



AGENDA
CITY OF SEASIDE
ZONING ADMINISTRATION

SPECIAL MEETING
Council Chamber
440 Harcourt Avenue
Monday, June 3, 2019
5:30 PM

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PUBLIC COMMENT**

4. **APPROVAL OF MINUTES**

5. **BUSINESS ITEMS**

A. MINOR USE PERMIT APPLICATION NO. MUP-19-02: CITY OF SEASIDE, PROPERTY OWNER AND APPLICANT IS REQUESTING USE PERMIT APPROVAL FOR THE PLACEMENT OF A TEMPORARY FREIGHT STORAGE CONTAINER ON THE GROUNDS OF CITY HALL FOR USE OF PUBLIC SERVICES. THE PROJECT IS CATEGORICALLY EXEMPT CLASS 3 SECTION 15303.e FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT.

RECOMMENDATION: In accordance with Section 17.18.030.B (Table 2-7) if the Seaside Municipal Code, a storage facility fulfilling a public use is permitted subject to receiving a Minor Use Permit.

6. **ADJOURNMENT**

Next Regularly Scheduled Meeting:

TBD

TBD

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. The City Council chamber is equipped with a portable microphone and assisted listening devices are available at all meetings. City Council Meetings that are held in the City Council Chambers are broadcast live to all Seaside residents on Comcast Channel 25 and U-verse Channel 99. Live streamed meeting videos as well as videos of past meetings are available on the City's website at: <http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 5.A.

TO: Zoning Administration

BY: Gloria Stearns, Community Development Manager

DATE: June 3, 2019

SUBJECT: MINOR USE PERMIT APPLICATION NO. MUP-19-02: CITY OF SEASIDE, PROPERTY OWNER AND APPLICANT IS REQUESTING USE PERMIT APPROVAL FOR THE PLACEMENT OF A TEMPORARY FREIGHT STORAGE CONTAINER ON THE GROUNDS OF CITY HALL FOR USE OF PUBLIC SERVICES. THE PROJECT IS CATEGORICALLY EXEMPT CLASS 3 SECTION 15303.e FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT.

PURPOSE & RECOMMENDATION

In accordance with Section 17.18.030.B (Table 2-7) if the Seaside Municipal Code, a storage facility fulfilling a public use is permitted subject to receiving a Minor Use Permit.

BACKGROUND

The City is experiencing increased needs for providing services for homeless persons. In April, the City applied for a HEAP grant that would provide relocation services and temporary housing and ancillary facilities for homeless persons. The City's grant application did not include facilities to store personal items that may be acquired from the public. The proposed facilities would provide temporary secure storage of these items that could be reclaimed by the public.

Site Characteristics

The project site will be located near the southwest quadrant of City Hall grounds as shown on the Location Map provided as Attachment 2. The site location is located between the rear parking area of the Police Department and two mobile office trailers. Site photographs are provided as Attachment 3..

Staff Analysis

City staff met to discuss options for providing a secure storage facility. Upon careful consideration of the options, staff finds that a temporary storage facility at City Hall would be the most cost effective solution at this time. As shown in the attached figure, the proposed facilities would include a re-purposed freight storage container, a decomposed granite (DG) path, and area lighting. An existing freight storage container is located on the unpaved Police Department parking lot to the west. The existing freight storage container is used for Police Department services. An existing chain link fence currently separates the park area from the Police Department parking area. The proposed freight container will be painted light brown to match the existing freight container.

NEXT STEPS

Staff applied for issuance of a Minor Use Permit to be granted by the Zoning Administrator on June 3, 2019. The Zoning Administrator will provide an update on the status of the Minor Use Permit.

ENVIRONMENTAL DETERMINATION

Per Title 14 of the California Code of Regulations, Chapter 3, "Guidelines for Implementation of California Environmental Quality Act (CEQA)," Article 19, "Categorical Exemptions," Section 15303(e), "New Construction or Conversion of Small Structures," the following actions are categorically exempt;

"Accessory (appurtenant) structures including garages, carports, patios, swimming pools, and fences."

Evidence:

The proposed temporary storage facility would not exceed 500 square feet in building footprint, the structure is an accessory to existing City Hall facilities.

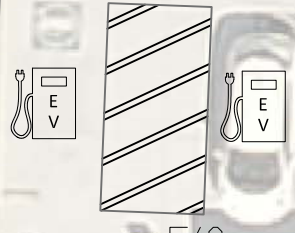
ATTACHMENTS

1. Attachment 1 Exhibit A
-

CITY HALL

P.D. PARKING

EXISTING UTILITY BOX



5'0

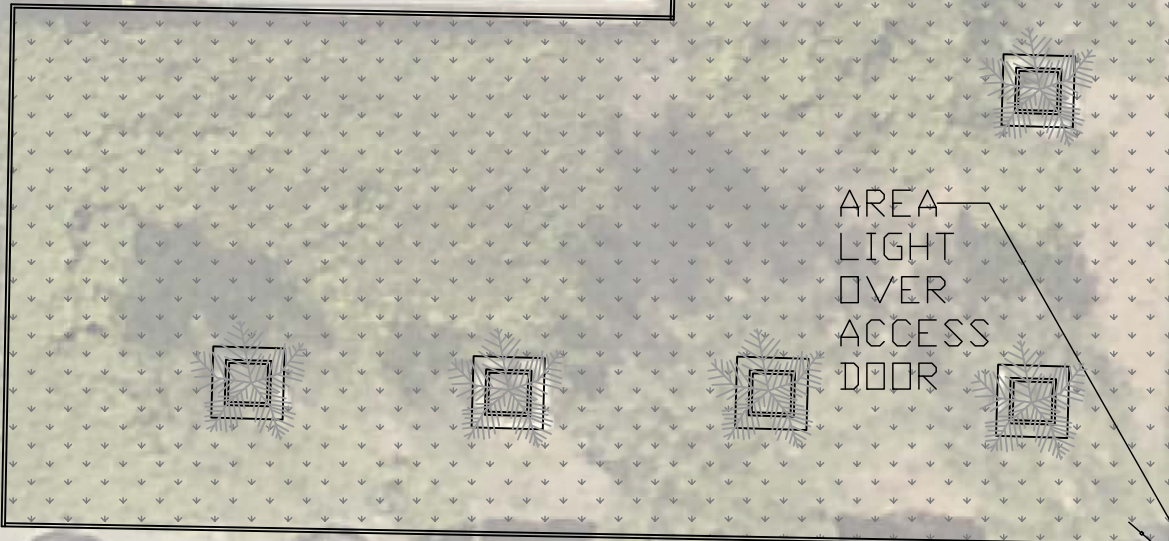
ENGINEERING

SPECIAL INVESTIGATIONS

TEMPORARY DG PATH

5'0

AREA LIGHT OVER ACCESS DOOR



EXISTING KENNELS

EXISTING STORAGE


TEMPORARY STORAGE CONTAINER

30'0

EXISTING FENCE

8'0

P.D. PARKING

DATE		REVISIONS	
		PUBLIC WORKS DEPARTMENT	
		ENGINEERING DIVISION	
440 HARCOURT AVE. CA. 93955		(831) 899-6825	
SHEET TITLE:		PROJECT No.	
TITLE SHEET		1	
SHEET STATUS:		PROJECT TITLE:	
<input type="checkbox"/> PRELIMINARY <input type="checkbox"/> SEMI-FINAL <input checked="" type="checkbox"/> FINAL <input type="checkbox"/> OTHER		CITY HALL TEMPORARY STORAGE	
SCALE:		APPROVED BY: _____ DATE _____	
N.T.S.		CITY ENGINEER _____	
		EXPIRATION DATE: _____ R.C.E. No. _____	

