



AGENDA

CITY OF SEASIDE
ENVIRONMENTAL COMMITTEE

MEETING
COUNCIL CHAMBER
440 Harcourt Avenue
Tuesday, April 10, 2018
5:30 PM

PLEASE TURN OFF YOUR CELL PHONES UPON ENTERING THE MEETING

1. **CALL TO ORDER**
2. **ROLL CALL - ESTABLISHMENT OF QUORUM**

ENVIRONMENTAL COMMITTEE

Lacey Raak	Chair
Paul Oelfke	Committee Member
Kristin Molle	Committee Member
Jon Wizard	Committee Member
Laura Murphy	Committee Member
Kay Cline	Committee Member

3. **REVIEW OF AGENDA**

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken.

4. **PUBLIC COMMENT**

Members of the public wishing to address the City Council on matters within the jurisdiction of the City of Seaside may do so for up to three minutes. Public Comments on specific agenda items are heard under that item. For the public record, comments will be recorded.

5. **APPROVAL OF MINUTES**

A. APPROVE MINUTES OF MARCH 29, 2018

RECOMMENDATION: It is recommended that the minutes be approved as presented.

6. **BUSINESS ITEMS**

A. ANNUAL WORK PLAN

PURPOSE & RECOMMENDATION: Preliminary review of the draft annual work plan. Historical b
the committee discuss how this information could influence their specific goals.

B. SUSTAINABLE SEASIDE'S EARTH DAY CELEBRATION

PURPOSE & RECOMMENDATION:

Sustainable Seaside's Earth Day Celebration is scheduled for Sunday, April 22 from 2:00 pm to 4:00 pm
(6 women's and 6 men's), 10 hats (5 green and 5 tan), 2 cotton backpacks, 10 buttons, and succulents.. T
if any committee members would like to spend some time at the booth during the celebration. Also, staff
should be printed and provided to attendees.

C. BEEKEEPING AMENDMENT DISCUSSION

PURPOSE & RECOMMENDATION: Current city code requires City Council approval for beekeep
beekeeping by right. Staff requests direction from the committee regarding code elements and commun

7. REPORTS FROM COMMISSIONERS

8. REPORTS FROM STAFF

A. HAYWARD SOCIAL AND ENVIRONMENTAL JUSTICE SPEAKER SERIES

PURPOSE & RECOMMENDATION:

This spring, the Center for the Blue Economy at the Middlebury Institute is co-hosting a series of lecture
environmental justice. All lectures are free and open to the public and are part of the Hayward Sustainable
Speaker Series The series features some of today's most influential leaders across a wide variety of field
Next lecture: April 17th, Powering Partnerships: A Panel discussion with Labor and Environmental Adv
<https://www.middlebury.edu/institute/academics/degree-programs/international-environmental-policy/ov>

9. ADJOURNMENT

Next Regularly Scheduled Meeting:

Seaside City Hall

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, they are asked to contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. The City Council chamber is equipped with a portable microphone and assisted listening devices are available at all meetings. City Council Meetings that are held in the City Council Chambers are broadcast live to all Seaside residents on Comcast Channel 25 and U-verse Channel 99. Meetings are also available through live streaming at:

<http://cyp.telvue.com/player?id=T01629&video=52314&noplaylistskin=1&width=400&height=300>

Videos of past meetings are available on demand through the City's website: <http://www.ci.seaside.ca.us>

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DRAFT MINUTES

CITY OF SEASIDE
PLANNING COMMISSION

SPECIAL MEETING
COUNCIL CHAMBER

Thursday, March 29, 2018
5:00 PM

1. **CALL TO ORDER**

The meeting was called to order at 5:30 PM.

Since this was the initial meeting of the Environmental Committee, City Clerk Milton-Rerig provided the Oath of Office to all members present.

2. **ROLL CALL - ESTABLISHMENT OF QUORUM**

PRESENT: Murphy, Rask, Oelfk, Wizard, Molle

ABSENT: Cline

3. **REVIEW OF AGENDA**

4. **PUBLIC COMMENT**

The Committee invited comments from the public

- Jason Campbell thanked the committee for their services and requested that they keep an eye on the environmental portion of the General Plan update. The City will need help with that and is concerned that it will be overlooked.

Committee member Molle arrived at 5:08 and she was given the oath of office.

5. **BUSINESS ITEMS**

A. **DISCUSS AND ESTABLISH A REGULAR MEETING DATE AND TIME**

Staff requested the committee to discuss a regular meeting date and time for the committee that is most convenient.

On motion by Committee Member Wizard, seconded by Committee Member Murphy and passed by the following vote, the Environmental Committee approved to have regular meetings the second Tuesday of every month at 5:30 PM.

B. **NOMINATE AND APPOINT A COMMITTEE CHAIR**

The Committee discussed the roles and responsibilities of the Chair position. Committee member Oelfke nominated Committee member Raak for position of Chair. Committee Member Molle indicated her interest in supporting the chair.

On motion by Committee Member Oelfke, seconded by Committee Member Murphy and passed by the following vote, the Environmental Committee appointed Committee Member

C. DISCUSS AND PROVIDE DIRECTION TO STAFF ON INITIAL ENVIRONMENTAL COMMITTEE WORK PLAN

Associate Planner Rocha introduced the item explaining the requirement that all advisory bodies to the City Council must prepare an annual work plan for approval. She requested the Commission to discuss and provide direction regarding items to add to the work plan and requested guidance on the Committee position to create the plan. Ms. Rocha explained that currently there are the following two items on the work plan; bee keeping permits and tree conservation.

The Committee discussed possible additions and requested the following items be added to the annual work plan, and that staff draft the plan to bring back for approval at the next meeting.

- Establishment of baseline information including the following:
 - Current status of environmental actions taken by the City of Seaside
 - Generation of a database of staff members with prior environmental work history
 - Inventory of City Facility fixtures for possible environmental retrofit
- Increased public outreach on enforcement of existing regulations
- Generation of a list that the State of California environmental regulations that the City has not yet adopted.

The Committee also discussed and recommended generation of a list of agencies and organizations to liaison with and directed staff to draft letter notifying them of the Committee, and the appropriate point of contact.

Chair Raak invited public comments.

- Council Member Campbell spoke to two additional organizations that should be considered; Monterey Regional Parks District and the Bureau of Land Management as Seaside has longest contiguous border with the BLM.

6. REPORTS FROM COMMISSIONERS

The Committee was informed of the purpose of this section and discussed that on the next agenda would be the discussion of the work plan and a report on baseline information about the City's previous environmental actions.

The Committee was requested to spread the word about the current three vacancies.

7. REPORTS FROM STAFF

Staff discussed the best communication measures with the Committee. The Committee requested that staff consider providing City email accounts for all commissioners.

8. ADJOURNMENT

Chair Raak indicated the next meeting of the Committee will be April 10th at 5:30 PM in the City Council Chamber.

Having no further business, the meeting was adjourned at 6:15 PM.

Respectfully submitted,

Lesley Milton-Rerig, City Clerk

Lacey Raak, Chair



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 6.A.

TO: Environmental Committee

BY: Beth Rocha, Associate Planner

DATE: April 10, 2018

SUBJECT: ANNUAL WORK PLAN

PURPOSE

Preliminary review of the draft annual work plan. Historical background informed by conversations with staff. Staff would request the committee discuss how this information could influence their specific goals.

RECOMMENDATION

That the Committee, review, discuss and provide direction to staff on the draft work plan.

BACKGROUND

This is a continued discussion item from the previous meeting. A verbal discussion will take place at the meeting to review, discuss and provide direction to staff regarding the work plan.

FISCAL IMPACT

None at this time.

ATTACHMENTS

1. Annual Work Plan-2018
-

**Environmental Committee
Annual Work Plan
Looking Ahead to FY 2018-2019
July 1, 2018-June 30, 2019**

**Lacey Raak: Chair
Kay Cline
Paul Elfky
Kristin Molle
Laura Murphy
John Wizard**

Mission Statement:

The Environmental Committee investigates and advocates sound environmental policy and action in the areas of air quality, water quality, energy and waste management, flora and fauna protection and community planning.

General duties:

The Environmental Committee shall conduct public hearings and prepare recommendations to the City Council on matters regarding the environment to include without limitation unless otherwise noted:

- Review and comment on City ordinances, policies and programs and state mandates related to environmental regulations, risks and pollution abatement, clean water, air and energy, flora, fauna and biome protection and community planning topics expressly beyond the realm of the Planning Commission.
- Serve in advisory capacity to the City Council, commissions, committees, and boards on related issues.
- Identify strategic environmental goals for the City and estimate resources needed to accomplish these goals; investigate funding to implement programs to benefit the community.
- Develop policies and plans for increasing environmental awareness in cooperation with other public and private agencies to include school districts.

Responsibilities:

- The Environmental Committee shall meet not less than six times per year
- The Environmental Committee shall monitor the City's progress in comply with principles established in Resolution 17-47

- The Environmental Committee shall prepare an annual recommended work plan to the City Council not later than three months in advance of each fiscal year.

Historical Background:

The Environmental Committee was formed in 2018. The two most recent code amendments, specific to environmental concerns, were:

Chapter 8.60 ENVIRONMENTALLY PREFERABLE FOOD PACKAGING

Sections:

- 8.60.010 Findings and declaration of intent.
- 8.60.012 Definitions.
- 8.60.014 Prohibited disposable food service ware.
- 8.60.016 Required biodegradable, compostable, or recyclable disposable food service ware.
- 8.60.018 Exemptions for biodegradable, compostable or recyclable food service ware.
- 8.60.020 Enforcement and notice of violation.
- 8.60.022 Penalties and fines for violations.

AND

Chapter 8.62 USE OF SINGLE-USE CARRYOUT BAGS, RECYCLED PAPER BAGS, AND REUSABLE BAGS BY RETAIL ESTABLISHMENTS

Sections:

- 8.62.010 Purpose and findings.
- 8.62.020 Applicability.
- 8.62.030 Definitions.
- 8.62.040 Regulations.
- 8.62.050 Recordkeeping and inspection.
- 8.62.060 Enforcement.

Staff has been tasked with amending 6.04.165 Permit required for bees, to allow for beekeeping by right as well as 8.54 Trees. The Environmental Committee will provide direction regarding the proposed amendments.

Currently, there are three Environmental Impact Reports that are being prepared and the Environmental Committee will be able to provide comments on the content during the review period:

1. Maingate addendum: originally approved in 2003 under the Maingate Specific Plan. Rincon Consultants is developing the addendum and it is expected to be completed in late summer.
2. Campus Town Specific Plan and Environmental Impact Report (EIR): Being developed by Rincon, expected completion late 2018.
3. Seaside 2040 General Plan Update EIR, Rincon Consultants, August.

Fiscal Year Work Plan:

TBD

Ongoing Projects:

TBD