FINAL MINUTES
SEASIDE COUNTY SANITATION DISTRICT
Tuesday, December 12, 2017 9:30 AM
REGULAR MEETING
Seaside Conference Room

1. **CALL TO ORDER**

The meeting was called to order at 9:31 a.m.

2. **ROLL CALL**

Present: Lintell, Blackwelder, Rubio

3. **ORAL COMMUNICATIONS COMMENTS**

There was no public comments.

4. **CONSENT AGENDA**

On motion by Second Vice Chair Lintell and seconded by First Vice Chair Blackwelder and passed by the following vote the Seaside County Sanitation District approved Consent Agenda.

RESULT:	**Approved**
MOVER:	Second Vice Chair Pat Lintell
SECONDER:	First Vice Chair Jerry Blackwelder
AYES:	Ralph Rubio, Jerry Blackwelder, Pat Lintell
NOES:	None
ABSENT:	None

A. **APPROVAL OF MINUTES FROM THE NOVEMBER 14, 2017 REGULAR MEETING.**

Action: Approved

B. **RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR NOVEMBER 2017.**

Action: Received

C. **APPROVAL OF OCTOBER AND NOVEMBER 2017 EXPENDITURE REPORT FOR SEASIDE COUNTY SANITATION DISTRICT**

Action: Approved

5. **NEW BUSINESS**

A. **APPROVE A RESOLUTION AMENDING THE PROFESSIONAL SERVICES AGREEMENT WITH WALLACE GROUP FOR AN AMOUNT NOT TO EXCEED FOURTEEN THOUSAND SIX HUNDRED TWENTY-ONE DOLLARS ($14,621) TO PROVIDE FINANCIAL SERVICES.**

Item was presented by District Engineer, Rick Riedl. Mr. Riedl explained that the item before the Board is for a contract amendment to Wallace Group for contract support for the LAFCO application. Chair Rubio had a question that was answered by Mr. Riedl. There were no further questions by the Board. Chair Rubio opened public comment, there was no public comment.

On motion by Second Vice Chair Lintell and seconded by First Vice Chair Blackwelder and passed by the following vote the Seaside County Sanitation District adopted resolution approving amending the professional services agreement with Wallace Group for an amount not to exceed fourteen thousand six hundred twenty-one dollars to provide financial services.

RESULT:	**Approved**
MOVER:	Second Vice Chair Pat Lintell
SECONDER:	First Vice Chair Jerry Blackwelder
AYES:	Ralph Rubio, Jerry Blackwelder, Pat Lintell
NOES:	None
ABSENT:	None

B. **APPROVE A RESOLUTION FOR A CONTRACT AMENDMENT #4 TO A PROFESSIONAL SERVICES AGREEMENT WITH HARRIS & ASSOCIATES FOR AN AMOUNT NOT TO EXCEED ONE HUNDRED AND SIXTY SEVEN THOUSAND THREE HUNDRED AND SEVENTY DOLLARS ($167,370) FOR CAPITAL IMPROVEMENT PROGRAM MANAGEMENT AND PROJECT DELIVERY SERVICES FOR FISCAL YEAR 2017/2018.**

Item was presented by District Engineer, Rick Riedl. Mr. Riedl explained item is for amendment to professional services agreement proposing to take money from two accounts project #8 and project #9 and defer those for another year. Project # 18 is an urgency and will be moving that project up the priority list. There were no questions from the Board. There was no public comment.

On motion by First Vice Chair Blackwelder and seconded by Second Vice Chair Lintell and passed by the following vote the Seaside County Sanitation District approved resolution for a contract amendment #4 to a professional services agreement with Harris & Associates for an amount not to exceed one hundred and sixty seven thousand three hundred and seventy dollars for capital improvement program management and project delivery services for fiscal year 2017-2018.

RESULT:	**Approved**
MOVER:	First Vice Chair Jerry Blackwelder
SECONDER:	Second Vice Chair Pat Lintell
AYES:	Ralph Rubio, Jerry Blackwelder, Pat Lintell
NOES:	None
ABSENT:	None

C. APPROVE RESOLUTION FOR A CONTRACT AMENDMENT NO. 3 TO A PROFESSIONAL SERVICES AGREEMENT WITH HARRIS & ASSOCIATES FOR AN AMOUNT NOT TO EXCEED THIRTY ONE THOUSAND FOUR HUNDRED THIRTY DOLLARS ($31,430) FOR EMERGENCY CONSTRUCTION SUPPORT, ENVIRONMENTAL PERMITTING, AND INSPECTION SERVICES FOR 942 ANGELUS WAY SEWER LINE UPGRADE.

Item was presented by District Engineer, Rick Riedl. Mr. Riedl explained item for a contract amendment #3 for an emergency work for 942 Angelus Way sewer line upgrade. There were no questions by the Board. There was no public comment.

On motion by Second Vice Chair Lintell and seconded by First Vice Chair Blackwelder and passed by the following vote the Seaside County Sanitation District approved resolution for a contract amendment #3 to a professional services agreement with Harris & Associates for an amount not to exceed thirty one thousand four hundred thirty dollars for emergency construction support, environmental permitting, and inspection services for 942 Angelus Way sewer line upgrade.

RESULT:	**Approved**
MOVER:	Second Vice Chair Pat Lintell
SECONDER:	First Vice Chair Jerry Blackwelder
AYES:	Ralph Rubio, Jerry Blackwelder, Pat Lintell
NOES:	None
ABSENT:	None

D. ADOPT RESOLUTION APPROVING CONTRACT WITH MONTEREY PENINSULA ENGINEERING INC FOR AN AMOUNT NOT TO EXCEED SIXTY FIVE THOUSAND NINE HUNDRED TWENTY EIGHT DOLLARS ($65,928) FOR EMERGENCY CONSTRUCTION OF THE 942 ANGELUS WAY SEWER MAIN UPGRADE.

Item was presented by District Engineer, Rick Riedl. Mr. Riedl explained item for approving contract with Monterey Peninsula Engineering Inc. Original contract was $63,428 while doing work a gravel path way will be added there was a change order authorized of $2,500 contract value increased to $65,928 Mr. Riedl is asking the Board to approve increase and authorize staff to finalize contract with MPE. There were no questions by the Board. There was no public comment.

On motion by Second Vice Chair Lintell and seconded by First Vice Chair Blackwelder and passed by the following vote the Seaside County Sanitation District adopted resolution approving contract with Monterey Peninsula Engineering Inc. for an amount not to exceed sixty five thousand nine hundred twenty eight dollars for emergency construction of the 942 Angelus Way sewer main upgrade.

RESULT:	**Approved**
MOVER:	Second Vice Chair Pat Lintell
SECONDER:	First Vice Chair Jerry Blackwelder
AYES:	Ralph Rubio, Jerry Blackwelder, Pat Lintell
NOES:	None
ABSENT:	None

6. STAFF REPORTS

A. LETTER TO MARINA COAST WATER DISTRICT

District Engineer Rick Riedl informed the Board about the letter that was sent to Marina Coast Water District, regarding Engineering Study for LAFCO application. There were questions by the Board that were answered by Mr. Riedl. He also informed the Board that there is a meeting of District staff with MCWD staff and LAFCO in regards to this issue. Board requested a memo of what was discussed at the meeting. Mr. Riedl will email the Board the minutes of the meeting prior to the next SCSD meeting.

7. BOARD MEMBERS COMMENTS

None

8. ADJOURNMENT

On motion, the meeting was adjourned at 9:55 a.m.

Respectfully Submitted,

Lesley E. Milton-Rerig, District Clerk

for Ralph Rubio, Chair, First Vice Chair