



A G E N D A

CITY OF SEASIDE
CITY COUNCIL/SUCCESSOR
AGENCY TO REDEVELOPMENT
AGENCY OF THE CITY OF SEASIDE

JOINT SPECIAL MEETING
Council Chamber
440 Harcourt Avenue
Thursday, March 15, 2018
5:30 PM

PLEASE TURN OFF YOUR CELL PHONES UPON ENTERING THE MEETING

1. **CALL TO ORDER**

Ralph Rubio	Mayor/Chair
Dennis Alexander	Mayor Pro Tem/Vice Chair
Jason Campbell	Council/Agency Member
David R. Pacheco	Council/Agency Member
Kayla Jones	Council/Agency Member

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENT**

Members of the public wishing to address the City Council on matters within the jurisdiction of the City of Seaside, but not on this agenda, or for items on the Consent Agenda may do so during the Public Comment period for up to three minutes. Public Comments on specific agenda items are heard under that item. For the public record, please state your name.

4. **CONSENT AGENDA**

A. **APPROVE MINUTES OF MARCH 1, 2018**

RECOMMENDATION: That the Minutes be reviewed and approved.

B. **APPROVE AND FILE SUCCESSOR AGENCY CHECKS**

PURPOSE & RECOMMENDATION: It is requested that the Agency Board approve and file the accounts payable and wired payments made during the period of February 17, 2018 through March 2, 2018. In addition, approval of the payroll and benefits checks, direct deposits and wired payments related to the period of March 1, 2018 is requested. Total Accounts Payable and Payroll for the above referenced period is \$6,811.32.

5. **STUDY SESSION**

A. DISCUSS MAYOR'S YOUTH FUND POLICY

PURPOSE & RECOMMENDATION: To have a discussion regarding the existing Mayor's Youth fund and associated policy and if necessary, provide direction to staff for any desired changes.

B. REVIEW, DISCUSS AND CONSIDER CREATING A PUBLIC SAFETY CITIZENS ACADEMY FOR THE CITY OF SEASIDE.

PURPOSE & RECOMMENDATION: The purpose of this item is to provide the City Council an opportunity to review, discuss and consider and provide direction to staff regarding creating a public safety citizens academy for the City of Seaside.

6. ADJOURNMENT

Next Regularly Scheduled Meeting:

April 5, 2018
Seaside City Hall
5:30 PM

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, they are asked to contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. The City Council chamber is equipped with a portable microphone and assisted listening devices are available at all meetings.

City Council Meetings that are held in the City Council Chambers are broadcast live to all Seaside residents on Comcast Channel 25 and U-verse Channel 99. Meetings are also available through live streaming at:

<http://cvp.telvue.com/player?id=T01629&video=52314&noplaylists=1&width=400&height=300>

Videos of past meetings are available on demand through the City's website: <http://www.ci.seaside.ca.us>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.



DRAFT MINUTES

CITY OF SEASIDE
CITY COUNCIL/ SUCCESSOR
AGENCY TO THE
REDEVELOPMENT AGENCY

JOINT SPECIAL MEETING
COUNCIL CHAMBER
Thursday, March 1, 2018
6:00 PM

1. **CALL TO ORDER**

Mayor Rubio called the meeting to order at 6:00 PM.

CITY COUNCIL/SUCCESSOR AGENCY TO REDEVELOPMENT AGENCY OF THE CITY OF SEASIDE

PRESENT: Alexander, Campbell, Jones, Pacheco, Rubio
ABSENT: None

2. **PLEDGE OF ALLEGIANCE**

Council Member Campbell led the Pledge of Allegiance.

3. **PUBLIC COMMENT**

There were no members of the public in attendance.

4. **CONSENT AGENDA**

On motion by Mayor Pro Tem Dennis Alexander and seconded by Council Member Dave Pacheco and passed by the following vote the City Council approved the consent agenda as presented.

RESULT:	Approved
MOVER:	Mayor Pro Tem Dennis Alexander
SECONDER:	Council Member Dave Pacheco
AYES:	Ralph Rubio, Dennis Alexander, Jason Campbell, Dave Pacheco, Kayla Jones
NOES:	None
ABSENT:	None

A. **APPROVE MINUTES OF FEBRUARY 15, 2018**

Action: Approved

B. **APPROVE AND FILE SUCCESSOR AGENCY CHECKS**

Action: Approved

5. **ADJOURN TO CLOSED SESSION**

The City Council adjourned to Closed Session at 6:03 PM.

A. **CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9 (2) (d) - ANTICIPATED LITIGATION**

6. **RECONVENE OPEN SESSION AND CLOSED SESSION REPORTS**

The City Council reconvened to open session at 6:34 PM and there were no reports for the public.

7. **ADJOURNMENT**

The meeting was adjourned at 6:34 PM.

Respectfully submitted,

Lesley Milton-Rerig, City Clerk

Ralph Rubio, Mayor/Chair



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 4.B.

TO: Successor Agency to the Redevelopment Agency of the City of Seaside

FROM: Craig Malin, City Manager

BY: Daphne Hodgson, Deputy City Manager Administrative Services
Lori Merwin, Finance Assistant

DATE: March 15, 2018

SUBJECT: APPROVE AND FILE SUCCESSOR AGENCY CHECKS

PURPOSE & RECOMMENDATION

It is requested that the Agency Board approve and file the accounts payable and wired payments made during the period of February 17, 2018 through March 2, 2018. In addition, approval of the payroll and benefits checks, direct deposits and wired payments related to the period of March 1, 2018 is requested. Total Accounts Payable and Payroll for the above referenced period is \$6,811.32.

BACKGROUND

In accordance with Government Code Section 37208, at each Agency Board meeting the Board is provided a listing of the payroll and general checks issued since the last report so that it can inspect and confirm these checks. Each purchase has been reviewed and approved by the department making the purchase at the time of procurement. The invoice has been reviewed by the Finance Department prior to payment to ensure that it conforms to the approved budget.

Therefore, in accordance with Government Code Section 37208, the above referenced, and linked list of checks conforms to the approved budget and has been paid. These checks are submitted to the Agency Board for inspection and confirmation.

A description of the checks and wires exceeding \$10,000.00 is as follows:

* There were no checks over \$10,000.00 for the period of February 17, 2018 to March 2, 2018.

The Checks report is available on the City's website here:

<http://www.ci.seaside.ca.us/194/Check-Draft-Register>

FISCAL IMPACT

None at this time.

ATTACHMENTS

Reviewed for Submission to the
City Council by:



Craig Malin, City Manager



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 5.A.

TO: Successor Agency to the Redevelopment Agency of the City of Seaside

FROM: Craig Malin, City Manager

BY: Lesley Milton-Rerig, City Clerk

DATE: March 15, 2018

SUBJECT: DISCUSS MAYOR'S YOUTH FUND POLICY

PURPOSE & RECOMMENDATION

To have a discussion regarding the existing Mayor's Youth fund and associated policy and if necessary, provide direction to staff for any desired changes.

BACKGROUND

Council Member Campbell requested to have a discussion regarding the existing Mayor's youth fund policy. The existing adopted Mayor's Youth Fund policy is attached. A verbal discussion will take place at the meeting and the City Council may consider providing direction to staff for any desired changes.

FISCAL IMPACT

None at this time.

ATTACHMENTS

Mayor's Youth Fund Policy

Reviewed for Submission to the
City Council by:

A blue ink signature, likely of Craig Malin, is written over a horizontal line.

Craig Malin, City Manager

CITY OF SEASIDE MAYOR'S YOUTH FUND CONTRIBUTION POLICY

Purpose: The Mayor's Youth Fund was created to provide supplemental financial assistance to students and non-profit groups that provide services to improve the lives of young people living in the City of Seaside. A policy has been developed to standardize the evaluation of contribution requests and ensure that the funds are used appropriately to serve the City's youth.

Eligible Applicants: Contributions will only be made to, or on behalf of, students or organized groups, such as schools and non-profit organizations based in Seaside and/or serving Seaside residents that are 18 years old or younger or enrolled in high school. Faith based organizations may apply for contributions from the Mayor's Youth fund if the funding is not used to support religious activities such as worship, Sunday School, or religious instruction. In addition, activities funded by the Mayor's Youth Fund must be open to all persons without regard to their religious affiliation.

Submittal of Contribution Requests: In order to request a contribution, the following information must be provided in writing:

- Name of the organization, person(s) benefiting, proposed use of the funds, total amount needed or fundraising goal.
- Description of other methods being used to raise funds and/or other contributors.
- An explanation of how the group, activity, or event will benefit Seaside youth.
- Written description of how the use of the funds will be specifically used for youth group activities/events and/or has a nexus to the goals related to recycle, cleanup, and "green" sustainability to ensure a healthy environment.
- How this request will provide a municipal benefit (ie., benefit the community).
- Proof of non-profit organization status (not a taxpayer's I.D. number) and a current W9 form.

Evaluation Process and Criteria: Contributions can only be made if approved by the City Council. Funding requests will be evaluated based on their consistency with this policy, including the following criteria.

- Scholastic, athletic, music, environmental and art activities will be considered for funding based on the quality of the proposed activity.
- Evidence of activities/events related to "reduce, reuse and recycle" to ensure a healthy environment.
- Contributions requests will be accepted from individuals and can be made to an organization on behalf of an individual member or student.
- Contributions are only paid to organizations, such as non-profit groups and schools.
- Contributions are intended to fund actual costs related to an event or activity. (Please see "Payment Process" information provided below.)
- Contributions from the Mayor's Youth Fund are not intended to be the sole source of funds for an organization or program and will only be made to supplement other fundraising activities.
- How this request will provide a municipal benefit (ie., benefit the community).

Contribution Limits: In order to equitably distribute funds available in the Mayor's Youth Fund, the following contribution guidelines have been developed, although all contributions are subject to the discretion of the City Council.

<u>Individuals*</u>	25% of total cost of activity (not to exceed \$1,000.00)
Groups up to 20	up to \$1,500.00
Groups 21+	up to \$3,000.00

*Individual contributions must include an itemized list of all costs associated with the request including total cost of the activity.

In addition, funding will be limited to one contribution per year (every 12 months).

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Mayor's Youth Fund Contribution Request

Prior to completing this request please review the attached contribution policy. All requests will be considered before the City Council and you will be notified of the specific date your item is placed on the agenda. Please return this completed form with necessary attachments to N. Towne, Recreation Services, City of Seaside, 440 Harcourt Avenue, Seaside, CA 93955.

Name of Organization: _____

Name of Individual Submitting Request:

% Residents or Students of Seaside: _____

#of Participants _____

Ages of Participants: _____

Mailing Address: _____

Phone Number: Home _____ Work _____

Cell _____

E-mail Address: _____

Description of Event (Attach Additional Information as Necessary)

Description of how the use of the funds will be specifically used for youth groups activities/events and/or has a nexus to the goals of recycling, cleanup and/or “green” sustainability to insure a healthy environment. Attach additional information as necessary.

Description of how your participation in this event or activity benefits the City of Seaside. See Mayor’s Youth Fund Contribution Policy.

*Total Amount Requested: (See Contribution limits) _____

Individual Requests: Please attach an itemized list of all expenses. Amount of donation may not exceed 25% of the total cost of the activity and not exceed \$1,000.00. Applications that are incomplete will be returned.



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 5.B.

TO: Successor Agency to the Redevelopment Agency of the City of Seaside

FROM: Craig Malin, City Manager

BY: Brian Dempsey, Fire Chief
Abdul Pridgen, Police Chief

DATE: March 15, 2018

**SUBJECT: REVIEW, DISCUSS AND CONSIDER CREATING A PUBLIC SAFETY
CITIZENS ACADEMY FOR THE CITY OF SEASIDE.**

PURPOSE & RECOMMENDATION

The purpose of this item is to provide the City Council an opportunity to review, discuss and consider and provide direction to staff regarding creating a public safety citizens academy for the City of Seaside.

BACKGROUND

A Seaside Public Safety Citizens' Academy would be a free program designed to educate local residents about public safety operations. Both the Seaside Fire and Seaside Police Departments would facilitate the academy. Participants would have the opportunity to learn about various aspects of public safety for example: Criminal Investigations, Patrol Operations, Crime Scene and Evidence Processing, Fire Operations, Communications, Emergency Medical Services and Disaster Planning and Response. Participation in the class could include hands on experiences to include simulated scenarios.

The Public Safety Academy would be a great way for us to connect with our community and show them what we do, and how we do it.

Application process: eighteen years of age, preference given to individuals who live or work in Seaside or may be involved in Community Based Organizations.

FISCAL IMPACT

To be determined once direction is provided.

ATTACHMENTS

Reviewed for Submission to the
City Council by:



Craig Malin, City Manager