



AGENDA

CITY OF SEASIDE
PARKS AND RECREATION
COMMISSION

SPECIAL MEETING
OLDEMEYER CENTER
986 Hilby Avenue
Monday, February 11, 2019
5:30 PM

PLEASE TURN OFF YOUR CELL PHONES UPON ENTERING THE MEETING

1. **CALL TO ORDER**

PARKS AND RECREATION

Bobby Maxwell	Chair
Rich Cadigan	Vice Chair
James White	Commissioner
Alicia Louise Gaines-Lynch	Commissioner
Bob Constant	Commissioner
Willie Gray	Commissioner

2. **PUBLIC COMMENT**

Members of the public wishing to address the City Council on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three minutes. Public Comments on specific agenda items are heard under that item. For the public record, please state your name.

3. **APPROVAL OF MINUTES**

A. JANUARY 14, 2019 MINUTES

4. **REVIEW OF AGENDA**

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

5. **BUSINESS ITEMS**

A. UPDATES ON METZ PARK/RUBIO FIELD IMPROVEMENTS

B. ELLIS PARK STUDY SESSION

- 6. REPORTS FROM RECREATION STAFF**
- 7. REPORTS FROM PARKS STAFF**
- 8. REPORTS FROM COMMISSIONERS**
- 9. ADJOURNMENT**

**Next Regularly Scheduled Meeting:
March 18, 2019
Time: 5:30 p.m.
Oldemeyer Center**

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, they are asked to contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. The City Council chamber is equipped with a portable microphone and assisted listening devices are available at all meetings.

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.



MINUTES

CITY OF SEASIDE PARKS & RECREATION COMMISSION

SPECIAL MEETING
Oldemeyer Center
986 Hilby Avenue
Monday, January 14, 2019
5:30 p.m.

1. CALL TO ORDER:

The meeting was called to order at: 5:31 p.m.

2. ROLL CALL – ESTABLISHMENT OF QUORUM:

PARKS & RECREATION COMMISSION:

Bobby Maxwell	Chair	<u> X </u>
Rich Cadigan	Vice Chair	<u> X </u>
James White	Commissioner	<u> X </u>
Alicia Louise Gaines-Lynch	Commissioner	<u> </u> (Excused Absence)
Bob Constant	Commissioner	<u> X </u>
Willie Gray	Commissioner	<u> X </u>

STAFF:

Nancy Towne X Dan Meewis X Sandra Gray X Rick Riedl X

3. VISITORS & GUESTS:

* Miriam Smith

4. PUBLIC COMMENTS: None

5. APPROVAL OF December 17, 2018 MINUTES:

* Willie Gray/ Bob Constant M/S/P

6. BUSINESS ITEMS:

a. Update on Property/Basketball Court on the Corner of Contra Costa and Sonoma:

* Staff reported that this was an agenda item on the January 03, 2019 City Council meeting. The City manager was directed to negotiate with the Monterey Peninsula School District for the park property. When they have an update on that they will move forward.

b. Cost of Highland Otis Park:

- * Staff did a presentation on the updated plans of Highland Otis Park. Staff and the Commissioners reviewed and discuss the ADA parking, concrete paths and trek path that goes to the cannon. The cannon will be delivered the week of January 14, 2019. Public Works and FOSPA will be meeting on Thursday, January 17, 2019 to discuss installing the cannon and bench. Staff discussed completing the swing set, parking, paths and the hog wire fence for the volleyball court. They also discussed putting a pergola for the picnic area. The cost for each item was discussed. The estimate cost for phase one is \$82,000.00.
- * Public Comment – Miriam Smith stated that the park is like two park for the people who live by the park. She feels that the top of the park has been separate from the lower part of the park. She stated that the younger kids play in the lower part of the park not the upper part. She would like to see more improvements in the lower part of the park.

c. Discuss and make recommendation for allocation of remaining funds for Park Projects for fiscal year 2018/2019:

- * Staff and Commissioners discussed making a recommendation for allocating the remaining funds for park projects.
- * Commissioners voted on allocating \$82,000.00 to Highland Otis Park.
Rich Cadigan/ Willie Gray M/S/P

7. REPORTS FROM RECREATION STAFF:

- * Staff reported that winter camp went great. On February 15, 2019 they will be having their second annual Father/Daughter Dance.

8. REPORTS FROM PARKS STAFF:

- * Staff reported that they are at the design phase for Capra Park. They plan to go to the Board of Architectural Review for approval in February. Neil Park is still being looked at. The contractor of the Portal Project is looking into getting his bond completed by April 2019. The Robert Lake Peace Pole Project is done. Ellis Park and Manzanita Stuart Park is in the design process. Pacchetti Park sign is completed. Durant Park play structure has been ordered and should be completed by March 2019. Pet Waste Stations have been ordered.

9. REPORTS FROM COMMISSIONERS:

- * Commissioner Maxwell report that he went to the Del Monte Manor Grand Opening on January 05, 2019. Commissioner Gaines-Lynch also was there too. PAL basketball has started.

10. **ADJOURNMENT:** The meeting was adjourned at: 6:10 p.m.

Next Special Scheduled Meeting

February 11, 2019

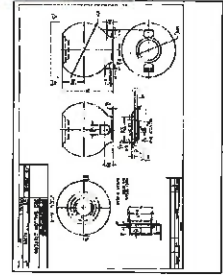
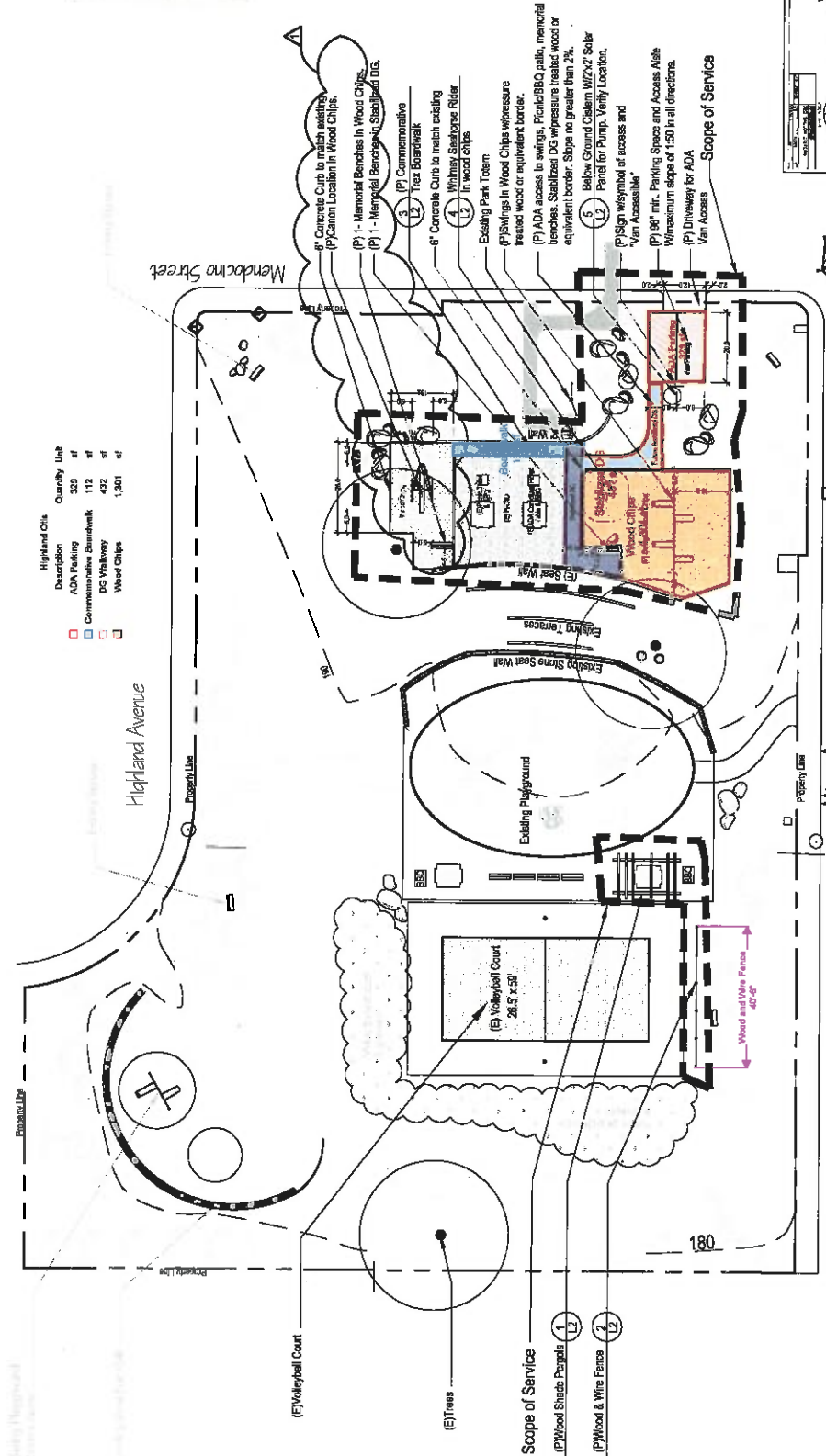
Time: 5:30 p.m.

Oldemeyer Center

Attachment for
the January 14, 2019
Meeting

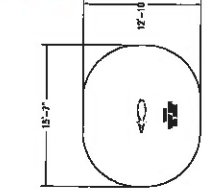


- LEGEND**
- | Symbol | Definition |
|--------|------------------|
| (P) | Proposed |
| (E) | Existing |
| — | Scope of Service |
| — | Conduit Line |
| ■ | ADA Paving |
| ■ | Pavers |
| ■ | Wood Chips |
| ■ | Groundcover |
| ■ | Native Grasses |
| ■ | Sand Court |
| ○ | Xeriscapes |
| ○ | Planting Area |
| ○ | W/Borders |



Below Ground Cistern
W/Solar Pump

THIS PLAN IS CONCEPTUAL ONLY AND NOT TO BE USED AS A CONSTRUCTION DOCUMENT.
COMPOSITE BASE SHEET: THE PROPOSED IMPROVEMENTS AND EXISTING CONDITIONS ON THESE DRAWINGS ARE SUPERIMPOSED ON A BASE SHEET. THIS BASE SHEET IS COMPILED FROM ARCHITECTURAL DOCUMENTS AND OTHER DATA AS MADE AVAILABLE TO US BY THE SEASIDE CITY ENGINEERING DEPARTMENT. THE LANDSCAPE DESIGNER SHALL NOT BE HELD RESPONSIBLE FOR CHANGES, INACCURACIES, OMISSIONS OR OTHER ERRORS ON THESE DOCUMENTS. THE COMPOSITE BASE SHEET IS PROVIDED ONLY AS AN AID, NOT TO BE USED AS A CONSTRUCTION DOCUMENT.



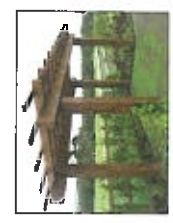
Whimsy Seahorse
Rider



Commemorative
Trex Boardwalk



Wood & Wire Fence



Wood Shade Pergola
Over Picnic Table

Highland Otis Park Proposed Improvements
Engineer's Estimate of Probable Construction Cost

ITEM #	ITEM	UNIT	QTY	UNIT COST	COST
1	Mobilization / Demobilization	LS	1	\$6,760	\$6,760
2	Clearing, Grubbing, Demo and Disposal	LS	1	\$13,000	\$13,000
3	DG Walkway	SF	438	\$31.72	\$13,893
4	ADA Accessible Parking Spot - Asphalt	EA	1	\$11,050	\$11,050
5	Installation of Driveway and Apron	LS	1	\$3,250	\$3,250
6	Install Commemorative Trex Boardwalk	SF	112	\$2.60	\$291
7	Install New Swing	LS	1	\$2,340	\$2,340
8	Install Wood Chips at swing set and seahorse	CY	50	\$19.50	\$975
9	Install Wood Shade Pergola	LS	1	\$21,000	\$21,000
10	Install Wood and Wire Fence	LF	41	\$130.00	\$5,265
11	Whimsy Seahorse	EA	1	\$2,080.00	\$2,080
SUBTOTAL:					\$79,905
Construction / Design Contingency				20%	\$16,000
Subtotal Construction					\$96,000
CM, Design, Engineering, Survey				25%	\$24,000
TOTAL ENGINEER'S ESTIMATE (Construction and Soft Costs)					\$120,000

Summary of Budget for Parks - Playground Improvement Account #342-8910-9570

FY 2017/2018	
Parks-Playground Improvements	\$ 150,000.00
<u>Project</u>	<u>Allocation</u>
Capra Design	\$ 28,000.00
Neil Park	\$ 12,000.00
Portal Project Entry	\$ 40,000.00
Roberts Peace Poles	\$ 5,000.00
Ellis Park Improvements	\$ 60,000.00
Pachetti Dog Park Sign	\$5,000
TOTAL Funds Allocated	\$ 150,000.00
TOTAL Remaining Funds Available	\$ -

FY 2018/2019	
Parks-Playground Improvements	\$ 200,000.00
<u>Project</u>	<u>Allocation</u>
Manzanita-Stuart Master Plan	\$ 50,000.00
Durant Play Structure	\$ 62,000.00
Pet Waste Stations	\$ 6,000.00
TOTAL Funds Allocated	\$ 118,000.00
TOTAL Remaining Funds Available	\$ 82,000.00

Notes:

(1) Fiscal 2017/18 Projects from Reso 17-95 for distributing 17/18 Budget of \$150,000 to five Park Projects