



SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE SEASIDE, CA 93955

REGULAR MEETING

Board of Directors

Tuesday, May 14, 2019, 9:30 AM

City of Seaside Conference Room

1. **CALL TO ORDER**

2. **ROLL CALL**

BOARD OF DIRECTORS

Jerry Blackwelder

Pat Lintell

John Wizard

Chair

First Vice Chair

Second Vice Chair

3. **REVIEW OF AGENDA**

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

4. **PUBLIC COMMENT**

Members of the public wishing to address the Seaside County Sanitation District on matters within the jurisdiction of the Board, but not on this agenda, may do so during Public Comment period for up to three minutes. Public Comments on specific agenda items are heard under that item. For the public record, please state your name.

5. **CONSENT AGENDA**

A. APPROVAL OF MINUTES FROM THE APRIL 9, 2019 REGULAR MEETING AND APRIL 18, 2019 SPECIAL MEETING.

PURPOSE: To review and approve the minutes from the April 9, 2019 Regular Meeting and April 18, 2019 Special Meeting.

RECOMMENDATION: That the minutes be reviewed and approved.

B. RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR APRIL 2019.

PURPOSE: Receive Seaside County Sanitation District Operations report for April 2019.

RECOMMENDATION: Accept report. This item is presented for information only.

C. APPROVAL OF MARCH 2019 EXPENDITURE REPORT FOR SEASIDE COUNTY SANITATION DISTRICT.

PURPOSE:

Approval of expenditures for March 2019 for the Seaside County Sanitation District in the amount of \$316,929.71.

RECOMMENDATION:

Approve expenditures for March 2019 . Total expenditures were \$316,929.71.

6. NEW BUSINESS

A. AMENDMENT TO THE CONSTRUCTION CONTRACT AGREEMENT WITH SANACT, INCORPORATED FOR AN AMOUNT NOT TO EXCEED THIRTY TWO THOUSAND EIGHT DOLLARS (\$32,008) FOR THE SEWER CLEANING AND VIDEO INSPECTION PROJECT AT HIGHWAY 1.

CEQA DETERMINATION

Per Article 19, section 15301 of the California Environmental Quality Act, the project is categorically exempt.

PURPOSE: The purpose of this item is for the District's Board to consider amending the Construction Contract Agreement with Sanact, Incorporated to provide all labor, material, equipment, and services necessary to complete the Sewer Cleaning and Video Inspection at Highway 1 (Project).

RECOMMENDATION: It is recommended that the Board adopt a resolution amending the fiscal year 2018/2019 Capital Program budget and authorize the District Manager to execute the amendment to the Construction Contract Agreement with Sanact Inc. in the amount of \$32,008.

7. CORRESPONDENCE

A. JDS PLUMBING CORRESPONDENCE

B. LETTER OF SUPPORT OF AB 1672

C. MCWD SUPPLEMENTAL MEMO AND ATTACHMENTS

8. STAFF REPORTS

Staff reports include items for which verbal reports/presentations will be provided. If a specific Seaside County Sanitation District presentation is planned, it will be listed and information included with the Agenda. Brief oral reports may be provided for items arising after the Agenda was prepared. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda item.

9. BOARD MEMBERS COMMENTS

10. ADJOURNMENT

Next Regularly Scheduled Meeting:
June 11, 2019
Seaside City Hall
9:30 AM

In compliance with the Americans with Disabilities Act (ADA), the Seaside County Sanitation District (SCSD) does not discriminate against persons with disabilities. SCSD's meetings are held at an accessible facility. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the District Clerk at cityclerk@ci.seaside.ca.us 831-899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. Agenda related writings or documents provided to the SCSD Board of Directors are available for public inspection during the meeting or may be requested from the office of the District Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956. Agenda related writings or documents provided to the Board are available for public inspection during the meeting or may be requested from the office of the District Clerk.



DRAFT MINUTES
SEASIDE COUNTY SANITATION DISTRICT
Tuesday, April 9, 2019 9:30 AM
REGULAR MEETING
Seaside Conference Room

1. CALL TO ORDER

Chair Blackwelder called the meeting to order at 9:31AM.

2. ROLL CALL

PRESENT: Blackwelder, Lintell, Wizard

3. REVIEW OF AGENDA

Staff requested item 6A be moved to beginning of agenda.

4. PUBLIC COMMENT

There were no requests to speak.

5. CONSENT AGENDA

On motion by Seconde Vice Chair Jon Wizard and seconded by First Vice Chair Pat Lintell and passed by the following District approved the Consent Agenda as presented with the exception of item B.

RESULT: Motion Passes 3-0

**A. APPROVAL OF MINUTES FROM THE JANUARY 8, 2019
REGULAR MEETING.**

Action: Approved

**B. APPROVAL OF OCTOBER 2018 - FEBRUARY 2019 EXPENDITURE REPORT
FOR SEASIDE COUNTY SANITATION DISTRICT.**

On motion by Second Vice Chair Jon Wizard and seconded by First Vice Chair Pat Lintell and passed by the following District Approved the October 2018-February 2019 Expenditure Report as presented.

RESULT: Motion Passes 3-0

**C. RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS
REPORT FOR JANUARY 2019, FEBRUARY 2019 AND MARCH 2019.**

Action: Received

**D. ALLOCATING FUNDS TO THE SANITARY SEWER MANAGEMENT PLAN
UPDATE AND APPROVING A PROFESSIONAL SERVICES AGREEMENT
WITH CAUSEY CONSULTING FOR THE 2019 AUDIT OF THE SANITARY
SEWER MANAGEMENT PLAN FOR AN AMOUNT NOT TO EXCEED
\$18,450.00**

Action: Approved

6. NEW BUSINESS

A. MARINA COAST WATER DISTRICT - ORD COMMUNITY SPHERE OF INFLUENCE AMENDMENT AND ANNEXATION APPLICATION TO THE THE LOCAL AGENCY FORMATION COMMISSION (LAFCO) OF MONTEREY COUNTY

The Board directed the Staff to submit comments to LAFCO to include everything in their original proposed application and to schedule a Special Meeting for April 18, 2019, 9:30 AM, to discuss item further.

7. STAFF REPORTS

District Engineer Rick Riedl invited Board to see the video truck that was purchased. He spoke to the different events in which the truck has already been useful.

8. BOARD MEMBERS COMMENTS

None.

9. ADJOURNMENT

On motion, the meeting was adjourned at 10:02 AM.

Respectfully Submitted,

Rosa Salcedo, District Clerk

Jerry Blackwelder, Chair



DRAFT MINUTES
SEASIDE COUNTY SANITATION DISTRICT
Thursday, April 18, 2019 9:30 AM
SPECIAL MEETING
Seaside Conference Room

1. CALL TO ORDER

Chair Blackwelder called the meeting to order at 9:30 AM.

2. ROLL CALL

PRESENT: Blackwelder, Lintell, Wizard

3. REVIEW OF AGENDA

No changes were requested.

4. PUBLIC COMMENT

There were no requests to speak.

5. NEW BUSINESS

A. MARINA COAST WATER DISTRICT - ORD COMMUNITY SPHERE OF INFLUENCE AMENDMENT AND ANNEXATION APPLICATION TO THE THE LOCAL AGENCY FORMATION COMMISSION (LAFCO) OF MONTEREY COUNTY

On motion by Second Vice Chair Jon Wizard and seconded by Chair Jerry Blackwelder and passed by the following County Sanitation District encourages LAFCO to consider the entirety of the original application and annexed evidence included in the application submitted by Marina Coast Water District.

RESULT:

Motion Passes 2-1

6. STAFF REPORTS

None.

7. BOARD MEMBERS COMMENTS

None.

8. ADJOURNMENT

On motion, the meeting was adjourned at 10:07 AM.

Respectfully Submitted,

Rosa Salcedo, District Clerk

Jerry Blackwelder, Chair



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 5.B.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Richard Riedl, District Engineer
Billy Thomas, Junior Engineer

DATE: May 14, 2019

**SUBJECT: RECEIVE SEASIDE COUNTY SANITATION DISTRICT
OPERATIONS REPORT FOR APRIL 2019.**

PURPOSE

Receive Seaside County Sanitation District Operations report for April 2019.

RECOMMENDATION

Accept report. This item is presented for information only.

BACKGROUND

Attached is the Seaside County Sanitation District operations report and flush map for April 2019.

FISCAL IMPACT

There is no fiscal impact associated with this item.

ATTACHMENTS

1. Monthly Sanitation Report April 2019
 2. Flush Map April 2019
-

Reviewed for Submission to the
City Council by:



Craig Malin, City Manager

Seaside County Sanitation District Operations Report

Fiscal Year 2018/2019 Month of April

	Del Rey Oaks (42,240)		Sand City (26,400)		Seaside (316,800)		District Totals (385,440 ft.)	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Maintenance								
Mainline Rodded		0		0		0	0	0
Main Line Jetted		0		0	17,596	201,673	17,596	201,673
Main Line Video		0		0		0	0	0
Main Lines Treated for Grease Control (Jet Power II)		1,742		2,216		27,049	0	31,007
Stoppages								
Main Line		2		0	1	5	1	7
Laterals		1		2	1	11	1	14

Sewer Repairs

None

Sewers Video

None

Stoppage Locations

Del Rey Oaks

Sand City

Seaside

1131 Fremont Blvd - Lateral

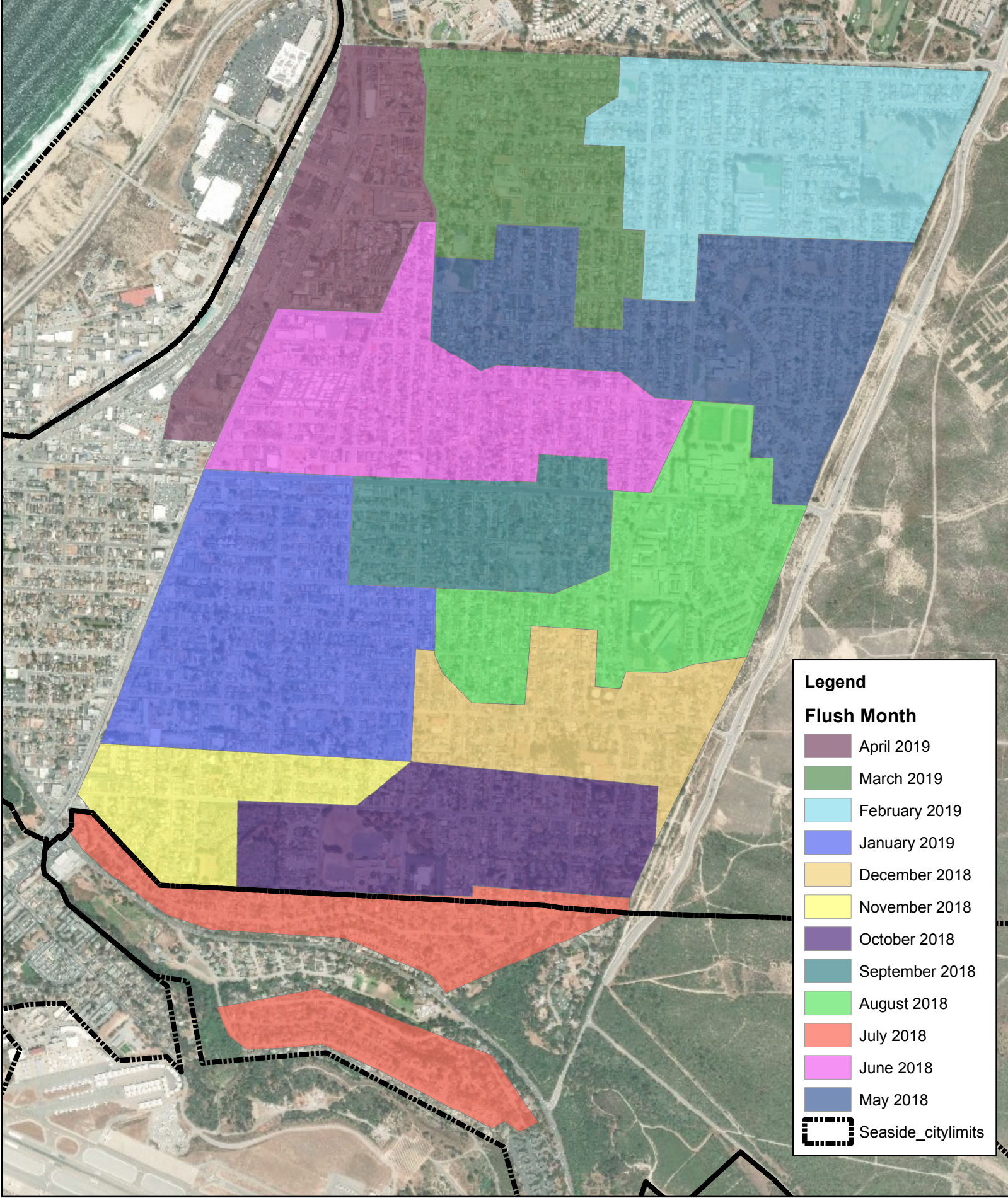
Overflow Locations

Del Rey Oaks

Sand City

Seaside

2000 Del Monte Blvd - Mainline -
Roots/Plastic bags



Legend

Flush Month

- April 2019
- March 2019
- February 2019
- January 2019
- December 2018
- November 2018
- October 2018
- September 2018
- August 2018
- July 2018
- June 2018
- May 2018

Seaside_citylimits



0 1,250 2,500
Feet

Source: SCSD, AMBAG

SEASIDE COUNTY SANITATION DISTRICT

Flush Map



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 5.C.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Kimberly Drabner, Finance Director

DATE: May 14, 2019

**SUBJECT: APPROVAL OF MARCH 2019 EXPENDITURE REPORT FOR
SEASIDE COUNTY SANITATION DISTRICT.**

PURPOSE

Approval of expenditures for March 2019 for the Seaside County Sanitation District in the amount of \$316,929.71.

RECOMMENDATION

Approve expenditures for March 2019 . Total expenditures were \$316,929.71.

BACKGROUND

The expenditure report for the March 2019 is attached. The cash balance as of March 31, 2019 was \$7,219,901.22.

FISCAL IMPACT

No fiscal impact.

ATTACHMENTS

1. MAR19 expenditure spreadsheet.5-7-19
 2. EFT Form.5-14-19
-

Reviewed for Submission to the
City Council by:



Craig Malin, City Manager

**Seaside County Sanitation District
Year-to-Date 2018-2019 Expenses
MARCH 2019**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8810-0001	SALARIES	14,779.48	13,194.01	1,585.47
951-8810-0002	OVERTIME	8.81	8.81	-
951-8810-0006	WORKERS COMPENSATION	813.00	-	813.00
951-8810-0009	SICK LEAVE PAYOFF	-	-	-
951-8810-0010	MANAGEMENT LEAVE PAYOFF	235.04	235.04	-
951-8810-0012	VACATION\COMP TIME PAYOFF	117.50	117.50	-
951-8810-0016	DEFERRED COMPENSATION	200.92	179.76	21.16
951-8810-0017	PARS-ARS 457	-	-	-
951-8810-0020	PART-TIME HOURLY WAGES	-	-	-
951-8810-0030	PERS PENSION OB BOND	488.00	-	488.00
951-8810-0031	PERS PENSION	3,274.21	2,707.55	566.66
951-8810-0032	PARS PENSION	1,053.34	940.30	113.04
951-8810-0033	LIUNA PENSION	-	-	-
951-8810-0041	MEDICAL INSURANCE	2,603.75	2,287.66	316.09
951-8810-0051	DENTAL INSURANCE-GUARDIAN	175.02	153.04	21.98
951-8810-0061	VISION INSURANCE	15.77	13.90	1.87
951-8810-0071	LTD	41.57	36.62	4.95
951-8810-0081	LIFE INSURANCE	38.28	33.48	4.80
951-8810-0092	MEDICARE TAX	210.13	188.15	21.98
951-8810-1022	LEGAL SERVICES	3,552.82	1,647.28	1,905.54
951-8810-1025	CITY AUDIT	-	-	-
951-8810-1029	TRAINING AND EDUCATION	849.92	849.92	-
951-8810-1030	CONSULTANT	6,273.75	-	6,273.75
951-8810-1033	FITNESS PROGRAM	62.15	38.88	23.27
951-8810-1041	STATE WASTE DISCHARGE FEE	-	-	-
951-8810-1045	WASTE DISCHARGE FEE	2,286.00	2,286.00	-
951-8810-3092	STATIONARY SUPPLIES	-	-	-
951-8810-3095	DEPARTMENT CONSUMABLES	121.27	121.27	-
951-8810-4121	MEETINGS AND TRAVEL	-	-	-
951-8810-4122	DUES AND MEMBERSHIPS	485.00	127.00	358.00
951-8810-5132	TELEPHONE	1,329.27	1,176.09	153.18
951-8810-6141	EMPLOYEE AUTO REIMBURSEMENT	-	-	-
951-8810-9196	IMPACT FEES	-	-	-
951-8810-9395	VEHICLE MAINTENANCE	53,900.00	-	53,900.00
951-8810-9396	LIABILITY INSURANCE	-	-	-
951-8810-9397	COMPUTER SYSTEM	22,000.00	-	22,000.00
951-8810-9398	CENTRAL SERVICE CHARGES	111,149.00	-	111,149.00

**Seaside County Sanitation District
Year-to-Date 2018-2019 Expenses
MARCH 2019**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8820-0001	SALARIES	114,508.31	100,764.98	13,743.33
951-8820-0002	OVERTIME	2,913.92	2,751.00	162.92
951-8820-0006	WORKERS COMPENSATION	15,095.00	-	15,095.00
951-8820-0012	VACATION\COMP TIME PAYOFF	-	-	-
951-8820-0016	DEFERRED COMPENSATION	1,047.58	924.19	123.39
951-8820-0030	PERS PENSION OB BOND	1,158.00	-	1,158.00
951-8820-0031	PERS PENSION	24,886.68	20,481.28	4,405.40
951-8820-0032	PARS PENSION	157.85	124.28	33.57
951-8820-0033	LIUNA PENSION	2,752.98	2,452.41	300.57
951-8820-0041	MEDICAL INSURANCE	20,202.26	17,443.05	2,759.21
951-8820-0051	DENTAL INSURANCE-GARDIAN	1,099.27	930.06	169.21
951-8820-0061	VISION INSURANCE	110.69	95.91	14.78
951-8820-0071	LTD	205.15	176.65	28.50
951-8820-0081	LIFE INSURANCE	162.07	137.84	24.23
951-8820-0092	MEDICARE TAX	1,518.51	1,339.07	179.44
951-8820-1029	TRAINING AND EDUCATION	80.00	80.00	-
951-8820-1030	CONSULTANT	3,070.00	3,070.00	-
951-8820-1033	FITNESS PROGRAM	60.75	54.00	6.75
951-8820-2049	UNIFORM SERVICE / LAUNDRY	1,657.84	1,355.85	301.99
951-8820-2068	REFUSE DISPOSAL	2,399.33	1,795.21	604.12
951-8820-2073	SUBCONTRACTED WORK	32,562.52	18,810.70	13,751.82
951-8820-2087	EQUIPMENT RENTAL	-	-	-
951-8820-3095	DEPARTMENT CONSUMABLES	2,976.82	2,896.66	80.16
951-8820-3097	SAFETY EQUIPMENT	323.53	323.53	-
951-8820-3102	COMPUTER SUPPLIES	-	-	-
951-8820-4121	MEETINGS AND TRAVEL	2,035.00	2,035.00	-
951-8820-4122	DUES AND MEMBERSHIPS	4,456.00	4,456.00	-
951-8820-4124	MAIL SERVICES	-	-	-
951-8820-5131	GAS AND ELECTRIC	6,086.13	6,086.13	-
951-8820-5133	WATER	-	-	-
951-8820-8187	DEPARTMENT EQUIPMENT	415.15	415.15	-
951-8820-8198	FOG PROGRAM	-	-	-
951-8820-9397	COMPUTER SYSTEM	800.00	-	800.00
951-8820-9602	PRINCIPAL	857.44	569.98	287.46
951-8820-9605	INTEREST EXPENSE	85.94	58.93	27.01
		469,748.72	215,970.12	253,778.60

**Seaside County Sanitation District
Year-to-Date 2018-2019 Expenses
MARCH 2019**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
952-8820-8192	PICKUP TRUCK	169,337.50	169,337.50	-
952-8820-8194	SEWER SYSTEM MNGT PLAN UPDATE	-	-	-
952-8820-8195	GRAPHIC INFORMATION SYSTEM	-	-	-
952-8820-8196	LAFCO APPLICATION PROJECT	17,497.25	17,497.25	-
952-8820-9603	DEPRECIATION EXPENSE	-	-	-
952-8820-9605	INTEREST EXPENSE	5,439.42	5,439.42	-
		192,274.17	192,274.17	-
953-8820-0016	DEFERRED COMPENSATION	112.13	98.08	14.05
953-8820-0031	PERS PENSION	1,082.85	891.01	191.84
953-8820-0032	PARS PENSION	390.19	340.41	49.78
953-8820-0041	MEDICAL INSURANCE-NON LIUNA	882.37	746.54	135.83
953-8820-0051	DENTAL INSURANCE	59.18	51.77	7.41
953-8820-0061	VISION INSURANCE	6.85	5.81	1.04
953-8820-0071	LTD	15.98	14.07	1.91
953-8820-0081	LIFE INSURANCE	16.16	14.12	2.04
953-8820-0092	MEDICARE TAX	80.64	70.63	10.01
953-8820-2054	EQUIPMENT REPAIR	(952.50)	(952.50)	-
953-8820-9201	DEL MONTE LIFT STATION UPGRADE	102,092.42	78,398.00	23,694.42
953-8820-9202	ROSITA LIFT STATION UPGRADE	749.94	736.57	13.37
953-8820-9203	ANGELUS WAY SEWER MAIN UPGRADE	-	-	-
953-8820-9204	DEL REY PARK SEWR MAIN UPGRADE	-	-	-
953-8820-9205	DEL MONTE BL SEWR MAIN UPGRADE	131,030.06	122,799.50	8,230.56
953-8820-9206	MILITARY LIFT STATN REPLACEMNT	788.36	774.99	13.37
953-8820-9213	NEW MANHOLE INSTALLATIONS	-	-	-
953-8820-9214	DEL MONTE SWR MAIN REPLACEMENT	94,446.31	85,485.83	8,960.48
953-8820-9314	HIGHWAY 1 SEWER LINE CLEANING	271,239.52	249,414.52	21,825.00
		602,040.46	538,889.35	63,151.11
954-8810-2090	INSURANCE	49,222.00	49,222.00	-
		49,222.00	49,222.00	-
			951-1009	253,778.60
			952-1009	-
			953-1009	63,151.11
			954-1009	-
MARCH 2019 DRAWDOWN				316,929.71

COUNTY OF MONTEREY - AUTHORIZATION of ELECTRONIC FUNDS TRANSFER

DEBIT : COUNTY OF MONTEREY
 Account Number : Wells Fargo Bank
 Account Name : Monterey County Treasurer

CREDIT : CITY OF SEASIDE PUBLIC INTEREST CHECKING

Pay to Bank : **RABOBANK**
 1658 FREMONT BLVD., SEASIDE, CA 93955

Account No. 9782713643
 Routing No. 122238420 Amount : \$ **316,929.71**
 Customer Name: CITY OF SEASIDE

AUTHORIZED SIGNATURES: 1
2
3

AUDITOR : ENTER AMOUNT AUTHORIZED FOR TRANSFER AND SIGN FORM

TREASURER : PROCESS TRANSFER, ENTER DATE OF TRANSFER, SIGN FORM AND RETURN TO AUDITOR

AUDITOR		TREASURER	
<u>Hilda Castro</u>			
Deputy Auditor	Date	Deputy Treasurer	Date of Transfer

For Auditor-Controller Office use only

Period <u> </u>	JV Number <u> </u>
Budget Yr. <u> </u>	Date <u> </u>
Total \$ 316,929.71	

DESCRIPTION	AT	FD	BU	ORG	ACCT	REP	CT	DEBIT	CREDIT
Special District Exp.		603			2530				
Cash		603			1001				

Kimberly Drabner, Finance Director / Administrative Services (831) 899-6718; SCSD

Expenses for March 2019.

Prepared By: Hilda Castro Date: _____
 Approved By: _____ Date: _____ Keyed By: _____ Date: _____



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 6.A.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Rick Riedl, City Engineer

DATE: May 14, 2019

SUBJECT: **AMENDMENT TO THE CONSTRUCTION CONTRACT AGREEMENT WITH SANACT, INCORPORATED FOR AN AMOUNT NOT TO EXCEED THIRTY TWO THOUSAND EIGHT DOLLARS (\$32,008) FOR THE SEWER CLEANING AND VIDEO INSPECTION PROJECT AT HIGHWAY 1.**

CEQA DETERMINATION

Per Article 19, section 15301 of the California Environmental Quality Act, the project is categorically exempt.

PURPOSE

The purpose of this item is for the District's Board to consider amending the Construction Contract Agreement with Sanact, Incorporated to provide all labor, material, equipment, and services necessary to complete the Sewer Cleaning and Video Inspection at Highway 1 (Project).

RECOMMENDATION

It is recommended that the Board adopt a resolution amending the fiscal year 2018/2019 Capital Program budget and authorize the District Manager to execute the amendment to the Construction Contract Agreement with Sanact Inc. in the amount of \$32,008.

BACKGROUND

The District owns and operates a sanitary sewer collection system that serves the Cities of Seaside, Del Rey Oaks, and Sand City. Wastewater from each of the three (3) small-diameter sewer collection systems flows into a large-diameter trunk sewer

system. The trunk sewer system transports the wastewater to the Seaside Pump Station for processing by Monterey One Water Treatment Works. Prior to entering the Seaside Pump Station, the trunk sewer line travels under Highway 1 at Sand City. The subject trunk sewer lines contained a significant amount of settled sand and sediment due to its downstream location within the District's collection system.

On October 9, 2018, the District awarded a Construction Contract to Sanact, Incorporated (Sanact). The Work performed under this Construction Contract Agreement was the cleaning and video inspection of approximately 3,000 linear feet of large diameter (18-inch, 21-inch, and 27-inch diameters) trunk sewer line and associated manholes. The Work also required locating an intermediate manhole located within Caltrans Right-of-Way on Highway 1. A construction contingency of 10% was authorized.

On January 16th, 2019, the first amendment to the Sanact contract was issued for additional sewer cleaning, CCTV video inspection, and descaling operations of a significantly corroded 21-inch diameter sewer main. This work was authorized within the approved contingency budget. Subsequent sampling and testing results of the wastes generated by the Project revealed hazardous levels of lead contamination. The proposed second amendment to the Sanact Contract is to fund the additional cost to store, transport, and properly dispose of the hazardous waste.

It is recommended the Board adopt the attached resolution to amend the fiscal year 2018/19 Project budget and authorize the District Manager to execute the Amendment to the Construction Contract Agreement with Sanact Incorporated.

ENVIRONMENTAL COMPLIANCE:

Per Title 14 of the California Code of Regulations, Chapter 3, "Guidelines for Implementation of California Environmental Quality Act (CEQA)," Article 19, "Categorical Exemptions," Section 15301, "Existing Facilities", the Class I following actions are categorically exempt;

"operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination."

Examples include but are not limited to:

Item (b) Existing facilities of both investor and publicly-owned utilities used to provide electric power, natural gas, sewerage, or other public utility services;

The Project is maintenance of publically-owner sewer utilities and is therefore considered categorically exempt as described above.

FISCAL IMPACT

On October 9, 2018, the District amended the FY 2018/19 Budget for the Project to \$281,423 and awarded a construction contract to Sanact, Incorporated in the amount of \$198,790. A construction contingency of \$19,879 (or approximately \$20,000) was authorized.

Amendment #1, in the amount of \$15,922, was within the authorized contingency and executed at the recommendation of District staff to address the unforeseen conditions described above. The proposed amendment #2 (attached) for hazardous waste management is in the amount of \$32,008, exceeding the authorized contingency. Additional expenses associated with project management may be incurred but are not expected to exceed \$10,000. Therefore, expenses for additional work are approximately \$58,000, exceed project contingency by \$38,000 and result in an estimated final project budget of \$320,000.

The District's most recent financial audit indicates cash assets available to fund the additional expenses.

ATTACHMENTS

1. Resolution
 2. Contract Amendment No. 2
-

Reviewed for Submission to the
City Council by:



Craig Malin, City Manager

RESOLUTION NO. 2019- XX (SCSD)

**A RESOLUTION OF THE SEASIDE COUNTY SANITATION DISTRICT
AMENDING A CONSTRUCTION CONTRACT AGREEMENT WITH SANACT,
INCORPORATED FOR AN AMOUNT NOT TO EXCEED THIRTY TWO THOUSAND
EIGHT DOLLARS (\$32,008) FOR THE SEWER CLEANING AND VIDEO INSPECTION
PROJECT AT HIGHWAY 1**

WHEREAS, on October 9, 2018, the District amended the FY 2018/19 Budget for the Sewer Cleaning and Video Inspection Project at Highway 1, hereinafter referred to as the “Project”; to \$281,423 and awarded a construction contract to Sanact, Incorporated; and

WHEREAS, the Project budget included approximately \$20,000 for contingency; and

WHEREAS, unforeseen conditions resulted in additional construction, waste disposal and project management expenses of approximately \$58,000, exceeding the approved Project contingency; and

WHEREAS, the expenses in excess of the contingency are estimated at \$38,000, resulting in an amended Project budget of \$320,000; and

WHEREAS, the District determined the additional work was necessary and costs appropriate; and

WHEREAS, the District’s most recent financial audit shows available cash assets to fund this additional work.

NOW THEREFORE, BE IT RESOLVED, that the Seaside County Sanitation District amends the fiscal year 2018/19 Capital Program budget by increasing account 953-8820-9314: Highway 1 Sewer Line Cleaning to a total of \$320,000 funded by available Fund Balance; authorizes the Finance Director to make the necessary budget adjustments; and authorizes the District Manager to execute an amendment to construction contract agreement with Sanact, Incorporated for an amount not-to-exceed Thirty Two Thousand Eight Dollars (\$32,008) to provide all labor, material, equipment, and services necessary to complete the Sewer Cleaning and Video Inspection at Highway 1.

PASSED AND ADOPTED at a regular meeting of the Seaside County Sanitation District duly held on the 14th day of May 2019, by the following vote:

AYES:	Board Members:
NOES:	Board Members:
ABSENT:	Board Members:
ABSTAIN:	Board Members:

Jerry Blackwelder, Chair
Seaside County Sanitation District

ATTEST:

Lesley Milton-Rerig, District Clerk
Seaside County Sanitation District

CONTRACT AMENDMENT NO. 2
Sewer Cleaning and Video Inspection at Highway 1 Seaside County
Sanitation District

Date: May 5th, 2019

Change Requested by: X District Contractor

Contract Date

Project Name

October 9, 2018

Sewer Cleaning and Video Inspection at Highway 1

To (Contractor): Sanact, Incorporated, 5717 Brisa Street, Livermore, CA 94550

You are directed to make the following changes to the Contract Documents or amend the following described work not included in the Contract Documents for this Project.

The purpose of this Amendment is to provide additional Work related to the Project named above. The Contract terms and conditions shall not be modified except for as stated herein.

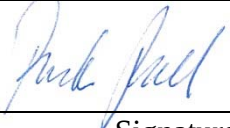
- 1) **New Bid Item No. 11:** A new Bid Item associated with hazardous material debris disposal, including sampling, testing, handling, hauling, and disposal of debris, silts, and accumulated solids identified as containing elevated levels of lead for an increase of \$32,007.21.
- 2) **Total Increase for Contract Amendment No. 2: \$32,007.21.**

MODIFY the following table in **Article V**.

ITEM NO.	BID ITEMS	UNIT	TOTAL QNTY	UNIT PRICE	TOTAL COST
1	Mobilization, Demobilization, & Clean-Up	LS	1	\$42,197.50	\$42,197.50
2	Traffic Control	LS	1	\$25,000	\$25,000.00
3	Sewer Cleaning of 18" Trunk Line and Manholes	LF	904.8	\$25	\$22,620.00
4	Video Inspection of 18" Trunk Line and Manholes	LF	994.8	\$5	\$4,974.00
5	Sewer Cleaning of 21" Trunk Line and Manholes	LF	1,193.5	\$35	\$41,772.50
6	Video Inspection of 21" Trunk Line and Manholes	LF	1,193.5	\$7	\$8,354.50
7	Sewer Cleaning of 27" Trunk Line and Manholes	LF	1,146.1	\$45	\$51,574.50
8	Video Inspection of 27" Trunk Line and Manholes	LF	1,146.1	\$8	\$9,168.80
9	Locate Manhole A8-7	LS	1	\$5,000	\$5,000.00
10	Mechanical Cleaning (Descaling) of 18" Trunk Line	LF	90	\$45	\$4,050.00
11	Hazardous Material Debris Disposal	LS	1	\$32,007.21	\$32,007.21
Total					\$246,719.01

CONTRACT AMENDMENT NO. 2
Sewer Cleaning and Video Inspection at Highway 1 Seaside County
Sanitation District

Original Contract Amount	Previous Total (Not including this Amendment)	This Amendment Total	Revised Contract Amount
\$198,790.00	\$214,711.80	\$32,007.21	\$246,719.01
Original Contract Time	Amended Completion Date	Additional Days To Date (Including This Amendment)	Revised Completion Date
30 Working Days	January 25, 2019	108	May 3, 2019

SUBMITTED BY:		
	Rick Riedl, PE District Engineer	May 6, 2019
Signature	Name and Title	Date
DISTRICT APPROVAL BY:		
	Craig Malin District Manager	
Signature	Name and Title	Date

CONTRACTOR ACCEPTANCE BY:		
	Rodney Wray President	
Signature	Name and Title	Date



SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE * SEASIDE, CALIFORNIA 93955

Telephone (831) 899-6825 Fax (831) 899-6211

BOARD MEMEBERS

Jerry Blackwelder Chair

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Pat Lintell

First Vice Chair
City of Del Rey Oaks
650 Canyon Del Rey
Del Rey Oaks, CA 93940
(831) 394-8511

Jon Wizard Second Vice Chair

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(831) 899-6203

Rick Riedl

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(831) 899-6825

Michael Whilden

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Office of the County
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168 West Alisal Street
Third Floor
Salinas, CA 93901
(831) 755-5045

Lesley Milton

District Clerk
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6707

JD's Plumbing, Inc.
689 Francis Avenue
Seaside, CA 93955

May 2, 2019

Re: Damage to sanitary sewer main
836 Portola Drive lateral repair
Encroachment permit #6687

Dear M. Smith;

The City of Seaside is responsible for the maintenance and operation of sewer conveyance for the Seaside County Sanitation District (District) servicing the cities of Seaside, Sand City and Del Rey Oaks. On March 4, 2019 the City of Seaside issued encroachment permit #6687, included with this letter, signed by JD Smith of JD's Plumbing, Inc. for the replacement of the sewer lateral at 836 Portola Drive in Del Rey Oaks. The sewer lateral connects to the sewer main located within Canyon Del Rey Boulevard. As required by said encroachment permit, the City was not contacted to perform inspection of the work performed by you on the sewer line to construct a sewer lateral connection.

Subsequently, on March 26, 2019, while conducting routine maintenance of the sewer main located within Canyon Del Rey Boulevard, cleaning equipment became lodged in the sewer main and District maintenance personnel were unable to retrieve the jetting nozzle. As a result, the sewer main suffered an overflow and District staff had to conduct an emergency excavation to remove the lodged nozzle. Upon exposing the sewer main, the cause of the stuck nozzle was determined to be large rocks and debris located inside the sewer main adjacent to the wye serving 836 Portola Drive.

In accordance with Chapter 4.05 of the Seaside County Sanitation District Code and further prescribed on page 3, paragraph G of the encroachment permit, the Permittee, JD's Plumbing Inc., is liable for damages caused during replacement of the lateral for the subject property. You are requested to reimburse the Seaside County Sanitation District in the amount of sixteen thousand three hundred forty-two dollars (\$16,342). Included with this letter is a detailed summary of expenses incurred by the District to respond to the emergency overflow and implement repairs to the sewer main.

Your attention to this matter is appreciated. A written response is requested by May 17, 2019. Any decision to appeal shall be made in writing for consideration at an upcoming District Board meeting. You may contact Scott Ottmar, Senior Civil Engineer, at (831) 899-6885 with questions.

Sincerely,
Seaside County Sanitation District

A handwritten signature of Rick Riedl in black ink, written over a horizontal line.

Rick Riedl, District Engineer

Copy: District Board and Staff
Scott Ottmar, Senior Engineer, City of Seaside

Encl:

Encroachment Permit #6687
Chapter 4.05 of the Seaside County Sanitation District Code
Photographs
Summary of Expenses.

CITY OF SEASIDE
440 Harcourt Avenue, Seaside, CA 93955
831-899-6825
831-899-6211 Fax

ENCROACHMENT PERMIT

Administrative Use:

Permit Number: <u>6687</u>	Permit Fee: <u>1 \$162.00</u>
Date Issued: <u>3/4/2019</u>	Receipt No: <u>00252901</u>
Expiration Date: <u>5/4/2019</u>	Bond Amount: _____
	Receipt No: _____

Applicant/Permittee (May be Contractor): <u>836 6687 Francis Ave Seaside Ca.</u>	Phone: <u>831-394-3100</u>
Address: <u>Mike Acausta</u>	<u>831-737-6075</u>
Contact Person: <u>836 6687 Portola St. Del Rey Oaks</u>	Contact Phone: _____
Job Address/Location: _____	Cross Streets: _____
Assessor Parcel No: _____	Tract No: _____
Contractor: _____	Phone: _____
Address: _____	
State Contractor's License No: _____	Seaside Business License No: _____

Type of Work: ☐ Street Improvement ☐ Street Excavation ☐ Driveway ☐ Sidewalk

Project Description: SEWER LATERAL

City of Seaside responsible for sewer connection inspection only

Traffic Control/Lane Drop Required: ☐ no ☐ yes, explain below	Sidewalk Closure Required: ☐ no ☐ yes
--	--

Permittee to Notify the Following:
Underground Service Alert 1-800-227-2600
Seaside Police 831-899-6748
Seaside Fire 831-899-6790
Monterey-Salinas Transit, FAX work location to 831-899-7789
AMR Ambulance 831-718-9555

Applicant/Permittee hereby agrees to comply with the Standard Conditions attached to this application, any special provisions which may be attached to this application

and all City Ordinances, Resolutions, Standards and Specifications currently in force. Execution below shall confirm that Applicant/Permittee has received and reviewed the Standard Conditions, understands the same and agrees to be bound thereby.

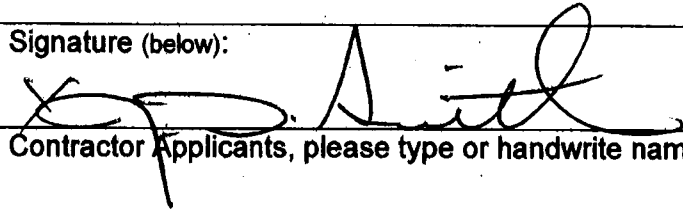
Specific Standards for Permit # 6687: (222-2)

Adhere to Standard Plans for Public Works Construction standards 222-2 & 223-2 by Public works Standards, Inc. 2009 edition. Coupling shall be rubber or elastomeric PVC non-shear flexible couplings with stainless steel screws, nuts and housings. Joints, Inc. "Calder Couplings," Fernco Inc. "Flexible Couplings," or approved equal.

Coordinate with the city of Seaside 48 hours in advance to inspect sewer lateral connection.

Signature (below):

Date:



3-04-19

Contractor Applicants, please type or handwrite name:

PERMIT ISSUED BY:



3/4/2019

SEASIDE PUBLIC WORKS/ENGINEERING DEPARTMENT

DATE

I have examined the work covered by this permit and find that it is accordance with the standards of the City of Seaside and recommend acceptance.

Encroachment Inspector

Date

Date Bond Released /Reimbursed

Amount

Check No.

Chapter 4.05**GENERAL PROVISIONS****Sections:**

- 4.05.010 Definitions.
- 4.05.020 Included meanings of words.
- 4.05.030 Constitutionality – Severability.
- 4.05.040 Civility liability – Duty to warn.
- 4.05.050 Permits required.
- 4.05.060 Powers of inspector and engineer.
- 4.05.070 Storm waters.
- 4.05.080 Waste discharge ordinance of the Monterey Regional Water Pollution Control Agency.

4.05.010 Definitions.

“Board” means the board of directors of the Seaside County Sanitation District.

“District” means the Seaside County Sanitation District, in the county of Monterey, state of California.

“Engineer” means the engineer of the district, or his authorized representative.

“House drain” means that part of the horizontal sewer beginning at the plumbing or drainage outlets and running two feet beyond the building foundation.

“House sewer” means a sewer line beginning two feet outside the foundation of any building and running to the property line.

“Inspector” means an authorized representative of the board or the district.

“Lateral sewer” means that portion of a sewer between a building and collecting main which lies within a public street.

“Parcel of land” means an area of land in one ownership which is surrounded by a continuous boundary.

“Person” includes an individual, firm, association, organization, partnership, corporation, or company.

“MRWPCA” means the Monterey Regional Water Pollution Control Agency. (Ord. 10, 1983; Ord. 1 § 1, 1957)

4.05.020 Included meanings of words.

Words used in this chapter in the present tense include the future as well as the present; words used in the masculine gender include the feminine and neuter; the singular number includes the plural and the plural the singular. (Ord. 1 § 2, 1957)

4.05.030 Constitutionality – Severability.

If any provision of this chapter or the application thereof to any person or circumstance is held invalid, the remainder of the chapter or the application of such provision to other persons or circumstances shall not be affected thereby. (Ord. 1 § 3, 1957)

4.05.040 Civility liability – Duty to warn.

Full civil liability for injury, death, or property damage caused by the construction or repair of sewers by or on behalf of any person to be served by the district’s sewer facilities shall be assumed by such person. Any such person shall exercise reasonable care at all times to safeguard the public from injury or damage during the course of such construction or repair, including the maintenance of barriers, signs and lights. No violation of this section shall be a penal offense, notwithstanding any other provision of this title. (Ord. 1 § 4, 1957)

4.05.050 Permits required.

No person shall construct any lateral sewer, house sewer, or connection to any part of the district's main collection or outfall sewers without obtaining the permits required by this title and complying with the specifications set forth therein. (Ord. 1 § 5, 1957)

4.05.060 Powers of inspector and engineer.

The district engineer or MRWPCA manager or their designated representatives may at all reasonable times enter any premises for the purpose of carrying out the provisions of this title. (Ord. 19 § A, 2015; Ord. 1 § 6, 1957)

4.05.070 Storm waters.

No person shall convey any storm waters to any part of the district's sanitary sewer system. (Ord. 1 § 7, 1957)

4.05.080 Waste discharge ordinance of the Monterey Regional Water Pollution Control Agency.

This section incorporates MRWPCA Ordinance No. 2008-01 known as the waste discharge ordinance of the Monterey Regional Water Pollution Control Agency attached to the ordinance codified in this section as Exhibit A. (Ord. 19 § A, 2015)



Cost for Canyon Del Rey/Highway 218 Sewer Line Repairs

On March 26, 2019, Seaside County Sanitation District staff responded to a report of a overflowing sewer manhole on Canyon Del Rey. Staff jetted the sewer line to free up the obstruction in the 8" sewer mainline pipe. The jetter became lodged in the pipe requiring staff to excavate the roadway to free the sewer hose. It was discovered there was large rocks and pieces of the sewer mainline pipe in the sewer line that could not have entered the sewer main line through a 4 inch lateral connection.

On March 26, 2019, six Public Works staff was required to set up traffic control to excavate the roadway. Staff excavated down to the sewer main line pipe and broke it open to free the hose was lodged in the pipe with rocks and pieces of sewer mainline pipe. They made the repair to the mainline. At the end of the day, while retrieving the hose out of the mainline, it became lodged again 50 feet down the line. Staff had to cut the sewer hose and leave it in place until the next day.

March 27, 2019, again six Public Works staff set up traffic control to excavate in the new location to dislodge and retrieve the sewer hose. Staff once again came across a rock and a piece of the sewer main line that caused the hose to be stuck a second time. They made the repairs to the main line and as required by Cal Trans backfilled the two excavations with sand over the pipe and then a sand slurry up to six inches from the top.

April 4, 2019, six Public Works staff set up traffic control and paved the two excavation sites and videoed the sewer line to make sure it was free of all obstructions.

Total cost for the 2.5 days of work:

LABOR: \$6,381.34

EQUIPMENT: \$5,751.24

MATERIALS: \$1,934.68

Replacement hose: \$2,275.12

TOTAL COST: \$16,342.38



SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE * SEASIDE, CALIFORNIA 93955

Telephone (831) 899-6825 Fax (831) 899-6211

BOARD MEMBERS

4/16/2019

Jerry Blackwelder **Chair**

*City of Sand City
1 Sylvan Park
Sand City, CA 93955
(831) 394-3054*

The Honorable Mark Stone, Chair
Assembly Judiciary Committee
1020 N Street, Room 104
Sacramento, CA 95814

Re: Seaside County Sanitation District Support of AB 1672 (Bloom)

Pat Lintell

First Vice Chair

*City of Del Rey Oaks
650 Canyon Del Rey
Del Rey Oaks, CA 93940
(831) 394-8511*

Dear Assemblymember Stone:

The Seaside County Sanitation District is pleased to support AB 1672 (Bloom).

Jon Wizard

Second Vice Chair

*City of Seaside
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6700*

AB 1672 would establish labeling requirements and performance standards for wet wipes so that Californians will know whether a product can be discarded safely by their plumbing. In recent years, wet wipes have gained popularity as they're designed for a variety of daily household purposes, and some are advertised as "flushable," which encourages residents to dispose of wipes products generally by their toilet instead of in the trashcan. Because many wet wipes are not compatible with sewer systems and infrastructure, flushing these products results in their getting caught in pipes or accumulating with fats, oils, and grease and becoming larger obstructions that cause costly backups, or further down the sewer line, weaving together and creating giant rags which get stuck in pump systems and motors and damage expensive agency equipment.

DISTRICT STAFF

Craig Malin

*District Manager
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6203*

Over the last decade, wet wipes have been an increasing problem for property owners, sewer systems, and ratepayers, since wipes often do not break down after being flushed. These challenges are being experienced by agencies around the state, and AB 1672 would ensure wet wipes packaging clearly communicates whether the product safely can be discarded through a toilet or will not break apart like toilet paper and should not be flushed.

Rick Riedl

*District Engineer
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6825*

For these reasons, the Seaside County Sanitation District is pleased to support AB 1672, and we respectfully request your "Aye" vote when the bill is heard before you on April 23, 2019.

Sincerely,

Rick Riedl
District Engineer

Michael Whilden

*Legal Counsel
Office of the County Counsel
168 West Alisal Street
Third Floor
Salinas, CA 93901
(831) 755-5045*

cc: Assemblymember Richard Bloom
Members, Assembly Judiciary Committee
Jessica Gauger, California Association of Sanitation Agencies
Nicholas Liedtke, Counsel, Assembly Judiciary Committee
Board Members and District Staff, Seaside County Sanitation District

Lesley Milton

*District Clerk
440 Harcourt Ave
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(831) 899-6707*