to the City Council for the \$150,000 budget allocation for fiscal year 2017-18:

* Neil Park needs are as followed:

- ADA entrance to park and ADA pathway
- BBQ pits
- Replace swing set and playground equipment
- Terraced viewing
- New tables, chairs and benches

* Commissioners reviewed discussed and voted to recommend \$12,000.00 to Neil Park for renovation and clean-up of the terrace viewing area.
Bob Constant/Alicia Gaines-Lynch M/S/P

c. Review and discuss priority of needs from community input and funding requests for the Portal Project on the corner of Del Monte Blvd & Canyon Del Rey and make a recommendation to the City Council for the \$150,000 budget allocation for fiscal year 2017-18:

* The Portal Project needs are as followed:

- Wall base for the Seahorse statue
- Large boulders
- Paving stone for two ADA walkways
- Low water plants
- Golden granite gravel

* Commissioners reviewed, discussed and voted to recommend \$40,000.00 to the Portal Project for the entire project that NIP was proposing.
Rich Cadigan/Bobby Maxwell M/S/P

d. Review and discuss priority of needs from community input and funding requests for Roberts Lake Project and make a recommendation to the City Council for the \$150,000 budget allocation for fiscal year 2017-18:

* The Painted Peace Pole Project needs are as followed:

- 4 X 4 Poles
- Varnish
- Pole caps
- Cement mix
- Paint

- * Commissioners reviewed, discussed and voted to recommend \$5,000.00 to Roberts Lake for the entire Painted Peace Poles Project that CPY is proposing.
Rich Cadigan/ Alicia Gaines-Lynch M/S/P

e. Review and discuss priority of needs from community input and funding requests for Ellis Park Project and make a recommendation to the City Council for the \$150,000 budget allocation for fiscal year 2017-18:

- * Ellis Park needs are as followed:

- ADA access to the park - Upgrade the basketball court
- Replace the swing set - Upgrade the horseshoe area

- * Commissioners reviewed, discussed and voted to recommend \$60,000.00 to Ellis Park for the ADA access and parking space, new swing set, ADA wood chips, new picnic tables and benches with ADA access and upgrade the basketball hoop.
Rich Cadigan/ Alicia Gaines-Lynch M/S/P

f. Review and discuss priority of needs from community input and funding requests for Portola Leslie Park Project and make a recommendation to the City Council for the \$150,000 budget allocation for fiscal year 2017-18:

- * The potential funding for Leslie Park would be around \$10,000.00 - \$20,000.00.

Portola Leslie Park needs are as followed:

- Maintenance to the broken sidewalk
- Remove or replace the picnic benches

- * Commissioners reviewed, discussed and voted to recommend \$0.00 to Portola Leslie Park at this time. Rich Cadigan/ Bobby Maxwell M/S/P

g. Review and discuss priority of needs from community input and funding requests for Manzanita-Stuart Park Project and make a recommendation to the City Council for the \$150,000 budget allocation for fiscal year 2017-18:

- * The potential funding for Manzanita- Stuart Park would be around \$40,000.00.

Manzanita- Stuart Park needs are as followed:

- Repair the jungle gym
- Replace benches

- * Commissioners reviewed, discussed and voted to recommend \$0.00 to Manzanita-Stuart Park at this time. Rich Cadigan/ Bobby Maxwell M/S/P

h. Review and discuss priority of needs from community input and funding requests for Trinity Park Project and make a recommendation to the City Council for the \$150,000 budget allocation for fiscal year 2017-18:

* The potential funding for Trinity Park would be around \$20,000.00. Trinity Park needs are as followed:

- ADA seating for the ball park - Designated seating
- New trees - Upgrade the landscaping

* Commissioners reviewed, discussed and voted to recommend \$0.00 to Trinity Park at this time. Bobby Maxwell/ Bob Constant M/S/P

**** The remainder of the money will be put in reserve and will go to wherever it is needed at. Alicia Gaines-Lynch / Bobby Maxwell M/S/P**

**** The Commissioners agreed they should thank all the organizations that gathered the information.**

**** All Commissioners that live 300 feet or less from a park recused themselves from their respective park.**

**** All Recommendations will be presented to the City Council at the December 21, 2017 meeting.**

i. Review and discuss the draft conceptual plans for the Roberts Lake Eco-Recreation station and make a final recommendation to the City Council regarding acceptance of preferred conceptual plan:

* Staff presented three design conceptual plans to the Commissions.

- Concept 1 has a Norleg Robna Bean Bridge, Norleg Robna Angled Balance Beam, Custom Norleg Climbing System, Custom UPC Lumber Camp Benches, Superior Shelter 16'X16' Lambo Pergolas, a 5-12 Age Safety Panel and fencing all around. Total cost: \$124,864.51

- Concept 2 has a Lighthouse, Two Rope Bridge, Billy Goat Rock, Rubber Hop Rock, Sea Turtle with Eggs, Humpback Whale Tail, Custom UPC Lumber Camp Benches, Superior Shelter 16'X16' Lambo Pergolas, a 5-12 Age Safety Panel and fencing all around. Total cost: \$135,636.79.

- Concept 3 has a Norleg Robna Bean Bridge, Norleg Robna Angled Balance Beam, Custom Norleg Climbing System, Small Hop Rock, Sea Turtle with Eggs, Custom UPC Lumber Camp Benches, Superior Shelter 16'X16' Lambo Pergolas, a 5-12 Age Safety Panel and fencing all around. Total cost: \$131,329.42.

* Commissioners reviewed, discussed and voted to recommend Concept 3. All Commissioners voted for Concept 3.

7. REPORTS FROM RECREATION STAFF:

- * Staff reported that the Halloween Bonanza went well. They gave out over 250 bags of candy to the children. Also, the Thanksgiving Senior Luncheon went well too. Commissioner Maxwell was the cook.
- * Staff reported that registration starts on December 11, 2017. New programs are being launched.

8. REPORTS FROM PARKS STAFF:

- * Staff reported that they are bring Cutino Park to BAR on December 20, 2017, for consideration and to the City Council on December 21, 2017. Also, on Monday, November 27, 2017 they will be starting to work on the basketball court at Capra Park.

9. REPORTS FROM COMMISSIONERS:

- * Commissioner Constant wanted to make sure that ADA funding will be brought up to City Council.

10. ADJOURNMENT: The meeting was adjourned at: 7:36 p.m.

Next Special Scheduled Meeting

December 18, 2017

Time: 5:30 p.m.

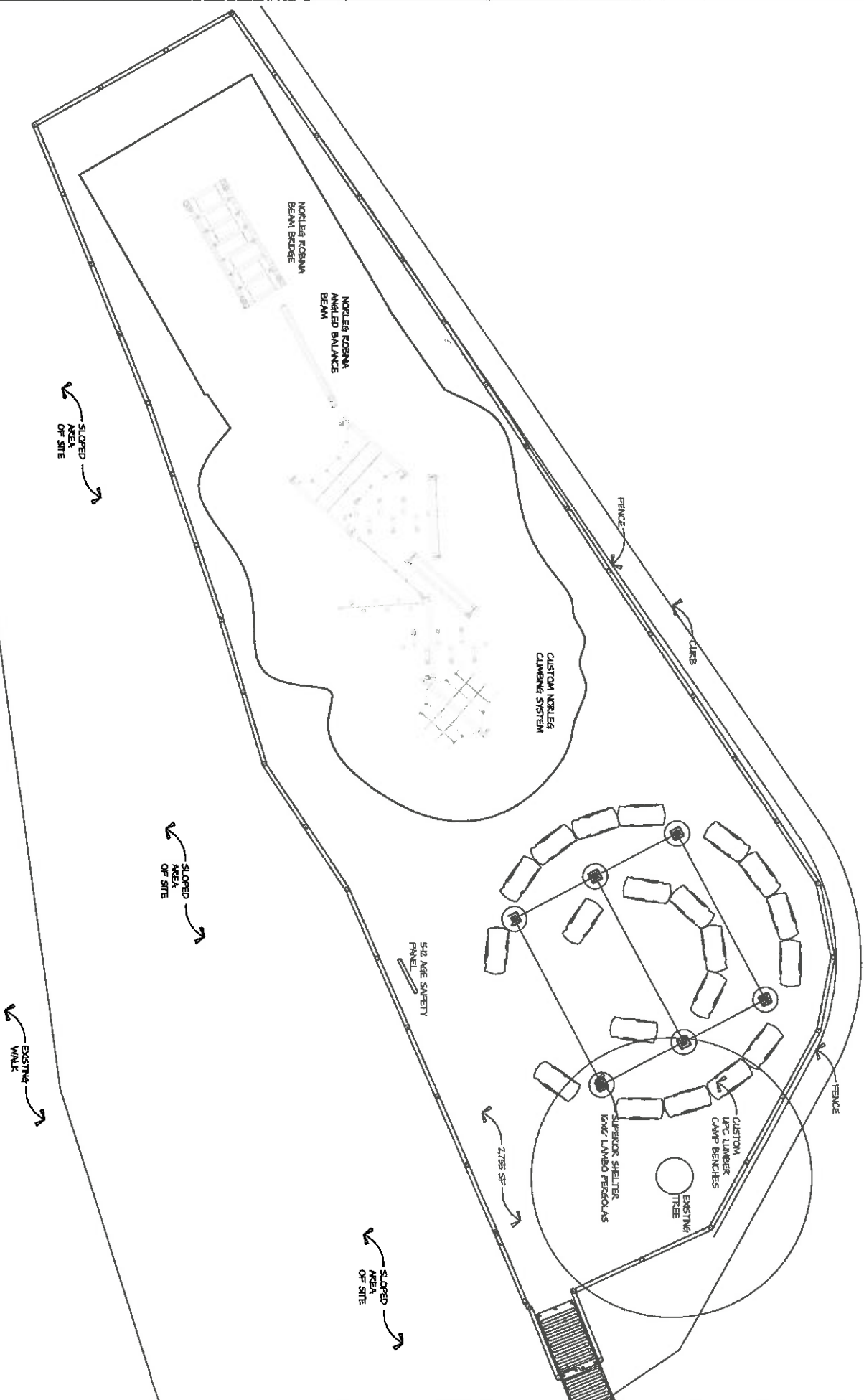
Oldemeyer Center

Attachments
from the
November 20, 2017
Meeting

ALL DRAWINGS ARE SUBJECT TO CHANGE AND SHOULD BE REVIEWED BEFORE FINAL SALE. ALL SITE DIMENSIONS WILL NEED TO BE VERIFIED PRIOR TO SALE AND INSTALLATION.

LINEAR FEET:	255 LF	SITE AREA:	2,755 SF
CRITICAL FALL HEIGHT:	6'	SCALE:	3/32" = 1'-0"
DATE:	10-24-17	DRAWN BY:	DT

Roberts Lake
Seaside, CA

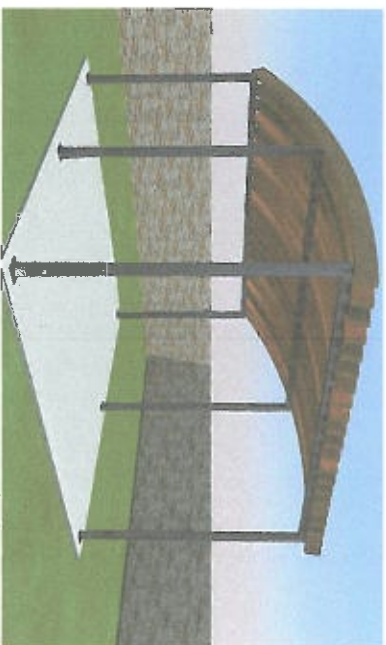
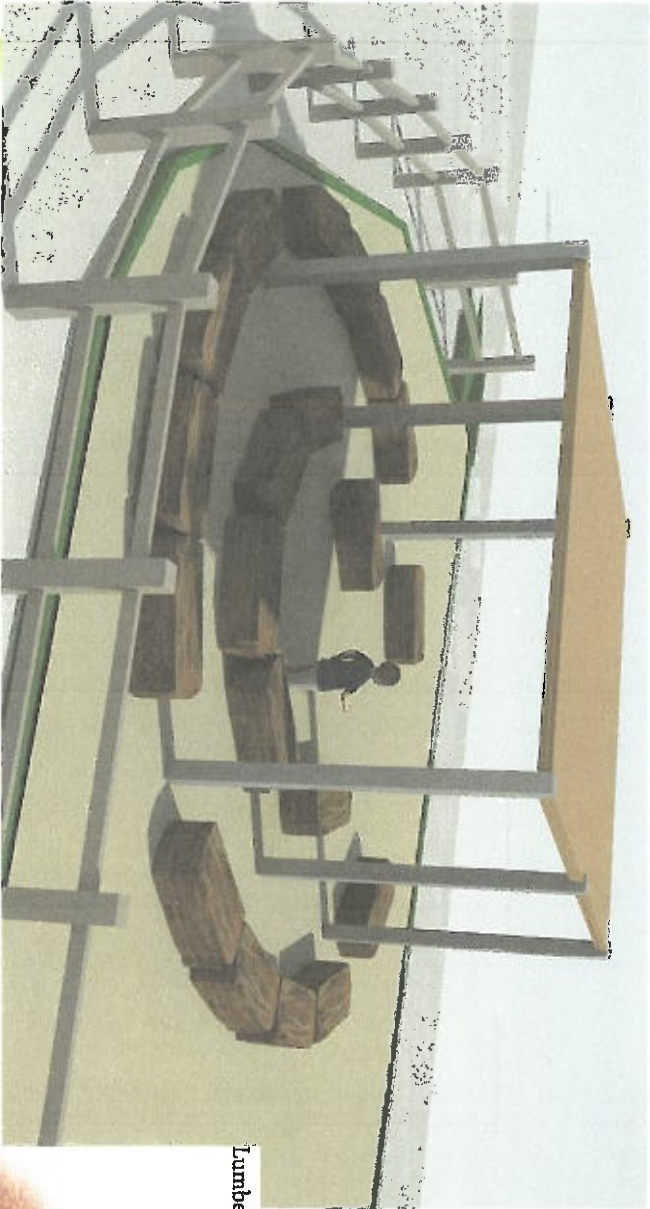




Robert Lake Seaside, CA.

11/3/17

17_0823 Robert Lake_004



Lumber Camp Bench

Shade Structure



Robert Lake

Seaside, CA

11/3/17

17, 2000 Robert Lake, 003

November 6, 2017

PO BOX 263
ALAMO, CA 94507
Phone (800) 879-7730
Fax (510) 893-2163
Email info@miracleplaygroup.com



Job: P17_0852_Roberts Lake
Name: P17_0852 Roberts Lake 004
Number: 00001338
Type: Equipment and Install
CSL:
PO:
Terms: Net 30

End User To:
City of Seaside
1249 Canyon Del Rey
Seaside, CA 93955
Delivery Contact:
Dan Meewis
831-899-6821
Dmeewis@ci.seaside.ca.us

Bill To:
City of Seaside
440 Harcourt
Avenue
Seaside, CA 93955

Sub Total **\$104,115.86**
Freight **\$14,402.10**
Tax **\$6,346.55**
Total **\$124,864.51**

Item	Type	Qty	Rate	Total
Fencing Material for 251 LF of Split Rail Fencing	Equipment	251	\$15.55	\$3,903.05
Miracle Timbers and ADA Ramp & Safety Sign- per planview- NJPA discount	Equipment	1	\$4,073.00	\$3,950.81
Norleg Playsystem per planview 17_0852_Roberts_004- 20% discount	Equipment	1	\$31,283.00	\$25,027.00
UPC Timber Concrete Benches	Equipment	20	\$825.00	\$16,500.00
16' x 16' Custom Laminated Trellis - per planview - not inclusive of concrete slab	Equipment	1	\$16,575.00	\$16,575.00
Wood Fiber Surfacing Material Only	Install	135	\$19.67	\$2,655.45
Installation per planview 17_0852_Roberts_004	Install	1	\$28,369.00	\$28,369.00
Installation of 251 LF - 2 board split rail fence	Install	251	\$23.05	\$5,785.55
Wood Fiber Surfacing Install Only	Install	135	\$10.00	\$1,350.00

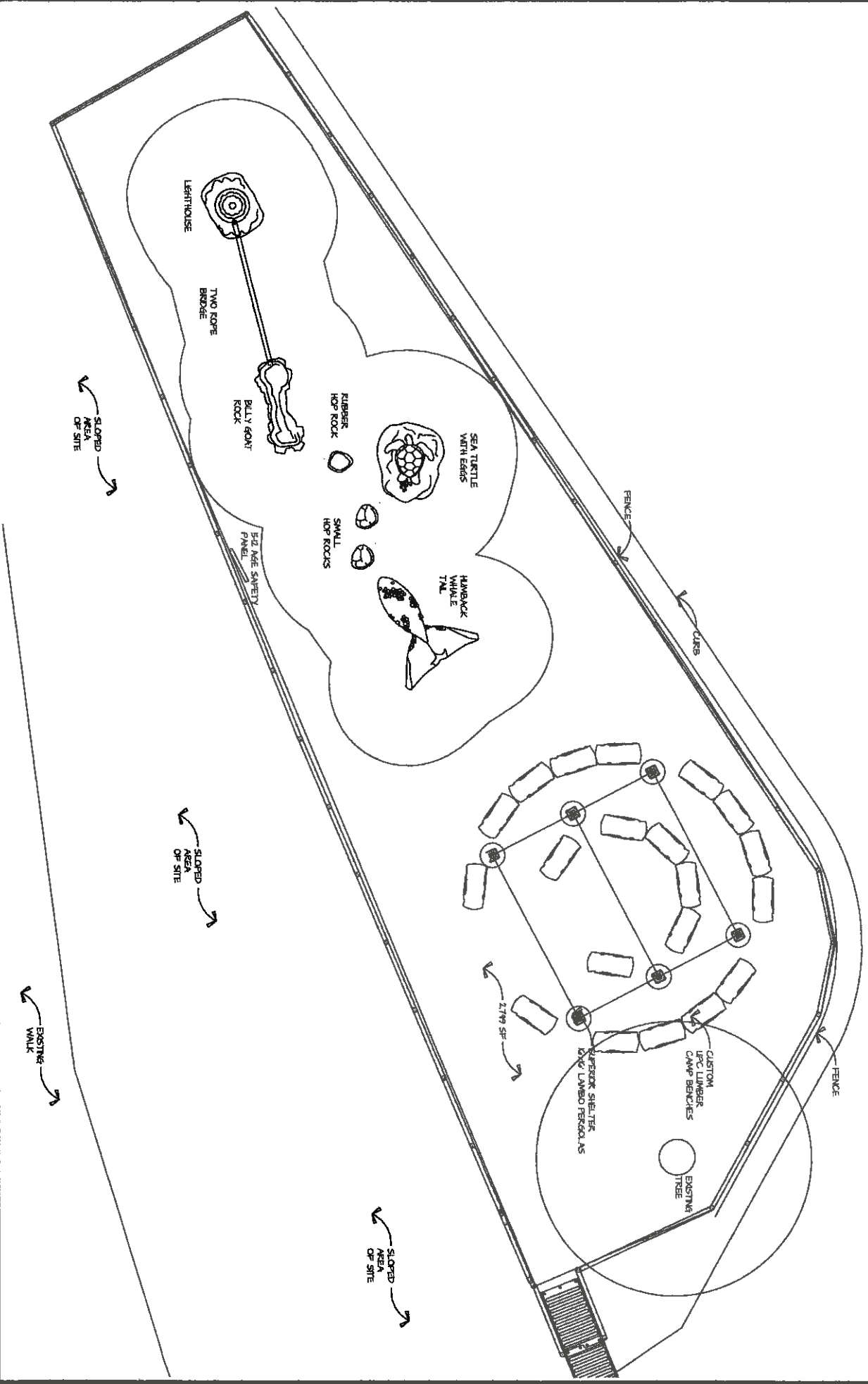
Sub Total **\$104,115.86**
Total Freight **\$14,402.10**
Total Tax **\$6,346.55**
Grand Total **\$124,864.51**

Company:
Signature:
Name:
Date:

ALL DRAWINGS ARE SUBJECT TO CHANGE AND SHOULD BE REVIEWED BEFORE FINAL SALE. ALL SITE DIMENSIONS WILL NEED TO BE VERIFIED PRIOR TO SALE AND INSTALLATION.

LINEAR FEET	25 LF	SITE AREA	2,749 SF
CRITICAL FALL HEIGHT	6'	SCALE	3/32"=1'-0"
DATE	11/1/17	DRAWN BY	DT

Roberts Lake
Seaside, CA





Packet Page 14



Robert Lake
Seaside, CA.
11/14/17

17_0827 Robert Lake_007

November 15, 2017

PO BOX 263
ALAMO, CA 94507
Phone (800) 879-7730
Fax (510) 893-2163
Email info@miracleplaygroup.com



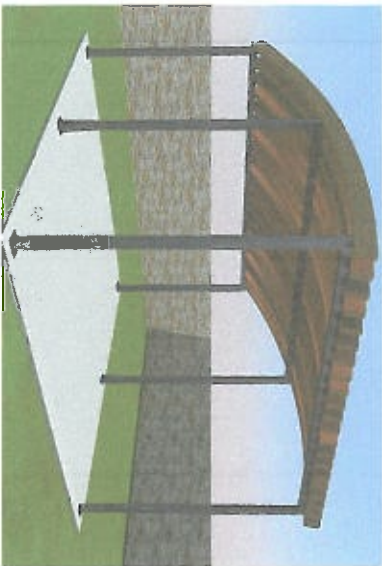
Job: P17_0852_Roberts	End User To:	Bill To:	Sub Total \$117,263.83
Lake	City of Seaside	City of Seaside	Freight \$11,300.00
Name: P17_0852 Roberts	1249 Canyon Del Rey	440 Harcourt Avenue	Tax \$7,072.96
Lake 007	Seaside, CA 93955	Seaside, CA 93955	Total \$135,636.79
Number: 00001467	Delivery Contact:		
Type: Equipment and	Dan Meewis		
Install	831-899-6821		
CSL:	Dmeewis@ci.seaside.ca.us		
PO:			

Terms: Net 30

Item	Type	Qty	Rate	Total
UPC Timber Concrete Benches	Equipment	20	\$825.00	\$16,500.00
Miracle Equipment Inclusive of Timbers, ADA Ramp, Safety Panel, Billy Goat Rock, Rubber Hop Rock, 2 Small Hop Rocks, Two Rope Bridge - per planview- NJPA Discount and Free Freight Per NJPA	Equipment	1	\$15,463.00	\$14,999.11
Wood Fiber Surfacing Install Only	Install	135	\$10.00	\$1,350.00
14808 Sea Turtle With Eggs	Equipment	1	\$4,982.00	\$4,982.00
Installation per planview 17_0852_Roberts_007 - Inclusive of Playground Equipment, Timbers, Custom Trellis, ADA Ramp Soft Grading	Install	1	\$33,162.00	\$33,162.00
Wood Fiber Surfacing Material Only	Install	136	\$19.67	\$2,675.12
13520 Lighthouse	Equipment	1	\$9,486.00	\$9,486.00
14802 Whale Tail	Equipment	1	\$7,344.00	\$7,344.00
Fencing Materials for 251 LF of Split Rail Fencing	Equipment	251	\$15.55	\$3,903.05
Installation of 251 LF of a 2 Board Split Rail Fence	Install	251	\$25.05	\$6,287.55
16' x 16' Custom Laminated Trellis - per planview - concrete slab not included	Equipment	1	\$16,575.00	\$16,575.00

Sub Total \$117,263.83
Total Freight \$11,300.00





Lumber Camp Bench

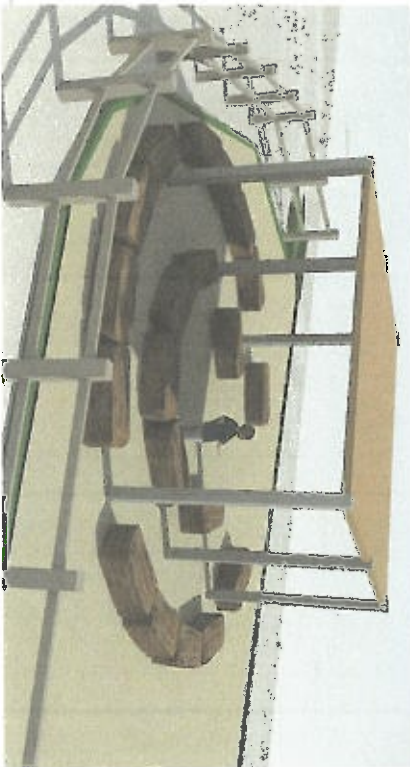
Shade Structure



Robert Lake
Seaside, CA.

11/14/17

17.085 Robert Lake_008



November 15, 2017

PO BOX 263
ALAMO, CA 94507
Phone (800) 879-7730
Fax (510) 893-2163
Email info@miracleplaygroup.com



Job: P17_0852_Roberts Lake	End User To: City of Seaside	Bill To: City of Seaside	Sub Total \$110,658.65
Name: P17_0852 Roberts Lake 008	1249 Canyon Del Rey	440 Harcourt Avenue	Freight \$13,830.00
Number: 00001468	Seaside, CA 93955	Seaside, CA 93955	Tax \$6,840.77
Type: Equipment and Install	Dan Meewis		Total \$131,329.42
CSL:	831-899-6821		
PO:	Dmeewis@ci.seaside.ca.us		
Terms: Net 30			

Item	Type	Qty	Rate	Total
Miracle Equipment Inclusive of Timbers, ADA Ramp, Safety Sign & 1 Hop Rock-per planview 17_0852 ROberts Lake 008- NJPA discount	Equipment	1	\$4,444.95	\$4,311.60
Norleg Playsystem per planview 17_0852_Roberts_008- 20% Discount	Equipment	1	\$25,027.00	\$25,027.00
UPC Timber Concrete Benches	Equipment	20	\$825.00	\$16,500.00
Wood Fiber Surfacing Install Only	Install	135	\$10.00	\$1,350.00
Fencing Material for 251 LF of Split Rail Fencing	Equipment	251	\$15.55	\$3,903.05
Installation of 251 LF - 2 board split rail fence	Install	251	\$23.05	\$5,785.55
Wood Fiber Surfacing Material Only	Install	135	\$19.67	\$2,655.45
Installation per planview 17_0852_Roberts_008	Install	1	\$29,569.00	\$29,569.00
14808 Sea Turtle w/ Eggs	Equipment	1	\$4,982.00	\$4,982.00
16' x 16' Custom Laminated Trellis - per planview - not inclusive of concrete slab	Equipment	1	\$16,575.00	\$16,575.00

Sub Total \$110,658.65
Total Freight \$13,830.00
Total Tax \$6,840.77
Grand Total \$131,329.42

Company:
Signature: