



AGENDA

CITY OF SEASIDE
PARKS AND RECREATION
COMMISSION

REGULAR MEETING
OLDEMEYER CENTER
986 Hilby Avenue
Monday, December 17, 2018
5:30 PM

PLEASE TURN OFF YOUR CELL PHONES UPON ENTERING THE MEETING

1. **CALL TO ORDER**

PARKS AND RECREATION

Bobby Maxwell	Chair
Rich Cadigan	Vice Chair
James White	Commissioner
Alicia Louise Gaines-Lynch	Commissioner
Bob Constant	Commissioner
Willie Gray	Commissioner
Michael Evans	Commissioner

2. **PUBLIC COMMENT**

Members of the public wishing to address the Parks and Recreation Commission on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three minutes. Public Comments on specific agenda items are heard under that item. For the public record, please state your name.

3. **APPROVAL OF MINUTES**

A. **NOVEMBER 19, 2018 MINUTES**

4. **REVIEW OF AGENDA**

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

5. **BUSINESS ITEMS**

A. **DISCUSS CHANGING THE JANUARY 21, 2018 AND FEBRUARY 18, 2018 MEETINGS DATE DUE TO THE CITY OBSERVED HOLIDAYS**

- B. BASKETBALL COURT LOCATED NEXT TO SALVATION ARMY**
- C. DISCUSSION ON LOCATIONS FOR PET WASTE STATIONS AND BAGS**
- D. SIGN FOR TENNIS COURT**
- E. COST OF HIGHLAND OTIS PARK**
- F. PRIORITY LIST/TOP FIVE PARKS**
- 6. REPORTS FROM PARKS STAFF**
- 7. REPORTS FROM COMMISSIONERS**
- 8. REPORTS FROM RECREATION STAFF**
- 9. ADJOURNMENT**

**Next Special Scheduled Meeting:
TBD
Time: 5:30 p.m.
Oldemeyer Center**

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, they are asked to contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. The City Council chamber is equipped with a portable microphone and assisted listening devices are available at all meetings.

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.



MINUTES

CITY OF SEASIDE PARKS & RECREATION COMMISSION

REGULAR MEETING
Oldemeyer Center
986 Hilby Avenue
Monday, November 19, 2018
5:30 p.m.

1. CALL TO ORDER:

The meeting was called to order at: 5:31 p.m.

2. ROLL CALL – ESTABLISHMENT OF QUORUM:

PARKS & RECREATION COMMISSION:

Bobby Maxwell	Chair	<u>X</u>
Rich Cadigan	Vice Chair	<u>X</u>
James White	Commissioner	<u>X</u>
Alicia Louise Gaines-Lynch	Commissioner	<u> </u> (Unexcused Absence)
Bob Constant	Commissioner	<u>X</u>
Willie Gray	Commissioner	<u>X</u>
Michael Evans	Commissioner	<u>X</u>

STAFF:

Nancy Towne X Dan Meewis X Terry Navarro X Rick Riedl X

3. VISITORS & GUESTS:

- * Ramona Olaeta-Reed – Commissioner of NIP Commission
- * Jane Klopp – Highland Otis Park Neighborhood Association & FOSPA
- * Carol Mikkleson - Highland Otis Park Neighborhood Association & FOSPA

4. PUBLIC COMMENTS:

- * Ramona Olaeta-Reed reported that the signs that say “No dogs allowed” are still up in the parks. She feels that some of the parks are not ready for dogs. Ramona stated that she would like Laguna Grande Park be the first park to get at least two pet waste stations and bags.
- * Ramona Olaeta-Reed asked if she could put up a sign at the tennis courts stating “Be a good neighbor and pick up after your pet”. Commissioner will discuss this at the next meeting.

5. APPROVAL OF October 15, 2018 MINUTES:

- * With one correction - Willie Gray/Bob Constant M/S/P

6. BUSINESS ITEMS:

a. Discussion on Future of the Sea Stars and How to Move Forward With Their Volunteer Service:

- * No information at this time. This will be moved to a future meeting.

b. Discussion on Highland Otis Park:

- * Commissioner Cadigan suggested that they use the remaining \$88,000.00 of the 2018/19 budget to get a play structure to finish the park. The Commissioners, Staff and Jane Klopp, member of Highland Otis Park Neighborhood Association discussed what was needed to finish the park. They discussed what should be done first. Commissioner Cadigan would like Highland Otis Park added to next month's Agenda to discuss this further.
- * Public Comment - Jane Klopp reported that they are getting a retaining wall put in the week of December 06, 2018. There has been a cannon in the park since the 1950's and it was one of the original pieces of equipment. They received a donation from a neighborhood member to keep it in the park as a memorial to the military. The cannon has been refurbished by a Seaside High School class and that should be put in very soon. They also have two memorial benches that needs to be put installed in the park. Jane stated that they need an ADA parking spot. She stated they presented plans for the ADA parking spot to the Board of Architectural Review and it was passed to put it in at the top of the park. They would like to put in a truss walkway and then people can purchase planks and have their love ones name engraved on them. They do not have a swing set or a seahorse. All the equipment that is in the park now have been funded by grants they have written.

c. Discuss Rating System for Parks to Determine Repair Priority:

- * Commissioners and staff discussed which parks they think they can complete with the funds they have available. Commissioner Cadigan suggested that they come up with their top five parks that they think is priority and bring it to the next Parks & Recreation meeting to discuss.

d. Discuss Allocation of Remaining 2018/19 Funds:

- * Commissioner Maxwell stated there is a need for Pet Waste Stations and bags for the Parks.
- * Commissioner Evans stated they should do a survey on which parks would need Pet Waste Stations and bags.
- * Commissioners recommended to allocate funds for the Pet Waste Stations and bags not to exceed \$6,000.00. Willie Gray/Bob Constant M/S/P

e. Discuss Interface with CSUMB Students Studying Possible Linear Park:

- * Commissioner Constant reported that the students did a survey on the Linear Park. He stated that it appears that the students are figuring out designs or what the community wants to do. It seems that they are focus on parks. Commissioner Constant suggested that they should invite the students to one of the Parks & Recreation meeting to see if they could share information.
- * Staff reported that Professor Fernandez a class that he ventures on students to do a Capstone project. Every semester the students have to do a final project. Some of the students the semester pick designing a linear park that is in the old right way for General Jim Moore Blvd (between where Seaside use to end and the new General Jim Moore Blvd. The student's idea was to just look at the whole area as a big long linear park and come up with design ideas. They will be presenting their final ideas on December 14, 2018 at 3:00 p.m. at CSUMB.

7. REPORTS FROM RECREATION STAFF:

- * Staff reported that the Thanksgiving camp is going on this week and is at full capacity. They are getting ready for their Winter Wonderland Tree Lighting Ceremony at City Hall Lawn on Friday, December 07, 2018 from 6:00 p.m. to 9:00 p.m. On Saturday, December 15, 2018 is the 43rd Annual Community Luncheon and tickets will be available on Monday, November 26, 2018. Staff is getting ready for winter break with the kids.
- * Staff reported that they attended the Parks & Recreation Conference on Thursday, November 08, 2018 in Morgan Hill. Commissioner Maxwell, Commissioner Constant and Commissioner Gaines-Lynch also attended.

8. REPORTS FROM PARKS STAFF:

- * Staff reported that at the City Council meeting on Thursday, November 15, 2018 the Council approved the contract for the design of Ellis Park improvements. Now they are asking for a preliminary design that the Parks & Recreation Commission can consider as a mini design charrette. They will invite the community for their input and the Parks & Recreation Commissioners will give their input. After that they will finalize the plan in the next 6 months to bring it back to the City Council for full funding.
- * Staff reported that that are finalizing the contract for Durant Park and will be presenting it at the next City Council meeting in December. They are still looking into the design contract for Manzanita Stuart Park.

9. REPORTS FROM COMMISSIONERS:

- * Commissioner Cadigan reported that he attended the Art & History Commission meeting on November 13, 2018 in regards to relocating Doc Roberts statue from City City Hall to Roberts Lake Eco-Recreation Station. The artist has agreed it was alright to relocate the statue and the Art & History Commissioners are in support of it. The cost of relocating Doc Roberts statue was discussed.
- * Commissioner Constant thanked the staff for allowing him to go to the Parks & Recreation Conference in Morgan Hill. There was a lot of good information and ideas to bring back.
- * Commissioner Maxwell also thanked the staff for allowing him to go to the Parks & Recreation Conference in Morgan Hill. They got a lot of great ideas for park structures and ADA items.
- * Commissioner Maxwell stated that he and some of the other Commissioners attended the Cutino Park groundbreaking. It went very well.

10. ADJOURNMENT: The meeting was adjourned at: 6:50 p.m.

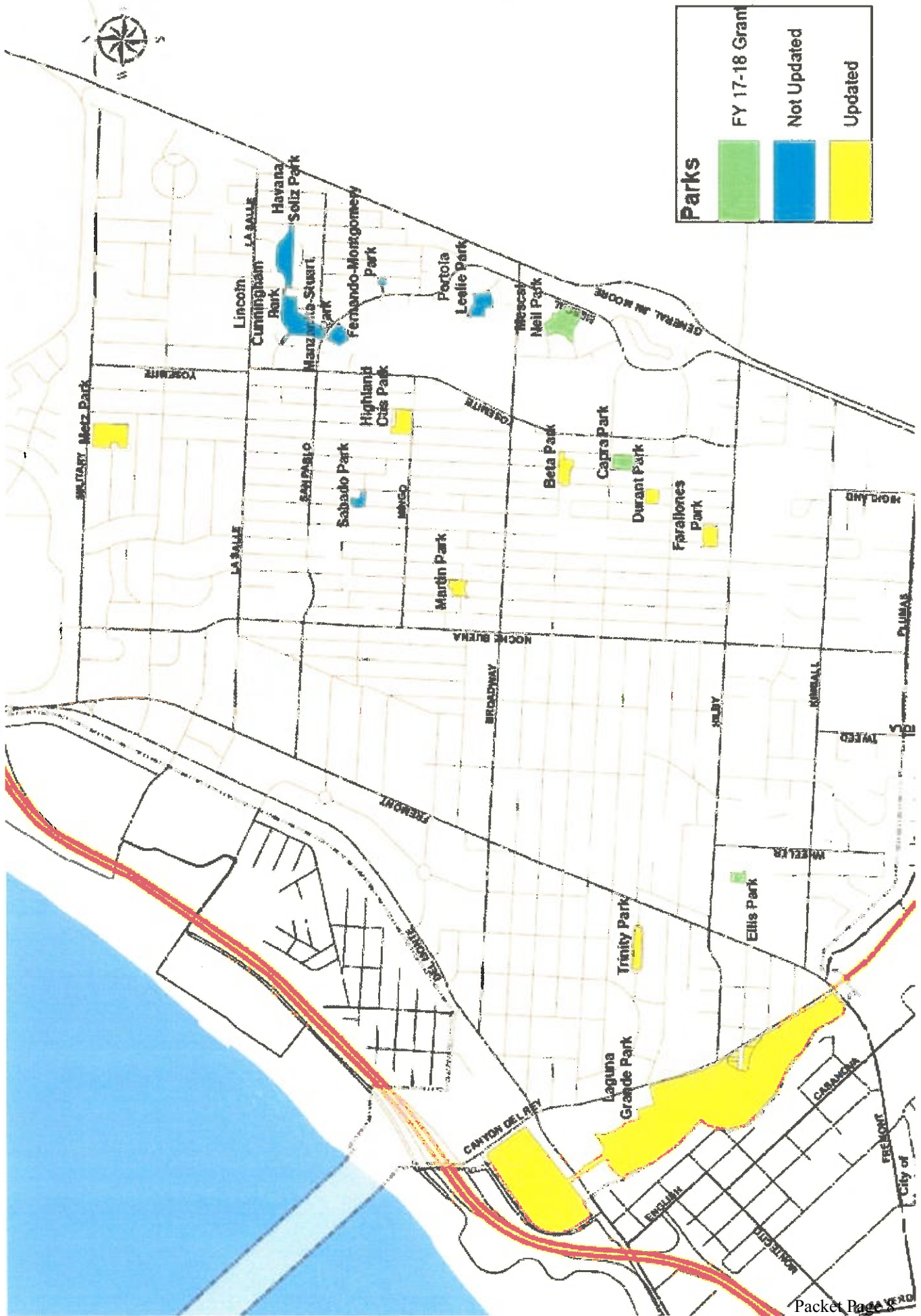
Next Special Scheduled Meeting

December 17, 2018

Time: 5:30 p.m.

Oldemeyer Center

Attachment from
the November 19, 2018
Meeting



Summary of Budget for Parks - Playground Improvement Account #342-8910-9570

FY 2017/2018		
Parks-Playground Improvements	\$ 150,000.00	
<u>Project</u>	<u>Allocation</u>	
Capra Design	\$ 28,000.00	
Neil Park	\$ 12,000.00	
Portal Project Entry	\$ 40,000.00	
Roberts Peace Poles	\$ 5,000.00	
Ellis Park Improvements	\$ 60,000.00	
Pachetti Dog Park Sign	\$5,000	
TOTAL Funds Allocated	\$ 150,000.00	
TOTAL Remaining Funds Available	\$ -	

FY 2018/2019		
Parks-Playground Improvements	\$ 200,000.00	
<u>Project</u>	<u>Allocation</u>	
Manzanita-Stuart Master Plan	\$ 50,000.00	
Durant Play Structure	\$ 62,000.00	
TOTAL Funds Allocated	\$ 112,000.00	
TOTAL Remaining Funds Available	\$ 88,000.00	

Notes:

(1) Fiscal 2017/18 Projects from Reso 17-95 for distributing 17/18 Budget of \$150,000 to five Park Projects













