



# SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVE \* SEASIDE, CA 93955

Telephone (831) 899-6825

## BOARD MEMBER

**Ralph Rubio**

**Chair**

*City of Seaside*

*440 Harcourt Ave*

*Seaside, CA 93955*

*(831) 899-6825*

**Jerry Blackwelder**

**First Vice Chair**

*City of Sand City*

*1 Sylvan Park*

*Sand City, CA 93955*

*(831) 394-3054*

**Pat Lintell**

**Second Vice Chair**

*City of Del Rey Oaks*

*650 Canyon Del Rey*

*Del Rey Oaks, CA*

*93940*

*(831) 394-8511*

## DISTRICT STAFF

**Craig Malin**

*District Manager*

*440 Harcourt Avenue*

*Seaside, CA 93955*

*(831) 899-6701*

**Rick Riedl**

*District Engineer*

*440 Harcourt Avenue*

*Seaside, CA 93955*

*(831) 899-6884*

**Brian Briggs**

*Legal Counsel*

*County Counsel*

*168 West Alisal Street*

*Third Floor*

*Salinas, CA 93901*

*(831) 755-5702*

**Lesley Milton-Rerig**

*District Clerk*

*440 Harcourt Avenue*

*Seaside, CA 93955*

*(831) 899-6707*

## REGULAR MEETING AGENDA

Board of Directors

Tuesday, August 14, 2018, 9:30 AM

City of Seaside Conference Room

440 Harcourt Ave, Seaside, CA 93955

### 1. CALL TO ORDER

Ralph Rubio

Jerry Blackwelder

Pat Lintell

Chair

First Vice Chair

Second Vice Chair

### 2. ROLL CALL

### 3. CONSENT AGENDA

#### A. APPROVAL OF MINUTES FROM THE JULY 10, 2018 REGULAR MEETING.

**PURPOSE:** To review and approve the minutes from the July 10, 2018 Regular Meeting.

**RECOMMENDATION:** That the minutes be reviewed and approved.

#### B. APPROVAL OF JULY 2018 EXPENDITURE REPORT FOR SEASIDE COUNTY SANITATION DISTRICT.

**PURPOSE:** Approval of expenditures for July 2018 for the Seaside County Sanitation District in the amount of \$63,510.34.

**RECOMMENDATION:** Approve expenditures for July 2018. Total expenditures were \$63,510.34.

**C. RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR JULY 2018.**

**PURPOSE:** Receive Seaside County Sanitation District Operations Report for July 2018.

**RECOMMENDATION:** Accept reports. This item is presented for information only.

**D. APPROVE A RESOLUTION AUTHORIZING THE DISTRICT MANAGER TO EXECUTE A CONTRACT, UP TO \$30,000, FOR THE PURCHASE OF A USED VAN TO HOUSE THE SEWER INSPECTION CAMERA EQUIPMENT.**

**PURPOSE:** Consider a resolution to pre-authorize the District Manager to execute a contract, up to \$30,000, for the purchase of a late model used van to house the sewer inspection camera equipment.

**RECOMMENDATION:** It is recommended that the District Board adopt a resolution pre-authorizing the District Manager to execute a contract up to Thirty Thousand Dollars (\$30,000) for the purchase of a late model used vehicle and approve a budget adjustment of the same amount to the Capital Outlay Fund.

**4. NEW BUSINESS**

**A. CONSIDER ADOPTION OF A RESOLUTION TO APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN MARINA COAST WATER DISTRICT AND SEASIDE COUNTY SANITATION DISTRICT FOR RETAINING TREATED WASTEWATER RIGHTS IN THOSE PORTIONS OF FORT ORD THAT ARE WITHIN THE TERRITORY OF THE CITIES OF DEL REY OAKS AND SEASIDE**

**PURPOSE:** The purpose of this item is to have the SCSD consider adopting a resolution to approve a Memorandum of Understanding (MOU) between Marina Coast Water District and Seaside County Sanitation District for retaining treated wastewater rights in those portions of Fort Ord that are within the territory of the cities of Del Rey Oaks and Seaside.

**RECOMMENDATION:** It is recommended that the SCSD Board adopt a resolution approving an Memorandum of Understanding with Marina Coast Water District to retain treated wastewater rights in those portions of Fort Ord that are within the territory of the cities of Del Rey Oaks and Seaside.

**5. STAFF REPORTS**

*Staff reports include items for which verbal reports/presentations will be provided. If a specific Seaside County Sanitation District presentation is planned, it will be listed and information included with the Agenda. Brief oral reports may be provided for items arising after the Agenda was prepared. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda item.*

**6. CORRESPONDENCE**

**A. LETTER TO MONTEREY ONE WATER**

**7. BOARD MEMBERS COMMENTS**

**8. ADJOURNMENT**

Next Regularly Scheduled Meeting:  
September 11, 2018  
Seaside City Hall  
9:30 AM

*In compliance with the Americans with Disabilities Act (ADA), the Seaside County Sanitation District (SCSD) does not discriminate against persons with disabilities. SCSD's meetings are held at an accessible facility. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the District Clerk at [cityclerk@ci.seaside.ca.us](mailto:cityclerk@ci.seaside.ca.us) 831-899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. Agenda related writings or documents provided to the SCSD Board of Directors are available for public inspection during the meeting or may be requested from the office of the District Clerk This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.*

*Agenda related writings or documents provided to the Board are available for public inspection during the meeting or may be requested from the office of the District Clerk.*



**DRAFT MINUTES**  
**SEASIDE COUNTY SANITATION DISTRICT**  
Tuesday, July 10, 2018 9:30 AM  
**REGULAR MEETING**  
Seaside Conference Room

1. **CALL TO ORDER**

The meeting was called to order at 9:30 AM

2. **ROLL CALL**

Present: Lintell, Blackwelder, Rubio

3. **PUBLIC COMMENT**

There were no comments from the public.

4. **PRESENTATIONS**

A. **RECOGNITION OF DAPHNE HODGSON SERVING 16 YEARS AS THE DISTRICT FINANCE DIRECTOR FOR THE SEASIDE COUNTY SANITATION DISTRICT**

Board thanked and recognized District Finance Director Daphne Hodgson for her hard work and years of service.

5. **CONSENT AGENDA**

*On motion by First Vice Chair Jerry Blackwelder and seconded by Second Vice Chair Pat Lintell the Seaside County Sanitation District voted unanimously to approve the consent agenda as presented.*

RESULT: **Approved**

AYES: Ralph Rubio, Jerry Blackwelder, Pat Lintell

NOES: None

ABSENT: None

A. **APPROVAL OF MINUTES FROM THE JUNE 12, 2018 REGULAR MEETING.**

*Action: Approved*

B. **RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR JUNE 2018.**

*Action: Received*

C. **APPROVAL OF JUNE 2018 EXPENDITURE REPORT FOR SEASIDE COUNTY SANITATION DISTRICT.**

*Action: Approved*

6. **NEW BUSINESS**

A. **AMEND CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR ENDING**

## **JUNE 30, 2019**

Item was presented by District Engineer, Rick Riedl, the purpose of this is to look forward for this fiscal year and look at the projects that we want to do and also the expenditures.

Explained the attached CIP and mentioned the projects that have been completed and that the remaining funds will be used for other projects. Mentioned that they have started on all three lift stations and that they are all coming along. Proposing to do construction on these projects in this fiscal year. Are looking for ways to add value and decrease cost. There were questions by the Board that were answered by Mr. Riedl. He also spoke on Canyon del Rey sewer line that is collapsing and is hoping to finalize the design this year and start construction next calendar year on that project and the Del Monte Sewer line project pushing this project forward to accommodate development and Sand City; also working on trying to find one of the manholes in highway one. Working on trying to clean this line since it has never been cleaned. RFP will go out to look for contractors to clean that out. There were questions by the Board that were answered by Mr. Riedl. He went over attachment A which shows the proposed projects. It shows the expenditures to date and project balance. There were no further questions by Board and no public in attendance.

*On motion by Second Vice Chair Pat Lintell and seconded by First Vice Chair Jerry Blackwelder the Seaside County Sanitation District voted unanimously to approved the capital improvement program for fiscal year ending June 30, 2019.*

RESULT:                   **Approved**  
AYES:                   Ralph Rubio, David Pendergrass, Pat Lintell  
NOES:                   None  
ABSENT:                 None

### **B. APPOINTMENT OF CALIFORNIA JOINT POWERS INSURANCE AUTHORITY DIRECTOR AND ALTERNATE**

Item was presented by District Finance Director, Daphne Hodgson. Ms. Hodgson spoke to the staff report and mentioned that the District is a member of the Californian Joint Powers Insurance Authority and each member appoints a director and an alternate to the JPA. Board needs to appoint a new director and alternate. There is an annual meeting that the director and/or alternate are welcome to attend. Board had questions that were answered by Ms. Hodgson. Alternate will be Roberta Greathouse as she will take over the Risk Manager.

*On motion by Second Vice Chair Pat Lintell and seconded by First Vice Chair Jerry Blackwelder the Seaside County Sanitation District voted unanimously approved appointment of First Vice Chair Jerry Blackwelder as Director and Roberta Greathouse as the Alternate of the California Joint Powers Insurance Authority.*

RESULT:                   **Approved**  
AYES:                   Ralph Rubio, Jerry Blackwelder, Pat Lintell  
NOES:                   None  
ABSENT:                 None

**7. STAFF REPORTS**

District Finance Director, Daphne Hodgson spoke on the budget report and the question that Second Vice Chair Lintell had at the previous meeting. Ms. Hodgson answered question. There were other questions by the Board and were answered by Ms. Hodgson.

District Engineer, Rick Riedl, informed the Board that they are currently working on an MOU between MCWD and SCSD which would preserve our rights to treated wastewater within the Ord community that would mostly affect the City of Seaside and Del Rey Oaks. He has received comments back from the City attorney of the City of Seaside and proposed to get all the attorneys for these agencies (minus Sand City since they don't have any development in Fort Ord) together at one time. This would be the best way to get everyone's comments incorporated.

**8. BOARD MEMBERS COMMENTS**

Board thanked Daphne Hodgson, she will be missed.

**9. ADJOURNMENT**

On motion, the meeting was adjourned at 9:50 AM

**Respectfully Submitted,**

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**Lesley E. Milton-Rerig, District Clerk**

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**Ralph Rubio, Chair**



**SEASIDE COUNTY SANITATION DISTRICT  
STAFF REPORT**

**Item No.: 3.B.**

**TO:** Seaside County Sanitation District

**FROM:** Craig Malin, District Manager

**BY:** Daphne Hodgson, Deputy City Manager Administrative Services

**DATE:** August 14, 2018

**SUBJECT: APPROVAL OF JULY 2018 EXPENDITURE REPORT FOR SEASIDE  
COUNTY SANITATION DISTRICT.**

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**PURPOSE**

Approval of expenditures for July 2018 for the Seaside County Sanitation District in the amount of \$63,510.34.

**RECOMMENDATION**

Approve expenditures for July 2018. Total expenditures were \$63,510.34.

**BACKGROUND**

The expenditure report for the month of July 2018 is attached. The cash balance as of July 31, 2018 was \$7,503,114.49.

**FISCAL IMPACT**

No fiscal impact.

**ATTACHMENTS**

1. July expenditure spreadsheet.8-7-18
  2. July EFT form
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Reviewed for Submission By:

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Craig Malin, District Manager

**Seaside County Sanitation District  
Year-to-Date 2018-2019 Expenses  
July 2018**

**Authorized for Payment by the Board of Directors**

| <b>ACCOUNT<br/>NUMBER</b> | <b>DESCRIPTION</b>          | <b>TOTAL<br/>CHARGES<br/>YTD</b> | <b>TOTAL<br/>BILLED<br/>YTD</b> | <b>TOTAL<br/>DUE</b> |
|---------------------------|-----------------------------|----------------------------------|---------------------------------|----------------------|
| 951-8810-0001             | SALARIES                    | 755.36                           | -                               | 755.36               |
| 951-8810-0002             | OVERTIME                    | -                                | -                               | -                    |
| 951-8810-0006             | WORKERS COMPENSATION        | -                                | -                               | -                    |
| 951-8810-0009             | SICK LEAVE PAYOFF           | -                                | -                               | -                    |
| 951-8810-0010             | MANAGEMENT LEAVE PAYOFF     | -                                | -                               | -                    |
| 951-8810-0012             | VACATION\COMP TIME PAYOFF   | -                                | -                               | -                    |
| 951-8810-0016             | DEFERRED COMPENSATION       | 10.58                            | -                               | 10.58                |
| 951-8810-0017             | PARS-ARS 457                | -                                | -                               | -                    |
| 951-8810-0020             | PART-TIME HOURLY WAGES      | -                                | -                               | -                    |
| 951-8810-0030             | PERS PENSION OB BOND        | -                                | -                               | -                    |
| 951-8810-0031             | PERS PENSION                | 71.62                            | -                               | 71.62                |
| 951-8810-0032             | PARS PENSION                | 53.95                            | -                               | 53.95                |
| 951-8810-0033             | LIUNA PENSION               | -                                | -                               | -                    |
| 951-8810-0041             | MEDICAL INSURANCE           | 148.80                           | -                               | 148.80               |
| 951-8810-0051             | DENTAL INSURANCE-GUARDIAN   | -                                | -                               | -                    |
| 951-8810-0061             | VISION INSURANCE            | 0.95                             | -                               | 0.95                 |
| 951-8810-0071             | LTD                         | -                                | -                               | -                    |
| 951-8810-0081             | LIFE INSURANCE              | -                                | -                               | -                    |
| 951-8810-0092             | MEDICARE TAX                | 10.88                            | -                               | 10.88                |
| 951-8810-1022             | LEGAL SERVICES              | -                                | -                               | -                    |
| 951-8810-1025             | CITY AUDIT                  | -                                | -                               | -                    |
| 951-8810-1029             | TRAINING AND EDUCATION      | -                                | -                               | -                    |
| 951-8810-1030             | CONSULTANT                  | -                                | -                               | -                    |
| 951-8810-1033             | FITNESS PROGRAM             | 35.29                            | -                               | 35.29                |
| 951-8810-1041             | STATE WASTE DISCHARGE FEE   | -                                | -                               | -                    |
| 951-8810-2053             | OUTSIDE PRINTING SERVICE    | -                                | -                               | -                    |
| 951-8810-3092             | STATIONARY SUPPLIES         | -                                | -                               | -                    |
| 951-8810-3095             | DEPARTMENT CONSUMABLES      | -                                | -                               | -                    |
| 951-8810-3104             | COMPUTER SOFTWARE           | -                                | -                               | -                    |
| 951-8810-4121             | MEETINGS AND TRAVEL         | -                                | -                               | -                    |
| 951-8810-4122             | DUES AND MEMBERSHIPS        | -                                | -                               | -                    |
| 951-8810-5132             | TELEPHONE                   | 102.40                           | -                               | 102.40               |
| 951-8810-6141             | EMPLOYEE AUTO REIMBURSEMENT | -                                | -                               | -                    |
| 951-8810-9196             | IMPACT FEES                 | -                                | -                               | -                    |
| 951-8810-9395             | VEHICLE MAINTENANCE         | -                                | -                               | -                    |
| 951-8810-9396             | LIABILITY INSURANCE         | -                                | -                               | -                    |
| 951-8810-9397             | COMPUTER SYSTEM             | -                                | -                               | -                    |
| 951-8810-9398             | CENTRAL SERVICE CHARGES     | -                                | -                               | -                    |

**Seaside County Sanitation District  
Year-to-Date 2018-2019 Expenses  
July 2018**

**Authorized for Payment by the Board of Directors**

| <b>ACCOUNT<br/>NUMBER</b> | <b>DESCRIPTION</b>        | <b>TOTAL<br/>CHARGES<br/>YTD</b> | <b>TOTAL<br/>BILLED<br/>YTD</b> | <b>TOTAL<br/>DUE</b> |
|---------------------------|---------------------------|----------------------------------|---------------------------------|----------------------|
| 951-8820-0001             | SALARIES                  | 5,106.73                         | -                               | 5,106.73             |
| 951-8820-0002             | OVERTIME                  | 294.63                           | -                               | 294.63               |
| 951-8820-0006             | WORKERS COMPENSATION      | -                                | -                               | -                    |
| 951-8820-0012             | VACATION\COMP TIME PAYOFF | -                                | -                               | -                    |
| 951-8820-0016             | DEFERRED COMPENSATION     | 45.42                            | -                               | 45.42                |
| 951-8820-0030             | PERS PENSION OB BOND      | -                                | -                               | -                    |
| 951-8820-0031             | PERS PENSION              | 428.77                           | -                               | 428.77               |
| 951-8820-0032             | PARS PENSION              | 16.04                            | -                               | 16.04                |
| 951-8820-0033             | LIUNA PENSION             | 105.41                           | -                               | 105.41               |
| 951-8820-0041             | MEDICAL INSURANCE         | 888.71                           | -                               | 888.71               |
| 951-8820-0051             | DENTAL INSURANCE-GARDIAN  | -                                | -                               | -                    |
| 951-8820-0061             | VISION INSURANCE          | 5.29                             | -                               | 5.29                 |
| 951-8820-0071             | LTD                       | -                                | -                               | -                    |
| 951-8820-0081             | LIFE INSURANCE            | -                                | -                               | -                    |
| 951-8820-0092             | MEDICARE TAX              | 70.47                            | -                               | 70.47                |
| 951-8820-1029             | TRAINING AND EDUCATION    | 80.00                            | -                               | 80.00                |
| 951-8820-1030             | CONSULTANT                | -                                | -                               | -                    |
| 951-8820-1033             | FITNESS PROGRAM           | -                                | -                               | -                    |
| 951-8820-2049             | UNIFORM SERVICE / LAUNDRY | -                                | -                               | -                    |
| 951-8820-2068             | REFUSE DISPOSAL           | -                                | -                               | -                    |
| 951-8820-2073             | SUBCONTRACTED WORK        | -                                | -                               | -                    |
| 951-8820-2087             | EQUIPMENT RENTAL          | -                                | -                               | -                    |
| 951-8820-3095             | DEPARTMENT CONSUMABLES    | -                                | -                               | -                    |
| 951-8820-3097             | SAFETY EQUIPMENT          | -                                | -                               | -                    |
| 951-8820-3102             | COMPUTER SUPPLIES         | -                                | -                               | -                    |
| 951-8820-4121             | MEETINGS AND TRAVEL       | 300.00                           | -                               | 300.00               |
| 951-8820-4122             | DUES AND MEMBERSHIPS      | -                                | -                               | -                    |
| 951-8820-4124             | MAIL SERVICES             | -                                | -                               | -                    |
| 951-8820-5131             | GAS AND ELECTRIC          | -                                | -                               | -                    |
| 951-8820-5133             | WATER                     | -                                | -                               | -                    |
| 951-8820-8187             | DEPARTMENT EQUIPMENT      | -                                | -                               | -                    |
| 951-8820-8198             | FOG PROGRAM               | -                                | -                               | -                    |
| 951-8820-9397             | COMPUTER SYSTEM           | -                                | -                               | -                    |
| 951-8820-9602             | PRINCIPAL                 | -                                | -                               | -                    |
| 951-8820-9605             | INTEREST EXPENSE          | -                                | -                               | -                    |
|                           |                           | <b>8,531.30</b>                  | <b>-</b>                        | <b>8,531.30</b>      |

**Seaside County Sanitation District  
Year-to-Date 2018-2019 Expenses  
July 2018**

**Authorized for Payment by the Board of Directors**

| <b>ACCOUNT<br/>NUMBER</b> | <b>DESCRIPTION</b>             | <b>TOTAL<br/>CHARGES<br/>YTD</b> | <b>TOTAL<br/>BILLED<br/>YTD</b> | <b>TOTAL<br/>DUE</b> |
|---------------------------|--------------------------------|----------------------------------|---------------------------------|----------------------|
| 952-8820-8194             | SEWER SYSTEM MNGT PLAN UPDATE  | -                                | -                               | -                    |
| 952-8820-8196             | LAFCO APPLICATION PROJECT      | -                                | -                               | -                    |
| 952-8820-9605             | INTEREST EXPENSE               | 5,439.42                         | -                               | 5,439.42             |
| 952-8820-9608             | LEASE PYMTS-VACTOR (PRINCIPAL) | -                                | -                               | -                    |
|                           |                                | <b>5,439.42</b>                  | <b>-</b>                        | <b>5,439.42</b>      |
| 953-8820-0016             | DEFERRED COMPENSATION          | 5.07                             | -                               | 5.07                 |
| 953-8820-0031             | PERS PENSION                   | 21.23                            | -                               | 21.23                |
| 953-8820-0032             | PARS PENSION                   | 16.06                            | -                               | 16.06                |
| 953-8820-0041             | MEDICAL INSURANCE-NON LIUNA    | 46.16                            | -                               | 46.16                |
| 953-8820-0051             | DENTAL INSURANCE               | -                                | -                               | -                    |
| 953-8820-0061             | VISION INSURANCE               | 0.36                             | -                               | 0.36                 |
| 953-8820-0071             | LTD                            | -                                | -                               | -                    |
| 953-8820-0081             | LIFE INSURANCE                 | -                                | -                               | -                    |
| 953-8820-0092             | MEDICARE TAX                   | 3.19                             | -                               | 3.19                 |
| 953-8820-9193             | STA 321 UPGRADES               | -                                | -                               | -                    |
| 953-8820-9199             | 942 ANGELUS WAY PIPE LINING    | -                                | -                               | -                    |
| 953-8820-9201             | DEL MONTE LIFT STATION UPGRADE | 100.25                           | -                               | 100.25               |
| 953-8820-9202             | ROSITA LIFT STATION UPGRADE    | 25.06                            | -                               | 25.06                |
| 953-8820-9203             | ANGELUS WAY SEWER MAIN UPGRADE | -                                | -                               | -                    |
| 953-8820-9204             | DEL REY PARK SEWR MAIN UPGRADE | -                                | -                               | -                    |
| 953-8820-9205             | DEL MONTE BL SEWR MAIN UPGRADE | -                                | -                               | -                    |
| 953-8820-9206             | MILITARY LIFT STATN REPLACEMNT | 50.12                            | -                               | 50.12                |
| 953-8820-9213             | NEW MANHOLE INSTALLATIONS      | -                                | -                               | -                    |
| 953-8820-9214             | DEL MONTE SWR MAIN REPLACEMENT | 50.12                            | -                               | 50.12                |
| 953-8820-9314             | HIGHWAY 1 SEWER LINE CLEANING  | -                                | -                               | -                    |
|                           |                                | <b>317.62</b>                    | <b>-</b>                        | <b>317.62</b>        |
| 954-8810-2090             | INSURANCE                      | 49,222.00                        | -                               | 49,222.00            |
|                           |                                | <b>49,222.00</b>                 | <b>-</b>                        | <b>49,222.00</b>     |
|                           |                                |                                  | <b>951-1009</b>                 | <b>8,531.30</b>      |
|                           |                                |                                  | <b>952-1009</b>                 | <b>5,439.42</b>      |
|                           |                                |                                  | <b>953-1009</b>                 | <b>317.62</b>        |
|                           |                                |                                  | <b>954-1009</b>                 | <b>49,222.00</b>     |
| <b>JUNE 2018 DRAWDOWN</b> |                                |                                  |                                 | <b>63,510.34</b>     |

**COUNTY OF MONTEREY - AUTHORIZATION of ELECTRONIC FUNDS TRANSFER**

**DEBIT :** COUNTY OF MONTEREY  
 Account Number : Wells Fargo Bank  
 Account Name : Monterey County Treasurer

**CREDIT :** CITY OF SEASIDE PUBLIC INTEREST CHECKING

Pay to Bank : **RABOBANK**  
 1658 FREMONT BLVD., SEASIDE, CA 93955

Account No. 9782713643  
 Routing No. 122238420 Amount : \$ **63,510.34**  
 Customer Name: CITY OF SEASIDE

AUTHORIZED SIGNATURES: 1  
2  
3

**AUDITOR : ENTER AMOUNT AUTHORIZED FOR TRANSFER AND SIGN FORM**

TREASURER : PROCESS TRANSFER, ENTER DATE OF TRANSFER, SIGN FORM AND RETURN TO AUDITOR

| AUDITOR                               |               | TREASURER                 |                           |
|---------------------------------------|---------------|---------------------------|---------------------------|
| <u>Hilda Castro</u><br>Deputy Auditor | _____<br>Date | _____<br>Deputy Treasurer | _____<br>Date of Transfer |

For Auditor-Controller Office use only

|                           |                 |
|---------------------------|-----------------|
| Period _____              | JV Number _____ |
| Budget Yr. _____          | Date _____      |
| Total \$ <b>63,510.34</b> |                 |

| DESCRIPTION                  | AT | FD  | BU | ORG | ACCT | REP | CT | DEBIT | CREDIT |
|------------------------------|----|-----|----|-----|------|-----|----|-------|--------|
| <b>Special District Exp.</b> |    | 603 |    |     | 2530 |     |    |       |        |
| <b>Cash</b>                  |    | 603 |    |     | 1001 |     |    |       |        |
|                              |    |     |    |     |      |     |    |       |        |

Daphne Hodgson, Deputy City Manager / Administrative Services (831) 899-6718; SCSD  
 Expenses for July 2018.

Prepared By: Hilda Castro Date: \_\_\_\_\_  
 Approved By: \_\_\_\_\_ Date: \_\_\_\_\_ Keyed By: \_\_\_\_\_ Date: \_\_\_\_\_



**SEASIDE COUNTY SANITATION DISTRICT  
STAFF REPORT**

**Item No.: 3.C.**

**TO:** Seaside County Sanitation District

**FROM:** Craig Malin, District Manager

**BY:** Billy Thomas, Junior Engineer  
Rick Riedl, City Engineer

**DATE:** August 14, 2018

**SUBJECT: RECEIVE SEASIDE COUNTY SANITATION DISTRICT  
OPERATIONS REPORT FOR JULY 2018.**

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**PURPOSE**

Receive Seaside County Sanitation District Operations Report for July 2018.

**RECOMMENDATION**

Accept reports. This item is presented for information only.

**BACKGROUND**

Attached is the Seaside County Sanitation District Operations Report and Flush Map for July 2018.

**FISCAL IMPACT**

There is no fiscal impact associated with this item.

**ATTACHMENTS**

1. Monthly Sanitation Report July\_18-19
  2. Flush Map July\_18-19
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Reviewed for Submission By:

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Craig Malin, District Manager

# Seaside County Sanitation District Operations Report

Fiscal Year 2018/2019 Month of July

|                                                             | Del Rey Oaks<br>(42,240) |     | Sand City<br>(26,400) |     | Seaside<br>(316,800) |        | District Totals<br>(385,440 ft.) |        |
|-------------------------------------------------------------|--------------------------|-----|-----------------------|-----|----------------------|--------|----------------------------------|--------|
|                                                             | Month                    | YTD | Month                 | YTD | Month                | YTD    | Month                            | YTD    |
| <b>Maintenance</b>                                          |                          |     |                       |     |                      |        | 0                                |        |
| Mainline Rodded                                             |                          | 0   |                       | 0   |                      | 0      | 0                                | 0      |
| Main Line Jetted                                            |                          | 0   |                       | 0   | 25,867               | 25,867 | 25,867                           | 25,867 |
| Main Line Video                                             |                          | 0   |                       | 0   |                      | 0      | 0                                | 0      |
| Main Lines Treated<br>for Grease Controll<br>(Jet Power II) | 262                      | 262 | 277                   | 277 | 2,859                | 2,859  | 3,398                            | 3,398  |
|                                                             |                          |     |                       |     |                      |        |                                  |        |
| <b>Stoppages</b>                                            |                          |     |                       |     |                      |        |                                  |        |
| Main Line                                                   |                          | 0   |                       | 0   |                      | 0      | 0                                | 0      |
| Laterals                                                    |                          | 0   |                       | 0   |                      | 0      | 0                                | 0      |

## Sewer Repairs

None

## Sewers Video

None

## Stoppage Locations

### Del Rey Oaks

None

### Sand City

None

### Seaside

None

## Overflow Locations

### Del Rey Oaks

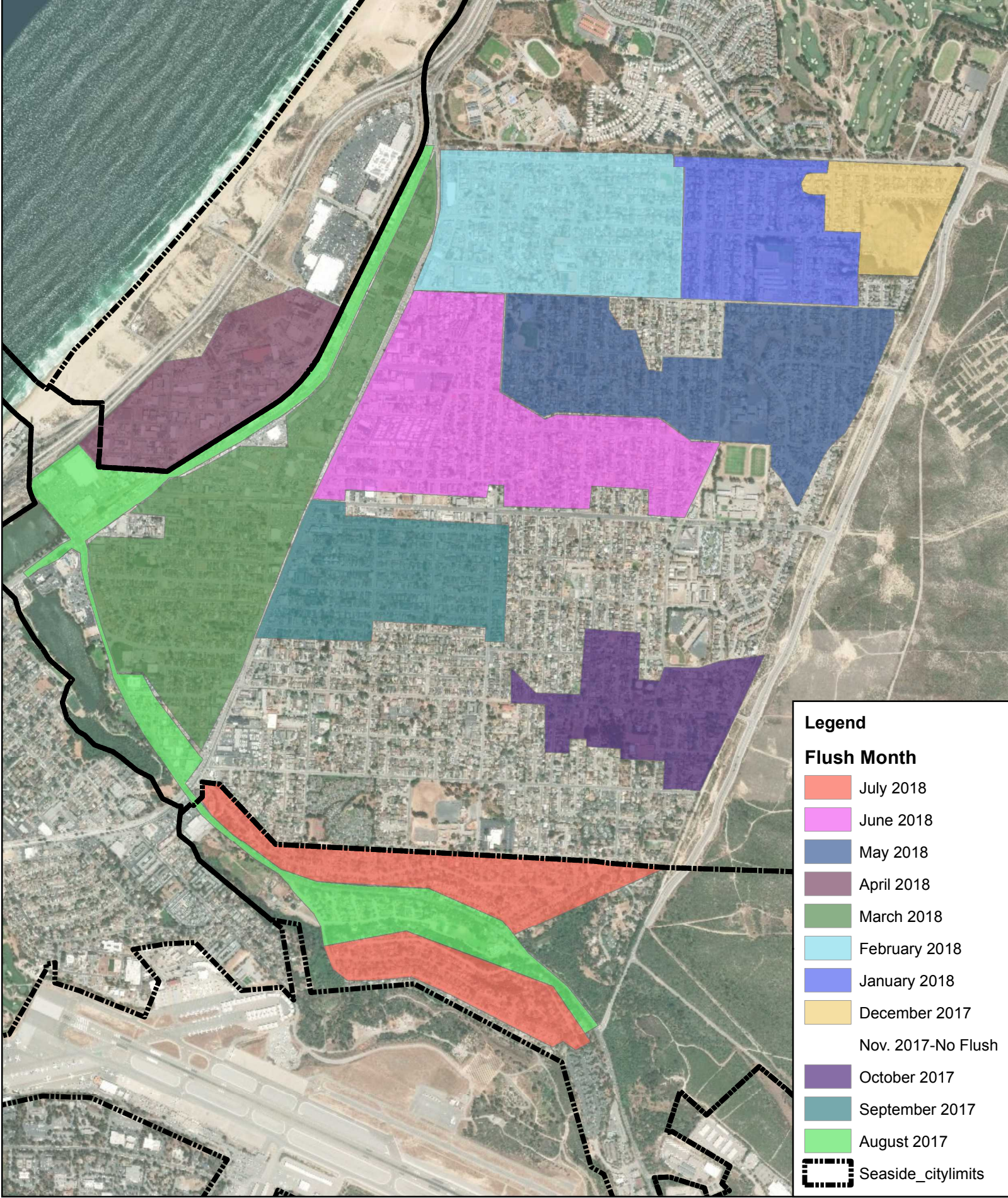
None

### Sand City

None

### Seaside

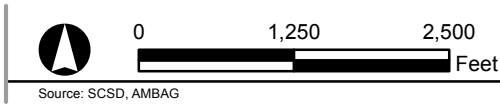
None



**Legend**

**Flush Month**

- July 2018
- June 2018
- May 2018
- April 2018
- March 2018
- February 2018
- January 2018
- December 2017
- Nov. 2017-No Flush
- October 2017
- September 2017
- August 2017
- Seaside\_citylimits



SEASIDE COUNTY SANITATION DISTRICT

# Flush Map



**SEASIDE COUNTY SANITATION DISTRICT  
STAFF REPORT**

**Item No.: 3.D.**

**TO:** Seaside County Sanitation District

**FROM:** Craig Malin, District Manager

**BY:** Richard Riedl, District Engineer

**DATE:** August 14, 2018

**SUBJECT: APPROVE A RESOLUTION AUTHORIZING THE DISTRICT  
MANAGER TO EXECUTE A CONTRACT, UP TO \$30,000, FOR THE  
PURCHASE OF A USED VAN TO HOUSE THE SEWER INSPECTION  
CAMERA EQUIPMENT.**

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**PURPOSE**

Consider a resolution to pre-authorize the District Manager to execute a contract, up to \$30,000, for the purchase of a late model used van to house the sewer inspection camera equipment.

**RECOMMENDATION**

It is recommended that the District Board adopt a resolution pre-authorizing the District Manager to execute a contract up to Thirty Thousand Dollars (\$30,000) for the purchase of a late model used vehicle and approve a budget adjustment of the same amount to the Capital Outlay Fund.

**BACKGROUND**

The current Sanitation District van that houses the sewer inspection camera equipment is a 1991 Chevy low top van. The vehicle provides inadequate space to house and safely operate the video inspection equipment. The purchase of a taller vehicle will facilitate video inspection operations in a safe and efficient manner. District staff frequently observe high quality used high top vans for sale that are more appropriate for the installation and operation of sewer video equipment. Due to the popularity of these vehicles, they are quickly purchased on the open market.

Staff recommends the District Board adopt a resolution pre-authorizing the District Manager to execute a contract up to Thirty Thousand Dollars (\$30,000) for the purchase of a late model used vehicle to replace the van that houses the sewer inspection camera equipment and approve a budget adjustment of the same amount to the Capital Outlay Fund.

**FISCAL IMPACT**

As of the latest financial audit of June 30, 2017, SCSD maintains cash assets of \$7,582,142. Approving the resolution will have a financial impact of up to \$30,000 to capital outlay fund 952-8820-8192. There are sufficient funds available for the proposed capital outlay fund adjustment.

**ATTACHMENTS**

1. Draft Resolution
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Reviewed for Submission By:

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Craig Malin, District Manager

**RESOLUTION NO. 2018- (SCSD)**

**A RESOLUTION OF THE SEASIDE COUNTY SANITATION DISTRICT**

**PRE-AUTHORIZING THE DISTRICT MANAGER TO EXECUTE A CONTRACT, UP TO AN AMOUNT OF \$30,000, FOR THE PURCHASE OF A USED VAN TO HOUSE THE DISTRICTS SEWER VIDEO INSPECTION EQUIPMENT.**

**WHEREAS**, the District is committed to preventing sanitary sewer overflows; and

**WHEREAS**, the operation and maintenance of sewer system is a necessary function of the District; and

**WHEREAS**, video inspection is an important tool for properly assessing the condition of the sanitary sewer system; and

**WHEREAS**, the current van is 27 years old and has inadequate room to properly operate video equipment for an extended periods of time; and

**WHEREAS**, quality used late model vans with adequate room for housing sewer video inspection equipment are regularly available to purchase; and

**WHEREAS**, pre-authorizing the District Manager to execute purchase documents is necessary to insure the District can secure a quality used vehicle.

**NOW, THEREFORE BE IT RESOLVED**, that the Seaside County Sanitation District pre-authorize the District Manager to execute a contract up to the amount of \$30,000 for the purchase of used late model vehicle to house sewer video inspection equipment and approve budget adjustment to Capital Outlay Fund 952-8820-8192 in the same amount.

**PASSED AND ADOPTED** at a regular meeting of the Seaside County Sanitation District duly held on the 14th day of August, 2018 by the following vote:

|          |                |
|----------|----------------|
| AYES:    | BOARD MEMBERS: |
| NOES:    | BOARD MEMBERS: |
| ABSENT:  | BOARD MEMBERS: |
| ABSTAIN: | BOARD MEMBERS: |

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Ralph Rubio, Chair

ATTEST:

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Lesley Milton, District Clerk



**SEASIDE COUNTY SANITATION DISTRICT  
STAFF REPORT**

Item No.: 4.A.

**TO:** Seaside County Sanitation District

**FROM:** Craig Malin, District Manager

**BY:** Richard Riedl, District Engineer

**DATE:** August 14, 2018

**SUBJECT:** **CONSIDER ADOPTION OF A RESOLUTION TO APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN MARINA COAST WATER DISTRICT AND SEASIDE COUNTY SANITATION DISTRICT FOR RETAINING TREATED WASTEWATER RIGHTS IN THOSE PORTIONS OF FORT ORD THAT ARE WITHIN THE TERRITORY OF THE CITIES OF DEL REY OAKS AND SEASIDE**

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**PURPOSE**

The purpose of this item is to have the SCSD consider adopting a resolution to approve a Memorandum of Understanding (MOU) between Marina Coast Water District and Seaside County Sanitation District for retaining treated wastewater rights in those portions of Fort Ord that are within the territory of the cities of Del Rey Oaks and Seaside.

**RECOMMENDATION**

It is recommended that the SCSD Board adopt a resolution approving an Memorandum of Understanding with Marina Coast Water District to retain treated wastewater rights in those portions of Fort Ord that are within the territory of the cities of Del Rey Oaks and Seaside.

**BACKGROUND**

Both the Marina Coast Water District (MCWD) and the Seaside County Sanitation District (SCSD) desire to provide sanitary sewer service to portions of the cities of Del Rey Oaks and Seaside that are within the former Fort Ord area. The former Fort Ord area is administered by the Fort Ord Reuse Authority (FORA). Under an agreement with FORA, the MCWD is obligated to provide water and sanitary sewer service in the former Fort Ord area. The agreement does not provide MCWD the right to service areas outside of their current sphere of influence after the possible dissolution of FORA in 2020. Therefore, it is imperative to establish which utility district would provide sewer service to those areas within the former Fort Ord outside of the service boundaries currently recognized by the Local Agency Formation

Commission (LAFCO).

Staff has been working on defining the proposed scope of the application to LAFCO that would include both the expansion of the sphere of influence and service area annexation into the former Fort Ord. An engineering study in support of the LAFCO application has been prepared. The engineering study, along with Board direction, could help define the appropriate project scope and service area boundaries between the SCSD and MCWD.

### **Coordination with MCWD**

LAFCO staff requested that SCSD and MCWD negotiate and coordinate on any potential annexation application to LAFCO. On December 13, 2017, District staff met with MCWD staff and staff from their consultant, Denise Duffy & Associates, and LAFCO staff. The following items of concern were discussed:

1. MCWD proposed application would be one application to provide both sewer and water service. This is necessary to simplify the future governance of the sewer and water service to these areas.
2. Conveyance of sewerage from the proposed northern boundary for the expanded SCSD service area to the Monterey One Water (M1W) would be through the City of Marina. MCWD currently controls the sewer mains in this area and is not receptive to entering into a wheeling agreement with SCSD to provide the necessary conveyance. Therefore, the proposed LAFCO application should consider the installation of either a sewer main parallel to the existing sewer main or build another sewer main in the TAMC right of way west of Highway 1.
3. MCWD stated that if SCSD took over the sewer service, then Seaside sewer customers would suffer because they would lose the MRWPCA treatment-plant capacity credits and the wastewater credits. Since the MRWPCA treatment-plant capacity credits were obtained by MCWD by a public benefit conveyance, these should be transferred to SCSD rate payers at no cost. MCWD and LAFCO staff asked for clarification on this.
4. MCWD has an agreement with M1W to obtain treated wastewater from the treatment plant. MCWD staff stated that Seaside would be harmed if SCSD expanded into the former Fort Ord because the future expansion into former Fort Ord would not create more credits. SCSD staff asked if MCWD has considered the potential of a joint powers agreement to resolve each party's concerns and secure what could be in MCWD's and SCSD's shared interests.

On January 23, 2018, Kate McKenna, Executive Officer for LAFCO for Monterey County, submitted a memo to the SCSD District Engineer Rick Riedl outlining LAFCO staff's concerns with the potential application from the SCSD. The memo is attached.

On February 6, 2018, District staff and Board Chair met with MCWD staff and Board President to discuss the items outlined above. It was concluded that the SCSD and MCWD could both benefit by exploring an agreement that would allow MCWD to continue with their LAFCO

application. On February 28, staff from the SCSD and the MCWD met to discuss the possible benefits for entering into a cooperative agreement. Some of the criteria considered are the benefits of economies of scale by reducing overhead, engineering and management costs, and the benefit of retaining treated wastewater credits for areas served by MCWD. The treated wastewater credits are beneficial for areas served by MCWD because the treated wastewater is a valuable source water for any potential future advanced water treatment system (ATS). Conceptually, the water rights to the ATS water would be retained by the cities within the current SCSD service area that may be served by MCWD in the future. On April 5, staff from both agencies met and concluded that these potential benefits are significant and the SCSD should consider entering into an agreement with the MCWD to explore alternatives to submitting individual applications to Local Agency Formation Commission of Monterey County (LAFCO) for expansion of the sphere of influence and service area annexation. The attached Memorandum of Understanding is the first step in coming to an agreement.

### **Memorandum of Understanding**

The Memorandum of Understanding outlines the conditions and expectations under which the SCSD would not contest an application by MCWD to LAFCO to amend its sphere of influence and service area in the former Fort Ord. MCWD's proposed sphere of influence and service area includes those portions of the City of Seaside within the former Fort Ord as shown in Attachment#1, "Marina Coast Water District Former Fort Ord Land Use Plan and Maximum Sphere of Influence," attached. MCWD's proposed expansion of the sphere of influence and service area would include a portion of the City of Seaside excepting the undeveloped lands and would not include the City Del Rey Oaks within the former Fort Ord. The areas omitted in MCWD proposal are designated future study areas. MCWD proposal overlapped SCSD anticipated application to LAFCO for a sphere of influence and service area expansion. Therefore, the attached MOU would resolve any potential overlapping annexation issues in exchange for both parties agreeing to work towards an agreement to set forth the terms and conditions for the SCSD to retain treated wastewater rights for use by SCSD and its member Cities. These wastewater rights retained by SCSD would be in addition to the current rights from the MCWD Ord Community Service Area. Essentially the MOU is comprised of the following two key points:

- The Parties agree to proactively work together to obtain the necessary approvals and agreements so that Parties are able to secure on terms agreeable to the Parties the right to treated wastewater or use by SCSD and its member Cities, which are in addition to the current recognized rights from the MCWD Ord Community Service Area.
- The SCSD agrees that it will not object to or oppose MCWD annexing any lands within MCWD's Ord Community Service Area into MCWD's jurisdictional boundaries for water, reclaimed water, and wastewater collection purposes.

It is recommended that the SCSD Board adopt a resolution approving a Memorandum of Understanding (MOU) between Marina Coast Water District and Seaside County Sanitation District for retaining treated wastewater rights in those portions of Fort Ord that are within the territory of the cities of Del Rey Oaks and Seaside.

**Environmental Compliance**

In accordance with Title 14, California Code of Regulations (CCR, Title 14), Chapter 3 “CEQA Guidelines,” Article 20, Section 15378, the proposed action is not a project as defined by the California Environmental Quality Act (CEQA). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project.

**FISCAL IMPACT**

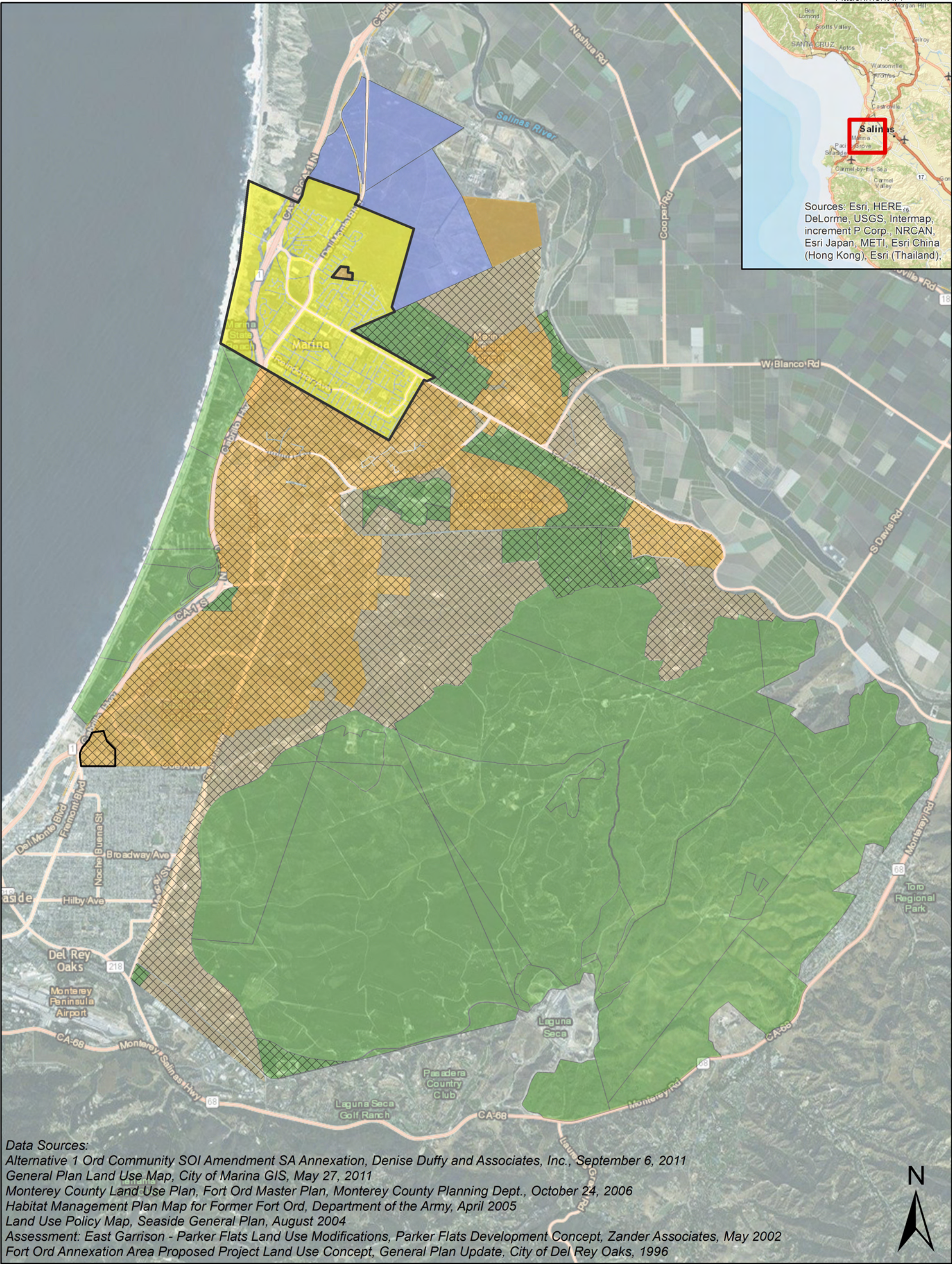
There is no fiscal impact in adopting the resolution.

**ATTACHMENTS**

1. Attachement 1 - MCWD Map
  2. Resolution
  3. MOU MCWD SCSD 180814
- 

Reviewed for Submission By:

\_\_\_\_\_  
Craig Malin, District Manager



Data Sources:  
Alternative 1 Ord Community SOI Amendment SA Annexation, Denise Duffy and Associates, Inc., September 6, 2011  
General Plan Land Use Map, City of Marina GIS, May 27, 2011  
Monterey County Land Use Plan, Fort Ord Master Plan, Monterey County Planning Dept., October 24, 2006  
Habitat Management Plan Map for Former Fort Ord, Department of the Army, April 2005  
Land Use Policy Map, Seaside General Plan, August 2004  
Assessment: East Garrison - Parker Flats Land Use Modifications, Parker Flats Development Concept, Zander Associates, May 2002  
Fort Ord Annexation Area Proposed Project Land Use Concept, General Plan Update, City of Del Rey Oaks, 1996



**Legend:**

- MCWD Service Area - Central Marina
- MCWD Service Area - Proposed Annex
- Existing MCWD Sphere of Influence
- Maximum MCWD Sphere of Influence
- Ord Development Parcels
- Habitat/Open Space/Parkland

# Marina Coast Water District Former Fort Ord Land Use Plan and Maximum Sphere of Influence

0 5,000 10,000 Feet

1:60,000  
1 inch = 5,000 feet

Map Date:  
November 2015

**Schaaf & Wheeler**  
CONSULTING CIVIL ENGINEERS

**RESOLUTION NO. 2018- XX (SCSD)**

**A RESOLUTION OF THE SEASIDE COUNTY SANITATION DISTRICT**

**APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN MARINA COAST  
WATER DISTRICT AND SEASIDE COUNTY SANITATION DISTRICT FOR  
RETAINING TREATED WASTEWATER RIGHTS IN THOSE PORTIONS OF FORT  
ORD THAT ARE WITHIN THE TERRITORY OF THE CITIES OF DEL REY OAKS AND  
SEASIDE**

**WHEREAS**, both the Marina Coast Water District (MCWD) and the Seaside County Sanitation District (SCSD) desire to provide sanitary sewer service to portions of the cities of Del Rey Oaks and Seaside that are within the former Fort Ord area; and

**WHEREAS**, MCWD provides sewer collection services and water services to the former Fort Ord Community under an agreement to Fort Ord Reuse Authority (FORA); and

**WHEREAS**, MCWD has the right to obtain from Monterey One Water (M1W), treated wastewater from the regional treatment plant for reuse by MCWD in quantities equal to the volume of MCWD wastewater treated by M1W; and

**WHEREAS**, SCSD is an independent special district providing wastewater collection services to the cities of Seaside, Sand City, and Del Rey Oaks as member agencies; and

**WHEREAS**, MCWD and SCSD have discussed the potential for SCSD and its member cities to retain treated wastewater rights and this Memorandum of Understanding would be beneficial in moving those efforts forward; and

**WHEREAS**, the Parties recognize that MCWD and SCSD have separately considered annexing overlapping portions of the former Fort Ord and this memorandum of understanding would resolve that issue; and

**WHEREAS**, the Parties agree that it is in the best interests of each Party to enter into this Memorandum of Understanding.

**NOW THEREFORE, BE IT RESOLVED**, that the Seaside County Sanitation District approves a memorandum of understanding between Marina Coast Water District and Seaside County Sanitation District, attached hereto, for retaining treated wastewater rights in those portions of Fort Ord that are within the territory of the cities of Del Rey Oaks and Seaside.

**PASSED AND ADOPTED** at a regular meeting of the Seaside County Sanitation District duly held on the 14<sup>th</sup> day of August 2018, by the following vote:

|          |                |
|----------|----------------|
| AYES:    | Board Members: |
| NOES:    | Board Members: |
| ABSENT:  | Board Members: |
| ABSTAIN: | Board Members: |

ATTEST:

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Ralph Rubio, Chair

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Lesley Milton-Rerig, District Clerk

**MEMORANDUM OF UNDERSTANDING  
FOR RETAINING TREATED WASTEWATER RIGHTS  
IN THOSE PORTIONS OF FORT ORD THAT ARE WITHIN THE TERRITORY OF THE  
CITIES OF DEL REY OAKS AND SEASIDE**

This Memorandum of Understanding is entered into as of \_\_\_\_\_ among the Seaside County Sanitation District (SCSD), Cities of Del Rey Oaks and Seaside (collectively "Cities"), and the Marina Coast Water District (MCWD), collectively "Parties" and individually "Party," with reference to the following facts:

**RECITALS**

A. MCWD provides sewer collection services and water services to its Central Marina service area and its Ord Community service area.

B. SCSD is an independent special district governed by a board of directors made up of representatives from the cities of Seaside, Sand City, and Del Rey Oaks. SCSD provides wastewater collection services to the cities with the sewer flows pumped to Monterey One Water (M1W) for treatment.

C. Cities have land use jurisdiction over portions of the Ord Community Service Area, to which MCWD currently provides water and wastewater collection, and certain additional territory on the former Fort Ord that may be developed in the future.

D. MCWD owns wastewater treatment capacity rights for treatment of MCWD wastewater flows to M1W's Regional Wastewater Treatment Plant. Additionally, under the 1996 Annexation Agreement between MCWD and M1W (formally the MRWPCA), MCWD has the right to obtain from M1W treated wastewater from the regional treatment plant for reuse by MCWD in quantities equal to the volume of MCWD wastewater treated by M1W, and such additional quantities as from time to time are not committed to any other users for beneficial use, all at M1W's "incremental cost over secondary treatment."

E. SCSD owns wastewater treatment capacity rights for treatment of SCSD wastewater flows to M1W's Regional Wastewater Treatment Plant. SCSD's rights only cover wastewater flows from the existing SCSD service area. Neither SCSD nor the Cities have the equivalent rights that MCWD has under the Annexation Agreement to obtain treated wastewater at preferential pricing from M1W.

F. MCWD and SCSD have discussed the benefits to the Cities of retaining of MCWD's treated wastewater rights as opposed to losing those rights should SCSD annex portions of Fort Ord currently served by MCWD.

G. The Parties recognize that both MCWD and SCSD have separately considered annexing overlapping portions of the former Fort Ord. SCSD is willing, in exchange for MCWD's commitments set forth in this agreement, to not oppose MCWD's

annexation proposal.

H. The Parties agree that it is in the best interests of each Party to enter into this Memorandum of Understanding.

NOW, THEREFORE, the Parties agree as follows:

- 1.0 PURPOSE: The purpose of this Memorandum of Understanding is to document MCWD's commitment that MCWD's right under the Annexation Agreement to obtain treated wastewater attributable to the wastewater from territory within the Cities and their spheres of influence will be used to benefit that territory. Furthermore, the Parties agree to work towards a definitive agreement to set forth the terms and conditions of how the treated wastewater rights attributable to the Cities' territory will be allocated and to resolve any potential overlapping annexation issues.
- 2.0 RECLAIMED WATER RIGHTS: The Parties agree to take all reasonable steps necessary to obtain the necessary approvals and agreements so that Parties are able to secure on terms agreeable to the Parties the right to treated wastewater for use by the Cities.
- 3.0 RESOLUTION OF LAFCO ISSUES. SCSD agrees that it will not object to or oppose MCWD annexing any lands within MCWD's Ord Community service area into MCWD's jurisdictional boundaries for water, reclaimed water, and wastewater collection purposes.
- 4.0 NOTICES. All notices or other writings in this MOU provided to be given or made or sent, or which may be given or made or sent, by one Party hereto to another, shall be deemed to have been fully given or made or sent when made in writing and deposited in the United States mail, registered, certified or first class, postage prepaid, and addressed as follows:

To SCSD:

District Manager  
Seaside County Sanitation District  
440 Harcourt Avenue  
Seaside, CA 93955

To MCWD:

General Manager  
Marina Coast Water District  
11 Reservation Road  
Marina, CA 93933

To City of Seaside:

City Manager  
City of Seaside  
440 Harcourt Avenue  
Seaside, CA 93955

To City of Del Rey Oaks:  
City Manager  
City of Del Rey Oaks  
650 Canyon Del Rey Blvd  
Del Rey Oaks, CA 93940

WHEREFORE, the Parties have caused this MOU to be executed by persons authorized to execute the agreement on behalf of the Parties;

**SCSD:**

\_\_\_\_\_  
Ralph Rubio, Chair

\_\_\_\_\_  
Lesley Milton-Rerig, District Clerk

Date: \_\_\_\_\_

**City of Seaside:**

\_\_\_\_\_  
Craig Malin, City Manager

\_\_\_\_\_  
Lesley Milton-Rerig, City Clerk

Date: \_\_\_\_\_

**MCWD:**

\_\_\_\_\_  
Thomas P. Moore, President

\_\_\_\_\_  
Paula Riso, Clerk to the Board

Date: \_\_\_\_\_

**City of Del Rey Oaks:**

\_\_\_\_\_  
Dino Pick, City Manager

\_\_\_\_\_  
Karen Minami, Deputy City Clerk

Date: \_\_\_\_\_

**APPROVED AS TO FORM:**

By \_\_\_\_\_  
Roger Masuda  
Legal Counsel for MCWD

Dated: \_\_\_\_\_, 2018

By \_\_\_\_\_  
John Bakker  
Special Legal Counsel for SCSD

Dated: \_\_\_\_\_, 2018

By \_\_\_\_\_  
Don Freeman  
Legal Counsel for City of Seaside

Dated: \_\_\_\_\_, 2018

By \_\_\_\_\_  
Alex Lorca  
Legal Counsel for City of Del Rey Oaks

Dated: \_\_\_\_\_, 2018

2986653.1



# SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE \* SEASIDE, CALIFORNIA 93955

Telephone (831) 899-6825 Fax (831) 899-6211

## BOARD MEMBERS

**Ralph Rubio**

**Chair**

*City of Seaside  
440 Harcourt Ave  
Seaside, CA 93955  
(831) 899-6825*

Mr. Cory Miyabara  
Senior Source Control Inspector  
Monterey One Water  
5 Harris Ct  
Monterey, CA 93940

July 13, 2018

**Jerry Blackwelder**

**First Vice Chair**

*City of Sand City  
1 Sylvan Park  
Sand City, CA 93955  
(831) 394-3054*

**Subject: Lift Station Upgrades for Military, Rosita, and Del Monte Lift Stations Project Waiver Request for TPH-Diesel Compound Present in Groundwater**

**Pat Lintell**

**Second Vice Chair**

*City of Del Rey Oaks  
650 Canyon Del Rey  
Del Rey Oaks, CA 93940  
(831) 394-8511*

The Seaside County Sanitation District (District) is a special district responsible for the maintenance and operation of the sanitary sewer collection system serving the Cities of Del Rey Oaks, Sand City, and Seaside. The District's sanitary sewer collection system serves an area of approximately 2,400 acres with a population of nearly 30,000 residents. The sewer system consists of approximately 70 miles of pipeline with 930 manholes, 475 rod holes, and four (4) lift stations. Of the 4 lift stations, the District intends to upgrade three (3) of those as part of the subject Project; Military, Rosita, and Del Monte Lift Stations, respectively.

## DISTRICT STAFF

**Craig Malin**

*District Manager  
440 Harcourt Avenue  
Seaside, CA 93955  
(831) 899-6203*

**Rick Riedl**

*District Engineer  
440 Harcourt Avenue  
Seaside, CA 93955  
(831) 899-6825*

**Jesse Avila**

*Legal Counsel  
Office of the County Counsel  
168 West Alisal Street  
Third Floor  
Salinas, CA 93901  
(831) 755-5313*

**Lesley Milton-Rerig**

*District Clerk  
440 Harcourt Avenue  
Seaside, CA 93955  
(831) 899-6707*

During the development of this Project, the District retained Cal Engineering & Geology to perform groundwater sampling and testing at the Del Monte Lift Station Project Site (the northwest corner of Canyon Del Rey Boulevard and Del Monte Boulevard). The intent and purpose of the investigation was to provide direction to those bidding Contractors for discharging groundwater during dewatering operations. Unless sampling and testing is performed, there are many unknowns as to whether the discharged groundwater may be received by the storm drain system or the sanitary sewer system, including any and all treatment requirements prior to entering either system.

On June 13th, 2018, Cal Engineering Geology and Forensic Analytical Laboratories reported that the TPH (total petroleum hydrocarbons)-Diesel compound final value was 2.8 milligrams per liter (mg/L). Accordingly, Monterey One Water provided notification that this exceeded the Total Toxic Organic (TTO) concentration limitations and associated requirements of 1.0 mg/L and <2.5 mg/L regulated by the Monterey One Water's Ordinance 2008-01.

It is our opinion and position that TPH-Diesel, although an analyzed contaminant, is not defined by or subject to the Total Toxic Organic (TTO) concentration limitations regulated by the Monterey One Water's Ordinance 2008-01, and therefore is not subject to the requirements to implement pretreatment equipment using Best Practicable Technology (BPT) to reduce the specific pollutant levels to below 2.5 mg/L. Furthermore, the Code of Federal Regulations (CFR) Title 40, Chapter I, Subchapter N, Parts 401 and/or 403, which are reference in the M1W Ordinance, do not list or define TPH-Diesel as a toxic substance or toxic pollutant.

We hope that Monterey One Water considers our opinion and position valid based on the preceding narrative. It is also our hope that our Contractor, who has yet to be selected, will be allowed and permitted to discharge dewatering in a manner consistent with that of groundwater not considered to exceed the TTO concentration limitations. Please feel free to let us know if you have any questions or comments.

Sincerely,

---

Rick Riedl, PE  
District Engineer