SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVE * SEASIDE, CA 93955
Telephone (831) 899-6825

BOARD MEMBER

Ralph Rubio
Chair
City of Seaside
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6825

Jerry Blackwelder
First Vice Chair
City of Sand City
1 Sylvan Park
Sand City, CA 93955
(831) 394-3054

Pat Lintell
Second Vice Chair
City of Del Rey Oaks
650 Canyon Del Rey
Del Rey Oaks, CA 93940
(831) 394-8511

DISTRICT STAFF

Craig Malin
District Manager
440 Harcourt Avenue
Seaside, CA 93955
(831)899-6701

Rick Riedl
District Engineer
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6884

Jesse Avila
Legal Counsel
County Counsel
168 West Alisal Street
Third Floor
Salinas, CA 93901
(831) 755-5045

Lesley Milton-Rerig
District Clerk
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6707

REGULAR **MEETING AGENDA**
Board of Directors
Tuesday, June 12, 20189:30 AM,
City of Seaside Conference Room
440 Harcourt Ave, Seaside, CA 93955

1. CALL TO ORDER

Ralph Rubio	Chair
Jerry Blackwelder	First Vice Chair
Pat Lintell	Second Vice Chair

2. ROLL CALL

3. PUBLIC COMMENT

4. CONSENT AGENDA

A. APPROVAL OF MINUTES FROM THE MAY 8, 2018 REGULAR MEETING.

PURPOSE: To review and approve the minutes from the May 8, 2018 Regular Meeting.

RECOMMENDATION: That the minutes be reviewed and approved.

B. APPROVAL OF MAY 2018 EXPENDITURE REPORT FOR SEASIDE COUNTY SANITATION DISTRICT.

PURPOSE: Approval of expenditures for May 2018 for the Seaside County Sanitation District in the amount of $277,309.92.

RECOMMENDATION: Approve expenditures for May 2018. Total expenditures were $277,309.92.

C. RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR MAY 2018.

PURPOSE: Receive monthly report for sewer maintenance and stoppages for May 2018.

RECOMMENDATION: Accept reports. This item is presented for information only.

5. NEW BUSINESS

A. CONSIDER, TAKE PUBLIC COMMENT AND ADOPT THE 2018-2019 PROPOSED SEASIDE COUNTY SANITATION DISTRICT ANNUAL OPERATING BUDGET

PURPOSE: The purpose of this item is to the District Board the opportunity to consider, take public comment and take action on the Proposed 2018-2019 Fiscal Years Budget for the Seaside County Sanitation District (SCSD).

RECOMMENDATION: It is recommended that the District Board consider the attached Proposed Budget, take public input and approve the attached resolution approving the Proposed 2018-2019 Budget.

6. STAFF REPORTS

Staff reports include items for which verbal reports/presentations will be provided. If a specific Seaside County Sanitation District presentation is planned, it will be listed and information included with the Agenda. Brief oral reports may be provided for items arising after the Agenda was prepared. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda item.

7. BOARD MEMBERS COMMENTS

8. ADJOURNMENT

Next Regularly Scheduled Meeting:
July 10, 2018
Seaside City Hall
9:30 a.m.

In compliance with the Americans with Disabilities Act (ADA), the Seaside County Sanitation District (SCSD) does not discriminate against persons with disabilities. SCSD's meetings are held at an accessible facility. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the District Clerk at cityclerk@ci.seaside.ca.us 831-899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. Agenda related writings or documents provided to the SCSD Board of Directors are available for public inspection during the meeting or may be requested from the office of the District Clerk This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.

Agenda related writings or documents provided to the Board are available for public inspection during the meeting or may be requested from the office of the District Clerk.

DRAFT MINUTES
SEASIDE COUNTY SANITATION DISTRICT
Tuesday, May 8, 2018 9:30 AM
REGULAR MEETING
Seaside Conference Room

1. CALL TO ORDER

The meeting was called to order at 9:30 a.m.

2. ROLL CALL

Present: Lintell, Alternate Hubler, Rubio

3. ORAL COMMUNICATIONS COMMENTS

There were no public comments.

4. CONSENT AGENDA

Motion to approve consent agenda by Second Vice Chair Lintell seconded by Alternate First Vice Chair Hubler.

A. APPROVAL OF MINUTES FROM THE APRIL 10, 2018 REGULAR MEETING.

Approved

B. ACCEPT AND FILE CASH AND INVESTMENT REPORT FOR QUARTER ENDING MARCH 31, 2018.

Accepted

C. APPROVAL OF APRIL 2018 EXPENDITURE REPORT FOR SEASIDE COUNTY SANITATION DISTRICT.

Approved

D. RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR APRIL 2018.

Received

4. NEW BUSINESS

A. ADOPT A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH WALLACE GROUP FOR AN AMOUNT NOT TO EXCEED ONE HUNDRED SIXTY THREE THOUSAND SEVENTY THREE DOLLARS ($163,073) FOR THE DEL MONTE BOULEVARD SEWER LINE UPGRADE PROJECT

Item presented by District Engineer Rick Riedl. This is a project for rerouting the sewer line that is now in Fremont Boulevard into Del Monte Boulevard. This project is only for design. This CIP project was moved up since it ranked higher in the priority list. There was questions by the Board that were answered by Mr. Riedl. It was suggested by Legal Counsel that the motion include that this is not a project under CEQA. Motion made by Alternate First Vice Chair Hubler to approve resolution with the addition that this is not a project

under CEQA and seconded by Second Vice Chair Lintell.

5. STAFF REPORTS

District Engineer Rick Riedl informed Board that new employee Supervisor Monty Miller who comes to us with 20 years of experience in the sewer and water industry and will be working for the SCSD. Chair Rubio requested a brief update in regards to MCWD. Mr. Riedl informed them that they met with their staff a few weeks ago and are working on an MOU for Board consideration.

6. BOARD MEMBERS COMMENTS

None.

7. ADJOURNMENT

On motion, the meeting was adjourned at 9:38 a.m.

Respectfully Submitted,

_____	_____
Lesley E. Milton-Rerig, District Clerk	**Ralph Rubio, Chair**

SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT

Item No.: 4.B.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Daphne Hodgson, Deputy City Manager Administrative Services

DATE: June 12, 2018

SUBJECT: **APPROVAL OF MAY 2018 EXPENDITURE REPORT FOR SEASIDE COUNTY SANITATION DISTRICT.**

PURPOSE

Approval of expenditures for May 2018 for the Seaside County Sanitation District in the amount of $277,309.92.

RECOMMENDATION

Approve expenditures for May 2018. Total expenditures were $277,309.92.

BACKGROUND

The expenditure report for the month of May 2018 is attached. The cash balance as of May 31, 2018 was $7,553,085.32.

FISCAL IMPACT

No fiscal impact.

ATTACHMENTS

1. May expenditure spreadsheet.6-1-18
2. EFT Form 6-12-18

Reviewed for Submission By:

_____

Craig Malin, District Manager

Seaside County Sanitation District
Year-to-Date 2017-2018 Expenses
May 2018

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8810-0001	SALARIES	38,867.92	35,796.45	3,071.47
951-8810-0002	OVERTIME	1.88	1.88	-
951-8810-0006	WORKERS COMPENSATION	8,052.66	8,052.66	-
951-8810-0009	SICK LEAVE PAYOFF	-	-	-
951-8810-0010	MANAGEMENT LEAVE PAYOFF	1,225.25	1,225.25	-
951-8810-0012	VACATION\COMP TIME PAYOFF	2,217.79	2,217.79	-
951-8810-0016	DEFERRED COMPENSATION	490.71	442.63	48.08
951-8810-0017	PARS-ARS 457	-	-	-
951-8810-0020	PART-TIME HOURLY WAGES	-	-	-
951-8810-0030	PERS PENSION OB BOND	432.63	432.63	-
951-8810-0031	PERS PENSION	8,523.61	8,249.45	274.16
951-8810-0032	PARS PENSION	5,644.35	5,218.37	425.98
951-8810-0033	LIUNA PENSION	29.76	29.76	-
951-8810-0041	MEDICAL INSURANCE	6,098.46	5,607.75	490.71
951-8810-0051	DENTAL INSURANCE-GUARDIAN	488.85	454.81	34.04
951-8810-0061	VISION INSURANCE	42.75	40.02	2.73
951-8810-0071	LTD	164.97	152.84	12.13
951-8810-0081	LIFE INSURANCE	154.94	143.69	11.25
951-8810-0092	MEDICARE TAX	626.27	583.02	43.25
951-8810-1022	LEGAL SERVICES	3,749.28	3,470.08	279.20
951-8810-1025	CITY AUDIT	7,300.00	7,300.00	-
951-8810-1029	TRAINING AND EDUCATION	980.00	980.00	-
951-8810-1030	CONSULTANT	8,854.63	8,854.63	-
951-8810-1033	FITNESS PROGRAM	97.40	90.65	6.75
951-8810-1041	STATE WASTE DISCHARGE FEE	2,088.00	2,088.00	-
951-8810-2053	OUTSIDE PRINTING SERVICE	165.08	165.08	-
951-8810-3092	STATIONARY SUPPLIES	32.73	32.73	-
951-8810-3095	DEPARTMENT CONSUMABLES	306.79	244.87	61.92
951-8810-3104	COMPUTER SOFTWARE	-	-	-
951-8810-4121	MEETINGS AND TRAVEL	78.62	78.62	-
951-8810-4122	DUES AND MEMBERSHIPS	467.76	467.76	-
951-8810-5132	TELEPHONE	1,681.89	1,528.29	153.60
951-8810-9196	IMPACT FEES	163,703.98	163,703.98	-
951-8810-9395	VEHICLE MAINTENANCE	23,466.63	23,466.63	-
951-8810-9396	LIABILITY INSURANCE	-	-	-
951-8810-9397	COMPUTER SYSTEM	20,350.00	20,350.00	-
951-8810-9398	CENTRAL SERVICE CHARGES	202,393.62	-	202,393.62
951-8820-0001	SALARIES	106,502.42	95,395.87	11,106.55
951-8820-0002	OVERTIME	5,935.62	5,905.06	30.56
951-8820-0006	WORKERS COMPENSATION	10,154.21	10,154.21	-
951-8820-0012	VACATION\COMP TIME PAYOFF	247.51	247.51	-
951-8820-0016	DEFERRED COMPENSATION	1,061.05	954.53	106.52
951-8820-0030	PERS PENSION OB BOND	1,027.40	1,027.40	-
951-8820-0031	PERS PENSION	21,487.89	20,540.75	947.14
951-8820-0032	PARS PENSION	13.92	-	13.92

Seaside County Sanitation District
Year-to-Date 2017-2018 Expenses
May 2018

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8820-0033	LIUNA PENSION	2,790.90	2,527.95	262.95
951-8820-0041	MEDICAL INSURANCE	19,017.24	16,901.91	2,115.33
951-8820-0051	DENTAL INSURANCE-GARDIAN	1,223.29	1,108.50	114.79
951-8820-0061	VISION INSURANCE	117.14	104.79	12.35
951-8820-0071	LTD	228.70	205.46	23.24
951-8820-0081	LIFE INSURANCE	135.96	121.74	14.22
951-8820-0092	MEDICARE TAX	1,540.05	1,394.74	145.31
951-8820-1029	TRAINING AND EDUCATION	256.70	256.70	-
951-8820-1030	CONSULTANT	925.00	-	925.00
951-8820-2049	UNIFORM SERVICE / LAUNDRY	2,281.11	2,010.69	270.42
951-8820-2068	REFUSE DISPOSAL	9,995.57	9,995.57	-
951-8820-2073	SUBCONTRACTED WORK	46,552.02	24,183.66	22,368.36
951-8820-2087	EQUIPMENT RENTAL	1,202.13	1,202.13	-
951-8820-3095	DEPARTMENT CONSUMABLES	17,157.42	10,362.88	6,794.54
951-8820-3097	SAFETY EQUIPMENT	819.07	819.07	-
951-8820-3102	COMPUTER SUPPLIES	2,380.87	30.87	2,350.00
951-8820-4121	MEETINGS AND TRAVEL	3,509.35	3,209.35	300.00
951-8820-4122	DUES AND MEMBERSHIPS	4,485.00	4,485.00	-
951-8820-5131	GAS AND ELECTRIC	6,428.19	5,760.25	667.94
951-8820-5133	WATER	1,218.45	1,218.45	-
951-8820-8187	DEPARTMENT EQUIPMENT	9,003.74	9,003.74	-
951-8820-8198	FOG PROGRAM	6,919.35	5,402.85	1,516.50
951-8820-9397	COMPUTER SYSTEM	641.63	641.63	-
951-8820-9602	PRINCIPAL	559.64	559.64	-
951-8820-9605	INTEREST EXPENSE	69.30	69.30	-
		794,667.05	**537,272.52**	**257,394.53**
952-8820-8194	SEWER SYSTEM MNGT PLAN UPDATE	4,276.50	4,276.50	-
952-8820-8196	LAFCO APPLICATION PROJECT	33,291.21	32,683.66	607.55
952-8820-9605	INTEREST EXPENSE	7,008.07	7,008.07	-
952-8820-9608	LEASE PYMTS-VACTOR (PRINCIPAL)	26,320.91	26,320.91	-
		70,896.69	**70,289.14**	**607.55**
953-8820-0016	DEFERRED COMPENSATION	74.32	64.74	9.58
953-8820-0031	PERS PENSION	615.89	577.89	38.00
953-8820-0032	PARS PENSION	506.25	447.20	59.05
953-8820-0041	MEDICAL INSURANCE-NON LIUNA	655.30	568.12	87.18
953-8820-0051	DENTAL INSURANCE	67.51	60.11	7.40
953-8820-0061	VISION INSURANCE	5.10	4.42	0.68
953-8820-0071	LTD	18.80	16.74	2.06
953-8820-0081	LIFE INSURANCE	18.13	16.14	1.99
953-8820-0092	MEDICARE TAX	50.54	44.54	6.00
953-8820-9193	STA 321 UPGRADES	749.62	749.62	-
953-8820-9199	942 ANGELUS WAY PIPE LINING	270.52	270.52	-
953-8820-9201	DEL MONTE LIFT STATION UPGRADE	155,292.34	136,622.48	18,669.86
953-8820-9202	ROSITA LIFT STATION UPGRADE	31,910.00	31,910.00	-
953-8820-9203	ANGELUS WAY SEWER MAIN UPGRADE	144,467.28	144,467.28	-

Seaside County Sanitation District
Year-to-Date 2017-2018 Expenses
May 2018

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
953-8820-9205	DEL MONTE BL SEWR MAIN UPGRADE	18,199.40	18,149.28	50.12
953-8820-9214	DEL MONTE SWR MAIN REPLACEMENT	14,190.54	13,814.62	375.92
953-8820-9314	HIGHWAY 1 SEWER LINE CLEANING	877.50	877.50	-
		367,969.04	**348,661.20**	**19,307.84**
954-8810-2090	INSURANCE	72,082.00	72,082.00	-
		72,082.00	**72,082.00**	**-**

Seaside County Sanitation District
Year-to-Date 2017-2018 Expenses
May 2018

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
			951-1009	257,394.53
			952-1009	607.55
			953-1009	19,307.84
			954-1009	-
MAY 2018 DRAWDOWN				277,309.92

COUNTY OF MONTEREY - AUTHORIZATION of ELECTRONIC FUNDS TRANSFER

DEBIT : COUNTY OF MONTEREY
Account Number : Wells Fargo Bank
Account Name : Monterey County Treasurer

CREDIT : **CITY OF SEASIDE PUBLIC INTEREST CHECKING**

Pay to Bank : **RABOBANK**
1658 FREMONT BLVD., SEASIDE, CA 93955

Account No. 9782713643
Routing No. 122238420 Amount : $ **277,309.92**
Customer Name: CITY OF SEASIDE

AUTHORIZED SIGNATURES: 1
2
3

AUDITOR : ENTER AMOUNT AUTHORIZED FOR TRANSFER AND SIGN FORM

TREASURER : PROCESS TRANSFER, ENTER DATE OF TRANSFER, SIGN FORM AND RETURN TO AUDITOR

AUDITOR		**TREASURER**	
Hilda Castro			
Deputy Auditor	Date	Deputy Treasurer	Date of Transfer

For Auditor-Controller Office use only

Period _____ JV Number _____
Budget Yr. _____ Date _____
Total $ 277,309.92

DESCRIPTION	AT	FD	BU	ORG	ACCT	REP CT	DEBIT	CREDIT
Special District Exp.		603			2530			
Cash		603			1001			

Daphne Hodgson, Deputy City Manager / Administrative Services (831) 899-6718; SCSD
Expenses for May 2018.

Prepared By: Hilda Castro Date:

Approved By:_____ Date:_____ Keyed By:_____ Date:_____

SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT

Item No.: 4.C.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Richard Riedl, District Engineer

DATE: June 12, 2018

SUBJECT: **RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR MAY 2018.**

PURPOSE

Receive monthly report for sewer maintenance and stoppages for May 2018.

RECOMMENDATION

Accept reports. This item is presented for information only.

BACKGROUND

Attached is the Seaside County Sanitation District Operations Report and Flush Map for May 2018.

FISCAL IMPACT

There is no fiscal impact associated with this item.

ATTACHMENTS

1. Monthly Operations Report
2. Flush Map

Reviewed for Submission By:

_____

Craig Malin, District Manager

Seaside County Sanitation District
Operations Report

Fiscal Year 2017/2018 Month of May

	Del Rey Oaks (42,240)		Sand City (26,400)		Seaside (316,800)		District Totals (385,440 ft.)	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Maintenance								
Mainline Rodded		0		0		0	0	0
Main Line Jetted		15,672		15,220	35,707	195,553	35,707	226,445
Main Line Video		0		0		0	0	0
Main Lines Treated for Grease Control (Jet Power II)	262	2,520	277	1,797	3,598	34,780	4,137	39,097
Stoppages								
Main Line		0		0		11	0	12
Laterals		0		0		5	0	5

Sewer Repairs
None

Sewers Video
None

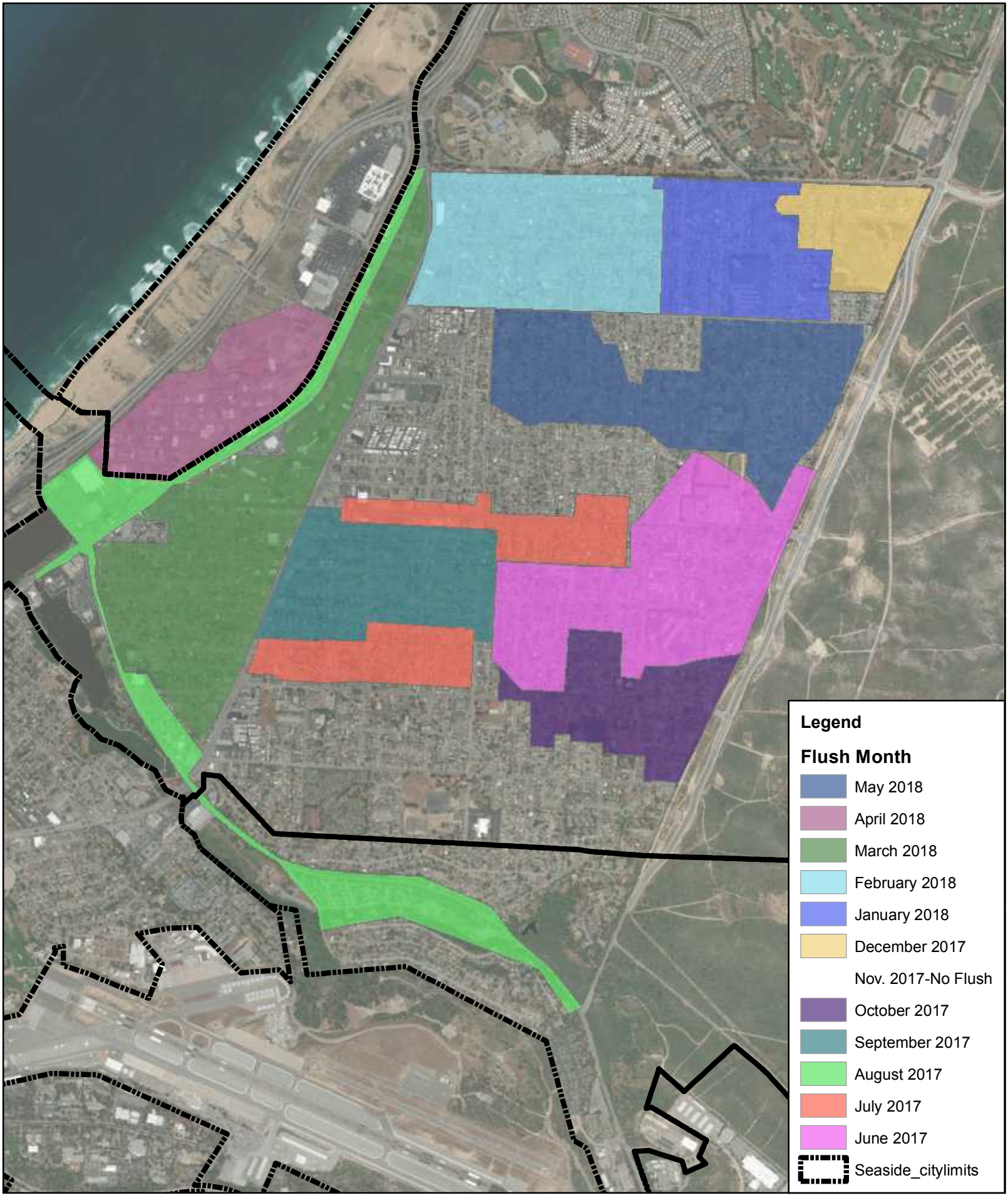
Stoppage Locations

Del Rey Oaks
None

Sand City
None

Seaside
None

Overflow Locations
None



SEASIDE COUNTY SANITATION DISTRICT

0 1,250 2,500 Feet

Source: SCSD, AMBAG

Flush Map

Exhibit

SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT

Item No.: 5.A.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Daphne Hodgson, Deputy City Manager Administrative Services

DATE: June 12, 2018

SUBJECT: **CONSIDER, TAKE PUBLIC COMMENT AND ADOPT THE 2018-2019 PROPOSED SEASIDE COUNTY SANITATION DISTRICT ANNUAL OPERATING BUDGET**

PURPOSE

The purpose of this item is to the District Board the opportunity to consider, take public comment and take action on the Proposed 2018-2019 Fiscal Years Budget for the Seaside County Sanitation District (SCSD).

RECOMMENDATION

It is recommended that the District Board consider the attached Proposed Budget, take public input and approve the attached resolution approving the Proposed 2018-2019 Budget.

BACKGROUND

The budget year begins on July 1, 2018. At this time, the SCSD 2018-2019 Proposed Operating Budget is ready for the Board to consider. The 2018-2019 Proposed Operating Budget can be adopted as presented, or modified and adopted.

The Proposed Operating Budget of the Seaside County Sanitation District for fiscal year 2018-2019 includes estimated operating revenues of $2,311,000. The proposed operating expenditures are $483,300 plus $414,766 of transfers to the District's Capital Improvement, Capital Outlay and Insurance Funds. The Proposed Operating Budget is balanced and includes a surplus of $1,413,045.

There are $414,766 of transfers budgeted out of the operating fund. The funds are being transferred to fund the Capital Improvement Fund, $180,000, the Capital Outlay Fund, $160,766, and the Insurance Fund, $74,000.

The 2018-2019 Capital Outlay Program and the 2018-2019 Capital Improvement Program is based on the SCSD Master Plan and will be incorporated into the 2018-2019 Budget. The Capital Outlay and Capital Improvement program will be funded from the excess 2018-2019 revenues, the accumulated fund balance and future bonding.

FISCAL IMPACT

2018-2019 Budget for operations.

ATTACHMENTS

1. 2018-2019 Proposed Operating Budget
2. 2018-2019 Budget Resolution

Reviewed for Submission By:

_____

Craig Malin, District Manager

SEASIDE COUNTY SANITATION DISTRICT

2018-2019 Proposed Budget

Budget Comparison by Budget Year

SCSD GENERAL FUND

951-Revenues

	2014-15 Actual Revenues	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Amended Budget	2018-19 Proposed Budget	2019-20 Forecasted Budget
Revenues						
3101 - PROPERTY TAX SECURED	376,909	388,817	389,022	400,000	410,000	420,000
3401 - INTEREST INCOME	12,449	43,190	49,894	0	0	0
3692 - SANITATION USER FEES	1,963,007	1,642,703	1,698,741	1,700,000	1,900,000	2,000,000
3720 - MISCELLANEOUS REVENUE	0	1,615	0	0	0	0
3721 - ONE TIME REVENUE	0	31,174	32,485	0	0	0
3767 - REIMBURSEMENTS - PUBLIC WORKS	549	17,469	2,428	1,000	1,000	1,000
Revenues Total	2,352,913	2,124,968	2,172,570	2,101,000	2,311,000	2,421,000
	2,352,913	**2,124,968**	**2,172,570**	**2,101,000**	**2,311,000**	**2,421,000**

Budget Comparison by Budget Year

SCSD CAPITAL OUTLAY

952-Revenues

	2014-15 Actual Revenues	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Amended Budget	2018-19 Proposed Budget	2019-20 Forecasted Budget
Revenues						
3401 - INTEREST INCOME	247	27	184	1,000	1,000	1,000
3709 - SALE OF REAL/PERSONAL PROPERTY	0	0	25,481	0	0	0
3999 - INTERFUND TRANSFER IN	0	82,135	493,993	402,800	160,766	151,770
Revenues Total	247	82,162	519,658	403,800	161,766	152,770
	247	**82,162**	**519,658**	**403,800**	**161,766**	**152,770**

Budget Comparison by Budget Year

SCSD CAPITAL IMPROVEMENT

953-Revenues

	2014-15 Actual Revenues	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Amended Budget	2018-19 Proposed Budget	2019-20 Forecasted Budget
Revenues						
3401 - INTEREST INCOME	2,371	3,218	6,017	1,000	1,000	0
3693 - SANITATION CONNECTION FEES	0	4,225	0	0	0	0
3999 - INTERFUND TRANSFER IN	0	164,270	534,400	578,851	180,000	0
Revenues Total	2,371	171,714	540,417	579,851	181,000	0
	2,371	**171,714**	**540,417**	**579,851**	**181,000**	**0**

Budget Comparison by Budget Year

SCSD INSURANCE RESERVE

954-Revenues

	2014-15 Actual Revenues	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Amended Budget	2018-19 Proposed Budget	2019-20 Forecasted Budget
Revenues						
3401 - INTEREST INCOME	613	751	66	0	0	0
3999 - INTERFUND TRANSFER IN	0	115,925	122,240	71,149	74,000	75,000
Revenues Total	613	116,676	122,306	71,149	74,000	75,000
	613	**116,676**	**122,306**	**71,149**	**74,000**	**75,000**

Budget Comparison by Budget Year

SCSD GENERAL FUND

951-8810 - SCSD Administration

	2014-15 Actual Expenditures	2015-16 Actual Expenditures	2016-17 Actual Expenditures	2017-18 Amended Budget	2018-19 Proposed Budget	2019-20 Forecasted Budget
Expenditures						
0001 - SALARIES	77,290	80,426	47,512	88,192	57,165	57,907
0002 - OVERTIME	40	71	538	1,000	1,000	0
0006 - WORKERS COMPENSATION	1,990	2,050	1,120	722	813	813
0010 - MANAGEMENT LEAVE PAYOFF	497	528	212	600	600	0
0012 - VACATION	1,001	1,047	5,642	1,000	1,000	0
0016 - DEFERRED COMPENSATION	816	820	434	471	636	636
0017 - PARS-ARS 457	0	0	50	0	0	0
0020 - PART-TIME HOURLY WAGES	7,154	7,120	0	7,700	7,700	0
0030 - PERS PENSION OB BOND	1,106	922	1,122	472	488	581
0031 - PERS PENSION	9,638	15,351	9,890	16,414	14,936	14,633
0032 - PARS PENSION	10,112	11,096	5,678	4,098	3,126	3,131
0033 - LIUNA PENSION	66	32	85	0	0	0
0041 - MEDICAL INSURANCE	10,436	10,894	6,225	7,344	9,244	9,557
0044 - RETIREE MEDICAL INSURANCE	0	0	1,722	0	0	0
0051 - DENTAL INSURANCE	900	851	489	477	653	653
0061 - VISION INSURANCE	68	61	42	60	80	80
0071 - LTD	327	349	161	440	227	230
0081 - LIFE INSURANCE	286	337	160	162	234	237
0092 - MEDICARE TAX	966	1,015	736	1,389	939	840
1022 - LEGAL SERVICES	5,113	12,365	7,598	10,000	5,000	5,000
1025 - AUDIT SERVICES	6,700	6,900	6,700	6,700	7,500	7,500
1026 - MEDICAL EXAMS	0	0	0	500	500	500
1029 - TRAINING & EDUCATION	506	2,408	150	2,500	1,500	1,500
1030 - CONSULTANT	8,288	1,990	0	10,000	15,000	15,000
1033 - FITNESS PROGRAM	247	225	150	135	135	135
1040 - PROPERTY TAX ADMIN FEES	2,466	2,389	2,554	2,500	2,500	2,500
1041 - PROPERTY TAXES/ASSESSMEN	2,088	2,088	2,088	2,100	0	0
1045 - STATE AND AGENCY FEES	0	0	0	2,200	3,000	3,000
2044 - COPIER SERVICES	0	0	0	1,800	100	100
2053 - OUTSIDE PRINTING SERVICE	374	0	0	200	200	200
2063 - PUBLISHING & LEGAL ADVERTISING	49	0	1,753	1,000	500	500
3092 - STATIONARY SUPPLIES	244	21	0	500	(400)	100
3095 - DEPARTMENT CONSUMABLES	372	362	275	500	500	500
4121 - MEETINGS & TRAVEL	295	0	432	1,000	1,000	1,000
4122 - DUES & MEMBERSHIP	895	1,470	922	1,000	1,000	1,000
5132 - TELEPHONE	1,532	1,838	1,841	2,000	2,000	2,000
9196 - IMPACT FEES	147,075	176,768	219,774	195,700	170,000	175,000
9395 - VEHICLE MAINTENANCE	59,900	64,900	55,700	25,600	53,900	53,900
9397 - COMPUTER SYSTEM	13,600	13,000	0	22,200	22,000	22,000

Budget Comparison by Budget Year

Expenditures						
9398 - CENTRAL SERVICE CHARGES	242,000	291,300	191,673	220,793	98,523	98,523
Expenditures Total	614,437	710,994	573,427	639,469	483,300	479,256
	(614,437)	**(710,994)**	**(573,427)**	**(639,469)**	**(483,300)**	**(479,256)**

Budget Comparison by Budget Year

951-8820 - SCSD Operations

	2014-15 Actual Expenditures	2015-16 Actual Expenditures	2016-17 Actual Expenditures	2017-18 Amended Budget	2018-19 Proposed Budget	2019-20 Forecasted Budget
Expenditures						
0001 - SALARIES	110,375	126,136	119,915	244,893	261,400	269,661
0002 - OVERTIME	7,205	9,750	10,451	1,500	1,500	0
0006 - WORKERS COMPENSATION	15,871	7,965	13,858	18,580	15,095	15,464
0012 - VACATION	2,350	0	3,150	0	0	0
0016 - DEFERRED COMPENSATION	556	716	821	1,200	1,200	1,200
0020 - PART-TIME HOURLY WAGES	15,473	0	0	0	0	0
0030 - PERS PENSION OB BOND	2,156	1,465	1,087	1,121	1,158	1,447
0031 - PERS PENSION	13,971	15,784	17,048	26,249	52,039	53,269
0033 - LIUNA PENSION	2,363	2,363	2,088	2,080	0	0
0041 - MEDICAL INSURANCE	16,870	20,026	17,213	47,015	33,986	34,286
0051 - DENTAL INSURANCE	1,254	1,332	1,340	3,541	1,981	1,981
0061 - VISION INSURANCE	137	154	133	312	191	191
0071 - LTD	246	285	262	563	547	565
0081 - LIFE INSURANCE	163	214	205	396	315	315
0092 - MEDICARE TAX	1,823	1,855	1,735	3,551	3,790	3,910
0099 - TUITION REIMBURSEMENT	0	400	255	0	0	0
1029 - TRAINING & EDUCATION	0	0	0	400	400	400
2049 - UNIFORM & LAUNDRY	1,830	1,558	1,975	2,000	3,000	3,100
2053 - OUTSIDE PRINTING SERVICE	0	0	0	100	100	100
2054 - EQUIPMENT REPAIR	0	8,292	4,795	5,000	5,000	5,000
2063 - PUBLISHING & LEGAL ADVERTISING	0	0	0	100	100	100
2068 - REFUSE DISPOSAL	1,285	701	22,475	1,500	12,000	15,000
2073 - SUBCONTRACTED WORK	59,824	65,273	62,408	57,650	65,000	65,000
2074 - MISCELLANEOUS	0	1,686	0	0	0	0
2087 - EQUIPMENT RENTAL	401	0	0	2,500	2,500	2,500
3092 - STATIONARY SUPPLIES	0	0	0	1,000	100	100
3095 - DEPARTMENT CONSUMABLES	8,495	17,402	4,521	24,600	20,000	20,000
3097 - SAFETY EQUIPMENT	2,513	359	438	3,200	3,200	3,200
3102 - COMPUTER SUPPLIES/SOFTWARE	0	332	0	3,350	1,000	1,000
4121 - MEETINGS & TRAVEL	3,442	3,700	2,600	3,000	4,000	4,000
4122 - DUES & MEMBERSHIP	312	0	431	600	5,000	5,000
5131 - GAS & ELECTRIC	7,836	8,239	8,581	12,300	12,300	12,300
5133 - WATER	4,140	0	13,089	30,000	35,000	40,000
8187 - DEPARTMENT EQUIPMENT	0	0	0	3,100	5,000	5,000
8198 - FOG PROGRAM	0	0	1,550	38,450	0	0
9397 - COMPUTER SYSTEM	0	0	0	700	800	800
9602 - PAYMENT ON PRINCIPAL	0	0	0	0	1,150	1,180
9605 - INTEREST EXPENSE	0	0	0	0	110	90
9999 - INTERFUND TRANSFER OUT	0	362,330	750,633	650,000	415,000	230,000
Expenditures Total	280,891	658,318	1,063,057	1,190,552	963,962	796,159
	(280,891)	**(658,318)**	**(1,063,057)**	**(1,190,552)**	**(963,962)**	**(796,159)**

Budget Comparison by Budget Year

SCSD CAPITAL OUTLAY

952-8820 - SCSD Operations

	2014-15 Actual Expenditures	2015-16 Actual Expenditures	2016-17 Actual Expenditures	2017-18 Amended Budget	2018-19 Proposed Budget	2019-20 Forecasted Budget
Expenditures						
8190 - VIDEO INSPECTION	10,883	0	0	110,693	50,000	50,000
8192 - EQUIPMENT	0	0	0	35,000	10,000	10,000
8193 - FEE STUDY	0	0	0	40,745	20,000	20,000
8194 - SEWER SYSTEM MNGT PLAN UPDATE	24,291	4,482	4,072	17,155	10,000	10,000
8195 - GRAPHIC INFORMATION SYSTEM	10,044	3,380	0	0	0	0
8196 - LAFCO APPLICATION	45,222	11,304	242	111,040	10,000	1,000
9603 - DEPRECIATION EXPENSE	0	65,779	71,926	0	0	0
9605 - INTEREST EXPENSE	6,095	7,207	13,499	7,410	5,552	4,219
9606 - OTHER DEBT SERVICE	250	0	0	0	0	0
9608 - LEASE-PRINCIPAL	47,559	49,348	0	81,781	56,214	57,551
9901 - LOSS ON SALE OF CAPITAL ASSETS	0	0	502	0	0	0
Expenditures Total	144,344	141,500	90,240	403,824	161,766	152,770
	(144,344)	**(141,500)**	**(90,240)**	**(403,824)**	**(161,766)**	**(152,770)**

Budget Comparison by Budget Year

SCSD CAPITAL IMPROVEMENT

953-8820 - SCSD Operations

	2014-15 Actual Expenditures	2015-16 Actual Expenditures	2016-17 Actual Expenditures	2017-18 Amended Budget	2018-19 Proposed Budget	2019-20 Forecasted Budget
Expenditures						
9201 - DEL MONTE LIFT STATION	24,654	0	0	1,073,323	0	0
9202 - ROSITA LIFT STATION UPGRADES	0	0	0	95,975	0	0
9203 - 942 ANGELUS WY	28,528	0	0	351,472	120,200	0
9205 - DEL MONTE BL SEWER UPGRADE	0	0	0	190,000	0	0
9206 - MILITARY LIFT STATION	7,954	0	0	720,806	0	0
9207 - FREMONT BLVD SEWER	873	0	10	894,119	0	0
9214 (FUND 953) - DEL MONTE SWR MAIN REPLACEMENT	0	0	0	265,000	0	0
9216 - SEWER MASTERPLAN	0	0	36,839	0	0	0
9217 - SUTTER ST. SEWER MAIN REPLACE	0	0	0	60,000	60,000	0
9314 - HWY 1 SEWER LINE CLEANING	9,075	0	0	40,500	0	0
9603 - DEPRECIATION EXPENSE	0	103,130	86,621	0	0	0
9604 - AMORTIZATION EXPENSE	0	85,007	0	0	0	0
Expenditures Total	71,084	188,137	123,471	3,691,195	180,200	0
	(71,084)	**(188,137)**	**(123,471)**	**(3,691,195)**	**(180,200)**	**0**

Budget Comparison by Budget Year

SCSD INSURANCE RESERVE

954-8810 - SCSD Administration

	2014-15 Actual Expenditures	2015-16 Actual Expenditures	2016-17 Actual Expenditures	2017-18 Amended Budget	2018-19 Proposed Budget	2019-20 Forecasted Budget
Expenditures						
2090 - INSURANCE	66,620	97,990	123,023	71,149	74,000	75,000
Expenditures Total	66,620	97,990	123,023	71,149	74,000	75,000
	(66,620)	**(97,990)**	**(123,023)**	**(71,149)**	**(74,000)**	**(75,000)**

RESOLUTION NO. ____

A RESOLUTION OF THE BOARD OF THE SEASIDE COUNTY SANITATION DISTRICT

ADOPTING THE ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR 2018-2019

WHEREAS, the proposed 2018-2019 fiscal year budget has been prepared for consideration by the Seaside County Sanitation District Board and the Board has received public comment and reviewed the budget; and

WHEREAS, the proposed budget covers revenue and expenditures for the operating fund, the capital outlay fund, the capital improvement fund, and the insurance reserve fund; and

WHEREAS, the proposed 2018-2019 fiscal year budget provides for a balanced budget, as prescribed by law; and

WHEREAS, the Seaside County Sanitation District Board has received public comment this date on the proposed 2018-2019 budget.

NOW, THEREFORE BE IT RESOLVED that the Seaside County Sanitation District hereby adopts the proposed operating budget for fiscal year 2018-2019, a copy of which is attached hereto and by reference made a part hereof. The District Manager is authorized to adjust the 2018-2019 Adopted Budget in accordance with modifications made to the Capital Improvement Program by the Board.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Seaside County Sanitation District duly held this 12th day of June 2018 by the following vote:

AYES:

NOES:

ABSENT:

_____
Ralph Rubio, Chair

Attest:

_____
Rosa Salcedo, Agency Secretary