



SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE SEASIDE, CA 93955

SPECIAL MEETING

Board of Directors

Wednesday, June 19, 2019, 9:30 AM

City of Seaside Conference Room

1. **CALL TO ORDER**

2. **ROLL CALL**

BOARD OF DIRECTORS

Jerry Blackwelder

Pat Lintell

John Wizard

Chair

First Vice Chair

Second Vice Chair

3. **REVIEW OF AGENDA**

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

4. **PUBLIC COMMENT**

Members of the public wishing to address the Seaside County Sanitation District on matters within the jurisdiction of the Board, but not on this agenda, may do so during Public Comment period for up to three minutes. Public Comments on specific agenda items are heard under that item. For the public record, please state your name.

5. **CONSENT AGENDA**

A. APPROVAL OF MINUTES FROM THE MAY 14, 2019 REGULAR MEETING.

PURPOSE: To review and approve the minutes from the May 14, 2019 Regular Meeting.

RECOMMENDATION: That the minutes be reviewed and approved.

B. RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR MAY 2019.

PURPOSE: Receive Seaside County Sanitation District operations report for May 2019.

RECOMMENDATION: Accept reports. This item is presented for information only.

C. APPROVAL OF APRIL 2019 EXPENDITURE REPORT FOR SEASIDE COUNTY SANITATION DISTRICT.

PURPOSE: Approval of expenditures for April 2019 for the Seaside County Sanitation District in the amount of \$80,739.70.

RECOMMENDATION: Approve expenditures for April 2019. Total expenditures were \$80,739.70. No draw-down of funds is required at this time.

D. APPROVAL OF MAY 2019 EXPENDITURE REPORT FOR SEASIDE COUNTY SANITATION DISTRICT.

PURPOSE: Approval of expenditures for May 2019 for the Seaside County Sanitation District in the amount of \$50,022.10.

RECOMMENDATION: Approve expenditures for May 2019. Total expenditures were \$50,022.10. No draw-down of funds is required at this time.

E. REJECT ALL BIDS FOR THE CANYON DEL REY SEWER LINE UPGRADES PROJECT AND AUTHORIZE RE-DESIGN, ADVERTISEMENT AND SOLICITATION.

PURPOSE: The purpose of this item is for the District Board to consider a resolution rejecting all Bids received for the for the Canyon del Rey Sewer Line Upgrades Project and authorize re-design, advertisement and solicitation of the Project.

RECOMMENDATION: It is recommended the District Board adopt a resolution rejecting all Bids for the Canyon del Rey Sewer Line Upgrades Project and authorizing the re-design, advertisement and solicitation of the Project.

6. NEW BUSINESS

A. CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR ENDING 2020.

PURPOSE: The purpose of this item is for the District Board to consider the approval of the proposed Capital Improvement Program (CIP) for fiscal year ending June 30, 2020.

RECOMMENDATION: It is recommended that the District Board adopt a resolution approving the Capital Improvement Program for fiscal year ending June 30, 2020.

B. CONSIDER, TAKE PUBLIC COMMENT AND ADOPT THE FISCAL YEAR 2019-2020 PROPOSED SEASIDE COUNTY SANITATION DISTRICT ANNUAL OPERATING BUDGET.

PURPOSE: The purpose of this item is to give the District Board the opportunity to consider, take public comment and take action on the Proposed Fiscal Year 2019-2020 Operating Budget for the Seaside County Sanitation District (SCSD).

RECOMMENDATION: It is recommended that the District Board consider the attached Proposed Budget, take public input and approve the attached resolution approving the Proposed FY 2019-2020 Budget.

7. STAFF REPORTS

Staff reports include items for which verbal reports/presentations will be provided. If a specific Seaside County Sanitation District presentation is planned, it will be listed and information included with the Agenda. Brief oral reports may be provided for items arising after the Agenda was prepared. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda item.

8. BOARD MEMBERS COMMENTS

9. ADJOURNMENT

Next Regularly Scheduled Meeting:
July 9, 2019
Seaside City Hall
9:30 AM

In compliance with the Americans with Disabilities Act (ADA), the Seaside County Sanitation District (SCSD) does not discriminate against persons with disabilities. SCSD's meetings are held at an accessible facility. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the District Clerk at cityclerk@ci.seaside.ca.us 831-899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. Agenda related writings or documents provided to the SCSD Board of Directors are available for public inspection during the meeting or may be requested from the office of the District Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956. Agenda related writings or documents provided to the Board are available for public inspection during the meeting or may be requested from the office of the District Clerk.



DRAFT MINUTES
SEASIDE COUNTY SANITATION DISTRICT
Tuesday, May 14, 2019 9:30 AM
REGULAR MEETING
Seaside Conference Room

1. CALL TO ORDER

Chair Blackwelder called the meeting to order at 9:30 AM.

2. ROLL CALL

PRESENT: Blackwelder, Lintell, Wizard

3. REVIEW OF AGENDA

No changes were made.

4. PUBLIC COMMENT

There were no requests to speak.

5. CONSENT AGENDA

On motion by First Vice Chair Pat Lintell and seconded by Second Vice Chair Jon Wizard and passed by the following vote the Seaside County Sanitation District approved the Consent Agenda as presented.

RESULT:

Approved

AYES:

Jerry Blackwelder, Pat Lintell, Jon Wizard

NOES:

None

A. APPROVAL OF MINUTES FROM THE APRIL 9, 2019 REGULAR MEETING AND APRIL 18, 2019 SPECIAL MEETING.

Action: Approved

B. RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR APRIL 2019.

Action: Received

C. APPROVAL OF MARCH 2019 EXPENDITURE REPORT FOR SEASIDE COUNTY SANITATION DISTRICT.

Action: Approved

6. NEW BUSINESS

A. AMENDMENT TO THE CONSTRUCTION CONTRACT AGREEMENT WITH SANACT, INCORPORATED FOR AN AMOUNT NOT TO EXCEED THIRTY TWO THOUSAND EIGHT DOLLARS (\$32,008) FOR THE SEWER CLEANING AND VIDEO INSPECTION PROJECT AT HIGHWAY 1.

CEQA DETERMINATION

Per Article 19, section 15301 of the California Environmental Quality Act, the project is categorically exempt.

On motion by Second Vice Chair Pat Lintell and seconded by First Vice Chair Jon Wizard and passed by the following vote the Seaside County Sanitation District Amended the Construction Contract Agreement with Sanact, Inc.

RESULT: ***Amended***
AYES: *Jerry Blackwelder, Pat Lintell, Jon Wizard*
NOES: *None*

7. CORRESPONDENCE

A. JDS PLUMBING CORRESPONDENCE

Information to Board.

B. LETTER OF SUPPORT OF AB 1672

Information to Board.

C. MCWD SUPPLEMENTAL MEMO AND ATTACHMENTS

Information to Board.

8. STAFF REPORTS

None.

9. BOARD MEMBERS COMMENTS

Second Vice Chair Wizard requested that the June 11, 2019 be rescheduled to a Special Meeting. Seaside County Sanitation District Special Meeting was scheduled to Wednesday, June 19th, 2019, 9:30 AM.

10. ADJOURNMENT

On motion, the meeting was adjourned at 9:46 AM.

Respectfully Submitted,

Rosa Salcedo, District Clerk

Jerry Blackwelder, Chair



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 5.B.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Rick Riedl, City Engineer
Billy Thomas, Junior Engineer

DATE: June 19, 2019

**SUBJECT: RECEIVE SEASIDE COUNTY SANITATION DISTRICT
OPERATIONS REPORT FOR MAY 2019.**

PURPOSE

Receive Seaside County Sanitation District operations report for May 2019.

RECOMMENDATION

Accept reports. This item is presented for information only.

BACKGROUND

Attached is the Seaside County Sanitation District operations report and flush map for May 2019.

FISCAL IMPACT

There is no fiscal impact associated with this item.

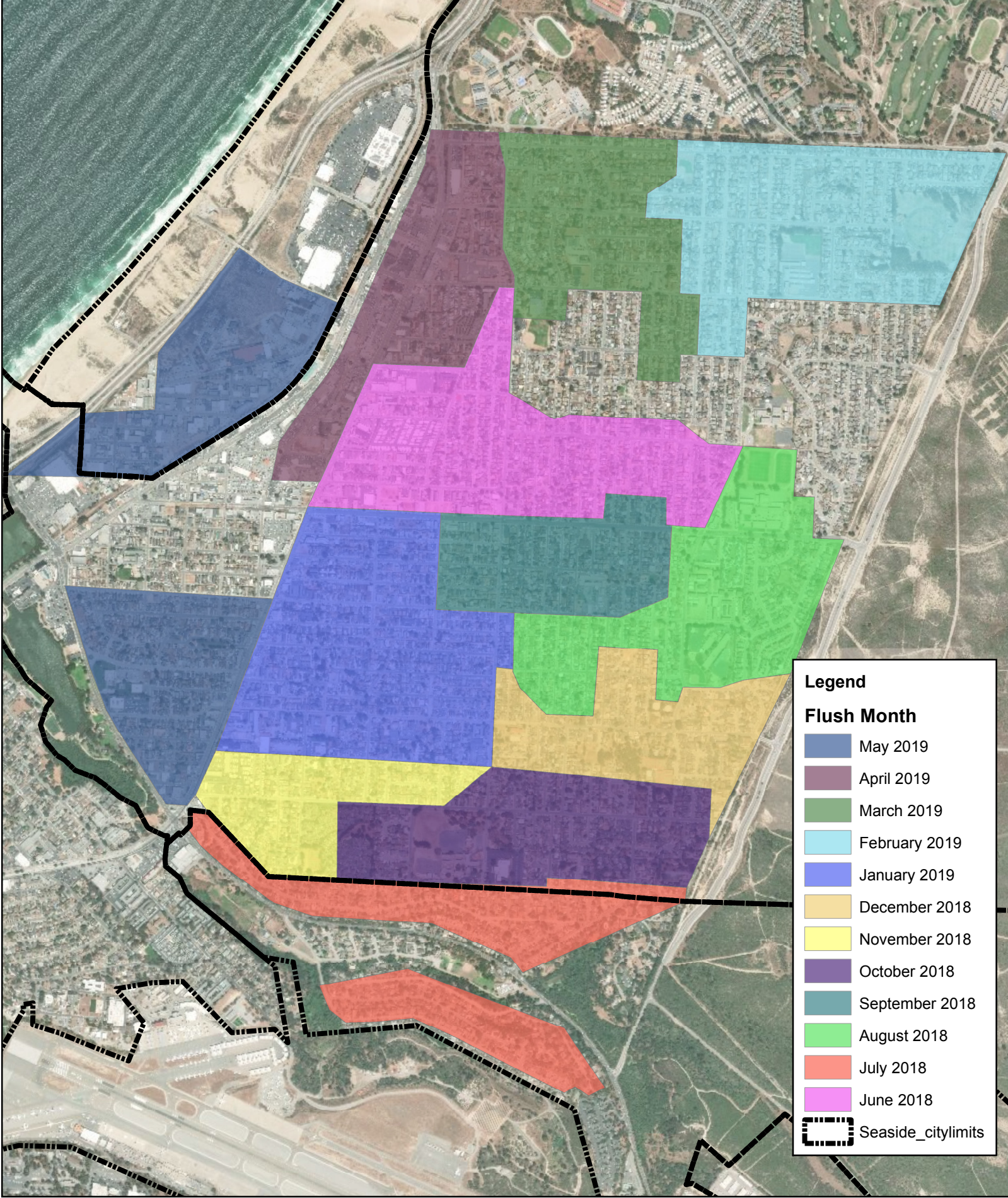
ATTACHMENTS

1. Flush Map_May_18-19
 2. Monthly Sanitation Report May_18-19
-

Reviewed for Submission to the
Board by:



Craig Malin, District Manager



Legend

Flush Month

- May 2019
- April 2019
- March 2019
- February 2019
- January 2019
- December 2018
- November 2018
- October 2018
- September 2018
- August 2018
- July 2018
- June 2018
- Seaside_citylimits



0 1,250 2,500
Feet

Source: SCSD, AMBAG

SEASIDE COUNTY SANITATION DISTRICT

Flush Map

Packet Page 9 **Exhibit**

Seaside County Sanitation District Operations Report

Fiscal Year 2018/2019 Month of May

	Del Rey Oaks (42,240)		Sand City (26,400)		Seaside (316,800)		District Totals (385,440 ft.)	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Maintenance								
Mainline Rodded		0		0		0	0	0
Main Line Jetted		0	15,252	15,252	15,273	216,946	30,525	232,198
Main Line Video		0		0		0	0	0
Main Lines Treated for Grease Control (Jet Power II)	185	1,927	277	2,493	3,682	30,731	4,144	35,151
Stoppages								
Main Line	1	3		0		5	1	8
Laterals		1		2	1	12	1	15

Sewer Repairs

Sewers Video

Stoppage Locations

Del Rey Oaks

Sand City

Seaside

613 Waring St - Lateral - No remarks

Overflow Locations

Del Rey Oaks

Sand City

Seaside

Carlton @ Loch - Mainline - Grease

**Seaside County Sanitation District
Year-to-Date 2018-2019 Expenses
APRIL 2019**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8810-0001	SALARIES	16,364.97	14,779.48	1,585.49
951-8810-0002	OVERTIME	8.81	8.81	-
951-8810-0006	WORKERS COMPENSATION	813.00	813.00	-
951-8810-0009	SICK LEAVE PAYOFF	-	-	-
951-8810-0010	MANAGEMENT LEAVE PAYOFF	235.04	235.04	-
951-8810-0012	VACATION\COMP TIME PAYOFF	117.50	117.50	-
951-8810-0016	DEFERRED COMPENSATION	222.08	200.92	21.16
951-8810-0017	PARS-ARS 457	-	-	-
951-8810-0020	PART-TIME HOURLY WAGES	-	-	-
951-8810-0030	PERS PENSION OB BOND	488.00	488.00	-
951-8810-0031	PERS PENSION	3,424.42	3,274.21	150.21
951-8810-0032	PARS PENSION	1,166.35	1,053.34	113.01
951-8810-0033	LIUNA PENSION	-	-	-
951-8810-0041	MEDICAL INSURANCE	2,919.75	2,603.75	316.00
951-8810-0051	DENTAL INSURANCE-GUARDIAN	197.00	175.02	21.98
951-8810-0061	VISION INSURANCE	17.63	15.77	1.86
951-8810-0071	LTD	46.61	41.57	5.04
951-8810-0081	LIFE INSURANCE	43.09	38.28	4.81
951-8810-0092	MEDICARE TAX	231.74	210.13	21.61
951-8810-1022	LEGAL SERVICES	3,552.82	3,552.82	-
951-8810-1025	CITY AUDIT	7,315.00	-	7,315.00
951-8810-1029	TRAINING AND EDUCATION	849.92	849.92	-
951-8810-1030	CONSULTANT	6,293.75	6,273.75	20.00
951-8810-1033	FITNESS PROGRAM	62.15	62.15	-
951-8810-1041	STATE WASTE DISCHARGE FEE	-	-	-
951-8810-1045	WASTE DISCHARGE FEE	2,286.00	2,286.00	-
951-8810-3092	STATIONARY SUPPLIES	-	-	-
951-8810-3095	DEPARTMENT CONSUMABLES	121.27	121.27	-
951-8810-4121	MEETINGS AND TRAVEL	870.00	-	870.00
951-8810-4122	DUES AND MEMBERSHIPS	485.00	485.00	-
951-8810-5132	TELEPHONE	1,482.45	1,329.27	153.18
951-8810-6141	EMPLOYEE AUTO REIMBURSEMENT	-	-	-
951-8810-9196	IMPACT FEES	-	-	-
951-8810-9395	VEHICLE MAINTENANCE	53,900.00	53,900.00	-
951-8810-9396	LIABILITY INSURANCE	-	-	-
951-8810-9397	COMPUTER SYSTEM	22,000.00	22,000.00	-
951-8810-9398	CENTRAL SERVICE CHARGES	111,149.00	111,149.00	-

**Seaside County Sanitation District
Year-to-Date 2018-2019 Expenses
APRIL 2019**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8820-0001	SALARIES	128,594.35	114,508.31	14,086.04
951-8820-0002	OVERTIME	9,418.50	2,913.92	6,504.58
951-8820-0006	WORKERS COMPENSATION	15,095.00	15,095.00	-
951-8820-0012	VACATION\COMP TIME PAYOFF	-	-	-
951-8820-0016	DEFERRED COMPENSATION	1,180.00	1,047.58	132.42
951-8820-0030	PERS PENSION OB BOND	1,158.00	1,158.00	-
951-8820-0031	PERS PENSION	26,264.33	24,886.68	1,377.65
951-8820-0032	PARS PENSION	163.55	157.85	5.70
951-8820-0033	LIUNA PENSION	3,078.90	2,752.98	325.92
951-8820-0041	MEDICAL INSURANCE	23,285.00	20,202.26	3,082.74
951-8820-0051	DENTAL INSURANCE-GARDIAN	1,317.45	1,099.27	218.18
951-8820-0061	VISION INSURANCE	127.82	110.69	17.13
951-8820-0071	LTD	239.21	205.15	34.06
951-8820-0081	LIFE INSURANCE	190.21	162.07	28.14
951-8820-0092	MEDICARE TAX	1,713.44	1,518.51	194.93
951-8820-1029	TRAINING AND EDUCATION	80.00	80.00	-
951-8820-1030	CONSULTANT	3,070.00	3,070.00	-
951-8820-1033	FITNESS PROGRAM	67.50	60.75	6.75
951-8820-2049	UNIFORM SERVICE / LAUNDRY	1,657.84	1,657.84	-
951-8820-2068	REFUSE DISPOSAL	3,389.11	2,399.33	989.78
951-8820-2073	SUBCONTRACTED WORK	32,662.52	32,562.52	100.00
951-8820-2087	EQUIPMENT RENTAL	-	-	-
951-8820-3095	DEPARTMENT CONSUMABLES	2,976.82	2,976.82	-
951-8820-3097	SAFETY EQUIPMENT	323.53	323.53	-
951-8820-3102	COMPUTER SUPPLIES	-	-	-
951-8820-4121	MEETINGS AND TRAVEL	2,335.00	2,035.00	300.00
951-8820-4122	DUES AND MEMBERSHIPS	4,548.00	4,456.00	92.00
951-8820-4124	MAIL SERVICES	-	-	-
951-8820-5131	GAS AND ELECTRIC	6,105.26	6,086.13	19.13
951-8820-5133	WATER	-	-	-
951-8820-8187	DEPARTMENT EQUIPMENT	2,690.27	415.15	2,275.12
951-8820-8198	FOG PROGRAM	-	-	-
951-8820-9397	COMPUTER SYSTEM	800.00	800.00	-
951-8820-9602	PRINCIPAL	857.44	857.44	-
951-8820-9605	INTEREST EXPENSE	85.94	85.94	-
		512,681.34	469,748.72	42,932.62

**Seaside County Sanitation District
Year-to-Date 2018-2019 Expenses
APRIL 2019**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
952-8820-8192	PICKUP TRUCK	169,337.50	169,337.50	-
952-8820-8194	SEWER SYSTEM MNGT PLAN UPDATE	-	-	-
952-8820-8195	GRAPHIC INFORMATION SYSTEM	-	-	-
952-8820-8196	LAFCO APPLICATION PROJECT	17,497.25	17,497.25	-
952-8820-9603	DEPRECIATION EXPENSE	-	-	-
952-8820-9605	INTEREST EXPENSE	5,439.42	5,439.42	-
		192,274.17	192,274.17	-
953-8820-0016	DEFERRED COMPENSATION	116.15	112.13	4.02
953-8820-0031	PERS PENSION	1,101.72	1,082.85	18.87
953-8820-0032	PARS PENSION	404.46	390.19	14.27
953-8820-0041	MEDICAL INSURANCE-NON LIUNA	921.32	882.37	38.95
953-8820-0051	DENTAL INSURANCE	59.18	59.18	-
953-8820-0061	VISION INSURANCE	7.15	6.85	0.30
953-8820-0071	LTD	15.98	15.98	-
953-8820-0081	LIFE INSURANCE	16.16	16.16	-
953-8820-0092	MEDICARE TAX	83.47	80.64	2.83
953-8820-2054	EQUIPMENT REPAIR	(952.50)	(952.50)	-
953-8820-9201	DEL MONTE LIFT STATION UPGRADE	116,614.92	102,092.42	14,522.50
953-8820-9202	ROSITA LIFT STATION UPGRADE	749.94	749.94	-
953-8820-9203	ANGELUS WAY SEWER MAIN UPGRADE	-	-	-
953-8820-9204	DEL REY PARK SEWR MAIN UPGRADE	-	-	-
953-8820-9205	DEL MONTE BL SEWR MAIN UPGRADE	140,890.11	131,030.06	9,860.05
953-8820-9206	MILITARY LIFT STATN REPLACEMNT	788.36	788.36	-
953-8820-9213	NEW MANHOLE INSTALLATIONS	-	-	-
953-8820-9214	DEL MONTE SWR MAIN REPLACEMENT	106,871.60	94,446.31	12,425.29
953-8820-9314	HIGHWAY 1 SEWER LINE CLEANING	272,159.52	271,239.52	920.00
		639,847.54	602,040.46	37,807.08
954-8810-2090	INSURANCE	49,222.00	49,222.00	-
		49,222.00	49,222.00	-
			951-1009	42,932.62
			952-1009	-
			953-1009	37,807.08
			954-1009	-
MARCH 2019 DRAWDOWN				80,739.70

**Seaside County Sanitation District
Year-to-Date 2018-2019 Expenses
MAY 2019**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8810-0001	SALARIES	17,950.43	16,364.97	1,585.46
951-8810-0002	OVERTIME	8.81	8.81	-
951-8810-0006	WORKERS COMPENSATION	813.00	813.00	-
951-8810-0009	SICK LEAVE PAYOFF	-	-	-
951-8810-0010	MANAGEMENT LEAVE PAYOFF	235.04	235.04	-
951-8810-0012	VACATION\COMP TIME PAYOFF	117.50	117.50	-
951-8810-0016	DEFERRED COMPENSATION	243.22	222.08	21.14
951-8810-0017	PARS-ARS 457	-	-	-
951-8810-0020	PART-TIME HOURLY WAGES	-	-	-
951-8810-0030	PERS PENSION OB BOND	488.00	488.00	-
951-8810-0031	PERS PENSION	3,574.59	3,424.42	150.17
951-8810-0032	PARS PENSION	1,279.36	1,166.35	113.01
951-8810-0033	LIUNA PENSION	-	-	-
951-8810-0041	MEDICAL INSURANCE	3,235.80	2,919.75	316.05
951-8810-0051	DENTAL INSURANCE-GUARDIAN	218.99	197.00	21.99
951-8810-0061	VISION INSURANCE	19.48	17.63	1.85
951-8810-0071	LTD	51.63	46.61	5.02
951-8810-0081	LIFE INSURANCE	47.94	43.09	4.85
951-8810-0092	MEDICARE TAX	253.41	231.74	21.67
951-8810-1022	LEGAL SERVICES	7,133.56	3,552.82	3,580.74
951-8810-1025	CITY AUDIT	7,315.00	7,315.00	-
951-8810-1029	TRAINING AND EDUCATION	849.92	849.92	-
951-8810-1030	CONSULTANT	7,611.25	6,293.75	1,317.50
951-8810-1033	FITNESS PROGRAM	62.15	62.15	-
951-8810-1041	STATE WASTE DISCHARGE FEE	-	-	-
951-8810-1045	WASTE DISCHARGE FEE	2,286.00	2,286.00	-
951-8810-3092	STATIONARY SUPPLIES	-	-	-
951-8810-3095	DEPARTMENT CONSUMABLES	121.27	121.27	-
951-8810-4121	MEETINGS AND TRAVEL	870.00	870.00	-
951-8810-4122	DUES AND MEMBERSHIPS	485.00	485.00	-
951-8810-5132	TELEPHONE	1,635.63	1,482.45	153.18
951-8810-6141	EMPLOYEE AUTO REIMBURSEMENT	-	-	-
951-8810-9196	IMPACT FEES	-	-	-
951-8810-9395	VEHICLE MAINTENANCE	53,900.00	53,900.00	-
951-8810-9396	LIABILITY INSURANCE	-	-	-
951-8810-9397	COMPUTER SYSTEM	22,000.00	22,000.00	-
951-8810-9398	CENTRAL SERVICE CHARGES	111,149.00	111,149.00	-

**Seaside County Sanitation District
Year-to-Date 2018-2019 Expenses
MAY 2019**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8820-0001	SALARIES	141,080.59	128,594.35	12,486.24
951-8820-0002	OVERTIME	9,770.94	9,418.50	352.44
951-8820-0006	WORKERS COMPENSATION	15,095.00	15,095.00	-
951-8820-0012	VACATION\COMP TIME PAYOFF	-	-	-
951-8820-0016	DEFERRED COMPENSATION	1,299.27	1,180.00	119.27
951-8820-0030	PERS PENSION OB BOND	1,158.00	1,158.00	-
951-8820-0031	PERS PENSION	27,447.25	26,264.33	1,182.92
951-8820-0032	PARS PENSION	199.71	163.55	36.16
951-8820-0033	LIUNA PENSION	3,370.13	3,078.90	291.23
951-8820-0041	MEDICAL INSURANCE	25,710.54	23,285.00	2,425.54
951-8820-0051	DENTAL INSURANCE-GARDIAN	1,444.23	1,317.45	126.78
951-8820-0061	VISION INSURANCE	140.62	127.82	12.80
951-8820-0071	LTD	264.33	239.21	25.12
951-8820-0081	LIFE INSURANCE	210.35	190.21	20.14
951-8820-0092	MEDICARE TAX	1,878.22	1,713.44	164.78
951-8820-1029	TRAINING AND EDUCATION	80.00	80.00	-
951-8820-1030	CONSULTANT	3,070.00	3,070.00	-
951-8820-1033	FITNESS PROGRAM	74.25	67.50	6.75
951-8820-2049	UNIFORM SERVICE / LAUNDRY	1,852.44	1,657.84	194.60
951-8820-2068	REFUSE DISPOSAL	3,700.73	3,389.11	311.62
951-8820-2073	SUBCONTRACTED WORK	43,363.54	32,662.52	10,701.02
951-8820-2087	EQUIPMENT RENTAL	-	-	-
951-8820-3095	DEPARTMENT CONSUMABLES	7,557.82	2,976.82	4,581.00
951-8820-3097	SAFETY EQUIPMENT	323.53	323.53	-
951-8820-3102	COMPUTER SUPPLIES	-	-	-
951-8820-4121	MEETINGS AND TRAVEL	2,935.00	2,335.00	600.00
951-8820-4122	DUES AND MEMBERSHIPS	4,548.00	4,548.00	-
951-8820-4124	MAIL SERVICES	-	-	-
951-8820-5131	GAS AND ELECTRIC	6,796.99	6,105.26	691.73
951-8820-5133	WATER	-	-	-
951-8820-8187	DEPARTMENT EQUIPMENT	2,821.61	2,690.27	131.34
951-8820-8198	FOG PROGRAM	-	-	-
951-8820-9397	COMPUTER SYSTEM	800.00	800.00	-
951-8820-9602	PRINCIPAL	1,146.63	857.44	289.19
951-8820-9605	INTEREST EXPENSE	111.22	85.94	25.28
		554,780.79	512,681.34	42,099.45

**Seaside County Sanitation District
Year-to-Date 2018-2019 Expenses
MAY 2019**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
952-8820-8192	PICKUP TRUCK	169,337.50	169,337.50	-
952-8820-8194	SEWER SYSTEM MNGT PLAN UPDATE	-	-	-
952-8820-8195	GRAPHIC INFORMATION SYSTEM	-	-	-
952-8820-8196	LAFCO APPLICATION PROJECT	19,072.25	17,497.25	1,575.00
952-8820-9603	DEPRECIATION EXPENSE	-	-	-
952-8820-9605	INTEREST EXPENSE	5,439.42	5,439.42	-
		193,849.17	192,274.17	1,575.00
953-8820-0016	DEFERRED COMPENSATION	126.89	116.15	10.74
953-8820-0031	PERS PENSION	1,152.04	1,101.72	50.32
953-8820-0032	PARS PENSION	442.52	404.46	38.06
953-8820-0041	MEDICAL INSURANCE-NON LIUNA	1,025.18	921.32	103.86
953-8820-0051	DENTAL INSURANCE	68.89	59.18	9.71
953-8820-0061	VISION INSURANCE	7.95	7.15	0.80
953-8820-0071	LTD	18.53	15.98	2.55
953-8820-0081	LIFE INSURANCE	18.83	16.16	2.67
953-8820-0092	MEDICARE TAX	91.01	83.47	7.54
953-8820-2054	EQUIPMENT REPAIR	(952.50)	(952.50)	-
953-8820-9201	DEL MONTE LIFT STATION UPGRADE	118,401.65	116,614.92	1,786.73
953-8820-9202	ROSITA LIFT STATION UPGRADE	749.94	749.94	-
953-8820-9203	ANGELUS WAY SEWER MAIN UPGRADE	-	-	-
953-8820-9204	DEL REY PARK SEWR MAIN UPGRADE	-	-	-
953-8820-9205	DEL MONTE BL SEWR MAIN UPGRADE	145,037.67	140,890.11	4,147.56
953-8820-9206	MILITARY LIFT STATN REPLACEMNT	788.36	788.36	-
953-8820-9213	NEW MANHOLE INSTALLATIONS	-	-	-
953-8820-9214	DEL MONTE SWR MAIN REPLACEMENT	107,058.71	106,871.60	187.11
953-8820-9314	HIGHWAY 1 SEWER LINE CLEANING	272,159.52	272,159.52	-
		646,195.19	639,847.54	6,347.65
954-8810-2090	INSURANCE	49,222.00	49,222.00	-
		49,222.00	49,222.00	-
			951-1009	42,099.45
			952-1009	1,575.00
			953-1009	6,347.65
			954-1009	-
MARCH 2019 DRAWDOWN				50,022.10



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 5.E.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Richard Riedl, District Engineer

DATE: June 19, 2019

**SUBJECT: REJECT ALL BIDS FOR THE CANYON DEL REY SEWER LINE
UPGRADES PROJECT AND AUTHORIZE RE-DESIGN,
ADVERTISEMENT AND SOLICITATION.**

PURPOSE

The purpose of this item is for the District Board to consider a resolution rejecting all Bids received for the for the Canyon del Rey Sewer Line Upgrades Project and authorize re-design, advertisement and solicitation of the Project.

RECOMMENDATION

It is recommended the District Board adopt a resolution rejecting all Bids for the Canyon del Rey Sewer Line Upgrades Project and authorizing the re-design, advertisement and solicitation of the Project.

BACKGROUND

The Construction Contract Documents for the Canyon Del Rey CMP Sewer Main Replacement Project were finalized on February 14th, 2019. The Project was posted on the City of Seaside's website, advertised, and solicited for a period of six (6) weeks commencing on February 28th, 2018 in the Monterey County Weekly. A non-mandatory pre-bidding conference and site visit was conducted on March 28th, 2019.

The public bid opening was held on Thursday, April 11th, 2019 at the City of Seaside's City Hall. One (1) bid was received from Monterey Peninsula Engineering (MPE) for an amount of \$1,499,380. District staff determined the bid amount to be cost prohibitive. It was concluded a variety of factors, including an extremely competitive bidding

climate, rising construction prices, impacted schedules, construction difficulties, risk, and other factors contributed to the higher than expected bid.

District staff, the design engineers from Infrastructure Engineering Corporation (IEC, design consultant to the District), and staff from Harris & Associates (project management consultant to the District) met to identify opportunities to reduce the construction cost. Opportunities identified to reduce construction costs included trenchless construction options and multiple bid schedules to allow bidders flexibility in determining the most cost competitive construction option. In order to obtain additional design information, the District retained Liberty Pipelines to perform a sewer video inspection of the main. The inspection confirmed that the trenchless construction option is feasible and should be incorporated into the design documents prior to being re-bid.

Environmental Compliance:

In accordance with Title 14, California Code of Regulations (CCR, Title 14), Chapter 3 "CEQA Guidelines," Article 20, Section 15378, the proposed action is not a project as defined by the California Environmental Quality Act (CEQA). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project.

FISCAL IMPACT

The rejection of the bids has no impact on the District's funds.

ATTACHMENTS

1. Resolution No. 2019-XX _Reject Bids
-

Reviewed for Submission to the
Board by:



Craig Malin, District Manager

RESOLUTION NO. 19- XX

**A RESOLUTION OF THE SEASIDE COUNTY SANITATION DISTRICT
REJECTING BIDS RECEIVED FOR THE CANYON DEL REY CMP SEWER MAIN
REPLACEMENT PROJECT**

WHEREAS, on July 10, 2018, Seaside County Sanitation District (SCSD) adopted a Capital Improvement Program which estimated capital needs of \$749,752 for the construction of the Canyon Del Rey CMP Sewer Main Replacement Project, hereinafter referred to as the “Project”; and

WHEREAS, on February 28th, 2019, SCSD advertised the Project for a period of six weeks; and

WHEREAS, on April 11th, 2019, SCSD held a public bid opening for construction of the Project; and

WHEREAS, the SCSD received one bid in the amount \$1,499,380, exceeding the approved budget of \$749,752 and the engineer’s estimated probable cost for construction \$736,900; and

WHEREAS, it is necessary to revise the bidding documents to add flexibility to the scope and reduce the potential cost of the Project; and

WHEREAS, the revisions warrant a re-bid and new solicitation of the Project; and

WHEREAS, in accordance with section 20783 of the California Public Contract Code SCSD may reject bids and re-advertise and solicit the Project; and

WHEREAS, paragraph IB-11 of the Instructions to Bidders states the SCSD reserves the right to reject all bids.

NOW THEREFORE, BE IT RESOLVED, that the Seaside County Sanitation District reject all bids for the Canyon Del Rey CMP Sewer Main Replacement Project and authorizes re-design, advertisement, solicitation, and re-bid of the Project.

PASSED AND ADOPTED at a special meeting of the Seaside County Sanitation District duly held on the 19th day of June 2019, by the following vote:

AYES:	Board Members:
NOES:	Board Members:
ABSENT:	Board Members:
ABSTAIN:	Board Members:

Jerry Blackwelder, Chair

ATTEST:

Rosa Salcedo, District Clerk



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 6.A.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Richard Riedl, District Engineer
Scott Ottmar, Senior Engineer

DATE: June 19, 2019

SUBJECT: CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR ENDING 2020.

PURPOSE

The purpose of this item is for the District Board to consider the approval of the proposed Capital Improvement Program (CIP) for fiscal year ending June 30, 2020.

RECOMMENDATION

It is recommended that the District Board adopt a resolution approving the Capital Improvement Program for fiscal year ending June 30, 2020.

BACKGROUND

The Seaside County Sanitation District (SCSD) adopts a Capital Improvement Program (CIP) every year. The CIP is the guiding document for capital expenditures by the SCSD. The CIP is prepared to assist the SCSD in prioritizing both existing and future collection system needs and consider the cost implications of the proposed projects.

The capital projects shown in Exhibit A, "Seaside County Sanitation District Capital Improvement Program," were developed in accordance with the Sewer Master Plan and District priorities.

The Sewer Master Plan, updated in May 2011, identified deficiencies of the sewer system and recommended capital improvement projects, capital outlay, and operations and maintenance activities for the safe and efficient operation of the sewer collection system. The Master Plan identifies two types of capital projects; near-term projects, and long-term projects. Near-term projects, or capital projects necessary to address

existing deficiencies, are programmed into the proposed CIP. Long-Term projects are capital improvement projects that may be required by potential future land development projects. Long-term projects are programmed into the CIP on an as-needed basis because the schedule for these projects is unknown and the land development project proponents are typically responsible for financing these projects.

Fiscal Year 2019/2020

Exhibit A – “Seaside County Sanitation District Capital Improvement Program” shows a capital improvement program that can be performed on a pay-as-you-go basis within the next two years. The projects proposed for fiscal year ending (FYE) 2020 are prioritized in order of importance and affordability as outlined below. The scheduling of the CIP projects is affected by the available funds. Due to the funding needs exceeding revenues, not all of the projects recommended in the Master Plan can be implemented within the next six years without potential additional financing. The proposed attached CIP is therefore based upon the assumed funding available under the rate structure approved by the SCSO through the end of fiscal year 2020.

- **Lift Stations Upgrades**

Del Monte, Rosita, and Military lift stations require upgrades to improve reliability of operation. All three lift stations will be upgraded as one project. Improvements for each lift station are described below. The project is currently under construction and the budget for this fiscal year represents funds allocated from the previous fiscal year.

- **Del Monte Lift Station Upgrades,** - The proposed upgrades include lining the wet well, installing a bypass, and installing an emergency power generator. The proposed upgrades provide emergency power and would allow a temporary pump to be installed in case of an emergency.
- **Rosita Lift Station Upgrades, Upgrades** - The Rosita Lift Station is in poor condition.. This upgrade project would abandon the existing emergency by-pass line to the creek, re-align pump bases, replace slide rail connections and lift chains, coat the inside of the wet well, and reroute emergency generator conduit.
- **Military Lift Station Upgrades-** The existing Military Lift Station is in poor condition. The project includes installation of a new wet well, pumps, bypass vault and controls.
- **Del Rey Park Sewer Main Upgrade** - The Del Rey Park project would reroute the existing sewer main from the forested area to an existing main in Del Rey Park. This will facilitate operations and maintenance activities. The budget for this fiscal year is for project design only.
- **Canyon Del Rey Blvd Sewer Upgrade** - The Canyon Del Rey CMP project proposes to replace three existing sewer pipe segments due to potentially poor

physical condition. Through routine maintenance operations, the District has determined this sewer main may not be structurally sound, and a nearby stretch of sewer main originally constructed at the same time has already failed and been replaced. The project includes approximately 810 feet of existing 12-inch pipe on Canyon Del Rey from Hilby Avenue to Harcourt Avenue. The pipe segment at Harcourt Avenue, approximately 285 feet, will be upsized to 15-inch to provide capacity for future flow conditions. Project design is substantially complete and the budget for this fiscal year represents estimate to construct the project.

- **Del Monte Blvd Sewer Line Upgrade** – The Del Monte Boulevard project would replace and reroute existing sewer main from Fremont Boulevard to Del Monte Blvd. This project is being moved forward in order to facilitate the proposed development projects in Sand City. The existing main has insufficient capacity. Relocating the new sewer in Del Monte Boulevard allows for multiple existing mains to be abandoned and consolidated, and limits construction in Fremont Boulevard which would be expensive due to existing pavement and utilities in the roadway. Total length of new 15-inch sewer main is approximately 3,200 feet. The proposed sewer line is sized to accept future flow Project design is substantially complete and the budget for this fiscal year represents estimate to construct the project..
- **Fremont Blvd Sewer Line Upgrade** – The Fremont Boulevard upgrade project would replace approximately 2,200 feet of sewer main to provide capacity for existing flow conditions. Existing flow causes segments of pipes and manholes to surcharge during peak flow conditions. The existing 10, 12, and 15-inch diameter pipes will be upsized one standard pipe diameter to 12, 15, and 18-inch, respectively. Although future development will contribute additional flow to this pipe segment, the pipe does not need to be upsized further to accept future flow conditions. The budget for this fiscal year is for collecting flow data in support of design efforts.
- **Manhole Lid Replacement** – The District has identified 12 manholes that have non-standard lids that are difficult to operate. The project proposes to replace non-standard manhole lids with standard frame and lid covers.

Environmental Compliance:

Per Title 14 of the California Code of Regulations, Chapter 3, "Guidelines for Implementation of California Environmental Quality Act (CEQA)," Article 19, "Categorical Exemptions," Section 15301, "Existing Facilities" the following actions are categorically exempt;

"... permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, ... involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination. ... Examples include

but are not limited to:

"Existing facilities of both investor and publicly owned utilities used to provide ... sewerage, or other public utility services."

Furthermore, in accordance with Title 14, California Code of Regulations, Chapter 3, "Guidelines for Implementation of California Environmental Quality Act (CEQA)," implementation of capital projects may require additional environmental documents that do not meet the exemptions listed above. The CEQA requirements for the recommended capital projects will be addressed during the proposed design phase and will be completed prior to implementing the capital projects.

FISCAL IMPACT

The approval of the resolution updating the CIP allocates funds to perform work for the items listed above. The proposed CIP can be performed on a pay-as-you-go basis within the next year. Based on a five-year forecasted budget, funding for the CIP activity through FY2023-2024 can be supported through operating transfers, accumulated unrestricted net position in the operating fund, and use of accumulated funds restricted for Capital Improvement on a continued pay-as-you-go basis. A summary of the five-year net position by fund is included in the FY2019-2020 Proposed Operating Budget.

ATTACHMENTS

1. Resolution SCSD CIP
 2. CIP_Program_FYE2020
-

Reviewed for Submission to the
Board by:



Craig Malin, District Manager

RESOLUTION NO. 19 - ____

**A RESOLUTION OF THE SEASIDE COUNTY SANITATION DISTRICT APPROVING
THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR ENDING 2020.**

WHEREAS, the Sanitary Sewer Master Plan recommends capital improvement projects to assess, maintain, and upgrade the sewer system for existing and potential future uses; and

WHEREAS, the Capital Improvement Program attached hereto as Exhibit 'A' has been prepared considering the Sanitary Sewer Master Plan recommendations and Seaside County Sanitation District priorities; and

WHEREAS, it is desirable for the Seaside County Sanitation District to implement a capital improvement program to facilitate short-term and long-term needs, and

WHEREAS, the Capital Improvement Program attached hereto as Exhibit 'A' prioritizes projects and allocates expenditures for fiscal year ending 2020 on a pay-as-you-go basis; and

WHEREAS, the Capital Improvement Program attached hereto as Exhibit 'A' schedules capital projects in future years based upon assumed future resources.

NOW, THEREFORE BE IT RESOLVED that the Seaside County Sanitation District Board hereby approves the implementation of the fiscal year ending 2020 Capital Improvement Program (Exhibit A) and in concept approves the following five years through 2025. Individual projects may be added as may be required and subject to the availability of funds and District approval.

PASSED AND ADOPTED at a regular meeting of the Seaside County Sanitation District duly held on the 19th day of June 2019 by the following vote:

AYES:	BOARD MEMBERS:
NOES:	BOARD MEMBERS:
ABSENT:	BOARD MEMBERS:
ABSTAIN:	BOARD MEMBERS:

Jerry Blackwelder, Chair

ATTEST:

Rosa Salcedo, Clerk to the Board

EXHIBIT A - Seaside County Sanitation District Capital Improvement Program

Capital Improvement Projects	Carry Forward	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Out Years	Project Total
1 Lift Stations Upgrades		\$ 2,081,000						\$ -	\$ 2,081,000
2 Del Rey Park Sewer Line Upgrade		\$ 140,000	\$ 350,000					\$ (0)	\$ 490,000
3 Del Monte Blvd. Sewer Main Upgrade		\$ 3,200,000						\$ 0	\$ 3,200,000
4 Fremont Blvd. Sewer Main Upgrade		\$ 15,000	\$ 600,000	\$ 1,633,000				\$ -	\$ 2,248,000
5 Luzern St. Sewer Main Upgrade					\$ 88,000	\$ 594,000		\$ -	\$ 682,000
6 La Salle Ave. Sewer Main Upgrade					\$ 130,000	\$ 878,000		\$ -	\$ 1,008,000
7 Birch Ave. Sewer Main Upgrade					\$ 108,000	\$ 729,000		\$ -	\$ 837,000
8 Sewer Main Replacement Program		\$ 40,000						\$ 5,390,000	\$ 5,430,000
9 Brick Manhole Upgrades								\$ 512,000	\$ 512,000
10 Drop Manhole Upgrades								\$ 620,000	\$ 620,000
11 Manhole Lids		\$ 75,000						\$ 189,000	\$ 264,000
12 Rod Hole Replacement								\$ 1,457,000	\$ 1,457,000
13 New Manhole Installations								\$ 3,720,000	\$ 3,720,000
14 Canyon Del Rey Sewer Line Replacement		\$ 1,320,000						\$ -	\$ 1,320,000
15 Sutter Street Sewer Main Replacement								\$ 698,000	\$ 698,000
16 Master Plan Update				\$ 100,000				\$ 360,000	\$ 460,000
Subtotal Capital Improvement Projects	\$ -	\$ 6,871,000	\$ 950,000	\$ 1,733,000	\$ 326,000	\$ 2,201,000	\$ -	\$ 12,946,000	\$ 25,027,000



Project: Lift Stations Upgrades

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: Del Monte at Canyon Del Rey

Project Trigger

- ☒ Existing Condition
- ☐ Future Condition

Jurisdiction

- ☒ City of Seaside
- ☐ City of Del Rey Oaks
- ☐ Sand City

Project Benefit

Existing Customers	100%
New Development	0%
Region A	0%
Region B	0%
Region C	0%
Region D1	0%
Region D2	0%

Project Components

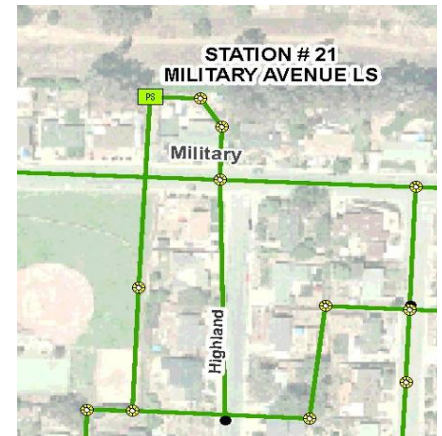
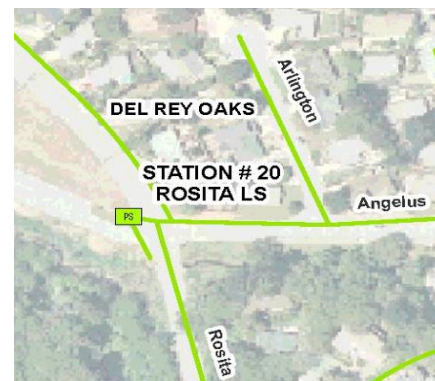
- ☐ Upgrade Gravity Pipeline
- ☐ New Gravity Pipeline
- ☒ Upgrade Lift Station
- ☐ Upgrade Force Main
- ☒ Rehabilitation/Repair
- ☐ Inspection and/or analysis
- ☐ Replace Manhole or Rodhole

Project Scheduling

Est. Construction Duration: 16 weeks

Project Need

- ☒ Insufficient capacity for existing flow
- ☐ Insufficient capacity for future flow
- ☒ Existing condition limits O&M
- ☐ Reduction of I/I & sand infiltration



Project Cost Breakdown

Construction Cost	\$ 1,852,000
Planning, Engineering, CM, Legal/Admin	\$ 211,000
Project Management	\$ 18,000
Total Project Cost	\$ 2,081,000

Project Description

This project includes the upgrade of 3 lift stations. The current Del Monte Lift Station wetwell operating volume is inadequate for existing inflow, causing low emergency response time. The proposed upgrades include lining the wet well, installing a bypass, and installing an emergency power generator. The proposed upgrades would increase the response time and would allow a temporary pump to be installed in case of an emergency. The Rosita Lift Station is in poor condition and has insufficient operating volume causing excessive pump cycles per hour. This upgrade project would abandon the existing emergency by-pass line to the creek, re-align pump bases, replace slide rail connections and lift chains, upsizing the wet well, reroute emergency generator conduit, install a new control panel, and install an emergency overflow tank. The existing Military Lift Station is in poor physical condition and experiences high levels of inflow and infiltration during storm events. The Lift Station project would replace the station in it's entirety, with a new station that matches existing pump and wet well capacity. In addition, the project will upgrade the radio control for the SCADA and a new retaining wall be required. This project is classified as near-term projects #1, #2 and #6 in the Sewer Master Plan.



Project: Del Rey Park Sewer Line Upgrade

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: Del Rey Oaks

Project Trigger

- ☒ Existing Condition
- ☐ Future Condition

Jurisdiction

- ☐ City of Seaside
- ☒ City of Del Rey Oaks
- ☐ Sand City

Project Benefit

Existing Customers	100%
New Development	0%
Region A	0%
Region B	0%
Region C	0%
Region D1	0%
Region D2	0%

Project Components

- ☒ Upgrade Gravity Pipeline
- ☒ New Gravity Pipeline
- ☐ Upgrade Lift Station
- ☐ Upgrade Force Main
- ☒ Rehabilitation/Repair
- ☐ Inspection and/or analysis
- ☐ Replace Manhole or Rodhole

Project Scheduling

Est. Construction Duration: 5 weeks

Project Need

- ☐ Insufficient capacity for existing flow
- ☐ Insufficient capacity for future flow
- ☒ Existing condition limits O&M
- ☐ Reduction of I/I & sand infiltration

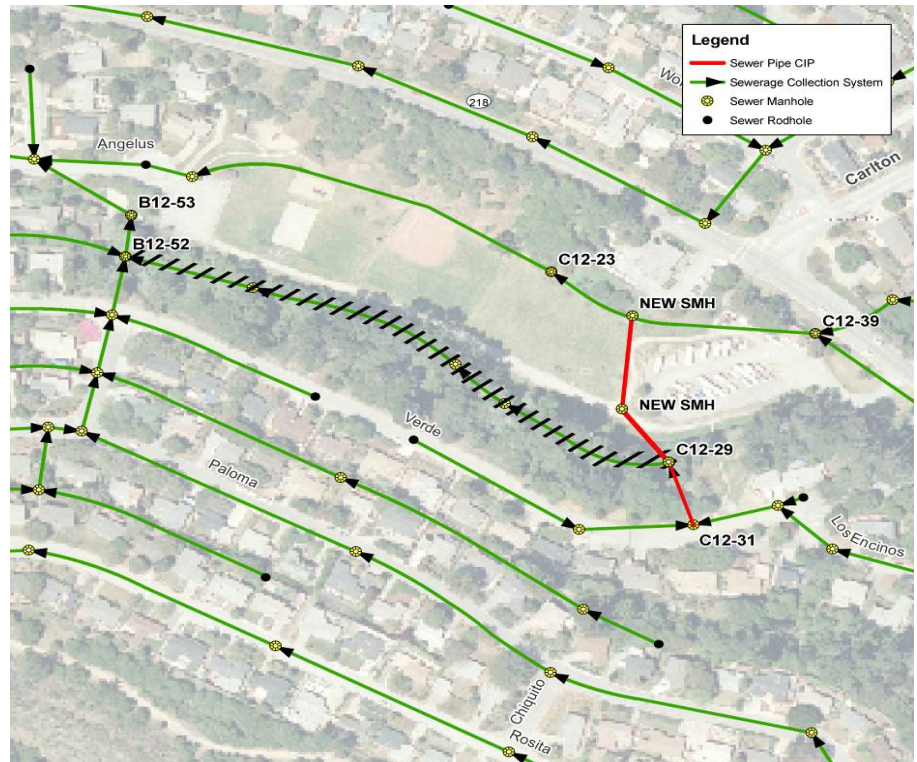
Project Cost Breakdown

Construction Cost	\$	316,129
Planning, Engineering, CM, Legal/Admin (40%)	\$	126,452
Project Management (15%)	\$	47,419
Total Project Cost	\$	490,000

Project Description

The Del Rey Park would reroute the existing sewer main to the existing main in Del Rey Park. The proposed upgrades will allow for access for operations and maintenance and reduce future problems with root intrusion. The existing sewer main is difficult to accessible due to the creek. The trees and shrubs growing near the sewer main cause pipe offsets and root intrusion. A 125 foot segment of existing 6-inch VCP is proposed to be upgraded to 8-inch pipe, with 300 feet of new 8-inch pipe, for a total project length of 425 feet. Cost of project includes initial study and possible 404 permit.

This project is classified as near-term project #4 in the Sewer Master Plan.





Project: Del Monte Blvd Sewer Line Upgrade

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: Seaside

Project Trigger

- ☒ Existing Condition
- ☐ Future Condition

Jurisdiction

- ☒ City of Seaside
- ☐ City of Del Rey Oaks
- ☐ Sand City

Project Benefit

Existing Customers	44%
New Development	56%
Region A	18%
Region B	0%
Region C	38%
Region D1	0%
Region D2	0%

Project Components

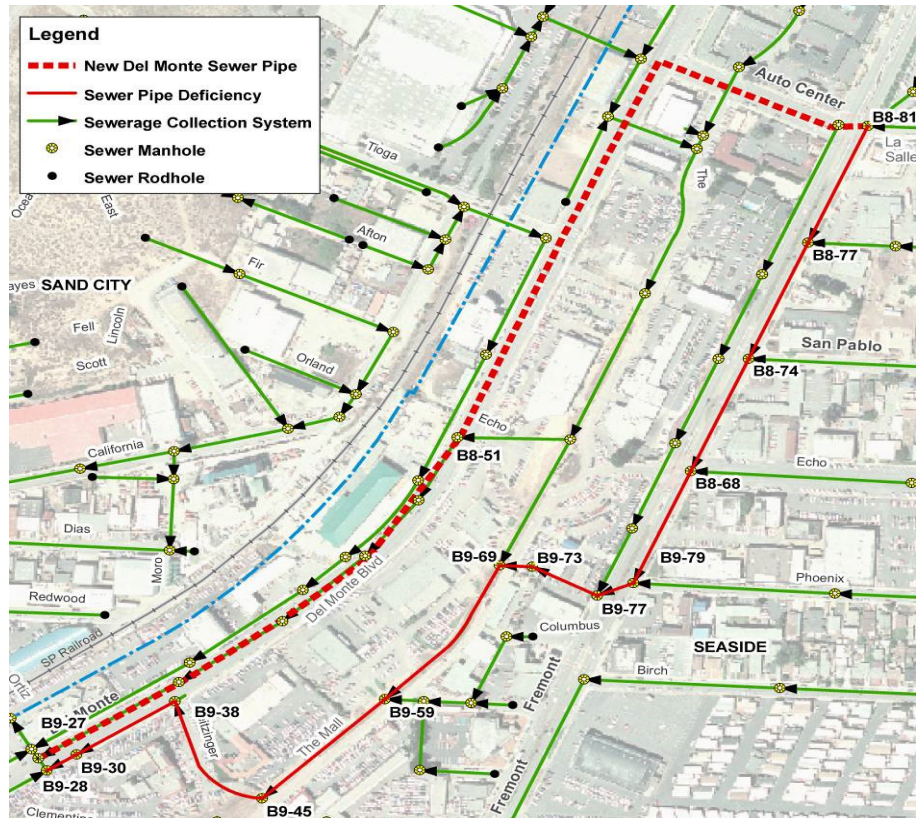
- ☒ Upgrade Gravity Pipeline
- ☒ New Gravity Pipeline
- ☐ Upgrade Lift Station
- ☐ Upgrade Force Main
- ☐ Rehabilitation/Repair
- ☐ Inspection and/or analysis
- ☐ Replace Manhole or Rodhole

Project Scheduling

Est. Construction Duration: 12 weeks

Project Need

- ☒ Insufficient capacity for existing flow
- ☒ Insufficient capacity for future flow
- ☐ Existing condition limits O&M
- ☐ Reduction of I/I & sand infiltration



Project Cost Breakdown

Construction Cost	\$ 2,064,516
Planning, Engineering, CM, Legal/Admin (40%)	\$ 825,806
Project Management (15%)	\$ 309,677
Total Project Cost	\$ 3,200,000

Project Description

The Del Monte Boulevard project would replace and reroute existing sewer main from Fremont Boulevard to Del Monte Blvd. The existing main has insufficient capacity. Relocating the new sewer in Del Monte Boulevard allows for multiple existing mains to be abandoned and consolidated, and limits construction in Fremont Boulevard which is costly due to the thickness of existing asphalt and concrete in the roadway. Total length of new 15-inch sewer main is approximately 3,200 feet. The proposed sewer line is sized to accept future flow. This project is classified as near-term project #5 in the Sewer Master Plan.



Project: Fremont Blvd Sewer Line Upgrade

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: Seaside

Project Trigger

- ☒ Existing Condition
- ☐ Future Condition

Jurisdiction

- ☒ City of Seaside
- ☐ City of Del Rey Oaks
- ☐ Sand City

Project Benefit

Existing Customers	72%
New Development	28%
Region A	9%
Region B	0%
Region C	19%
Region D1	0%
Region D2	0%

Project Components

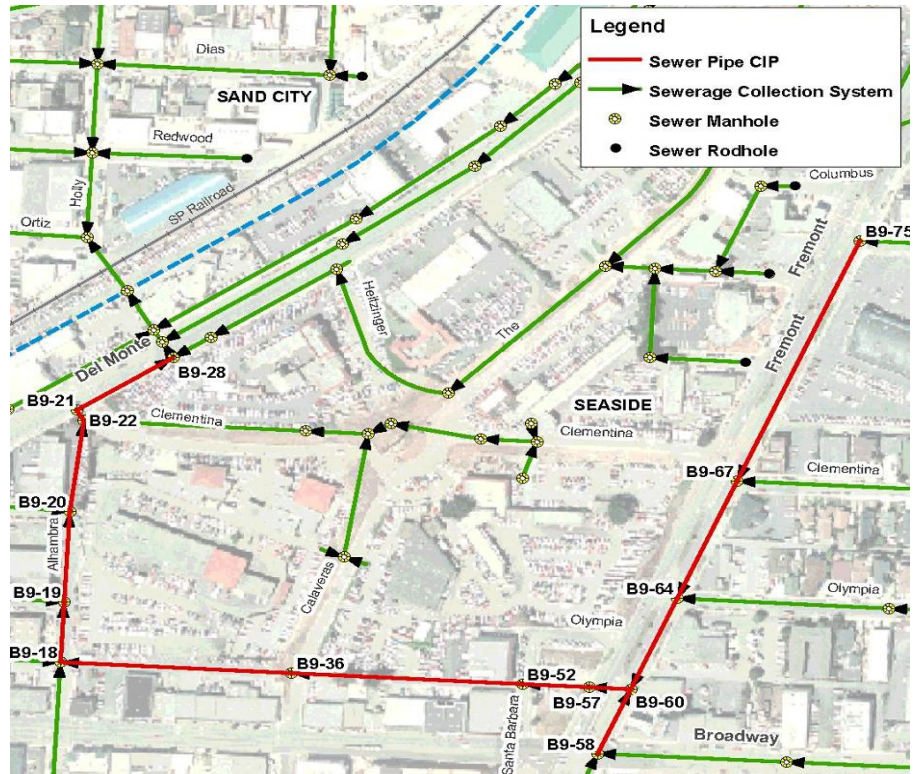
- ☒ Upgrade Gravity Pipeline
- ☐ New Gravity Pipeline
- ☐ Upgrade Lift Station
- ☐ Upgrade Force Main
- ☐ Rehabilitation/Repair
- ☐ Inspection and/or analysis
- ☐ Replace Manhole or Rodhole

Project Scheduling

Est. Construction Duration: 14 weeks

Project Need

- ☒ Insufficient capacity for existing flow
- ☒ Insufficient capacity for future flow
- ☐ Existing condition limits O&M
- ☐ Reduction of I/I & sand infiltration



Project Cost Breakdown

Construction Cost	\$ 1,450,000
Planning, Engineering, CM, Legal/Admin (40%)	\$ 580,000
Project Management (15%)	\$ 218,000
Total Project Cost	\$ 2,248,000

Project Description

The Fremont Boulevard upgrade project would replace approximately 3,200 feet of sewer main to provide capacity for existing flow conditions. Existing flow causes segments of pipes and manholes to surcharge during peak flow conditions. The existing 10, 12, and 15-inch diameter pipes will be upsized one standard pipe diameter to 12, 15, and 18-inch, respectively. Although future development will contribute additional flow to this pipe segment, the pipe does not need to be upsized further to accept future flow conditions. The sewer main within the West Broadway area (approx. B9-36 to B9-58) has been constructed. This project is classified as near-term project #7 in the Sewer Master Plan.



Project: Sewer Main Replacement Program

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: System Wide

Project Trigger

- ☒ Existing Condition
- ☐ Future Condition

Jurisdiction

- ☒ City of Seaside
- ☒ City of Del Rey Oaks
- ☐ Sand City

Project Benefit

Existing Customers	100%
New Development	0%
Region A	0%
Region B	0%
Region C	0%
Region D1	0%
Region D2	0%

Project Components

- ☐ Upgrade Gravity Pipeline
- ☐ New Gravity Pipeline
- ☐ Upgrade Lift Station
- ☐ Upgrade Force Main
- ☒ Rehabilitation/Repair
- ☐ Inspection and/or analysis
- ☐ Replace Manhole or Rodhole

Project Scheduling

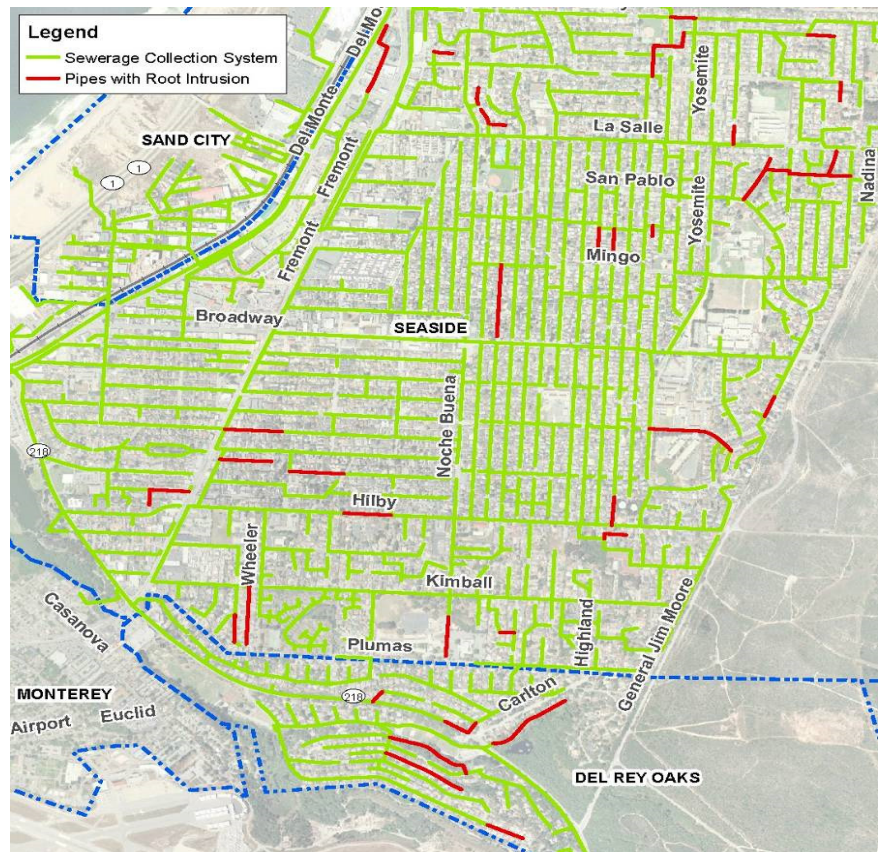
N/A

Project Need

- ☐ Insufficient capacity for existing flow
- ☐ Insufficient capacity for future flow
- ☒ Existing condition limits O&M
- ☒ Reduction of I/I & sand infiltration

Project Description

SCSD has over 3.5 miles of sewer main that are treated yearly for continual root intrusion. This effort is both time consuming and costly, and requires resources for the chemical treatment and cleaning operations. Additionally, the maintenance of the sewer line sometimes identifies areas of the main that are degraded and need immediate attention. This project would upgrade pipes that have root intrusion or are in poor condition and susceptible to root intrusion. For a budgetary estimate, it is assumed that approximately 90% of the sewer mains with root intrusion may need to be upgraded. The video inspection program will more accurately quantify the project extent. This project is classified as near-term project #12 in the Sewer Master Plan.



Project Cost Breakdown

Construction Cost	\$ 4,200,000
Planning, Legal/Admin (15%)	\$ 600,000
Project Management (15%)	\$ 630,000
Total Project Cost	\$ 5,430,000



Project: Manhole Lid Replacement

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: System Wide

Project Trigger

- ☒ Existing Condition
- ☐ Future Condition

Jurisdiction

- ☒ City of Seaside
- ☐ City of Del Rey Oaks
- ☒ Sand City

Project Benefit

Existing Customers	100%
New Development	0%
Region A	0%
Region B	0%
Region C	0%
Region D1	0%
Region D2	0%

Project Components

- ☐ Upgrade Gravity Pipeline
- ☐ New Gravity Pipeline
- ☐ Upgrade Lift Station
- ☐ Upgrade Force Main
- ☒ Rehabilitation/Repair
- ☐ Inspection and/or analysis
- ☐ Replace Manhole or Rodhole

Project Scheduling

N/A

Project Need

- ☐ Insufficient capacity for existing flow
- ☐ Insufficient capacity for future flow
- ☐ Existing condition limits O&M
- ☒ Reduction of I/I & sand infiltration

Project Description

The Manhole Lid Replacement project proposes to install either a standard manhole lid where non-standard manholes exist or a manhole insert in locations where a standard manhole lid exists but water and sand infiltration and inflow may be an ongoing maintenance problem. The solid lids would prevent sand and water from entering the manhole, and inserts in the manholes would capture sand and water before it enters the collection system. Approximately 76 manholes have been identified for this project. This project is classified as near-term project #15 in the Sewer Master Plan.



Project Cost Breakdown

Construction Cost	\$	170,000
Planning, Engineering, CM, Legal/Admin (40%)	\$	68,000
Project Management (15%)	\$	26,000
Total Project Cost	\$	264,000



Project: Canyon Del Rey Sewer Line Replacement

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: Seaside

Project Trigger

- ☒ Existing Condition
- ☐ Future Condition

Jurisdiction

- ☒ City of Seaside
- ☐ City of Del Rey Oaks
- ☐ Sand City

Project Benefit

Existing Customers	90%
New Development	10%
Region A	0%
Region B	5%
Region C	0%
Region D1	2%
Region D2	3%

Project Components

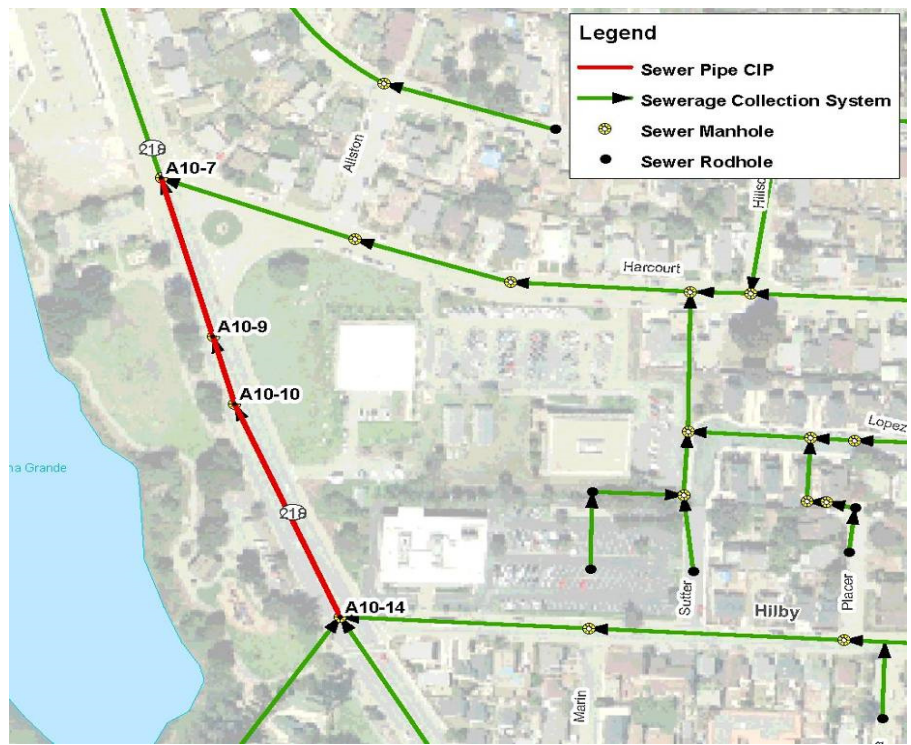
- ☒ Upgrade Gravity Pipeline
- ☐ New Gravity Pipeline
- ☐ Upgrade Lift Station
- ☐ Upgrade Force Main
- ☒ Rehabilitation/Repair
- ☐ Inspection and/or analysis
- ☐ Replace Manhole or Rodhole

Project Scheduling

Est. Construction Duration: 6 weeks

Project Need

- ☐ Insufficient capacity for existing flow
- ☒ Insufficient capacity for future flow
- ☒ Existing condition limits O&M
- ☐ Reduction of I/I & sand infiltration



Project Cost Breakdown

Construction Cost	\$	850,000
Planning, Engineering, CM, Legal/Admin (40%)	\$	340,000
Project Management (15%)	\$	130,000
Total Project Cost	\$	1,320,000

Project Description

The Canyon Del Rey CMP project proposes to replace three existing sewer pipe segments due to potentially poor physical condition. Through routine maintenance operations, the District has determined this sewer main may not be structurally sound, and a nearby stretch of sewer main originally constructed at the same time has already failed and been replaced. The project includes approximately 810 feet of existing 12-inch pipe on Canyon Del Rey from Hilby Avenue to Harcourt Avenue. The pipe segment at Harcourt Avenue, approximately 285 feet, will be upsized to 15-inch to provide capacity for future flow conditions. This project is classified as near-term project #18 in the Sewer Master Plan.



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 6.B.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Kimberly Drabner, Finance Director

DATE: June 19, 2019

SUBJECT: CONSIDER, TAKE PUBLIC COMMENT AND ADOPT THE FISCAL YEAR 2019-2020 PROPOSED SEASIDE COUNTY SANITATION DISTRICT ANNUAL OPERATING BUDGET.

PURPOSE

The purpose of this item is to give the District Board the opportunity to consider, take public comment and take action on the Proposed Fiscal Year 2019-2020 Operating Budget for the Seaside County Sanitation District (SCSD).

RECOMMENDATION

It is recommended that the District Board consider the attached Proposed Budget, take public input and approve the attached resolution approving the Proposed FY 2019-2020 Budget.

BACKGROUND

The budget year begins on July 1, 2019. At this time, the SCSD 2019-2020 Proposed Operating Budget is ready for the Board to consider. The 2019-2020 Proposed Operating Budget can be adopted as presented, or modified and adopted.

The Proposed Operating Budget of the Seaside County Sanitation District for fiscal year 2019-2020 includes estimated operating revenues of \$2,379,710. The proposed operating expenditures are \$1,007,028 plus \$1,372,682 of transfers to the District's Capital Improvement, Capital Outlay and Insurance Funds. The Proposed Operating Budget is balanced with no net surplus or deficit on operations. Also included in the Proposed Operating Budget is a one-time transfer out to the Capital Improvement Fund of Unrestricted Net Position in the amount of \$3,194,480 to support the Proposed

Capital Improvement Plan.

Operating transfers out totaling \$1,372,682 are being transferred to fund the Capital Improvement Fund in the amount of \$1,265,464, the Capital Outlay Fund in the amount of \$49,000, and the Insurance Fund in the amount of \$58,218.

The 2019-2020 Capital Improvement Program is based on the SCSD Master Plan. Total funding provided for support of the CIP activity through operating transfers in and one-time transfers in of accumulated unrestricted net position is \$4,459,944.

FISCAL IMPACT

Fiscal Year 2019-2020 Budget for operations.

ATTACHMENTS

1. 2019-2020 Proposed Operating Budget
 2. SCSD Net Position Summary
 3. 2019-2020 Budget Resolution
-

Reviewed for Submission to the
Board by:



Craig Malin, District Manager

SEASIDE COUNTY
SANITATION DISTRICT
(SCSD)

FY2019-2020 PROPOSED
BUDGET

SUMMARY OF ONE-TIME USE OF RESERVES

SCSD GENERAL FUND - ADMINISTRATION / OPERATIONS

	2019-20 Proposed Budget	2020-21 Forecasted Budget
Total Revenues	2,379,710	2,446,874
Total Operating Expenditures	2,379,710	2,140,415
Operating Surplus / (Deficit)	0	306,459
One-Time Transfer Out to Capital Projects	3,194,480	0
Addition To / (Use Of) Unrestricted Net Position	(3,194,480)	306,459
Beginning Unrestricted Net Position - Estimated	3,194,480	0
Ending Unrestricted Net Position - Estimated	0	306,459

SCSD CAPITAL IMPROVEMENT

	2019-20 Proposed Budget	2020-21 Forecasted Budget
Total Revenues	1,000	1,000
Total Transfers In From General Fund	4,459,944	949,000
Total Revenues and Transfers In	4,460,944	950,000
Total Capital Expenditures	6,871,000	950,000
Addition To / (Use Of) Restricted Net Position - Capital Projects	(2,410,056)	0
Beginning Restricted Net Position - Capital Projects - Estimated	3,070,854	660,798
Ending Restricted Net Position - Capital Projects - Estimated	660,798	660,798

Budget Comparison by Budget Year

SCSD GENERAL FUND

951 - Revenues

	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Amended Budget	2019-20 Proposed Budget	2020-21 Forecasted Budget
Revenues						
3101 - PROPERTY TAXES	388,817	389,022	344,874	410,000	422,710	431,164
3401 - INTEREST INCOME	43,190	49,894	0	0	0	0
3692 - SANITATION USER FEES	1,642,703	1,698,741	1,827,182	1,900,000	1,957,000	2,015,710
3720 - MISCELLANEOUS REVENUE	1,615	0	0	0	0	0
3721 - ONE TIME REVENUE	31,174	32,485	0	0	0	0
3767 - REIMBURSEMENTS -PUBLIC WORKS	17,469	2,428	0	1,000	0	0
Revenues Total	2,124,968	2,172,570	2,172,056	2,311,000	2,379,710	2,446,874

Budget Comparison by Budget Year

SCSD GENERAL FUND

951-8810 - SCSD Administration

	2015-16 Actual Expenditures	2016-17 Actual Expenditures	2017-18 Actual Expenditures	2018-19 Amended Budget	2019-20 Proposed Budget	2020-21 Forecasted Budget
Expenditures						
0001 - SALARIES	80,426	47,512	43,490	57,165	24,717	25,706
0002 - OVERTIME	71	538	2	1,000	1,000	1,000
0006 - WORKERS COMPENSATION	2,050	1,120	8,785	813	1,616	1,697
0010 - MANAGEMENT LEAVE PAYOFF	528	212	1,225	600	600	600
0012 - VACATION	1,047	5,642	2,218	1,000	1,000	1,000
0016 - DEFERRED COMPENSATION	820	434	564	636	276	300
0017 - PARS-ARS 457	0	50	0	0	0	0
0020 - PART-TIME HOURLY WAGES	7,120	0	0	7,700	7,500	7,700
0030 - PERS PENSION OB BOND	922	1,122	472	488	536	590
0031 - PERS PENSION	15,351	9,890	9,368	14,936	5,701	7,712
0032 - PARS PENSION	11,096	5,678	5,517	3,126	580	597
0033 - LIUNA PENSION	32	85	0	0	0	0
0041 - MEDICAL INSURANCE	10,894	6,225	6,836	9,244	4,053	4,183
0044 - RETIREE MEDICAL INSURANCE	0	1,722	0	0	0	0
0051 - DENTAL INSURANCE	851	489	557	653	264	272
0061 - VISION INSURANCE	61	42	47	80	23	23
0071 - LTD	349	161	189	227	85	87
0081 - LIFE INSURANCE	337	160	178	234	77	79
0092 - MEDICARE TAX	1,015	736	691	939	362	387
1022 - LEGAL SERVICES	12,365	7,598	6,501	5,000	5,000	5,000
1025 - AUDIT SERVICES	6,900	6,700	7,300	7,500	7,500	7,500
1026 - MEDICAL EXAMS	0	0	0	500	0	0
1029 - TRAINING & EDUCATION	2,408	150	980	1,500	1,500	1,545
1030 - CONSULTANT	1,990	0	8,855	15,000	15,000	15,450
1033 - FITNESS PROGRAM	225	150	111	135	100	100
1040 - PROPERTY TAX ADMIN FEES	2,389	2,554	2,670	2,500	2,500	2,550
1041 - PROPERTY TAXES/ASSESSMENT	2,088	2,088	0	3,000	3,000	3,060
1045 - STATE AND AGENCY FEES	0	0	0	0	0	0
2044 - COPIER SERVICES	0	0	0	100	100	101
2053 - OUTSIDE PRINTING	0	0	165	200	200	200
2063 - PUBLISHING & LEGAL ADVERTISING	0	1,753	0	500	500	510
3092 - STATIONARY SUPPLIES	21	0	212	400	400	400
3095 - DEPARTMENT	362	275	307	500	500	500
4121 - MEETINGS & TRAVEL	0	432	79	1,000	1,000	1,020

Budget Comparison by Budget Year

SCSD GENERAL FUND

951-8810 - SCSD Administration

	2015-16 Actual Expenditures	2016-17 Actual Expenditures	2017-18 Actual Expenditures	2018-19 Amended Budget	2019-20 Proposed Budget	2020-21 Forecasted Budget
Expenditures						
4122 - DUES & MEMBERSHIP	1,470	922	828	1,000	1,000	1,020
5132 - TELEPHONE	1,838	1,841	1,887	2,000	2,000	2,020
9196 - IMPACT FEES	176,768	219,774	163,704	170,000	176,130	181,414
9395 - VEHICLE MAINTENANCE	64,900	55,700	25,600	53,900	19,500	20,280
9397 - COMPUTER SYSTEM	13,000	0	22,200	22,000	22,000	22,880
9398 - CENTRAL SERVICE CHARGES	291,300	191,673	220,793	98,523	170,079	176,882
Expenditures Total	710,994	573,427	542,329	484,099	476,399	494,364

Budget Comparison by Budget Year

SCSD GENERAL FUND

951-8820 - SCSD Operations

	2015-16 Actual Expenditures	2016-17 Actual Expenditures	2017-18 Actual Expenditures	2018-19 Amended Budget	2019-20 Proposed Budget	2020-21 Forecasted Budget
Expenditures						
0001 - SALARIES	126,136	119,915	122,399	261,400	258,609	268,953
0002 - OVERTIME	9,750	10,451	7,444	1,500	8,849	1,500
0006 - WORKERS COMPENSATION	7,965	13,858	11,077	15,095	22,192	23,302
0012 - VACATION	0	3,150	0	0	0	0
0016 - DEFERRED COMPENSATION	716	821	1,221	1,200	2,796	2,796
0020 - PART-TIME HOURLY WAGES	0	0	0	0	0	0
0030 - PERS PENSION OB BOND	1,465	1,087	1,121	1,158	1,273	1,400
0031 - PERS PENSION	15,784	17,048	24,067	52,039	46,733	80,686
0032 - PARS PENSION	0	0	41	0	0	0
0033 - LIUNA PENSION	2,363	2,088	3,171	0	4,160	4,160
0041 - MEDICAL INSURANCE	20,026	17,213	22,329	33,986	32,826	34,467
0051 - DENTAL INSURANCE	1,332	1,340	1,479	1,981	2,186	2,252
0061 - VISION INSURANCE	154	133	137	191	255	258
0071 - LTD	285	262	274	547	572	583
0081 - LIFE INSURANCE	214	205	165	315	484	494
0092 - MEDICARE TAX	1,855	1,735	1,767	3,790	3,791	3,922
0099 - TUITION REIMBURSEMENT	400	255	257	400	400	420
1029 - TRAINING & EDUCATION	0	0	1,653	0	0	0
1033 - FITNESS PROGRAM	0	0	0	0	45	45
2049 - UNIFORM & LAUNDRY	1,558	1,975	2,724	3,000	3,000	3,030
2053 - OUTSIDE PRINTING SERVICE	0	0	0	100	0	0
2054 - EQUIPMENT REPAIR	8,292	4,795	0	5,000	5,000	5,200
2063 - PUBLISHING & LEGAL ADVERTISING	0	0	0	100	0	0
2068 - REFUSE DISPOSAL	701	22,475	17,536	12,000	12,000	12,240
2073 - SUBCONTRACTED WORK	65,273	62,408	58,547	65,000	65,000	66,300
2074 - MISCELLANEOUS	1,686	0	0	0	0	0
2087 - EQUIPMENT RENTAL	0	0	1,202	2,500	2,500	2,575
3092 - STATIONARY SUPPLIES	17,402	0	0	100	100	102
3095 - DEPARTMENT CONSUMABLES	359	4,521	18,160	20,000	20,000	20,000
3097 - SAFETY EQUIPMENT	332	438	1,145	3,200	3,000	3,030
3102 - COMPUTER SUPPLIES/SOFTWARE	3,700	0	2,381	1,000	1,000	1,020
4121 - MEETINGS & TRAVEL	0	2,600	3,709	4,000	4,000	4,080
4122 - DUES & MEMBERSHIP	8,239	431	4,935	5,000	5,000	5,000
5131 - GAS & ELECTRIC	0	8,581	8,834	12,300	12,300	12,546

Budget Comparison by Budget Year

SCSD GENERAL FUND

951-8820 - SCSD Operations

	2015-16 Actual Expenditures	2016-17 Actual Expenditures	2017-18 Actual Expenditures	2018-19 Amended Budget	2019-20 Proposed Budget	2020-21 Forecasted Budget
5133 - WATER	0	13,089	1,218	35,000	4,500	4,635
8187 - DEPARTMENT EQUIPMENT	0	0	3,094	5,000	6,000	6,000
8198 - FOG PROGRAM	0	1,550	0	0	0	0
9397 - COMPUTER SYSTEM	0	0	700	800	800	832
9602 - PAYMENT ON PRINCIPAL	0	0	0	1,150	1,174	1,203
9605 - INTEREST EXPENSE	0	0	409	110	84	56
9999 - INTERFUND TRANSFER OUT	362,330	750,633	0	415,000	1,372,682	1,072,965
Expenditures Total	658,317	1,063,057	323,195	963,962	1,903,311	1,646,051
9999 - INTERFUND TRANSFER OUT: ONE TIME EXPENDITURE FOR CAPITAL PROJECTS	0	0	0	0	3,194,480	0
Expenditures Total	658,318	1,063,057	323,195	963,962	5,097,791	1,646,051

Budget Comparison by Budget Year

SCSD CAPITAL OUTLAY

952 - Revenues

	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Amended Budget	2019-20 Proposed Budget	2020-21 Forecasted Budget
Revenues						
3401 - INTEREST INCOME	27	184	0	1,000	1,000	1,000
3709 - SALE OF REAL/PERSONAL PROPERTY	0	25,481	0	0	0	0
3999 - INTERFUND TRANSFER IN	82,135	493,993	0	160,766	49,000	64,000
Revenues Total	82,162	519,658	0	161,766	50,000	65,000

Budget Comparison by Budget Year

SCSD CAPITAL OUTLAY

952-8820 - SCSD Operations

	2015-16 Actual Expenditures	2016-17 Actual Expenditures	2017-18 Actual Expenditures	2018-19 Amended Budget	2019-20 Proposed Budget	2020-21 Forecasted Budget
Expenditures						
8190 - VIDEO INSPECTION	0	0	0		0	50,000
8192 - EQUIPMENT	0	0	0	170,000	0	10,000
8193 - FEE STUDY	0	0	0	20,000	0	0
8194 - SEWER SYSTEM MNGT PLAN UPDATE	4,482	4,072	4,277	10,000	0	5,000
8195 - GRAPHIC INFORMATION SYSTEM	3,380	0	0	0	0	0
8196 - LAFCO APPLICATION	11,304	242	33,291	10,000	50,000	0
9603 - DEPRECIATION EXPENSE	65,779	71,926	0	0	0	0
9605 - INTEREST EXPENSE	7,207	13,499	5,724	5,552	0	0
9606 - OTHER DEBT SERVICE	0	0	0	0	0	0
9608 - LEASE-PRINCIPAL	49,348	0	0	56,214	0	0
9901 - LOSS ON SALE OF CAPITAL ASSETS	0	502	0	0	0	0
Expenditures Total	141,500	90,240	43,292	271,766	50,000	65,000

Budget Comparison by Budget Year

SCSD CAPITAL IMPROVEMENT

953 - Revenues

	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Amended Budget	2019-20 Proposed Budget	2020-21 Forecasted Budget
Revenues						
3401 - INTEREST INCOME	3,218	6,017	0	1,000	1,000	1,000
3693 - SANITATION CONNECTION FEES	4,225	0	0	0	0	0
3999 - INTERFUND TRANSFER IN	164,270	534,400	0	180,000	4,459,944	949,000
Revenues Total	171,714	540,417	0	181,000	4,460,944	950,000

Budget Comparison by Budget Year

SCSD CAPITAL IMPROVEMENT

953-8820 - SCSD Operations

	2015-16 Actual Expenditures	2016-17 Actual Expenditures	2017-18 Actual Expenditures	2018-19 Amended Budget	2019-20 Proposed Budget	2020-21 Forecasted Budget
Expenditures						
0016 - DEFERRED COMPENSATION	0	0	85	0	0	0
0031 - PERS PENSION	0	0	685	0	0	0
0032 - PARS PENSION	0	0	509	0	0	0
0041 - MEDICAL INSURANCE	0	0	753	0	0	0
0051 - DENTAL INSURANCE	0	0	77	0	0	0
0061 - VISION INSURANCE	0	0	6	0	0	0
0071 - LTD	0	0	22	0	0	0
0081 - LIFE INSURANCE	0	0	21	0	0	0
0092 - MEDICARE TAX	0	0	57	0	0	0
2054 - EQUIPMENT REPAIR	0	0	953	0	0	0
9195 - AMEND MASTER PLAN	0	0	0	0	0	0
9201 - DEL MONTE LIFT STATION	0	0	0	550,000	0	0
9202 - ROSITA LIFT STATION UPGRADES	0	0	0	945,000	0	0
9203 - 942 ANGELUS WY	0	0	1,445	0	0	0
9204 - LIFT STATION UPGRADES	0	0	0	0	2,081,000	0
9205 - CANYON DEL REY SEWER LINE REPLACEMENT	0	0	0	590,000	0	0
9206 - MILITARY LIFT STATION	0	0	50	360,000	0	0
9207 - FREMONT BLVD SEWER	0	10	0	0	0	0
9208 - SEWER MAIN UPGRADES	0	0	0	0	155,000	950,000
9209 - MANHOLE - REPAIR/REPLACEMENT	0	0	0	0	75,000	0
9214 - DEL MONTE SWR MAIN REPLACEMENT	0	0	0	0	3,200,000	0
9215 - SEWER MAIN REPLACEMENT PROGRAM	0	0	0	0	40,000	0
9216 - SEWER MASTERPLAN	0	36,839	0	7,000	0	0
9217 - SUTTER ST. SEWER MAIN REPLACE	0	0	0	0	0	0
9218 - SEWER LINE REPLACEMENTS	0	0	0	0	1,320,000	0
9314 - HWY 1 SEWER LINE CLEANING	0	0	8,811	220,000	0	0
9603 - DEPRECIATION EXPENSE	103,130	86,621	0	0	0	0
9604 - AMORTIZATION EXPENSE	85,007	0	0	0	0	0
Expenditures Total	188,137	123,470	13,473	2,672,000	6,871,000	950,000

Budget Comparison by Budget Year

SCSD INSURANCE RESERVE

954 - Revenues

	2015-16 Actual Revenues	2016-17 Actual Revenues	2017-18 Actual Revenues	2018-19 Amended Budget	2019-20 Proposed Budget	2020-21 Forecasted Budget
Revenues						
3401 - INTEREST INCOME	751	66	0	0	0	0
3999 - INTERFUND TRANSFER IN	115,925	122,240	0	74,000	58,218	59,965
Revenues Total	116,676	122,306	0	74,000	58,218	59,965

Budget Comparison by Budget Year

SCSD INSURANCE RESERVE

954-8810 - SCSD Administration

	2015-16 Actual Expenditures	2016-17 Actual Expenditures	2017-18 Actual Expenditures	2018-19 Amended Budget	2019-20 Proposed Budget	2020-21 Forecasted Budget
Expenditures						
2090 - INSURANCE	97,990	123,023	72,082	74,000	58,218	59,965
Expenditures Total	97,990	123,023	72,082	74,000	58,218	59,965

SCSD - SUMMARY FIVE-YEAR FORECAST

	FY2020	FY2021	FY2022	FY2023	FY2024
	Proposed	Forecasted	Forecasted	Forecasted	Forecasted
GENERAL FUND - ADMINISTRATION / OPERATIONS (951)					
TOTAL REVENUES	2,379,710	2,446,874	2,515,968	2,587,050	2,660,176
TOTAL OPERATING EXPENDITURES & TRANSFERS OUT	(2,379,710)	(2,140,415)	(2,515,968)	(1,616,565)	(2,660,176)
TOTAL OPERATING ACTIVITY	0	306,459	0	970,485	0
ONE-TIME EXPENDITURES FOR CAPITAL PROJECTS	3,194,480	0	0	0	878,571
ADDITION TO / (USE OF) UNRESTRICTED NET POSITION	(3,194,480)	306,459	0	970,485	(878,571)
BEGINNING UNRESTRICTED NET POSITION	3,194,480	0	306,459	306,459	1,276,944
ENDING UNRESTRICTED NET POSITION	0	306,459	306,459	1,276,944	398,373
CAPITAL OUTLAY (952)					
TOTAL REVENUES & TRANSFERS IN	50,000	65,000	65,000	65,000	65,000
TOTAL EXPENDITURES	(50,000)	(65,000)	(65,000)	(65,000)	(65,000)
TOTAL SURPLUS / (DEFICIT)	0	0	0	0	0
CAPITAL IMPROVEMENTS (953)					
TOTAL REVENUES & TRANSFERS IN	4,460,944	950,000	1,279,179	326,000	2,201,000
TOTAL EXPENDITURES	(6,871,000)	(950,000)	(1,733,000)	(326,000)	(2,201,000)
ADDITION TO / (USE OF) RESTRICTED NET POSITION - CAPITAL PROJECTS	(2,410,056)	0	(453,821)	0	0
BEGINNING RESTRICTED NET POSITION - CAPITAL PROJECTS	3,070,854	660,798	660,798	206,977	206,977
ENDING RESTRICTED NET POSITION - CAPITAL PROJECTS	660,798	660,798	206,977	206,977	206,977
INSURANCE RESERVE (954)					
TOTAL REVENUES & TRANSFERS IN	58,218	59,965	61,763	63,616	65,525
TOTAL EXPENDITURES	(58,218)	(59,965)	(61,763)	(63,616)	(65,525)
TOTAL SURPLUS / (DEFICIT)	0	0	0	0	0

RESOLUTION NO. _____

**A RESOLUTION OF THE BOARD OF THE SEASIDE COUNTY
SANITATION DISTRICT**

**ADOPTING THE ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR
2019-2020**

WHEREAS, the proposed 2019-2020 fiscal year budget has been prepared for consideration by the Seaside County Sanitation District Board and the Board has received public comment and reviewed the budget; and

WHEREAS, the proposed budget covers revenue and expenditures for the operating fund, the capital outlay fund, the capital improvement fund, and the insurance fund; and

WHEREAS, the proposed 2019-2020 fiscal year budget provides for a balanced budget as prescribed by law; and

WHEREAS, the Seaside County Sanitation District Board has received public comment this date on the proposed 2019-2020 budget,

NOW, THEREFORE BE IT RESOLVED that the Seaside County Sanitation District hereby adopts the proposed operating budget for fiscal year 2019-2020, a copy of which is attached hereto and by reference made a part hereof. The District Manager is authorized to adjust the 2019-2020 Adopted Budget in accordance with modifications made to the Capital Improvement Program by the Board.

PASSED AND ADOPTED at this regular meeting of the Board of Directors of the Seaside County Sanitation District duly held this 18th day of June 2019 by the following vote:

AYES:

NOES:

ABSENT:

Jerry Blackwelder, Chair

Attest:

Rosa Salcedo, Clerk of the Board