SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVE * SEASIDE, CA 93955
Telephone (831) 899-6825

BOARD MEMBER

Ralph Rubio
Chair
City of Seaside
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6825

Jerry Blackwelder
First Vice Chair
City of Sand City
1 Sylvan Park
Sand City, CA 93955
(831) 394-3054

Pat Lintell
Second Vice Chair
City of Del Rey Oaks
650 Canyon Del Rey
Del Rey Oaks, CA 93940
(831) 394-8511

DISTRICT STAFF

Craig Malin
District Manager
440 Harcourt Avenue
Seaside, CA 93955
(831)899-6701

Rick Riedl
District Engineer
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6884

Jesse Avila
Legal Counsel
County Counsel
168 West Alisal Street
Third Floor
Salinas, CA 93901
(831) 755-5045

Lesley Milton-Rerig
District Clerk
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6707

REGULAR **MEETING AGENDA**
Board of Directors
Tuesday, February 13, 20189:30 AM,
City of Seaside Conference Room
440 Harcourt Ave, Seaside, CA 93955

1. CALL TO ORDER

Ralph Rubio	Chair
Jerry Blackwelder	First Vice Chair
Pat Lintell	Second Vice Chair

2. ROLL CALL

3. ORAL COMMUNICATIONS COMMENTS

Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized by law. To be able to properly identify those making comments in the meeting minutes, it would be helpful if speakers state their names. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time the Board considers that matter. Each person's presentation is limited to a maximum of three (3) minutes.

4. CONSENT AGENDA

A. APPROVAL OF MINUTES FROM THE JANUARY 9, 2018 REGULAR MINUTES.

PURPOSE: To review and approve the minutes from the January 9, 2018 Regular Meeting.

RECOMMENDATION: That the minutes be reviewed and approved.

B. RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR JANUARY 2018.

PURPOSE: Receive monthly report for sewer maintenance and stoppages for January 2018

RECOMMENDATION: Accept reports. This item is presented for information only.

C. APPROVAL OF JANUARY 2018 EXPENDITURE REPORT FOR SEASIDE COUNTY SANITATION DISTRICT.

PURPOSE: Approval of expenditures for January 2018 for the Seaside County Sanitation District in the amount of $151,752.79.

RECOMMENDATION: Approve expenditures for January 2018. Total expenditures were $151,752.79.

D. APPROVE PARTICIPATION IN THE PUBLIC EDUCATION PROGRAM WITH MONTEREY ONE WATER

PURPOSE: The purpose of this item is to have the District Board consider participating in the Public Education Program for the Southern Monterey Bay Dischargers Group administered by the Monterey One Water (formerly Monterey Regional Water Pollution Control District).

RECOMMENDATION: It is recommended that the Board adopt a resolution authorizing the District Manager to execute a Memorandum of Understanding (MOU) with Monterey One Water to conduct the Public Education Program for the Southern Monterey Bay Dischargers Group.

5. NEW BUSINESS

A. UPDATE ON THE ONGOING COORDINATION BETWEEN THE SCSD AND THE MCWD ON POTENTIAL APPLICATIONS TO THE LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY FOR THE EXPANSION OF THE SPHERE OF INFLUENCE AND SERVICE AREA ANNEXATION

PURPOSE: The purpose of this item is to provide an update to the District Board on the on ongoing coordination between the SCSD and the MCWD on potential applications to Local Agency Formation Commission of Monterey County (LAFCO) for expansion of the sphere of influence and service area annexation.

RECOMMENDATION: It is recommended that the District consider entering into a tolling agreement with the MCWD to explore alternatives to submitting individual applications to Local Agency Formation Commission of Monterey County (LAFCO) for expansion of the sphere of influence and service area annexation.

6. STAFF REPORTS

Staff reports include items for which verbal reports/presentations will be provided. If a specific Seaside County Sanitation District presentation is planned, it will be listed and information included with the Agenda. Brief oral reports may be provided for items arising after the Agenda was prepared. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda item.

A. FATS, OILS & GREASE (FOG) CORRESPONDENCE

7. BOARD MEMBERS COMMENTS

8. ADJOURNMENT

Next Regularly Scheduled Meeting:
March 13, 2018

Seaside City Hall
9:30 AM

In compliance with the Americans with Disabilities Act (ADA), the Seaside County Sanitation District (SCSD) does not discriminate against persons with disabilities. SCSD's meetings are held at an accessible facility. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the District Clerk at cityclerk@ci.seaside.ca.us 831-899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. Agenda related writings or documents provided to the SCSD Board of Directors are available for public inspection during the meeting or may be requested from the office of the District Clerk This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.

Agenda related writings or documents provided to the Board are available for public inspection during the meeting or may be requested from the office of the District Clerk.

DRAFT MINUTES
SEASIDE COUNTY SANITATION DISTRICT
Tuesday, January 9, 2018 9:30 AM
REGULAR MEETING
Seaside Conference Room

1. CALL TO ORDER

The meeting was called to order at 9:33 a.m.

2. ROLL CALL

Present: Lintell, Blackwelder
Absent: Rubio

3. ORAL COMMUNICATIONS COMMENTS

There was no public comments.

4. ELECTION OF OFFICERS FOR 2018

On motion by Second Vice Chair Lintell and seconded by First Vice Chair Blackwelder and passed by the following vote the Seaside County Sanitation District decided to retain Board positions as they currently exist.

RESULT:	**Approved**
MOVER:	Second Vice Chair Pat Lintell
SECONDER:	First Vice Chair Jerry Blackwelder
AYES:	Jerry Blackwelder, Pat Lintell
NOES:	None
ABSENT:	Ralph Rubio

5. CLOSED SESSION

First Vice Chair Blackwelder open public comment, seeing none, Board moved to closed session.

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO GOVERNMETN CODE SECTION 54956.8: PROPERTY INCLUDES WASTEWATER COLLECTION SYSTEM FACILITIES OWNED BY MARINA COAST WATER DISTRICT IN THE PORTIONS OF FORT ORD THAT ARE WITHIN THE CITY OF SEASIDE. AGENCY NEGOTIATOR: CRAIG MALIN, GENERAL MANAGER, NEGOTIATING PARTIES: MARINA COAST WATER DISTRICT. UNDER NEGOTIATION: PRICE AND TERMS OF PAYMENT

SCSD Legal Counsel recused himself from the closed session item. Special Counsel reported that there were no actions taken in closed session.

6. CONSENT AGENDA

On motion by Second Vice Chair Lintell and seconded by First Vice Chair Blackwelder and passed by the following vote the Seaside County Sanitation District approved Consent Agenda.

RESULT:	**Approved**
MOVER:	Second Vice Chair Pat Lintell

SECONDER:	First Vice Chair Jerry Blackwelder
AYES:	Jerry Blackwelder, Pat Lintell
NOES:	None
ABSENT:	Ralph Rubio

A. APPROVAL OF MINUTES FROM THE DECEMBER 12, 2017 REGULAR MEETING.

Action: Approved

B. RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR DECEMBER 2017.

Action: Received

C. APPROVAL OF DECEMBER 2017 EXPENDITURE REPORT FOR SEASIDE COUNTY SANITATION DISTRICT.

Action: Approved

7. NEW BUSINESS

A. UPDATE ON THE PROPOSED SCSD APPLICATION TO THE LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY FOR THE EXPANSION OF THE SPHERE OF INFLUENCE AND SERVICE AREA ANNEXATION

Item was presented by District Manager, Craig Malin. Mr. Malin spoke to the staff report that proposed SCSD application to LAFCO and that the SCSD Chair and Mr. Malin are trying to schedule a meeting with Keith Van from MCWD and will report back to the Board once meeting takes place.

8. STAFF REPORTS

District Engineer Rick Riedl informed the Board that requests for bids should be out at the end of the week for the sewer lift station and in March there will have a contract selected for the Board to approve.

9. BOARD MEMBERS COMMENTS

None.

10. ADJOURNMENT

On motion, the meeting was adjourned at 10:20 a.m.

Respectfully Submitted,

_____ _____

Lesley E. Milton-Rerig, District Clerk **Ralph Rubio, Chair**

SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT

Item No.: 4.B.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Rick Riedl, City Engineer
Leslie Llantero, Assistant Engineer

DATE: February 13, 2018

SUBJECT: **RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR JANUARY 2018.**

PURPOSE

Receive monthly report for sewer maintenance and stoppages for January 2018

RECOMMENDATION

Accept reports. This item is presented for information only.

BACKGROUND

Attached is the Seaside County Sanitation District Operations Report and Flush Map for January 2018.

FISCAL IMPACT

There is no fiscal impact associated with this item.

ATTACHMENTS

1. Monthly Operations Report
2. Flush Map

Reviewed for Submission By:

_____

Craig Malin, District Manager

Seaside County Sanitation District
Operations Report

Fiscal Year 2017/2018 Month of January

	Del Rey Oaks (42,240)		Sand City (26,400)		Seaside (316,800)		District Totals (385,440 ft.)	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Maintenance								
Mainline Rodded		0		0		0	0	0
Main Line Jetted		15,672		0	13,865	92,540	13,865	108,212
Main Line Video		0		0		0	0	0
Main Lines Treated for Grease Control (Jet Power II)	262	1,472	190	1,140	3,215	20,088	3,667	22,700
Stoppages								
Main Line		0		0		8	0	9
Laterals		0		0		4	0	4

Sewer Repairs
None

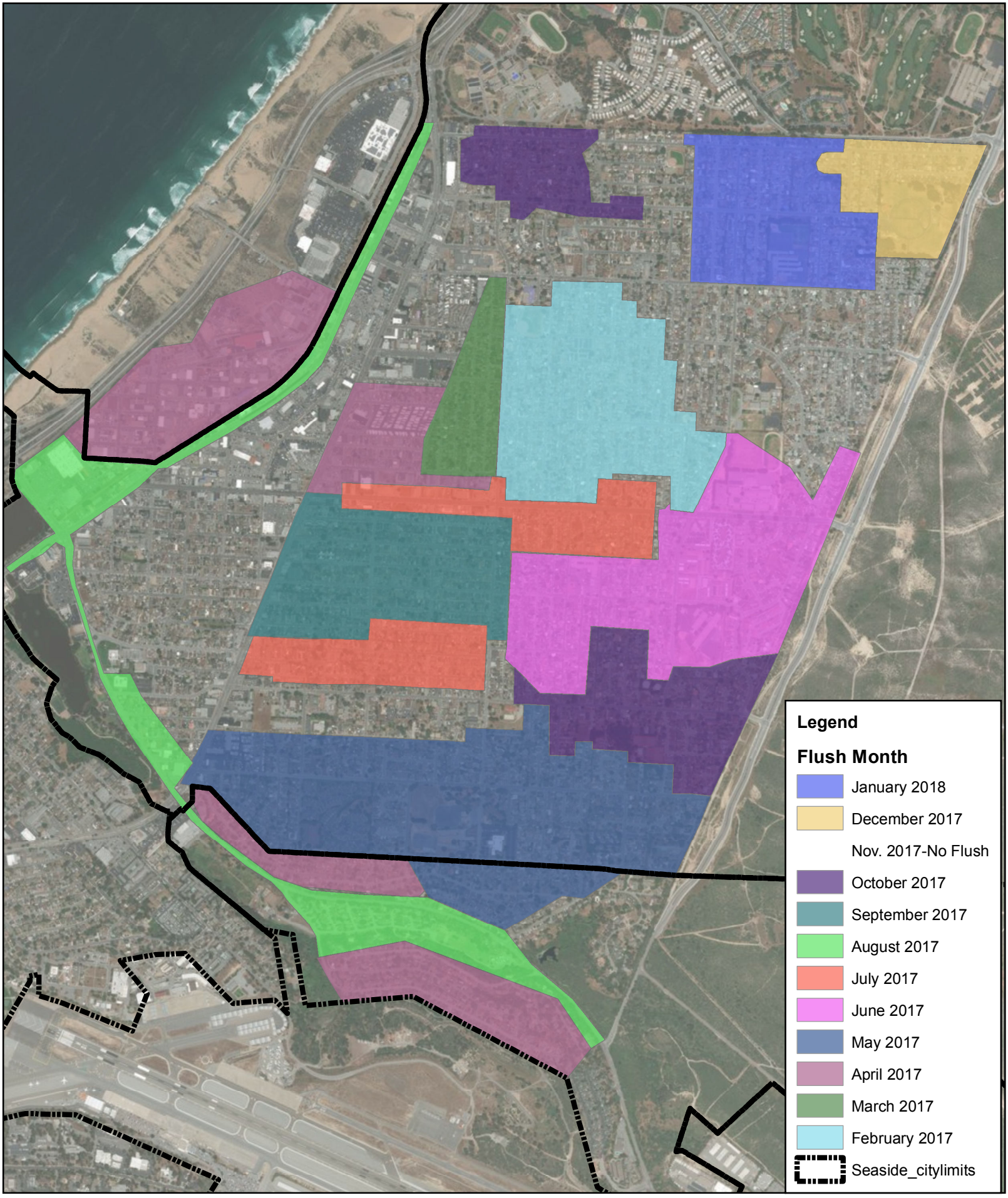
Sewers Video
None

Stoppage Locations

Del Rey Oaks **Sand City** **Seaside**

Overflow Locations

Del Rey Oaks **Sand City** **Seaside**



SEASIDE COUNTY SANITATION DISTRICT

0 1,250 2,500 Feet

Source: SCSD, AMBAG

Flush Map

Exhibit

SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT

Item No.: 4.C.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Daphne Hodgson, Deputy City Manager Administrative Services

DATE: February 13, 2018

SUBJECT: **APPROVAL OF JANUARY 2018 EXPENDITURE REPORT FOR SEASIDE COUNTY SANITATION DISTRICT.**

PURPOSE

Approval of expenditures for January 2018 for the Seaside County Sanitation District in the amount of $151,752.79.

RECOMMENDATION

Approve expenditures for January 2018. Total expenditures were $151,752.79.

BACKGROUND

The expenditure report for the month of January 2018 is attached. The cash balance as of January 31, 2018 was $6,960,374.89.

FISCAL IMPACT

No fiscal impact.

ATTACHMENTS

1. Jan expenditure spreadsheet.2-7-18
2. Jan EFT FORM.2-7-18

Reviewed for Submission By:

_____

Craig Malin, District Manager

Seaside County Sanitation District
Year-to-Date 2017-2018 Expenses
January 2018

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-0-8810-0001	Admin. Salary	23,496.69	20,460.64	3,036.05
951-0-8810-0002	Overtime	1.88	1.88	-
951-0-8810-0010	Management Leave Payoff	1,225.25	1,225.25	-
951-0-8810-0012	Vacation	2,217.79	2,217.79	-
951-0-8810-0016	Deferred Compensation	247.58	221.52	26.06
951-0-8810-0031	PERS Pension	1,993.78	1,993.78	-
951-0-8810-0032	PARS Pension	3,619.51	3,204.44	415.07
951-0-8810-0033	LIUNA Pension	17.64	16.67	0.97
951-0-8810-0041	Medical Insurance	3,388.87	2,844.64	544.23
951-0-8810-0051	Dental Ins	354.07	318.55	35.52
951-0-8810-0061	Vision Ins-CPIC	24.58	24.58	-
951-0-8810-0071	LTD	102.22	89.98	12.24
951-0-8810-0081	Life Insurance	96.60	85.20	11.40
951-0-8810-0092	Medicare Tax	408.63	366.24	42.39
951-0-8810-1022	Legal Services	2,792.02	2,393.16	398.86
951-0-8810-1025	City Audit	7,300.00	-	7,300.00
951-0-8810-1030	Consultant	2,840.00	2,840.00	-
951-0-8810-1033	Fitness Program	70.40	63.65	6.75
951-0-8810-2053	Outside Printing Services	165.08	165.08	-
951-0-8810-3092	Stationary Supplies	32.73		32.73
951-0-8810-3095	Department Consumables	244.87	244.87	-
951-0-8810-4121	Meetings/Travel	78.62	78.62	-
951-0-8810-5132	Telephone	1,069.11	916.38	152.73
951-0-8810-9397	Computer System	1,850.00	1,850.00	-
951-0-8820-0001	Salaries	58,269.48	49,897.78	8,371.70
951-0-8820-0002	Overtime	4,181.65	3,506.87	674.78
951-0-8820-0012	Vacation	247.51	247.51	-
951-0-8820-0016	Deferred Compensation	585.13	507.69	77.44
951-0-8820-0031	PERS Pension	4,611.35	4,611.35	-
951-0-8820-0033	LIUNA Pension	1,573.67	1,348.99	224.68
951-0-8820-0041	Medical Insurance	9,310.68	7,864.09	1,446.59
951-0-8820-0051	Dental In	749.95	661.17	88.78
951-0-8820-0061	Vision Ins	52.51	52.51	-
951-0-8820-0071	LTD	110.69	91.20	19.49
951-0-8820-0081	Life Insurance	60.33	48.87	11.46
951-0-8820-0092	Medicare Tax	886.39	768.34	118.05
951-0-8820-1029	Training and Education	256.70	256.70	-
951-0-8820-2049	Uniform Service/ Laundry	1,233.32	1,010.38	222.94
951-0-8820-2068	Refuse Disposal	9,324.08	9,103.53	220.55
951-0-8820-2073	Subcontracted Work	12,021.33	12,021.33	-
951-0-8820-2087	Equipment Rental	1,202.13	608.18	593.95
951-0-8820-3095	Department Consumables	5,488.00	3,298.75	2,189.25
951-0-8820-3097	Safety Equipment	313.35	247.76	65.59
951-0-8820-4121	Meetings/Travel	2,309.35	2,109.35	200.00
951-0-8820-4122	Dues and Memberships	2,088.00	2,088.00	-

Seaside County Sanitation District
Year-to-Date 2017-2018 Expenses
January 2018

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-0-8820-5131	Gas & Electric	4,363.91	3,666.25	697.66
951-0-8820-5133	Water	1,218.45	1,218.45	-
951-0-8820-8187	Department Equipment	3,094.02	3,094.02	-
951-0-8820-8198	Fog Program	1,655.32	1,655.32	-
951-0-8820-9397	Computer System	58.33	58.33	-
951-0-8820-9602	Lease Principal	260.56	260.56	-
951-0-8820-9605	Lease Interest	33.15	33.15	-
		179,197.26	151,959.35	27,237.91
952-0-8820-8194	Sewer System Mgmt Plan Update	4,276.50	4,276.50	-
952-0-8820-8196	LAFCO Application	9,418.13	4,604.75	4,813.38
952-0-8820-9605	Interest Expense	7,008.07	7,008.07	-
952-0-8820-9608	Lease Payments	26,320.91	26,320.91	-
		47,023.61	42,210.23	4,813.38
953-0-8820-0016	Deferred Compensation	4.60	3.73	0.87
953-0-8820-0031	PERS Pension	24.08	24.08	-
953-0-8820-0032	PARS Pension	72.04	61.71	10.33
953-0-8820-0041	Medical Insurance - Non LIUNA	67.99	4.91	63.08
953-0-8820-0051	Dental Ins	6.73	6.73	-
953-0-8820-0061	Vision Ins	0.04	0.04	-
953-0-8820-0071	LTD	1.89	-	1.89
953-0-8820-0081	Life Insurance	1.82	-	1.82
953-0-8820-0092	Medicare Tax	6.18	5.14	1.04
953-0-8820-9193	Sta 321 Upgrades	223.33	148.89	74.44
953-0-8820-9199	942 Angelus Way Pipe	220.40	220.40	-
953-0-8820-9201	Del Monte Lift Station Upgrade	106,325.25	86,936.50	19,388.75
953-0-8820-9202	Rosita Lift Station Upgrade	31,910.00	31,910.00	-
953-0-8820-9203	Angelus Way Sewer Main Up	121,924.28	26,160.00	95,764.28
953-0-8820-9205	Canyon Del Rey Sewer RPLC	3,555.00	-	3,555.00
953-0-8820-9214	Del Monte SWR Main Replac	840.00	-	840.00
		265,183.63	145,482.13	119,701.50
954-0-8810-2090	Insurance	72,082.00	72,082.00	-
			951-1009	**27,237.91**
			952-1009	**4,813.38**
			953-1009	**119,701.50**
			954-1009	**-**
JANUARY 2018 DRAWDOWN				**151,752.79**

COUNTY OF MONTEREY - AUTHORIZATION of ELECTRONIC FUNDS TRANSFER

DEBIT : COUNTY OF MONTEREY
Account Number : Wells Fargo Bank
Account Name : Monterey County Treasurer

CREDIT : **CITY OF SEASIDE PUBLIC INTEREST CHECKING**

Pay to Bank : **RABOBANK**
1658 FREMONT BLVD., SEASIDE, CA 93955

Account No. 9782713643
Routing No. 122238420 Amount : $ **151,752.79**
Customer Name: CITY OF SEASIDE

AUTHORIZED SIGNATURES: 1
2
3

AUDITOR : ENTER AMOUNT AUTHORIZED FOR TRANSFER AND SIGN FORM

TREASURER : PROCESS TRANSFER, ENTER DATE OF TRANSFER, SIGN FORM AND RETURN TO AUDITOR

AUDITOR		**TREASURER**	
Hilda Castro			
Deputy Auditor	Date	Deputy Treasurer	Date of Transfer

For Auditor-Controller Office use only

Period _____ JV Number _____
Budget Yr. _____ Date _____
Total $ 151,752.79

DESCRIPTION	AT	FD	BU	ORG	ACCT	REP CT	DEBIT	CREDIT
Special District Exp.		603			2530			
Cash		603			1001			

Daphne Hodgson, Deputy City Manager / Administrative Services (831) 899-6718; SCSD
Expenses for January 2018.

Prepared By: Hilda Castro Date:

Approved By:_____ Date:_____ Keyed By:_____ Date:_____

SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT

Item No.: 4.D.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Rick Riedl, City Engineer
Leslie Llantero, Assistant Engineer

DATE: February 13, 2018

SUBJECT: **APPROVE PARTICIPATION IN THE PUBLIC EDUCATION PROGRAM WITH MONTEREY ONE WATER**

PURPOSE

The purpose of this item is to have the District Board consider participating in the Public Education Program for the Southern Monterey Bay Dischargers Group administered by the Monterey One Water (formerly Monterey Regional Water Pollution Control District).

RECOMMENDATION

It is recommended that the Board adopt a resolution authorizing the District Manager to execute a Memorandum of Understanding (MOU) with Monterey One Water to conduct the Public Education Program for the Southern Monterey Bay Dischargers Group.

BACKGROUND

On May 2, 2006, the Seaside County Sanitation District (the District) was issued Water Quality Order No. 2006-0003-DWQ from the State Water Resources Control Board. This order adopted statewide general waste discharge requirements for sanitary sewer systems. In 2008, the monitoring and reporting program (MRP) portion of this Order was revised as Order No. 2008-0002-EXEC. Water Quality Orders No. 2006-0003-DWQ and 2008-0002-EXEC are referred to as the Sanitary Sewer System Waste Discharge Requirements (SSS WDRs or WDRs).

The purpose of the WDRs is to set specific sewer collection system operation and maintenance requirements, regulate the collection systems, and uphold State water quality standards. Section 13(vvi) of Order 2006-0003-DWQ, states "If (FOG) is found to be a problem, the Enrollee must prepare and implement a FOG source control program to reduce the amount of these substances discharged to the sanitary sewer system." In order to comply with the WDRs, the District developed a Sewer System Management Plan (SSMP), which includes a FOG Control Program

(also known as the Grease Program). The two main elements of the Grease Program implemented by the District are the Public Education Outreach Program and the requirement to install grease removal devices at food serving establishments.

Public Education Program:

The District is a part of the Southern Monterey Bay Dischargers Group administered under contract by Monterey One Water. The group's goal is to facilitate WDR compliance for all Monterey One Water member entities. The Southern Monterey Bay Dischargers Group consists of the cities of Pacific Grove, Monterey, Salinas, Carmel Area Wastewater District, Castroville Community Services District, Marina Coast Water District, County of Monterey, Pebble Beach Community Services District, California American Water and the Seaside County Sanitation District.

As in the previous years, Monterey One Water has offered their assistance with implementation of a Public Education Outreach Program (the Program). The Program promotes the proper disposal of FOG by educating the public. The proposed program consists of mass media advertising in television, print media, internet website, and internet advertisements. The Fiscal Year 2017-2018 Grease Public Outreach Plan attached as Attachment A outlines the type of media outlets and the number of advertisements over the course of the year.

The District supplements the Program with its own public education outreach events. The District staffs a booth at various community functions to educate the public on the dangers of disposing FOG down the drain. Grease scrappers and refrigerator magnets are given to the public alerting them to the dangers and consequences of grease in the sewer system. District personnel also advise the public how to properly dispose of unwanted grease.

FISCAL IMPACT

To increase the cost-effectiveness of the Program, all costs are shared based upon the population served by the member agencies. For the upcoming Program, the cost would be divided based on 2010 Census information and the total number of entities electing to continue participation. For fiscal year 2017-2018, the Program cost is $12,361 and the District's cost-share is $1,516.50, see Attachment B.

ATTACHMENTS

1. Memorandum of Understanding
2. Attachments A & B to the MOU
3. Resolution

Reviewed for Submission By:

_____

Craig Malin, District Manager

MEMORANDUM OF UNDERSTANDING
for
Conducting a Public Education Program
for the
Southern Monterey Bay Dischargers Group

THIS MEMORANDUM OF UNDERSTANDING is made and entered into on _____ ____, 2018, between **MONTEREY ONE WATER** (the "Agency"), and the **SEASIDE COUNTY SANITATION DISTRICT** (the Discharger"), as follows:

Recitals

1. The Discharger has been issued Waste Discharge Requirements (WDR) by the California Regional Water Quality Control Board. One of the WDR requirements is for the Discharger to conduct a public education program to promote the proper disposal of grease and fats.
2. The Agency has the staff and resources to conduct a public education program as described in Attachment A to this Agreement.
3. The Discharger desires to have the Agency conduct this public education program.

Terms and Conditions

In consideration of the mutual promises contained herein, the Agency and the Discharger hereby agree to the following terms and conditions:

1. Over the remainder of fiscal year 2017-2018 on behalf of the Southern Monterey Bay Dischargers Group the Agency will conduct the public education program described in Attachment A.
2. The Discharger will compensate the Agency the amount shown in Attachment B as its share of the overall cost of conducting this public education program.
3. The Agency will invoice the Discharger for its share of these costs, and the Discharger will pay the Agency this amount within ninety (90) days of receipt of the invoice.

MONTEREY ONE WATER

By _____

Paul A. Sciuto, General Manager
Print Name/Title

SEASIDE COUNTY
SANITATION DISTRICT

By _____

Craig Malin, City Manager
Print Name/Title

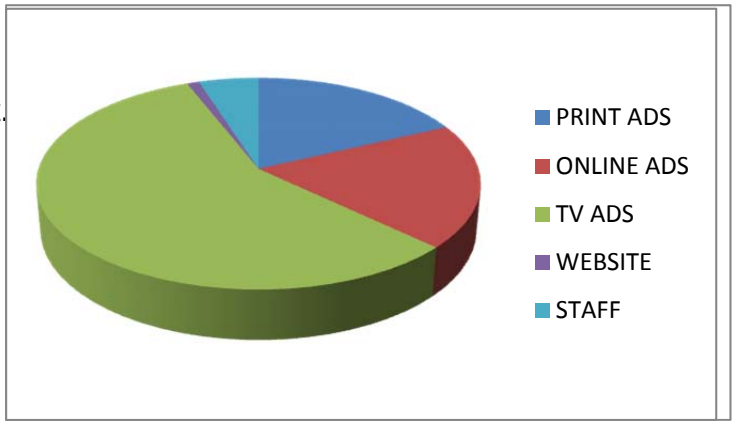
Attachment A

WDR Grease Public Outreach Plan
FY 17/18

Media Type	Budget Detail Summary
TV KSBW TV, Channel 8 KSMS TV, Channel 67 (Univision)	**(57%)** Nov/Dec, 48 ads, 0:15 Nov/Dec, 80 ads, 0:15 (128 total ads)
Print Carmel Pine Cone, Fri Monterey County Weekly, Thu	**(18%)** 2 ads* (1/5 pg, b/w) 7 ads (1/6 page, color)
Internet Website – ClogBusters.org Hosting, backups, archiving, 2 website updates	**(1%)** 12 months
Online Ads & Search Marketing KSBW TV Channel 8 1 month KSMS TV Channel 67 (Univsion) 2 months Monterey County Weekly 2 months	**(19%)** 40,000 impressions/mo Unlimited impressions/mo Web Banners
Staff/Misc. Program management; Clogbusters	**(5%)**
Total Budget	**$12,361.00 Group**

Note: expense percentage for each media type is percentage of $12361.00 shared group budget.

* CAWD and PBCSD contributing $792.00 to run 4 additional biweekly ads through Dec 29, 2017 (6 ads total).



Attachment B

Southern Monterey Bay Dischargers Grease Outreach Partnership

SHARED COSTS FOR FY 17/18 PUBLIC EDUCATION PROGRAM ON GREASE DISPOSAL PRACTICES

PUBLIC EDUCATION PROGRAM BUDGET = $12,361

ENTITY	POPLUATON WITHIN AREA TO BE COVERED BY REGIONAL WDR PROGRAM	PERCENTAGE OF BUDGET TO BE PAID BY THIS ENTITY	CONTRIBUTION TOWARD FY 2017/2018 BUDGET
City of Salinas	150,441	52.756%	$6521.20
Seaside County Sanitation District[(1)]	34,983	12.268%	$1516.50
Marina Coast Water District[(2)]	33,364	11.700%	$1446.25
City of Monterey	27,810	9.752%	$1205.45
City of Pacific Grove	15,041	5.275%	$ 652.05
Castroville Community Services District[(3)]	7,204	2.526%	$ 312.25
California American Water[(4)]	6,380	2.237%	$ 276.50
Pebble Beach Community Service District	4,509	1.581%	$ 195.43*
Carmel Area Wastewater District	3,722	1.305%	$ 161.32*
County of Monterey	1710	0.599%	$ 74.05
TOTAL	285,164	100.00%	$12,361.00

Notes:

[(1)] Combined 2010 Census population of Seaside, Sand City, and Del Rey Oaks.
[(2)] Combined 2010 Census population of City of Marina and Ord Community population provided by MCWD
[(3)] Combined 2010 Census population of Castroville and Moro Cojo area population reported by Castroville Community Service District. Revised to include Moss Landing 2010 Census population.
[(4)] Combined population of Oak Hills, Indian Springs, Las Palmas, Spreckels, Pasadera, White Oaks, Village Green, Carmel Valley Ranch provide by Cal-Am September 2011.

* PBCSD and CAWD contribution would increase $396.00.00 ea for additional Carmel Pine Cone ads through DEC 2017.

RESOLUTION NO. 18-___

RESOLUTION OF THE SEASIDE COUNTY SANITATION DISTRICT AUTHORIZING THE DISTRICT MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH MONTEREY ONE WATER FOR PARTICIPATION IN THE PUBLIC EDUCATION PROGRAM FOR FISCAL YEAR 2017-2018.

WHEREAS, the California Regional Water Quality Control Board issued a Waste Discharge Requirement (WDR) Order Numbers 2006-0003-DWQ and 2008-0002-EXEC; and

WHEREAS, Monterey One Water (formerly Monterey Regional Water Pollution Control Agency) has led a steering committee, called Southern Monterey Bay Dischargers Group, for all entities tributary to the Regional Plant to facilitate compliance by each permittee; and

WHEREAS, one of the requirements of the WRD is to conduct a Public Education Program to promote the proper disposal of grease and fats; and

WHEREAS, this program will be cost-shared among the groups entering into a Memorandum of Understanding with Monterey One Water; and

WHEREAS, this cost has been broken down by each entities population based on 2010 Census data; and

WHEREAS, the Seaside County Sanitation District portion of this program is One Thousand Five Hundred Sixteen Dollars and Fifty Cents ($1,516.50).

NOW THEREFORE, BE IT RESOLVED that the Seaside County Sanitation District's Board of Directors authorize the District Manager to execute the Memorandum of Understanding with Monterey One Water to participate in the Public Education Program for fiscal year 2017-2018.

PASSED AND ADOPTED at a regular meeting of the Seaside County Sanitation District duly held this 13th day of February 2018 by the following votes:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Ralph Rubio, Chair

ATTEST:

_____
Lesley Milton, District Clerk

SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT

Item No.: 5.A.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Richard Riedl, District Engineer
Craig Malin, City Manager

DATE: February 13, 2018

SUBJECT: **UPDATE ON THE ONGOING COORDINATION BETWEEN THE SCSD AND THE MCWD ON POTENTIAL APPLICATIONS TO THE LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY FOR THE EXPANSION OF THE SPHERE OF INFLUENCE AND SERVICE AREA ANNEXATION**

PURPOSE

The purpose of this item is to provide an update to the District Board on the on ongoing coordination between the SCSD and the MCWD on potential applications to Local Agency Formation Commission of Monterey County (LAFCO) for expansion of the sphere of influence and service area annexation.

RECOMMENDATION

It is recommended that the District consider entering into a tolling agreement with the MCWD to explore alternatives to submitting individual applications to Local Agency Formation Commission of Monterey County (LAFCO) for expansion of the sphere of influence and service area annexation.

BACKGROUND

Both the Marina Coast Water District (MCWD) and the Seaside County Sanitation District (SCSD) have an interest in providing sanitary sewer service to portions of the cities of Del Rey Oaks and Seaside that are within the former Fort Ord area. The former Fort Ord area is administered by the Fort Ord Reuse Authority (FORA). Under an agreement with FORA, the MCWD is obligated to provide water and sanitary sewer service in the former Fort Ord area. The agreement does not provide MCWD the right to service areas outside of their current sphere of influence after the possible dissolution of FORA in 2020. Therefore, it is imperative to establish which utility district would provide sewer service to those areas within the former

Fort Ord outside of the service boundaries currently recognized by LAFCO.

Staff has been working on defining the proposed scope of the application to LAFCO that would include both the expansion of the sphere of influence and service area annexation into the former Fort Ord. An engineering study in support of the LAFCO application has been prepared. The engineering study, along with Board direction, will help define the appropriate project scope and service area boundaries between the SCSD and MCWD.

Coordination with MCWD

LAFCO staff requested that SCSD and MCWD negotiate and coordinate on any potential annexation application to LAFCO. On December 13, 2017, District staff met with MCWD staff and staff from their consultant, Denise Duffy & Associates, and LAFCO staff. The following items of concern were discussed:

1. MCWD proposed application would be one application to provide both sewer and water service. This is necessary to simplify the future governance of the sewer and water service to these areas.

2. Conveyance of sewerage from the proposed northern boundary to the Monterey One Water (M1W) would be through the City of Marina. MCWD currently controls the sewer mains in this area and is not receptive to entering into a wheeling agreement with SCSD to provide the necessary conveyance. Therefore, the proposed LAFCO application should consider the installation of either a sewer main parallel to the existing sewer main or build another sewer main in the TAMC right of way west of Highway 1.

3. MCWD stated that if SCSD took over the sewer service, then Seaside sewer customers would suffer because they would lose the MRWPCA treatment-plant capacity credits and the wastewater credits. Since the MRWPCA treatment-plant capacity credits were obtained by MCWD by a public benefit conveyance, these should be transferred to SCSD rate payers at no cost. MCWD and LAFCO staff asked for clarification on this.

4. MCWD has an agreement with M1W to obtain treated wastewater from the treatment plant. MCWD staff stated that Seaside would be harmed if SCSD expanded into the former Fort Ord because the future expansion into former Fort Ord would create more credits.

5. LAFCO staff asked why SCSD should be allowed to expand its service area. SCSD staff stated that SCSD feels that it could provide service at a lower rate.

6. SCSD staff asked if MCWD has considered the potential of a joint powers agreement to resolve each party's concerns and secure what could be in MCWD's and SCSD's shared interests.

On January 18, 2018 and January 22, 2018, SCSD District Engineer Rick Riedl the LAFCO for Monterey County, respectively, submitted comment letters to the MCWD Public Draft Initial Study and Negative Declaration for the Ord Community Sphere of Influence Amendment and Annexation. The comment letters are attached.

On January 23, 2018, Kate McKenna, Executive Officer for LAFCO for Monterey County, submitted a memo to the SCSD District Engineer Rick Riedl outlining LAFCO staff's concerns with the potential application from the SCSD. The memo is attached

On February 6, 2018, District staff and Board Chair met with MCWD staff and Board President to discuss the items outlined above. It was concluded that the SCSD and MCWD could both

benefit by exploring a joint powers agreement. To this end, the SCSD Board should consider entering into a tolling agreement with the MCWD to explore alternatives to submitting individual applications to Local Agency Formation Commission of Monterey County (LAFCO) for expansion of the sphere of influence and service area annexation.

FISCAL IMPACT

There is no fiscal impact associated with this item.

ATTACHMENTS

1. Letter to MCWD dated January 18, 2018
2. Letter from LAFCO to MCWD dated January 22, 2018
3. LAFCO memo to SCSD

Reviewed for Submission By:

_____

Craig Malin, District Manager

SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE * SEASIDE, CALIFORNIA 93955
Telephone (831) 899-6825 Fax (831) 899-6211

BOARD MEMBERS

Ralph Rubio
Chair
City of Seaside
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6825

Jerry Blackwelder
First Vice Chair
City of Sand City
1 Sylvan Park
Sand City, CA 93955
(831) 394-3054

Pat Lintell
Second Vice Chair
City of Del Rey Oaks
650 Canyon Del Rey
Del Rey Oaks, CA 93940
(831) 394-8511

DISTRICT STAFF

Craig Malin
District Manager
440 Harcourt Avenue
Seaside, CA 93955
(831)899-6203

Rick Riedl
District Engineer
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6825

Jesse Avila
Legal Counsel
Office of the County Counsel
168 West Alisal Street
Third Floor
Salinas, CA 93901
(831) 755-5313

Lesley Milton-Rerig
District Clerk
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6707

January 18, 2018

Mike Wegley, District Engineer
Marina Coast Water District
11 Reservation Road
Marina, CA 93933
Via Email: MWegley@mcwd.org

Subject: Comments to *Public Draft Initial Study and Negative Declaration for the Ord Community Sphere of Influence Amendment and Annexation* dated December19, 2017, prepared for MCWD by Denise Duffy & Associates

The Seaside County Sanitation District respectfully submits the following comments on the subject Draft Initial Study and Negative Declaration (IS/ND).

As shown in Figure 2, "MCWD Proposed SOI Amendment and Annexation Area," to said document (attached), the proposed service area annexation includes portions of the City of Seaside within the former Fort Ord. Both the Marina Coast Water District (MCWD) and the Seaside County Sanitation District (SCSD) have an interest in providing sanitary sewer service to a portion of the City of Seaside within the former Fort Ord area. To this end, the SCSD will be submitting an application to LAFCO that would include both an expansion of the sphere of influence and service area annexation into the former Fort Ord as shown in Figure 1, attached. An engineering study in support of a LAFCO application has also been prepared (attached). The attached engineering clearly demonstrates that the proposed annexation of a service area by SCSD is feasible. However, the subject IS/ND fails to consider this as a viable alternative.

In Section 1.4 of the subject IS/ND, four alternatives are considered; 1) Annexation of all FORA Development Parcels; 2) Projected Five-Year Development Area Annexation; 3) Annexation to the Marina City Limit; and 4) The No Project Alternative. None of these alternatives reflects the proposed alternative that has been under discussion between the SCSD and MCWD and is outlined in the attached engineering report. Additionally, the MCWD has not rejected this as a viable alternative in any discussions or in written correspondence. On May 14, 2014, the SCSD submitted to MCWD a draft engineering study in support of an application by SCSD to LAFCO for sewer collection service area annexation (the final Engineering Study is attached).

On January 23, 2015, the MCWD submitted review comments on the draft Engineering Study (attached). On March 25, 2015, staff from both agencies met to discuss MCWD's review comments on the draft Engineering Study. In June 2015, MCWD submitted additional information requested for inclusion by MCWD in the draft Engineering Study (attached). None of the comments received from MCWD rejected the assertion that SCSD providing sewer collection service to the area shown in Figure 1 is a viable alternative. Therefore, the IS/ND would be incomplete without consideration of the alternative for SCSD to provide sewer collection services as shown in Figure 1, attached. Please amend the IS/ND to consider this as an alternative.

Also, there is no clear evidence that the IS/ND is in compliance with AB-52. Section 4-17, "Tribal Cultural Resources," has the following text regarding consultation:

> *"In addition, pursuant Public Resources Code Section 21080.3.1, the District shall provide formal written notification in accordance with to the California Native American tribe or tribes that are traditionally and culturally affiliated with the Project area if that tribe(s) has requested notification from the District of Proposed Projects, the tribe has 30 days of the notification to request consultation, to determine if the Project may have a significant effect on a tribal cultural resources. The results of this consultation process are pending."*

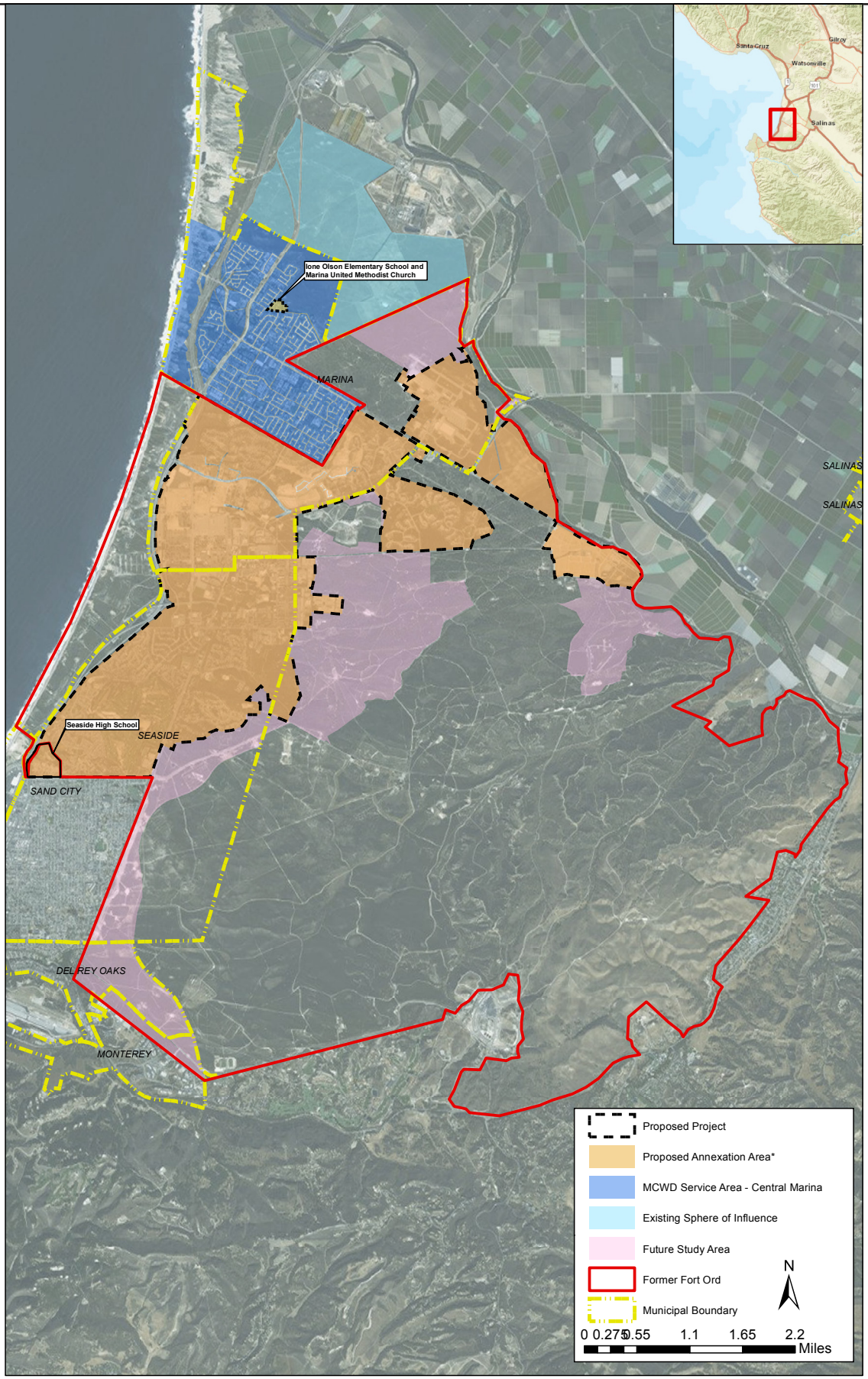
There is no clear statement that the consultation process was actually conducted, and no results are reported. If the offer were made, and the Tribe requested consultation within 30 days of the offer, the consultation must have begun prior to circulation of the IS/ND. If the correct procedures were not observed, the subject IS/ND should be recirculated in accordance with Public Resources Code Section 21080.3.1.

Please feel free to contact me at rriedl@ci.seaside.ca.us or by calling 831-899-6825 to discuss any questions or comments.

Sincerely,

Rick Riedl, District Engineer
Seaside County Sanitation District

Copy Kate McKenna, Executive Director, LAFCO
Darren McBain, Senior Analyst, LAFCO
SCSD Board Members
Craig Malin, District Manager
Lesley Milton-Rerig, District Clerk



Document Path: C:\GIS\GIS_Projects\2010-13 MCWD Fort Ord Annex\Final Products\2017\MCWD SA Updated_forGraphics.mxd

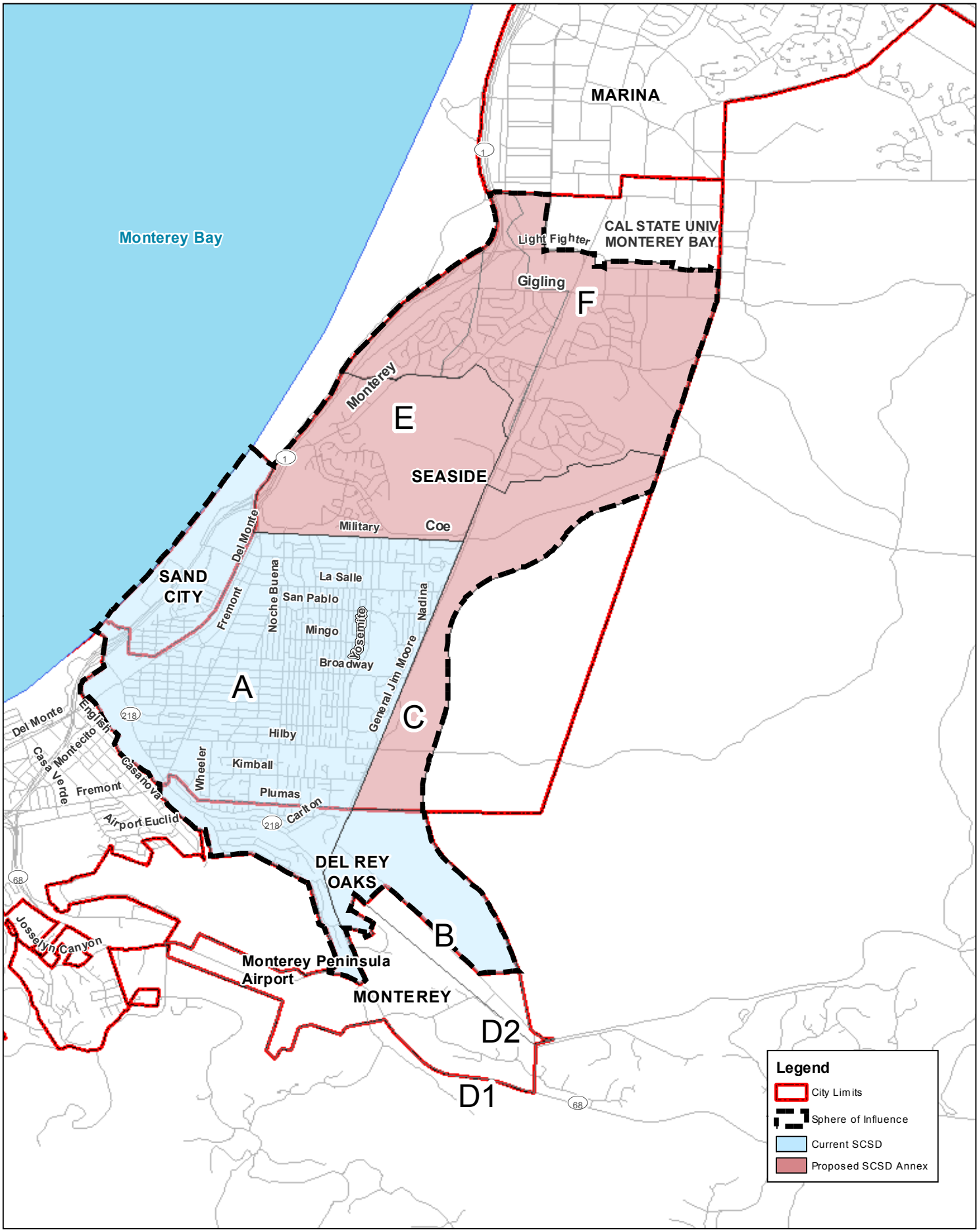
*Service Area is coterminus with SOI Amendment Area

Title:

MCWD Proposed SOI Amendment and Annexation Area

Monterey | San Jose
Denise Duffy and Associates, Inc.
Environmental Consultants Resource Planners
947 Cass Street, Suite 5
Monterey, CA 93940
(831) 373-4341

Figure 2



WALLACE GROUP
CIVIL ENGINEERING
CONSTRUCTION MANAGEMENT
LANDSCAPE ARCHITECTURE
MECHANICAL ENGINEERING
PLANNING
PUBLIC WORKS ADMINISTRATION
SURVEYING/GIS SOLUTIONS
WATER RESOURCES
WALLACE SWANSON INTERNATIONAL
612 CLARION COURT
SAN LUIS OBISPO, CA 93401
T 805 544-4011 F 805 544-4294
www.wallacegroup.us

NTS

SEASIDE COUNTY SANITATION DISTRICT
LAFCO APPLICATION

FIGURE 1: PROPOSED ANNEXATION BOUNDARY

NOTES:
BASEMAP PROVIDED BY SCSD.
WALLACE GROUP DID NOT PERFORM BOUNDARY SURVEY SERVICES FOR THIS MAP. NOT A LEGAL DOCUMENT. MAP PRODUCED DECEMBER 2017.

LAFCO *of Monterey County*

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

2018 Commissioners

Chair
Simón Salinas
County Member

Vice Chair
Warren E. Poitras
Special District Member

Sherwood Darington
Public Member

Matt Gourley
Public Member, Alternate

Joe Gunter
City Member

Maria Orozco
City Member, Alternate

Jane Parker
County Member

Luis Alejo
County Member, Alternate

Ralph Rubio
City Member

Vacant
Special District Member Alternate

Graig R. Stephens
Special District Member

Counsel

Leslie J. Girard
General Counsel

Executive Officer

Kate McKenna, AICP

132 W. Gabilan Street, #102
Salinas, CA 93901

P. O. Box 1369
Salinas, CA 93902

Voice: 831-754-5838
Fax: 831-754-5831

www.monterey.lafco.ca.gov

January 22, 2018

Mike Wegley, District Engineer
Marina Coast Water District
11 Reservation Rd., Marina, CA 93933

Re: Marina Coast's Initial Study/Negative Declaration for a Future Sphere of Influence Amendment and Annexation Proposal

Dear Mr. Wegley:

Thank you for the opportunity to comment on the Draft Initial Study and Negative Declaration. LAFCO appreciates the Marina Coast Water District's efforts to ensure continuity in water and wastewater service delivery beyond the anticipated 2020 sunset date of the Fort Ord Reuse Authority. Annexation to the District will also provide all District customers with direct representation on Marina Coast's board of directors.

We appreciate the efforts that the District has made to informally review its proposed plans and documents with LAFCO staff and local agencies, and to discuss consistency with State law and local policies and processes. In the spirit of continuing to assist the District in accomplishing its objectives, and in our capacity as a Responsible Agency pursuant to the California Environmental Quality Act, we offer the following comments for your consideration.

Scope/Extent of the Proposal

In December 2011, LAFCO submitted comments on a draft negative declaration for a much more expansive Marina Coast proposal. At that time, Marina Coast was proposing to annex all of the former Fort Ord; approximately 44 square miles. "Issue 1" in LAFCO's 2011 comment letter requested that Marina Coast scale back its proposal to exclude open space lands, in keeping with LAFCO's legislative purpose and adopted policies.

The currently planned, scaled-down Marina Coast proposal, on approximately nine square miles, is consistent with that request. The revised proposal would include developed sites and neighborhoods that Marina Coast already serves, as well as specific Ord Community parcels that are "approved for development or anticipated for development in the near term" (negative declaration, page 10).

Potential "Overlap" with Seaside County Sanitation District

Marina Coast's 2011 proposal would have included lands that are within the Seaside County Sanitation District (SCSD) and within the Cities of Seaside, Del Rey Oaks, and Monterey. LAFCO's 2011 comment letter expressed concern about the overlap of agency boundaries and authority to provide wastewater service that would have resulted from the 2011 proposal. The 2011 comment

letter also identified a concern about the 2011 Marina Coast proposal's overlap with "a planned expansion of Seaside County Sanitation District into all current and future portions of the Cities of Seaside and Del Rey Oaks." Our 2011 comment letter laid out the statutory and policy basis for LAFCO's concerns regarding overlap of agency boundaries and duplication of authority as follows:

- Section C.II.6 of LAFCO's Policies and Procedures Relating to Spheres of Influence and Changes of Organization and Reorganization states that "duplication of authority to perform similar functions in the same territory will be avoided." The project description as stated in the Draft Initial Study also potentially conflicts with other local policies and sections of State law that require LAFCO to avoid the duplication of services and to review the impacts of proposals on the Spheres of Influence of affected local agencies. These sections include Sections C.II.2, D.III.2, and D.V.1 of the Policies and Procedures and Government Code sections 56375.5 and 56668 (b, c, and h).

The revised, scaled-back proposal partially resolves these concerns, in that the new proposal would no longer include (i.e. overlap with) areas that are already within SCSD's boundaries or sphere of influence. In addition to the areas that are proposed for annexation, the planned proposal now includes designation of a future study area on other Ord Community lands within the Cities of Seaside, Del Rey Oaks, and Monterey, as well as unincorporated Monterey County[1]. These areas were previously requested for annexation in the 2011 proposal.

However, the planned proposal continues to include and overlap with an area (Ord Community portion of the City of Seaside) where SCSD has long expressed an interest in becoming the wastewater service provider, as is the case for the rest of the city; see Figure 1.

The area in question is outside SCSD's existing boundaries and sphere of influence; see Figure 2. Marina Coast currently owns the water and wastewater infrastructure in the area, and provides both services.

SCSD's interest in becoming the wastewater service provider for this area has been known since before the 2011 Marina Coast proposal. For several years, SCSD and Marina Coast have periodically engaged in discussions as to how best to provide wastewater services, in the long term, to the area in question. These ongoing discussions are limited to wastewater-related services; SCSD is not a water provider.

Based on recent information from SCSD, including the January 9, 2018 SCSD meeting agenda and a Dec. 1, 2017 letter from SCSD to Marina Coast, LAFCO anticipates receiving a Sphere of Influence amendment/annexation application from SCSD in 2018. We continue to strongly encourage both districts to coordinate on service and boundary issues prior to submitting their individual applications to LAFCO. Doing so is likely to substantially enhance LAFCO's ability to process the applications in a timely and cost-effective manner. Both applications will be analyzed for consistency with the Cortese-Knox-Hertzberg Act and locally adopted LAFCO policies and procedures.

Conclusion

LAFCO respectfully encourages Marina Coast Water District to continue to coordinate with Seaside County Sanitation District to seek a coordinated and mutually agreeable approach to boundaries and

[1] LAFCO of Monterey County's locally adopted policies define a future study area as "Territory outside of an adopted Sphere of Influence that may warrant inclusion in the sphere in future years. Further study would have to be completed prior to inclusion." This locally used designation does not exist in Government Code 56000+ (the Cortese-Knox-Hertzberg Act). This designation does not commit to inclusion of any lands in Marina Coast's sphere of influence in the future, nor does it indicate exclusion of such lands from the sphere or boundaries of other potential service providers such as Seaside County Sanitation District.

services, prior to applying to LAFCO for a Sphere of Influence amendment and annexation. LAFCO will review both districts' future applications in light of our statutory purpose – to encourage the orderly growth and development of local government agencies, to ensure the efficient provision of local government services, and to preserve open space – and our locally adopted policies. As one possible avenue toward consensus in this regard, LAFCO staff would like to suggest that MCWD and SCSD consider engaging in mediation prior to either district submitting a LAFCO application.

In keeping with LAFCO's standard practice of requiring indemnification as a condition of LAFCO's approval of a boundary change, please anticipate that we will provide and request execution of an indemnification agreement as part of our application for this future proposal.

LAFCO appreciates the opportunity to provide comments. Please contact Executive Officer Kate McKenna for more detailed discussions and assistance.

Sincerely,

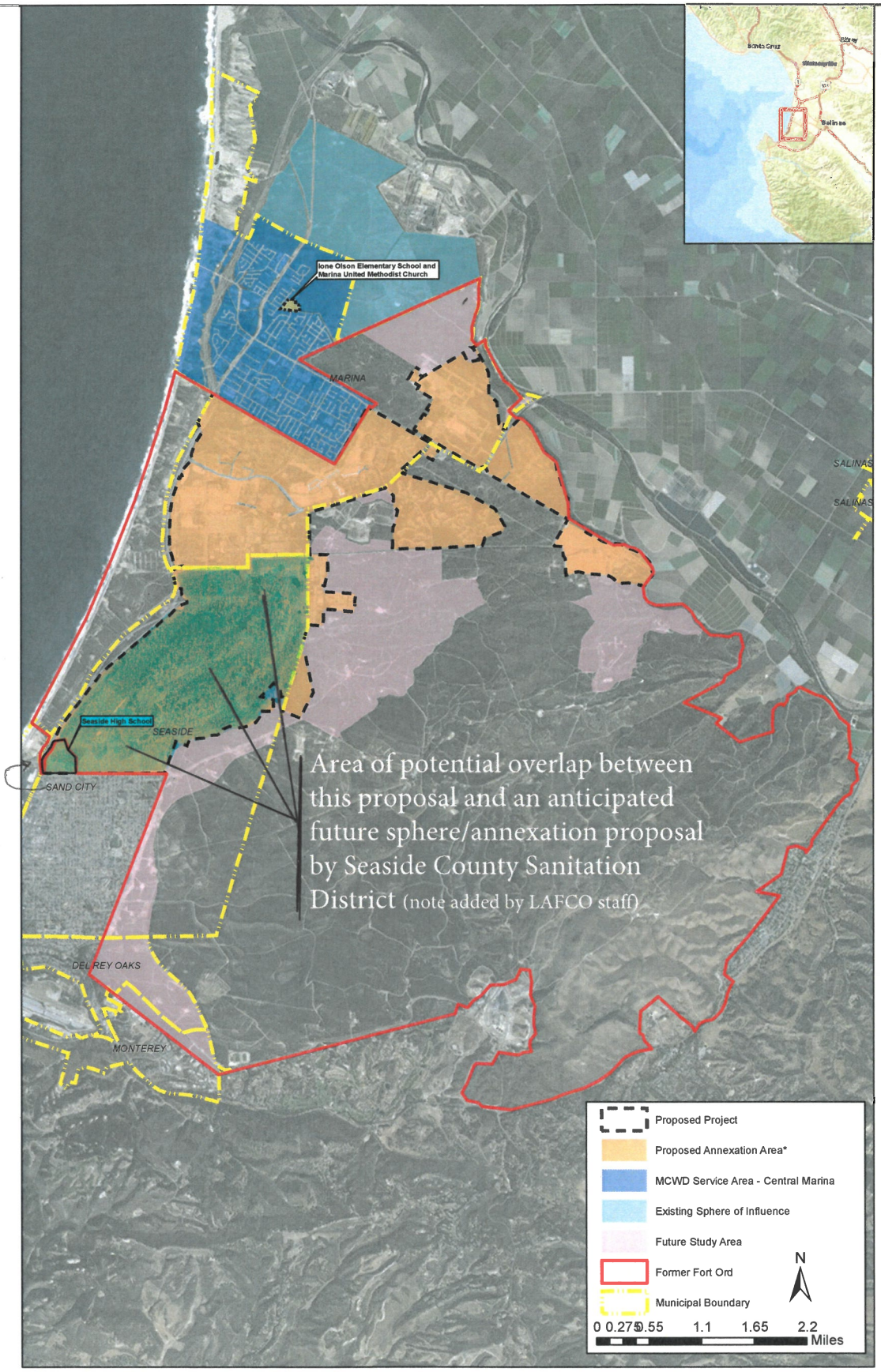
Simón Salinas
Chair

Attachments:
Figure 1: MCWD's anticipated sphere/annexation proposal
Figure 2: Map of existing MCWD (sphere, boundaries, and extraterritorial service area) and SCSD (sphere and boundaries)

Cc:
Keith Van Der Maaten, General Manager, Marina Coast Water District
Craig Malin, District Manager, Seaside County Sanitation District
Rick Riedl, District Engineer, Seaside County Sanitation District
Denise Duffy and Ashley Quackenbush, Denise Duffy & Associates
Richard James, EMC Planning Group
Michael Houlemard, Executive Officer, Fort Ord Reuse Authority

FIGURE 1

16.1



Document Path: C:\GIS\GIS_Projects\2010-13 MCWD Fort Ord Annex\Final Products\2017\MCWD SA Updated_forGraphics.mxd

*Service Area is coterminus with SOI Amendment Area

Title:

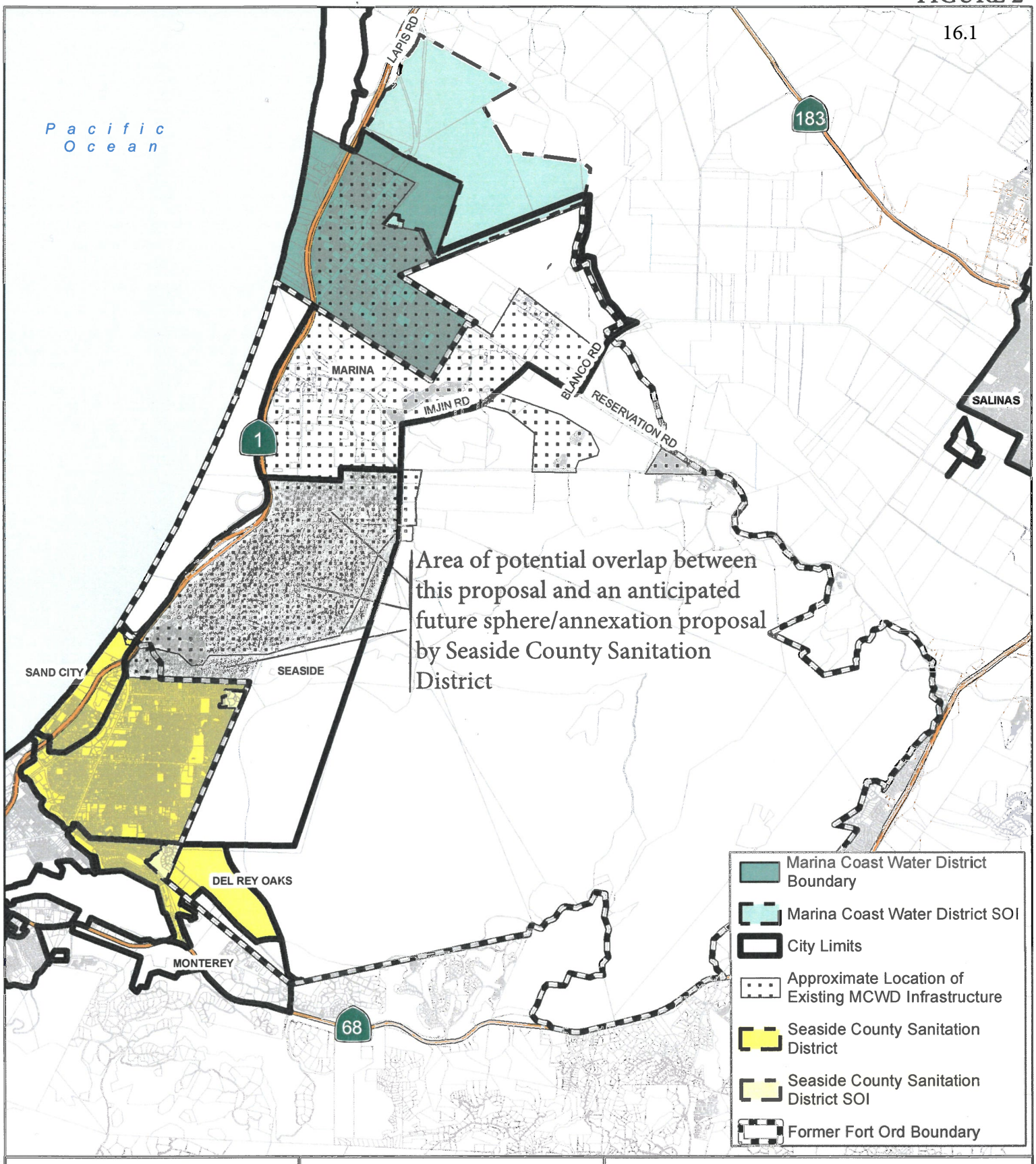
MCWD Proposed SOI Amendment and Annexation Area

Monterey | San Jose

Denise Duffy and Associates, Inc.

Environmental Consultants Resource Planners

947 Cass Street, Suite 5
Monterey, CA 93940
(831) 373-4341



LAFCO *of Monterey County*
LOCAL AGENCY FORMATION COMMISSION

P.O. Box 1369
Salinas, CA 93902
Telephone (831) 754-5838

132 W. Gabilan St., Suite 102
Salinas, CA 93901
FAX (831) 754-5831

N

0 1 2
Miles

WATER & WASTEWATER SERVICE PROVIDERS IN THE FORMER FORT ORD & SURROUNDINGS

Map prepared:11/25/2013

LAFCO *of Monterey County*

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

2018 Commissioners

Chair
Simón Salinas
County Member

Vice Chair
Warren E. Poitras
Special District Member

Sherwood Darington
Public Member

Matt Gourley
Public Member, Alternate

Joe Gunter
City Member

Maria Orozco
City Member, Alternate

Jane Parker
County Member

Luis Alejo
County Member, Alternate

Ralph Rubio
City Member

Vacant
Special District Member Alternate

Graig R. Stephens
Special District Member

Counsel

Leslie J. Girard
General Counsel

Executive Officer

Kate McKenna, AICP

132 W. Gabilan Street, #102
Salinas, CA 93901

P. O. Box 1369
Salinas, CA 93902

Voice: 831-754-5838
Fax: 831-754-5831

www.monterey.lafco.ca.gov

LOCAL AGENCY FORMATION COMMISSION
P.O. Box 1369 132 W. Gabilan Street, Suite 102
Salinas, CA 93902 Salinas, CA 93901
Telephone (831) 754-5838 Fax (831) 754-5831
www.monterey.lafco.ca.gov

KATE McKENNA, AICP
Executive Officer

MEMORANDUM

DATE: January 23, 2018

TO: Rick Riedl, PE, District Engineer, Seaside County Sanitation District

FROM: Kate McKenna, AICP

SUBJECT: Seaside County Sanitation District - Potential Sphere/Annexation Proposal to LAFCO - for January/February 2018 City Council Meetings (Del Rey Oaks, Seaside, and Sand City)

Dear Mr. Riedl:

LAFCO recognizes Seaside County Sanitation District's long-standing interest in extending the District's wastewater services to all Seaside residents, including the Ord Community. We also appreciate the efforts that SCSD has made to informally review its future plans and draft documents with LAFCO staff and local agencies. It is our understanding that District staff is taking steps to prepare an environmental document and a LAFCO application for a sphere of influence amendment and annexation proposal in the near future. In the spirit of continuing to assist your district as it considers its annexation-related options, we offer the following comments for your consideration. We request that this memorandum be distributed to the Del Rey Oaks, Seaside, and Sand City city councils and made part of the public record at the meetings that include discussion related to the SCSD.

As you are aware, the Marina Coast Water District is also currently preparing a LAFCO application submittal to annex areas of the former Fort Ord, including the Ord Community portion of the City of Seaside. MCWD currently owns and operates the water and wastewater infrastructure in these areas, outside of its district boundaries, pursuant to agreements with the Fort Ord Reuse Authority dating back to 1998.

Because MCWD's anticipated annexation proposal includes the Ord Community portion of Seaside, an annexation proposal by SCSD would result in an overlap of agencies that are authorized to provide wastewater services. In 2011 and again in January 2018, LAFCO commented on MCWD environmental documents and expressed concerns regarding overlap of agency boundaries and duplication of authority. One of LAFCO's fundamental statutory purposes is to provide for the efficient extension of municipal government services. LAFCO's locally adopted policies also provide that "duplication of authority to perform similar functions in the same territory will be avoided."

It currently remains unclear exactly how a future overlap between MCWD and SCSD would be likely to be resolved, in that MCWD owns and operates the existing wastewater collection infrastructure in the area, and has been providing the service for approximately 20 years. Based on recent informal discussions, including in meetings among staff from MCWD, SCSD, and LAFCO, MCWD has given no indication that they would be willing to voluntarily relinquish MCWD-owned wastewater facilities, easements, or equipment to SCSD.

State law (Government Code 56886) establishes that LAFCOs have broad authority to place conditions of approval on annexation proposals. Such conditions of approval may include "The acquisition, improvement, disposition, sale, transfer, or division of any property, real or personal," among many other possible requirements. Thus, there appears to exist a statutory basis for the concept that LAFCO could require MCWD to convey ownership of some part of its wastewater collection system to SCSD as a condition of LAFCO's approval of a future MCWD annexation proposal in the area in question. However, there can be no certainty at this time that the Commission would be willing to impose such a condition on a future MCWD proposal. Such a requirement would need to be based on compelling arguments and evidence put forth by the agency advocating for the requirement. The Commission would need to be able to justify imposing such a requirement in the context of all the factors that a LAFCO must consider under State law and LAFCO's locally adopted policies, and be willing to defend the requirement if subjected to legal challenge.

SCSD has long been known to have an interest in becoming the wastewater service provider for the Ord Community portion of Seaside, as is the case for the rest of the city. SCSD and MCWD have had dialogues at various times over the past several years, in an effort to identify a coordinated and mutually agreeable approach to future boundary changes and service arrangements involving both districts.

LAFCO has long encouraged both districts to reach agreement on future boundaries and services before submitting any annexation applications to LAFCO. As we stated in our January 22, 2018 comment letter to Marina Coast, LAFCO continues to strongly encourage both districts to coordinate on service and boundary issues prior to submitting their individual applications to LAFCO. Doing so is likely to substantially enhance LAFCO's ability to process the applications in a timely and cost-effective manner. As one possible avenue toward consensus in this regard, LAFCO staff would like to suggest that MCWD and SCSD consider engaging in mediation prior to either district submitting a LAFCO application.

LAFCO also encourages District staff to review the FORA comment letter to Marina Coast dated January 19, 2018, and to consider coordinating further with FORA staff prior to proceeding with a LAFCO application. FORA's comment letter appears to reflect an anticipation, from FORA's perspective, that MCWD will likely be the eventual water and wastewater service provider to all development parcels throughout the former Fort Ord.

In keeping with LAFCO's standard practice of requiring indemnification as a condition of LAFCO's approval of a boundary change, please anticipate that we will provide and request execution of an indemnification agreement as part of our application for this future proposal. We appreciate the opportunity to coordinate with SCSD regarding the long-term provision of wastewater services. Please feel free to contact me for further discussions.

Attachment: Comment letter submitted by FORA to MCWD, January 19, 2018

Cc:
Craig Malin, General Manager, Seaside County Sanitation District
Keith Van Der Maaten, General Manager, Marina Coast Water District
Mike Wegley, District Engineer, Marina Coast Water District
Denise Duffy and Ashley Quackenbush, Denise Duffy & Associates
Richard James, EMC Planning Group

FORT ORD REUSE AUTHORITY
920 2ND Avenue, Suite A, Marina, CA 93933
Tel: 831 883 3672 | Fax: 831 883 3675 | www.fora.org

January 19, 2018

Marina Coast Water District
Attn: Mike Wegley
11 Reservation Road
Marina, CA 93933

RE: Ord Community Sphere of Influence Amendment and Annexation Project

Dear Mr. Wegley,

The Fort Ord Reuse Authority (FORA) appreciates the opportunity to comment on Marina Coast Water District's (MCWD's) Ord Community Sphere of Influence Amendment and Annexation Project. FORA recognizes its long-standing relationship with MCWD. Since entering into the 1998 MCWD-FORA Water/Waste Water Facilities Agreement (Facilities Agreement), FORA and MCWD have held regularly scheduled Water/Waste Water Oversight Committee (WWOC) meetings, annually presented Ord Community Water and Waste Water Budgets for FORA Board consideration, and worked collaboratively on a number of projects. FORA and Ord Community ratepayers have depended on MCWD's uninterrupted service.

The Facilities Agreement provides for MCWD to own, operate, maintain, and improve water and waste water facilities to service the Ord Community and to seek compensation for those services from Ord Community ratepayers. Over the past decade, the FORA Board has requested that MCWD annex the Ord Community into its district boundaries. This would allow voters in the Ord Community to participate in MCWD Board elections. FORA is pleased that Ord Community ratepayers will have a voice when MCWD's Ord Community Sphere of Influence Amendment and Annexation Project is finalized.

On January 12, 2018, the FORA Board directed staff to provide comments to MCWD. FORA supports MCWD's Ord Community Sphere of Influence Amendment and Annexation Project. As MCWD moves ahead in the future, please consider the following comments:

1. Service provision on the former Fort Ord should be equitably extended to portions of the base not currently receiving service, in particular Del Rey Oaks, City of Monterey, and portions of Monterey County.

   FORA must fulfill certain terms in its June 23, 2000 Economic Development Conveyance Memorandum of Agreement with the U.S. Army related to provision of water. FORA respectfully requests that MCWD work to ensure that these provisions are met. If MCWD is determined to be the successor in interest to FORA and is assigned responsibilities under the EDC agreement, how will MCWD ensure that those allocations are sustained? In particular, section 5.03 states:

"5.03. Equitable Allocation of Water. The Authority, and its successor and assigns, shall cooperate with the Marina Coast Water District, Monterey County Water Resources Agency and grantees of former Fort Ord Property to establish and apply a fair process to ensure that all grantees of former Fort Ord property will be provided an equitable supply of the water at the former Fort Ord."

2. Full annexation of these areas not currently receiving service should be accomplished through the LAFCO process prior to 2020 and political representation granted to the rate payers in areas that are not yet represented on the MCWD Board.
3. FORA should be designated a Responsible Agency under CEQA for this and any future environmental document and receive timely notice of such actions.
4. MCWD should engage FORA staff in the preparation of appropriate future annexation and transition planning documents related to future provision of water and waste water service to the former Fort Ord.

Sincerely,

D. Steven Endsley

Steve Endsley
Assistant Executive Officer

cc: Kate McKenna, Executive Director, LAFCO
Denise Duffy, Denise Duffy & Associates

SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE * SEASIDE, CALIFORNIA 93955
Telephone (831) 899-6825 Fax (831) 899-6211

BOARD MEMBERS

Ralph Rubio
Chair
City of Seaside
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6700

Jerry Blackwelder
First Vice Chair
City of Sand City
1 Sylvan Park
Sand City, CA 93955
(831) 394-3054

Pat Lintell
Second Vice Chair
City of Del Rey Oaks
650 Canyon Del Rey
Del Rey Oaks, CA 93940
(831) 394-8511

DISTRICT STAFF

Craig Malin
District Manager
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6203

Rick Riedl
District Engineer
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6825

Jesse Avila
Legal Counsel
Office of the County Counsel
168 West Alisal Street
Third Floor
Salinas, CA 93901
(831) 755-5045

Lesley Milton
District Clerk
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6707

January 4, 2018

April Hall
801 Tioga Rd
Sand City, CA 93955
Sent via Email: w131mgr3@costco.com

Subject: Costco- Deli, Bakery and Meat Departments
Re: Grease Source Control Program Requirements

Dear Ms. Hall,

The Seaside County Sanitation District (SCSD) has contracted with Monterey One Water (M1W) to implement its Fats, Oils, and Grease (FOG) Source Control Program. This letter is a follow up to the recent inspection of your facility that was conducted November 14, 2017. The purpose of this letter is to inform you of the results of that inspection as well as relay ongoing requirements for the grease removal equipment.

The preliminary inspection by M1W personnel confirmed continued operation of four grease interceptors at the facility. The SCSD is in receipt of interceptor maintenance records indicating monthly pumping of the interceptors servicing the meat, bakery and food court departments and quarterly pumping of the sediment trap. Thank you for your prompt response.

Please continue to submit all future maintenance records on an annual basis or as requested by the SCSD. Current pump out frequency shall remain monthly for the meat, bakery and food service departments and quarterly for the sediment trap. Copies may be faxed to 831-899-6211, emailed to SCSD@ci.seaside.ca.us or mailed to 440 Harcourt Avenue, Seaside, CA 93955, attention SCSD.

Should the SCSD observe grease accumulation in the gravity mains or lift station adjacent to your facility, additional actions may be required. If necessary, additional inspections of your existing grease removal equipment may be conducted to ensure that the equipment is fully operational and in good repair.

Your diligent and responsive efforts are appreciated and will help the Seaside County Sanitation District avoid costly main line stoppages and sewer overflows. Please contact Kristen Rice at krice@ci.seaside.ca.us or at 899-6835 with any questions.

Sincerely,

Scott Ottmar, Senior Civil Engineer

Cc: Rick Riedl, District Engineer

SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE * SEASIDE, CALIFORNIA 93955
Telephone (831) 899-6825 Fax (831) 899-6211

BOARD MEMBERS

Ralph Rubio
Chair
City of Seaside
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6700

Jerry Blackwelder
First Vice Chair
City of Sand City
1 Sylvan Park
Sand City, CA 93955
(831) 394-3054

Pat Lintell
Second Vice Chair
City of Del Rey Oaks
650 Canyon Del Rey
Del Rey Oaks, CA 93940
(831) 394-8511

DISTRICT STAFF

Craig Malin
District Manager
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6203

Rick Riedl
District Engineer
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6825

Jesse Avila
Legal Counsel
Office of the County Counsel
168 West Alisal Street
Third Floor
Salinas, CA 93901
(831) 755-5045

Lesley Milton
District Clerk
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6707

February 7, 2018

Esteban Martinez
400 Palm Ave
Seaside, CA 93955

Subject: Tacos California Grill
Re: Grease Source Control Program Requirements

Dear Mr. Martinez,

The Seaside County Sanitation District (SCSD) has contracted with Monterey One Water to implement its Fats, Oils, and Grease (FOG) Source Control Program. This letter is a follow up to the recent inspection of your restaurant that was conducted January 24, 2018. The purpose of this letter is to inform you of the results of that inspection as well as relay ongoing requirements for the grease removal equipment.

The preliminary inspection by Monterey One Water personnel identified proper installation, equipment size and maintenance of the 320 gallon grease trap. Please submit copies of the three (3) most recent manifests for pumping the interceptor and proof of cooking oil being recycled. Continue to submit all future maintenance records on an annual basis or as requested by the SCSD. Current pump out schedule is set at every 3 months. Copies may be faxed to 831-899-6211, emailed to SCSD@ci.seaside.ca.us or mailed to 440 Harcourt Avenue, Seaside, CA 93955, attention SCSD.

Your attention to this matter is greatly appreciated and will help the Seaside County Sanitation District avoid costly main line stoppages and sewer overflows. Failure to complete actions by the deadlines specified may result in additional action by the SCSD. Please contact Kristen Rice at krice@ci.seaside.ca.us or at 899-6727 to coordinate submittal of maintenance record and document completion of action items.

Sincerely,

Scott Ottmar, Senior Civil Engineer

Cc: Rick Riedl, District Engineer

SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE * SEASIDE, CALIFORNIA 93955
Telephone (831) 899-6825 Fax (831) 899-6211

BOARD MEMBERS
Ralph Rubio
Chair
City of Seaside
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6700

Jerry Blackwelder
First Vice Chair
City of Sand City
1 Sylvan Park
Sand City, CA 93955
(831) 394-3054

Pat Lintell
Second Vice Chair
City of Del Rey Oaks
650 Canyon Del Rey
Del Rey Oaks, CA 93940
(831) 394-8511

DISTRICT STAFF

Craig Malin
District Manager
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6203

Rick Riedl
District Engineer
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6825

Jesse Avila
Legal Counsel
Office of the County Counsel
168 West Alisal Street
Third Floor
Salinas, CA 93901
(831) 755-5045

Lesley Milton
District Clerk
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6707

January 3, 2018

David Rodriguez
720 Broadway Ave.
Seaside, CA 93955

Subject: The Oven Pizzeria & Bakery
APN: 011-292-002
Re: Grease Source Control Program Requirements

Dear Mr. Rodriguez,

The Seaside County Sanitation District (SCSD) sets forth the policies, procedures and requirements for Food Service Establishments (FSE) to install and maintain fats, oils, and grease (FOG) removal equipment. To assist with the implementation of the FOG program, the SCSD has contracted with Monterey One Water (M1W) to complete a written evaluation of each business in regard to the existing grease removal equipment.

This letter is a follow up to the recent inspection of your restaurant that was conducted October 26, 2017. The results of the inspection revealed the existing 80 gallon grease trap is plumbed correctly to the 3-compartment sink. The inspector determined the pot wash sink is not connected to the grease trap. You are requested to complete the following actions:

1. Cease use immediately of the pot wash sink. Remove the sink or hire a licensed plumber to connect the pot wash sink to the grease trap. A building permit is required if the pot wash sink is to be connected to the grease trap.
2. Submit letter confirming removal of the pot wash sink or your intention to connect the pot wash sink to the grease trap within 30 days from the date of this letter.
3. Provide maintenance records for the last 3 pump outs of the grease trap and documentation of waste cooking oil collection within 30 days from the date of this letter.
4. Submit maintenance records on an annual basis. Grease trap shall be pumped every 2 months unless the District determines a more frequent schedule is necessary. Records may be submitted via email at SCSD@ci.seaside.ca.us, or by mail or fax to the information above.

Your attention to this matter is greatly appreciated and will help the Seaside County Sanitation District avoid costly main line stoppages and sewer overflows. Failure to complete actions by the deadlines specified may result in additional action by the SCSD. Please contact Kristen Rice at krice@ci.seaside.ca.us or at 899-6727 to coordinate submittal of maintenance record and document completion of action items.

Sincerely,

Scott Ottmar, Senior Civil Engineer

Cc: Rick Riedl, District Engineer

SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE * SEASIDE, CALIFORNIA 93955
Telephone (831) 899-6825 Fax (831) 899-6211

BOARD MEMBERS

Ralph Rubio
Chair
City of Seaside
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6700

Jerry Blackwelder
First Vice Chair
City of Sand City
1 Sylvan Park
Sand City, CA 93955
(831) 394-3054

Pat Lintell
Second Vice Chair
City of Del Rey Oaks
650 Canyon Del Rey
Del Rey Oaks, CA 93940
(831) 394-8511

DISTRICT STAFF

Craig Malin
District Manager
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6203

Rick Riedl
District Engineer
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6825

Jesse Avila
Legal Counsel
Office of the County Counsel
168 West Alisal Street
Third Floor
Salinas, CA 93901
(831) 755-5045

Lesley Milton
District Clerk
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6707

February 7, 2018

David Rodriguez
720 Broadway Ave.
Seaside CA 93955

Subject: The Oven Pizzeria & Bakery
Re: Return to Compliance

Dear Mr. Rodriguez,

This letter serves to confirm the response actions requested by The Seaside County Sanitation District (SCSD) associated with recent inspection of the Oven Pizzeria & Bakery have been completed. The SCSD is in receipt of your letter dated January 31, 2018 indicating removal of the pot wash sink. The SCSD has reviewed the maintenance records from Sequential and your service agreement for recycling cooking oil. Based upon review of these records, the maintenance frequency for the grease trap shall be every 4 months.

Thank you for your prompt attention and response. Please continue to send your pump out manifests and recycled oil receipts via email at SCSD@ci.seaside.ca.us, by fax to 899-6211 or mail to 440 Harcourt Ave Seaside, CA 93955, attention SCSD on an annual basis.

Sincerely,

Scott Ottmar, Senior Engineer

Cc: Rick Riedl, District Engineer

SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE * SEASIDE, CALIFORNIA 93955
Telephone (831) 899-6825 Fax (831) 899-6211

BOARD MEMBERS

Ralph Rubio
Chair
City of Seaside
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6700

Jerry Blackwelder
First Vice Chair
City of Sand City
1 Sylvan Park
Sand City, CA 93955
(831) 394-3054

Pat Lintell
Second Vice Chair
City of Del Rey Oaks
650 Canyon Del Rey
Del Rey Oaks, CA 93940
(831) 394-8511

DISTRICT STAFF

Craig Malin
District Manager
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6203

Rick Riedl
District Engineer
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6825

Jesse Avila
Legal Counsel
Office of the County Counsel
168 West Alisal Street
Third Floor
Salinas, CA 93901
(831) 755-5045

Lesley Milton
District Clerk
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6707

November 10, 2017

Rosa Audelo
789 Trinity Ave
Seaside, CA 93955

Subject: Fishwife Seafood
APN: 011-103-011
Re: Grease Source Control Program Requirements

Dear Ms. Audelo,

The Seaside County Sanitation District (SCSD) sets forth the policies, procedures and requirements for Food Service Establishments (FSE) to install and maintain fats, oils, and grease (FOG) removal equipment. To assist with the implementation of the FOG program, the SCSD has contracted with Monterey One Water to complete a written evaluation of each business in regards to the existing grease removal equipment.

This letter is a follow up to the recent inspection of your restaurant that was conducted October 11, 2017. The results of the inspection revealed the existing 45 gallon grease trap is undersized and water levels indicate improper installation. Furthermore, maintenance staff for SCSD has responded to frequent backups of the sewer main caused by deposits of FOG. For these reasons, you are requested to complete the following actions:

1. Retain a licensed plumber to evaluate plumbing and make recommendations to install a properly sized grease trap or interceptor in conformance with the Uniform Plumbing Code. Submit recommendations to SCSD within 30 days from the date of this letter.
2. Apply for a building permit and complete the installation of the properly sized grease trap or interceptor within 180 days of the date of this letter.
3. Provide maintenance records for the last 3 pump outs of the existing grease trap within 14 days from the date of this letter.
4. Submit maintenance records on an annual basis. Current pump out frequency is set for every three months. Fax records to 899-6211 or submit to SCSD@ci.seaside.ca.us

Your attention to this matter is greatly appreciated and will help the Seaside County Sanitation District avoid costly main line stoppages and sewer overflows. Failure to complete actions by the deadlines specified may result in additional action by the SCSD. Please contact Kristen Rice at krice@ci.seaside.ca.us or at 899-6727 to coordinate submittal of maintenance record and document completion of action items.

Sincerely,

Scott Ottmar, Senior Engineer

Cc: Rick Riedl, District Engineer

SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE * SEASIDE, CALIFORNIA 93955
Telephone (831) 899-6825 Fax (831) 899-6211

BOARD MEMBERS

Ralph Rubio
Chair
City of Seaside
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6700

Jerry Blackwelder
First Vice Chair
City of Sand City
1 Sylvan Park
Sand City, CA 93955
(831) 394-3054

Pat Lintell
Second Vice Chair
City of Del Rey Oaks
650 Canyon Del Rey
Del Rey Oaks, CA 93940
(831) 394-8511

DISTRICT STAFF

Craig Malin
District Manager
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6203

Rick Riedl
District Engineer
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6825

Jesse Avila
Legal Counsel
Office of the County Counsel
168 West Alisal Street
Third Floor
Salinas, CA 93901
(831) 755-5045

Lesley Milton
District Clerk
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6707

November 10, 2017

Rosa Audelo
789 Trinity Ave.
Seaside, CA 93955

Subject: Turtle Bay Taqueria
APN: 011-333-016
Re: Grease Source Control Program Requirements

Dear Ms. Audelo,

The Seaside County Sanitation District (SCSD) sets forth the policies, procedures and requirements for Food Service Establishments (FSE) to install and maintain fats, oils, and grease (FOG) removal equipment. To assist with the implementation of the FOG program, the SCSD has contracted with Monterey One Water to complete a written evaluation of each business in regards to the existing grease removal equipment.

This letter is a follow up to the recent inspection of your restaurant that was conducted October 11, 2017. The preliminary inspection by Monterey One Water personnel identified proper installation and equipment size of the 320 gallon grease trap. However, several items need attention. You are requested to complete the following actions:

1. Please clean the area around the manholes to allow them to be seated flesh with the ground. Submit a picture as proof of the correction within 10 days of this letter.
2. Provide maintenance records for the last 3 pump outs of the existing grease trap within 14 days from the date of this letter.
3. Submit maintenance records on an annual basis. Current pump out frequency is set for every (3) three months. Fax records to 899-6211 or submit to SCSD@ci.seaside.ca.us.

Your attention to this matter is greatly appreciated and will help the Seaside County Sanitation District avoid costly main line stoppages and sewer overflows. Failure to complete actions by the deadlines specified may result in additional action by the SCSD. Please contact Kristen Rice at krice@ci.seaside.ca.us or at 899-6727 to coordinate submittal of maintenance record and document completion of action items.

Sincerely,

Scott Ottmar, Senior Engineer

Cc: Rick Riedl, District Engineer

SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE * SEASIDE, CALIFORNIA 93955
Telephone (831) 899-6825 Fax (831) 899-6211

BOARD MEMBERS

Ralph Rubio
Chair
City of Seaside
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6700

Jerry Blackwelder
First Vice Chair
City of Sand City
1 Sylvan Park
Sand City, CA 93955
(831) 394-3054

Pat Lintell
Second Vice Chair
City of Del Rey Oaks
650 Canyon Del Rey
Del Rey Oaks, CA 93940
(831) 394-8511

DISTRICT STAFF

Craig Malin
District Manager
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6203

Rick Riedl
District Engineer
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6825

Jesse Avila
Legal Counsel
Office of the County Counsel
168 West Alisal Street
Third Floor
Salinas, CA 93901
(831) 755-5045

Lesley Milton
District Clerk
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6707

February 7, 2018

Rosa Aduelo
1301 Fremont Blvd
Seaside CA 93955

Subject: Turtle Bay Taqueria
Re: Return to Compliance

Dear Ms. Aduelo,

This letter serves to confirm the action items requested by the Seaside County Sanitation District (SCSD) associated with recent inspection of the Turtle Bay Taqueria have been completed. The SCSD is in receipt of your email dated January 5, 2018 showing the manhole cover has been properly cleaned and sits flush with the frame. The SCSD has received and reviewed the maintenance records provided by Sequential. You are required to continue maintenance of the interceptor once every 4 months.

Thank you for your prompt attention and response to SCSD regarding your grease removal equipment. Please continue to send your pump out manifests and recycled oil receipts via email at SCSD@ci.seaside.ca.us, by fax to 899-6211 or mail to 440 Harcourt Ave Seaside, CA 93955, attention SCSD on an annual basis.

Sincerely,

Scott Ottmar, Senior Engineer

Cc: Rick Riedl, District Engineer

SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE * SEASIDE, CALIFORNIA 93955
Telephone (831) 899-6825 Fax (831) 899-6211

BOARD MEMBERS

Ralph Rubio
Chair
City of Seaside
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6700

Jerry Blackwelder
First Vice Chair
City of Sand City
1 Sylvan Park
Sand City, CA 93955
(831) 394-3054

Pat Lintell
Second Vice Chair
City of Del Rey Oaks
650 Canyon Del Rey
Del Rey Oaks, CA 93940
(831) 394-8511

DISTRICT STAFF

Craig Malin
District Manager
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6203

Rick Riedl
District Engineer
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6825

Jesse Avila
Legal Counsel
Office of the County Counsel
168 West Alisal Street
Third Floor
Salinas, CA 93901
(831) 755-5045

Lesley Milton
District Clerk
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6707

November 10, 2017

Araceli Ruiz
1390 Fremont Blvd.
Seaside, CA 93955

Subject: Church's Chicken
APN: 012-051-023
Re: Grease Source Control Program Requirements

Dear Ms. Ruiz,

The Seaside County Sanitation District (SCSD) sets forth the policies, procedures and requirements for Food Service Establishments (FSE) to install and maintain fats, oils, and grease (FOG) removal equipment. To assist with the implementation of the FOG program, the SCSD has contracted with Monterey One Water to implement its FOG Source Control Program and to complete a written evaluation of each business in regards to the existing grease removal equipment.

This letter is a follow up to the initial inspection of your restaurant that was conducted October 3, 2017. The result of the inspection revealed the "T" located at the intermediate baffle of your interceptor is missing. You are requested to complete the following:

1. Retain a licensed plumber to repair the missing intermediate "T" within 30 days of the date of this letter. Send a report from the plumber summarizing work as completed with proper functioning of the interceptor.
2. Submit copies of last 3 pump outs of the interceptor within 14 days of the date of this letter.
3. Submit maintenance records on an annual basis. Records may be sent to SCSD@ci.seaside.ca.us, by fax to 899-6211 or mailed to 440 Harcourt Ave Seaside, CA 93955.

Your attention to this matter is greatly appreciated and will help the Seaside County Sanitation District avoid costly main line stoppages and sewer overflows. Failure to complete actions by the deadlines specified may result in additional action by the SCSD. Please contact Kristen Rice at krice@ci.seaside.ca.us or at 899-6727 to coordinate submittal of maintenance record and document completion of action items.

Sincerely,

Scott Ottmar, Senior Engineer

Cc: Rick Riedl, District Engineer

SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE * SEASIDE, CALIFORNIA 93955
Telephone (831) 899-6825 Fax (831) 899-6211

BOARD MEMBERS

Ralph Rubio
Chair
City of Seaside
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6700

Jerry Blackwelder
First Vice Chair
City of Sand City
1 Sylvan Park
Sand City, CA 93955
(831) 394-3054

Pat Lintell
Second Vice Chair
City of Del Rey Oaks
650 Canyon Del Rey
Del Rey Oaks, CA 93940
(831) 394-8511

DISTRICT STAFF

Craig Malin
District Manager
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6203

Rick Riedl
District Engineer
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6825

Jesse Avila
Legal Counsel
Office of the County Counsel
168 West Alisal Street
Third Floor
Salinas, CA 93901
(831) 755-5045

Lesley Milton
District Clerk
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6707

November 10, 2017

Mikey Nguyen
1868 Fremont Blvd
Seaside CA 93955

Subject: Chopstix
APN: 012-051-020
Re: Grease Source Control Program Requirements

Dear Mr. Nguyen,

The Seaside County Sanitation District (SCSD) sets forth the policies, procedures and requirements for Food Service Establishments (FSE) to install and maintain fats, oils, and grease (FOG) removal equipment. To assist with the implementation of the FOG program, the SCSD has contracted with Monterey One Water to complete a written evaluation of each business in regards to the existing grease removal equipment.

This letter is a follow up to the recent inspection of your restaurant that was conducted October 5, 2017. The results of the inspection revealed the two existing 60 gallon grease traps may be undersized and water levels indicate improper installation. Furthermore, maintenance staff for SCSD has responded to frequent backups of the sewer main caused by deposits of fats, oils and grease. You are requested to complete the following actions:

1. Retain a licensed plumber to evaluate plumbing and make recommendations to connect drains from food preparation and pot washing areas to a properly sized grease trap or interceptor in conformance with the Uniform Plumbing Code. Submit recommendations to SCSD within 30 days from the date of this letter.
2. Apply for a building permit and complete the installation of the properly sized grease trap or interceptor within 180 days of the date of this letter.
3. Provide maintenance records for the last 3 pump outs of the existing grease trap within 14 days from the date of this letter.
4. Submit maintenance records on an annual basis. Current pump out frequency is set for every three months. Fax records to 899-6211 or submit to SCSD@ci.seaside.ca.us

Your attention to this matter is greatly appreciated and will help the Seaside County Sanitation District avoid costly main line stoppages and sewer overflows. Failure to complete actions by the deadlines specified may result in additional action by the SCSD. Please contact Kristen Rice at krice@ci.seaside.ca.us or at 899-6727 to coordinate submittal of maintenance record and document completion of action items.

Sincerely,

Scott Ottmar, Senior Engineer
Cc: Rick Riedl, District Engineer

SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE * SEASIDE, CALIFORNIA 93955
Telephone (831) 899-6825 Fax (831) 899-6211

BOARD MEMBERS

Ralph Rubio
Chair
City of Seaside
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6700

Jerry Blackwelder
First Vice Chair
City of Sand City
1 Sylvan Park
Sand City, CA 93955
(831) 394-3054

Pat Lintell
Second Vice Chair
City of Del Rey Oaks
650 Canyon Del Rey
Del Rey Oaks, CA 93940
(831) 394-8511

DISTRICT STAFF

Craig Malin
District Manager
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6203

Rick Riedl
District Engineer
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6825

Jesse Avila
Legal Counsel
Office of the County Counsel
168 West Alisal Street
Third Floor
Salinas, CA 93901
(831) 755-5045

Lesley Milton
District Clerk
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6707

January 7, 2018

Mikey Nguyen
1868 Fremont Blvd
Seaside CA 93955

Subject: Chopstix
APN: 012-051-020
Re: Grease Source Control Program Requirements

Dear Mr. Nguyen,

The pump out manifests provided to the City on 11/27/2017 documented both grease traps were in fact 80 gallon traps instead of the reported 60 gallon traps from previous records. A plumbing permit (#0017484) was applied for and issued on 11/27/2017 through the City of Seaside's Building Department. The connection needed from the 3-compartment sink to the grease trap in the floor was inspected on 11/29/2017 and finaled by the Building Official as compliant per the Uniform Plumbing Code. Thank you for your prompt attention and response to SCSD regarding your grease removal equipment. Your restaurant has been noted as in compliance with SCSD requirements. Please continue to send your pump out manifests and recycled oil receipts via email at SCSD@ci.seaside.ca.us, by fax to 899-6211 or mail to 440 Harcourt Ave Seaside, CA 93955, attention SCSD on an annual basis.

Sincerely,

Scott Ottmar, Senior Engineer

Cc: Rick Riedl, District Engineer

SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE * SEASIDE, CALIFORNIA 93955
Telephone (831) 899-6825 Fax (831) 899-6211

BOARD MEMBERS

Ralph Rubio
Chair
City of Seaside
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6700

Jerry Blackwelder
First Vice Chair
City of Sand City
1 Sylvan Park
Sand City, CA 93955
(831) 394-3054

Pat Lintell
Second Vice Chair
City of Del Rey Oaks
650 Canyon Del Rey
Del Rey Oaks, CA 93940
(831) 394-8511

DISTRICT STAFF

Craig Malin
District Manager
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6203

Rick Riedl
District Engineer
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6825

Jesse Avila
Legal Counsel
Office of the County Counsel
168 West Alisal Street
Third Floor
Salinas, CA 93901
(831) 755-5045

Lesley Milton
District Clerk
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6707

February 7, 2018

Ryan Yun
1884 Fremont Blvd
Seaside CA, 93955

Subject: Orient Express
Re: Grease Source Control Program Requirements

Dear Mr. Yun,

The Seaside County Sanitation District (SCSD) has contracted with Monterey One Water to implement its Fats, Oils, and Grease (FOG) Source Control Program. This letter is a follow up to the recent inspection of your restaurant that was conducted November 2, 2018. The purpose of this letter is to inform you of the results of that inspection as well as relay ongoing requirements for the grease removal equipment.

The preliminary inspection by Monterey One Water personnel identified improper grease trap size of the 37 gallon. Grease trap shall be sized in accordance with Uniform Plumbing code, not less than 80 gallons. Additionally, the inspector was unable to verify connection of the 2-compartment sink to the grease trap. You are requested to complete the following actions within the timeframes specified below:

1. Immediately cease use of the 2-compartment sink.
2. Retain a licensed plumber to evaluate plumbing and make recommendations to connect drains from food preparation and pot washing areas to a properly sized grease trap or interceptor in conformance with the Uniform Plumbing Code. Submit recommendations to SCSD within 30 days from the date of this letter.
3. Apply for a plumbing permit through the City of Seaside Building Department within 6 months (180 days) to install the upgraded grease trap or interceptor.
4. Provide proof of the finaled permit signed by the Building Official to obtain compliant status with the SCSD.
5. Please submit copies of the three (3) most recent manifests for pumping the trap and proof of cooking oil being recycled within 14 days from the date of this letter. Current pump out schedule is set at every 3 weeks until the equipment has been successfully approved and upgraded. Copies may be faxed to 831-899-6211, emailed to SCSD@ci.seaside.ca.us or mailed to 440 Harcourt Avenue, Seaside, CA 93955, attention SCSD.

Your attention to this matter is greatly appreciated and will help the Seaside County Sanitation District avoid costly main line stoppages and sewer overflows. Failure to complete actions by the deadlines specified may result in additional action by the SCSD. Please contact Kristen Rice at krice@ci.seaside.ca.us or at 899-6727 to coordinate submittal of maintenance record and document completion of action items.

Sincerely,

Scott Ottmar, Senior Civil Engineer

Cc: Rick Riedl, District Engineer

SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE * SEASIDE, CALIFORNIA 93955
Telephone (831) 899-6825 Fax (831) 899-6211

BOARD MEMBERS

Ralph Rubio
Chair
City of Seaside
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6700

Jerry Blackwelder
First Vice Chair
City of Sand City
1 Sylvan Park
Sand City, CA 93955
(831) 394-3054

Pat Lintell
Second Vice Chair
City of Del Rey Oaks
650 Canyon Del Rey
Del Rey Oaks, CA 93940
(831) 394-8511

DISTRICT STAFF

Craig Malin
District Manager
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6203

Rick Riedl
District Engineer
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6825

Jesse Avila
Legal Counsel
Office of the County Counsel
168 West Alisal Street
Third Floor
Salinas, CA 93901
(831) 755-5045

Lesley Milton
District Clerk
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6707

January 3, 2018

Dennis Boaro
1901 Fremont Boulevard.
Seaside, CA 93955

Subject: Gusto
APN: 011-525-009
Re: Grease Source Control Program Requirements

Dear Mr. Boaro,

The Seaside County Sanitation District (SCSD) has contracted with Monterey One Water to implement its Fats, Oils, and Grease (FOG) Source Control Program. This letter is a follow up to the recent inspection of your restaurant that was conducted October 3, 2017. The purpose of this letter is to inform you of the results of that inspection as well as relay ongoing requirements for the grease removal equipment.

The preliminary inspection by Monterey One Water personnel identified proper installation, equipment size and maintenance of the 1,000 gallon grease interceptor. Please submit copies of the three (3) most recent manifests for pumping the interceptor and continue to submit all future maintenance records on an annual basis or as requested by the SCSD. The interceptor shall be pumped out every 3 months. Copies may be faxed to 831-899-6211, emailed to SCSD@ci.seaside.ca.us or mailed to 440 Harcourt Avenue, Seaside, CA 93955, attention SCSD.

If maintenance records are not submitted in a timely matter, the SCSD may take additional action. If necessary, additional inspections of your existing grease removal equipment may be conducted to ensure that the equipment is fully operational and in good repair.

Your attention to this matter is appreciated and will help the Seaside County Sanitation District avoid costly main line stoppages and sewer overflows. Please contact Kristen Rice at krice@ci.seaside.ca.us or at 899-6727 to coordinate submittal of maintenance records.

Sincerely,

Scott Ottmar, Senior Civil Engineer

Cc: Rick Riedl, District Engineer

SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE * SEASIDE, CALIFORNIA 93955
Telephone (831) 899-6825 Fax (831) 899-6211

BOARD MEMBERS

Ralph Rubio
Chair
City of Seaside
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6700

Jerry Blackwelder
First Vice Chair
City of Sand City
1 Sylvan Park
Sand City, CA 93955
(831) 394-3054

Pat Lintell
Second Vice Chair
City of Del Rey Oaks
650 Canyon Del Rey
Del Rey Oaks, CA 93940
(831) 394-8511

DISTRICT STAFF

Craig Malin
District Manager
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6203

Rick Riedl
District Engineer
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6825

Jesse Avila
Legal Counsel
Office of the County Counsel
168 West Alisal Street
Third Floor
Salinas, CA 93901
(831) 755-5045

Lesley Milton
District Clerk
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6707

December 15, 2017

Ricardo Morales
1950 Fremont Blvd.
Seaside, CA 93955

Subject: La Vina Market
APN: 011-103-011
Re: Grease Source Control Program Requirements

Dear Mr. Morales,

The Seaside County Sanitation District (SCSD) sets forth the policies, procedures and requirements for Food Service Establishments (FSE) to install and maintain fats, oils, and grease (FOG) removal equipment. To assist with the implementation of the FOG program, the SCSD has contracted with Monterey One Water to complete a written evaluation of each business in regards to the existing grease removal equipment.

This letter is a follow up to the recent inspection of your restaurant that was conducted October 31, 2017. The results of the inspection revealed the existing 80 gallon grease trap is plumbed correctly to its nearest 3-compartment sink. The inspector was unable to verify the 3-compartment sink at the rear of the facility is plumbed to the grease trap. You are requested to complete the following actions:

1. Cease use immediately of the 3-compartment sink at the rear of the kitchen. Remove the sink or confirm connection to the grease trap.
2. Submit letter confirming removal of the rear 3-compartment sink or documentation from a licensed plumber verifying connection to the grease trap within 30 days from date of this letter. A plumbing permit is required to connect the rear sink to the grease trap.
3. Provide maintenance records for the last 3 pump outs of the grease trap and documentation of waste cooking oil collection within 14 days from the date of this letter.
4. Submit maintenance records on an annual basis. Maintain the current pump out frequency at three (3) month intervals. Records may be submitted via email at SCSD@ci.seaside.ca.us, or by mail or fax to the information above.

Your attention to this matter is greatly appreciated and will help the Seaside County Sanitation District avoid costly main line stoppages and sewer overflows. Failure to complete actions by the deadlines specified may result in additional action by the SCSD. Please contact Kristen Rice at krice@ci.seaside.ca.us or at 899-6727 to coordinate submittal of maintenance record and document completion of action items.

Sincerely,

Scott Ottmar, Senior Engineer

Cc: Rick Riedl, District Engineer

SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE * SEASIDE, CALIFORNIA 93955
Telephone (831) 899-6825 Fax (831) 899-6211

BOARD MEMBERS

Ralph Rubio
Chair
City of Seaside
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6700

Jerry Blackwelder
First Vice Chair
City of Sand City
1 Sylvan Park
Sand City, CA 93955
(831) 394-3054

Pat Lintell
Second Vice Chair
City of Del Rey Oaks
650 Canyon Del Rey
Del Rey Oaks, CA 93940
(831) 394-8511

DISTRICT STAFF

Craig Malin
District Manager
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6203

Rick Riedl
District Engineer
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6825

Jesse Avila
Legal Counsel
Office of the County Counsel
168 West Alisal Street
Third Floor
Salinas, CA 93901
(831) 755-5045

Lesley Milton
District Clerk
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6707

January 3, 2018

Bert & Laura Bolea
1760 Fremont Blvd.
Seaside, CA 93955

Subject: Nifty Fifty
APN: 012-071-014
Re: Grease Source Control Program Requirements

Dear Mr. & Mrs. Bolea,

The Seaside County Sanitation District (SCSD) has contracted with Monterey One Water to implement its Fats, Oils, and Grease (FOG) Source Control Program. This letter is a follow up to the recent inspection of your restaurant that was conducted October 3, 2017. The purpose of this letter is to inform you of the results of that inspection as well as relay ongoing requirements for the grease removal equipment.

The preliminary inspection by Monterey One Water personnel identified proper installation, equipment size and maintenance of the 1,500 gallon grease interceptor. The two (2) most recent manifests for pumping the interceptor have been received. Please provide proof of recycled cooking oil and continue to submit all future maintenance records on an annual basis or as requested by the SCSD. Current pump out frequency is set at every once every 4 months. Copies may be faxed to 831-899-6211, emailed to SCSD@ci.seaside.ca.us or mailed to 440 Harcourt Avenue, Seaside, CA 93955, attention SCSD.

If maintenance records are not submitted in a timely matter, the SCSD may take additional action. If necessary, additional inspections of your existing grease removal equipment may be conducted to ensure that the equipment is fully operational and in good repair.

Your attention to this matter is appreciated and will assist the Seaside County Sanitation District avoid costly main line stoppages and sewer overflows. Please contact Kristen Rice at krice@ci.seaside.ca.us or at 899-6727 to coordinate submittal of maintenance records.

Sincerely,

Scott Ottmar, Senior Civil Engineer

Cc: Rick Riedl, District Engineer

SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE * SEASIDE, CALIFORNIA 93955
Telephone (831) 899-6825 Fax (831) 899-6211

BOARD MEMBERS

Ralph Rubio
Chair
City of Seaside
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6700

Jerry Blackwelder
First Vice Chair
City of Sand City
1 Sylvan Park
Sand City, CA 93955
(831) 394-3054

Pat Lintell
Second Vice Chair
City of Del Rey Oaks
650 Canyon Del Rey
Del Rey Oaks, CA 93940
(831) 394-8511

DISTRICT STAFF

Craig Malin
District Manager
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6203

Rick Riedl
District Engineer
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6825

Jesse Avila
Legal Counsel
Office of the County Counsel
168 West Alisal Street
Third Floor
Salinas, CA 93901
(831) 755-5045

Lesley Milton
District Clerk
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6707

February 7, 2018

James Newton
1130 Fremont Blvd #201
Seaside, CA 93955

Subject: The Breakfast Club
Re: Grease Source Control Program Requirements

Dear Mr. Newton,

The Seaside County Sanitation District (SCSD) has contracted with Monterey One Water to implement its Fats, Oils, and Grease (FOG) Source Control Program. This letter is a follow up to the recent inspection of your restaurant that was conducted November 2, 2017. The purpose of this letter is to inform you of the results of that inspection as well as relay ongoing requirements for the grease removal equipment.

The preliminary inspection by Monterey One Water personnel identified proper installation, equipment size and maintenance of the 80 gallon grease trap. Although the inspector noted the absence of a 3 and 2 compartment sink, he was able to verify that the pre-rinse sink was plumbed correctly to the trap. Please submit copies of the three (3) most recent manifests for pumping the interceptor and proof of cooking oil being recycled. Continue to submit all future maintenance records on an annual basis or as requested by the SCSD. Current pump out schedule is set once a month. Copies may be faxed to 831-899-6211, emailed to SCSD@ci.seaside.ca.us or mailed to 440 Harcourt Avenue, Seaside, CA 93955, attention SCSD.

Your attention to this matter is greatly appreciated and will help the Seaside County Sanitation District avoid costly main line stoppages and sewer overflows. Failure to complete actions by the deadlines specified may result in additional action by the SCSD. Please contact Kristen Rice at krice@ci.seaside.ca.us or at 899-6727 to coordinate submittal of maintenance record and document completion of action items.

Sincerely,

Scott Ottmar, Senior Civil Engineer

Cc: Rick Riedl, District Engineer