



AGENDA

CITY OF SEASIDE
ZONING
ADMINISTRATION

SPECIAL MEETING
Council Chamber
440 Harcourt Avenue
Tuesday, February 20, 2018
5:00 PM

PLEASE TURN OFF YOUR CELL PHONES UPON ENTERING THE MEETING

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PUBLIC COMMENT**

4. **APPROVAL OF MINUTES**

5. **BUSINESS ITEMS**

- A. **MINOR USE PERMIT APPLICATION NO. MUP-18-03 TIM CUNHA, PROPERTY OWNER, AND, KELVIN JOHNSON, APPLICANT, ARE REQUESTING THE APPROVAL OF A MINOR USE PERMIT APPLICATION TO ALLOW FOR AN OUTDOOR BARBECUE FOOD VENDOR LICENSES WITHIN A PORTION OF THE OFF-STREET PARKING LOT LOCATED AT 485 PALM AVENUE IN THE MX (MIXED USE) ZONING DISTRICT OF THE WEST BROADWAY URBAN VILLAGE SPECIFIC PLAN. THE PROJECT IS CATEGORICALLY EXEMPT CLASS 1, SECTION 15304(E), FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT.**

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PURPOSE:

In accordance with Section 17.52.190.D.3, the applicant is seeking a Minor Use Permit to allow a mobile outdoor grill/food preparation unit in the parking lot of Acme Coffee located at 485 Palm Avenue.

RECOMMENDATION:

City staff recommends approval of the placement of the outdoor cooking area subject to the findings, evidence, and Conditions of Approval provided as Attachment 1 to the staff report.

6. ADJOURNMENT

Next Regularly Scheduled Meeting:
Special
Not currently scheduled

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, they are asked to contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. The City Council chamber is equipped with a portable microphone and assisted listening devices are available at all meetings.

City Council Meetings that are held in the City Council Chambers are broadcast live to all Seaside residents on Comcast Channel 25 and U-verse Channel 99. Meetings are also available through live streaming at:
<http://cyp.telvue.com/player?id=T01629&video=52314&noplaylists=1&width=400&height=300>
Videos of past meetings are available on demand through the City's website: <http://www.ci.seaside.ca.us>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 5.A.

TO: Zoning Administration

BY: Rick Medina, Senior Planner

DATE: February 20, 2018

SUBJECT: **MINOR USE PERMIT APPLICATION NO. MUP-18-03 TIM CUNHA, PROPERTY OWNER, AND, KELVIN JOHNSON, APPLICANT, ARE REQUESTING THE APPROVAL OF A MINOR USE PERMIT APPLICATION TO ALLOW FOR AN OUTDOOR BARBECUE FOOD VENDOR LICENSES WITHIN A PORTION OF THE OFF-STREET PARKING LOT LOCATED AT 485 PALM AVENUE IN THE MX (MIXED USE) ZONING DISTRICT OF THE WEST BROADWAY URBAN VILLAGE SPECIFIC PLAN. THE PROJECT IS CATEGORICALLY EXEMPT CLASS 1, SECTION 15304(E), FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT.**

PURPOSE

In accordance with Section 17.52.190.D.3, the applicant is seeking a Minor Use Permit to allow a mobile outdoor grill/food preparation unit in the parking lot of Acme Coffee located at 485 Palm Avenue.

RECOMMENDATION

City staff recommends approval of the placement of the outdoor cooking area subject to the findings, evidence, and Conditions of Approval provided as Attachment 1 to the staff report.

BACKGROUND

The project site is developed with an existing coffee shop business and of-street parking lot which has access from Contra Costa Street. Adjacent uses include a single family dwelling to the south, a bar and multi-family apartment building to the east, a used car lot to the north, and commercial businesses to the west. Location Map is provided as Attachment 2. Site Photographs are provided as Attachment 3.

PROJECT DESCRIPTION

Proposed Use

Kelvin Johnson, Applicant and Business Owner, is requesting approval of a Minor Use Permit to allow a mobile outdoor grill/food preparation unit at the northeast corner of the parking lot fronting on Contra Costa Street. The location of the grill is currently being used as a storage location for a trailer associated with Acme Coffee. Four customer parking spaces are provided within a parking lot and will not be affected by the mobile food unit. Access to the parking is provided by a driveway off Contra Costa Street.

The food preparation/cooking will occur on Friday and Saturday between the hours of 6 AM and 3 PM.

ENVIRONMENTAL REVIEW

This project is categorically exempt from the California Environmental Quality Act pursuant to Class 1, Section 15301 (c) (1): Existing Facilities. Class 1 consists of the operation of existing facilities involving negligible expansion of the use beyond that existing at the time of project review.

Evidence:

The proposed project involves the placement and operation of a mobile outdoor grill/food preparation unit as an ancillary use to the existing Acme Coffee business.

STAFF ANALYSIS AND FINDINGS

MUP-18-03 Findings

In accordance with S.M.C. Section 17.42.150.D.3, any cooking outside of a building shall be required to file an application under the Minor Use Permit process to determine whether the following findings can be made concerning the proposed project

1. The proposed use is allowed within the applicable zone and complies with all other applicable provisions of the Zoning Ordinance and Municipal Code.

Evidence: The proposed project would permit the placement and operation of an outdoor grill/food preparation unit at the northeast corner of the parking lot facing Contra Costa Street. The proposed project would be an ancillary use to the existing coffee shop in the MX zoning district.. The proposed project does not conflict with any applicable provisions of the Zoning Ordinance or Municipal Code; furthermore conditions of project approval will be required to ensure that the project remains in compliance with all City, County, and State requirements.

The proposed use is consistent with the General Plan and any applicable specific plan.

Evidence: The General Plan land use designation for the proposed project site is Mixed Use (MX). The purpose of the MX land use designation is to promote pedestrian and transit oriented activity centers with a mix of residential, commercial, office, and civic uses. The proposed project would allow the coffee use to expand the services and conveniences it provides to nearby businesses and residential areas in keeping with the intent of the MX designation for the property. There is no adopted specific plan for the project site.

3. The design, location, size and operating characteristics of the proposed activity are compatible with the existing and planned future uses in the vicinity.

Evidence: The project site is fully developed with an existing coffee use. The proposed project would not alter the site's existing operating characteristics. All existing and planned future adjacent uses would continue to be commercial in nature and would be compatible with the existing and future allowed uses in the vicinity.

4. The site is physically suitable for the type, density, and intensity of use being proposed, including access, utilities, and absence of physical constraints.

Evidence: The site is currently served by all necessary municipal services and utilities. The front landscaped area of the site contains adequate underutilized space where the proposed project could be accommodated, making the site suitable for the proposed use. No on-site parking will be altered.

5. Granting the permit would not be detrimental to the public interest, health, safety, convenience, or welfare, or materially injurious to persons, property, or improvements in the vicinity and zone district in which the property is located.

Evidence: Although the project would involve combustible materials and an open grill to prepare food, the proposed project would be separated from the nearest adjacent buildings by landscaping and paved surfaces. The project as approved and conditioned would ensure that the health, safety, and welfare of the public are protected.

CONCLUSION

Based on the analysis, staff recommends approval of the MUP-18-03. The proposed mobile outdoor grill/food preparation unit complies with the intent of the Seaside General Plan and the requirements of Title 17 of the Seaside Municipal Code.

FISCAL IMPACT

ATTACHMENTS

- 1.
1. Attachment 1 - Resolution MUP-18-03
2. Attachment 1 - Exhibit A
3. Attachment 2 - Location Map
4. Attachment 3 - Site Photos

Reviewed for Submission to the
City Council by:



Craig Malin, City Manager

**ZONING ADMINISTRATOR
RESOLUTION NO. ZA-18-XX**

A RESOLUTION OF THE ZONING ADMINISTRATOR OF THE CITY OF SEASIDE, STATE OF CALIFORNIA, APPROVING MINOR USE PERMIT APPLICATION NO. MUP-18-03 TO ALLOW A MOBILE OUTDOOR GRILL/FOOD PREPARATION UNIT IN THE MX (MIXED USE) ZONING DISTRICT LOCATED AT 486 PALM AVENUE.

WHEREAS, Tim Cunha property owner, and Kelvin Johson, applicant, have applied for a Minor Use Permit for the purpose of allowing the placement and operation of a mobile outdoor grill/food preparation unit on the site of the parking lot located at 485 Palm Avenue; and

WHEREAS, the proposed project requires approval by the Zoning Administrator, and it is the responsibility of the Zoning Administrator to consider and weigh the merits of the application and public input in relation to the policies, standards and intent of the Seaside General Plan and Seaside Municipal Code; and

WHEREAS, the Zoning Administrator considered oral comments and written information concerning the proposed amendment at a duly noticed public hearing that the Zoning Administrator held on February 20, 2018; and

WHEREAS, the project is a Categorically Exempt from the California Environmental Quality Act pursuant to Class 1, Section 15301(a): Existing Facilities, meeting the following conditions:

Evidence: The proposed project involves the placement and operation of a mobile outdoor grill/food preparation unit as an ancillary use to the Acme Coffee business operation

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator adopts the following findings for Minor Use Permit Application No. MUP-18-03:

- 1. The proposed use is allowed within the applicable zone and complies with all other applicable provisions of the Zoning Ordinance and Municipal Code.**

Evidence: The proposed project would permit the placement and operation of an outdoor grill/food preparation unit at the northeast corner of the parking lot facing Contra Costa Street. The proposed project would be an ancillary use to the existing coffee shop in the MX zoning district. The proposed project does not conflict with any applicable provisions of the Zoning Ordinance or Municipal Code; furthermore conditions of project approval will be required to ensure that the project remains in compliance with all City, County, and State requirements.

- 2. The proposed use is consistent with the General Plan and any applicable specific plan.**

Evidence: The General Plan land use designation for the proposed project site is Mixed Use (MX). The purpose of the MX land use designation is to promote pedestrian and transit oriented activity centers with a mix of residential, commercial, office, and civic uses. The proposed project would allow the coffee use to expand the services and conveniences it provides to nearby businesses and residential areas in keeping with the intent of the MX designation for the property. There is no adopted specific plan for the project site.

- 3. The design, location, size and operating characteristics of the proposed activity are compatible with the existing and planned future uses in the vicinity.**

Evidence: The project site is fully developed with an existing coffee use. The proposed project would not alter the site's existing operating characteristics. All existing and planned future adjacent uses would continue to be commercial in nature and would be compatible with the existing and future allowed uses in the vicinity.

- 4. The site is physically suitable for the type, density, and intensity of use being proposed, including access, utilities, and absence of physical constraints.**

Evidence: The site is currently served by all necessary municipal services and utilities. The front landscaped area of the site contains adequate underutilized space where the proposed project could be accommodated, making the site suitable for the proposed use. No on-site parking will be altered.

- 5. Granting the permit would not be detrimental to the public interest, health, safety, convenience, or welfare, or materially injurious to persons, property, or improvements in the vicinity and zone district in which the property is located.**

Evidence: Although the project would involve combustible materials and an open grill to prepare food, the proposed project would be separated from the nearest adjacent buildings by landscaping and paved surfaces. The project as approved and conditioned would ensure that the health, safety, and welfare of the public are protected.

BE IT FURTHER RESOLVED, the Zoning Administrator hereby grants Minor Use Permit Application No. MUP-18-03 subject to the following terms and agreements:

Building:

1. Grill/food preparation area to be used for “authorized staff” only and not open to the public.
2. The applicant shall obtain and submit to the Building Official a Certificate of Compliance from the Monterey County Health Department.

Monterey County Health Department:

1. The project is required to comply with all applicable requirements of the County Health Department including, but not limited to, the following:
 - a. Provide permanent hand washing station inside the market for employees;
 - b. Provide a preparation sink for items to be grilled;
 - c. Provide a 3 compartment sink to wash, rinse and sanitize;
 - d. Provide hot holding equipment for hot food being transferred from the grill.

Public Works

1. Applicant is responsible for protecting storm drain systems from potential wastes generated from cooking activities.
 - a. Wastes generated from the operation and cleaning of the grill must be captured for proper disposal.

Fire Department

1. Compliance shall be maintained with all requirements of the Seaside Fire Department.

Standard:

1. Except as modified by the conditions of approval, plans submitted for Minor Use Permit application must be in compliance with the plans stamped "Received City of Seaside , 2017, Community Development Department" provided as Attachment 1 to these Conditions.
2. Minor Use Permit approval is subject to revocation procedures contained in S.M.C. Section 17.69.060 in the event any of the terms of this approval are violated or if the uses are conducted or carried out in a manner so as to adversely affect the health, welfare or safety of persons residing or working in the neighborhood.
3. The applicant agrees as a condition and in consideration of the approval of this discretionary permit that it will defend, indemnify and hold harmless the City of Seaside or its agents, officers and employees from any claim, action or proceeding against the City or its agents, officers or employees to attack, set aside, void or annul this approval. The applicant will reimburse the City for any court costs and attorney's fees, which the City may be required by a court to pay as a result of such action. City may, at its sole discretion, participate in the defense of such action; but such participation shall not relieve applicant of his obligations under this condition. The City shall promptly notify the applicant of any such claim, action, or proceeding, and the City shall cooperate fully in the defense thereof.
4. The project shall comply with the requirements and the applicable ordinances of the Monterey Peninsula Water Management District (MPWMD).
5. The permit shall have no force or effect unless and until accepted, and the terms thereof agreed to, in writing, by the applicant and property owner within 15 days from the date of its approval.
6. Project approval will become null and void if a building permit is not obtained within one (1) year from the date of approval to begin construction on the project.
7. For purposes of assuring compliance, the applicant, agents, representatives or their assignees agree not to deny or impede access to the subject property by City employees in the performance of their duties.
8. The storm water runoff created by the new construction (also including additions, driveways, and walkways, etc.) shall be contained on site through the use of rain gutters, detention basins, cisterns, drainage fields, dispersion trenches or comparable methods. The proposed design details and calculations shall be included on a dedicated sheet to be submitted with the building permit plans and shall be designed for 100-year storm event. Sample details are available at the Resources

Management Services, located at City Hall, 440 Harcourt Avenue in Seaside (831) 899-6825. Maintenance of the storm water retention system shall be by the owner(s).

9. Should the applicant decide to use the City Standard “S-480” Dispersion Trench, the Standard should be completed and the length and width of the required Dispersion Trench shall be filled in and the Standard sticky backed or stapled onto the building plans. Denote the trench location on the plans keeping 10’ clear to any structure or property line. Maintenance of the storm water retention system shall be by the owner(s).

PASSED AND ADOPTED by the Zoning Administrator of the City of Seaside, State of California, on the 20th of February, 2018.

Rick Medina

Zoning Administrator

MINOR USE PERMIT APPLICATION NO. MUP-18-03

This permit is hereby accepted upon the express terms and conditions hereof, and shall have no force or effect unless and until agreed to, in writing, by the applicant and property owner(s).

The undersigned hereby acknowledge the approved terms and conditions and agree to fully conform to, and comply with, said terms and conditions within the time frames approved by the City of Seaside Zoning Administrator.

Applicant's Signature

Date

Property Owner's Signature *(if different from above)*

Date

Attachment 1 – Exhibit A

Site Plan



Attachment 2

Location Map

Project Site: 485 Palm Avenue



Attachment 3

BBQ Site



View from Contra Costa Street looking North

BBQ Site



View of site from Contra Costa Street looking West

BBQ Site



View of site looking South from Contra Costa Street