



AGENDA
CITY OF SEASIDE
ART AND HISTORY
COMMISSION

REGULAR MEETING
Oldemeyer Center
986 Hilby Avenue
Tuesday, August 13, 2019
5:45 PM

1. CALL TO ORDER

2. ROLL CALL - ESTABLISHMENT OF QUORUM

ART AND HISTORY COMMISSION

Steven Russell
Janies Silveria
Michael Wildgoose
Francoise Avery
Emily Ventura
Yollette Merritt
Emerson Brown

Chair
Vice Chair
Commissioner
Commissioner
Commissioner
Commissioner
Commissioner

3. PUBLIC COMMENT

4. APPROVAL OF MINUTES

A. JULY 9, 2019 MINUTES

5. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

6. BUSINESS ITEMS

A. PARTICIPATION IN OCTOBER 12 ARCHIVE CRAWL

B. REPORT ON CA REVEALED ARCHIVAL WORKSHOP, AND DISCUSSION OF POSSIBLE DIGITIZATION GRANT

C. REVIEW OF FIRST DRAFT OF ARCHIVE PROCEDURES

D. UPDATES

1. Review draft of 102 Things to do in Seaside
2. Status of Art in Public Places
3. History Exhibit update
4. CSUMB SLI update

7. COMMISSIONER REPORTS

8. STAFF COMMUNICATION

9. ADJOURNMENT

Next Regularly Scheduled Meeting:
September 10, 2019
5:45 PM
Oldemeyer Center

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. The City Council chamber is equipped with a portable microphone and assisted listening devices are available at all meetings. City Council Meetings that are held in the City Council Chambers are broadcast live to all Seaside residents on Comcast Channel 25 and U-verse Channel 99. Live streamed meeting videos as well as videos of past meetings are available on the City's website at: <http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.



MINUTES

CITY OF SEASIDE ART & HISTORY COMMISSION

REGULAR MEETING
Oldemeyer Center
986 Hilby Avenue
July 09, 2019
5:45 p.m.

1. **CALL TO ORDER: 5:55pm**

2. **ROLL CALL – ESTABLISHMENT OF QUORUM:**

ART AND HISTORY COMMISSION:

Steven Russell	Chair	X
Janie Silveria	Vice Chair	excused
Michael Wildgoose	Commissioner	X
Francoise Avery	Commissioner	excused
Emily Ventura	Commissioner	X
Yollette Merritt	Commissioner	X
Emerson Brown	Commissioner	X

3. **PUBLIC COMMENTS:**

4. **APPROVAL OF MINUTES:** May 14, 2019
m: Commissioner Wildgoose, s: Commissioner Ventura , passes

5. **REVIEW OF AGENDA:**

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required)

6. **BUSINESS ITEMS:**

a. CSUMB

- Service Learning Policy Changes

- The emails in the handouts provided by Commissioner Wildgoose, is an exchange from Seth Pollack from CSUMB.
- Input on next actions required by the rest of the commission.
- Guest Steven Levinson: as he understands it, service learning was threatened and it had to adjust or disappear, it had to take on another requirement, they had to merge with something to get credit. Now all service learning classes need to meet a humanities requirement. It becomes a ULR (University Learning Requirement). Currently it is at a GE level, not a ULR level.

- You have to meet the new standard for service learning which requires civic or community learning to meet the humanities requirement.
- Seth has been communicating with all community partners.
- There has been some concern expressed by the Commission it might be more difficult to meet the civic aspect of the requirements within the scope of art and history.
- Review and possible change of Staff Liaison
 - Former Staff and Commissioner Wildgoose are listed as the current liaisons for SLI.
 - Staff Reports: The city now has an umbrella agreement with CSUMB
 - Staff will contact Andrea at CSUMB regarding this, to update the liaison contacts.
 - Commissioner Russell has requested a copy of the survey.
 - Mr. Levinson has offered to help Commissioner Wildgoose with the language for the survey.
 - Commissioner Russell has volunteered to be a contact signatory with CSUMB if needed.

b. Updates:

- Review draft of 102 Things to do in Seaside
 - No change in the list as of yet.
 - Possible scope of the project is bigger than just Art and History.
 - Commissioner Brown suggests taking the project to other commissions for input
 - Staff will provide official list of commissions to SAHC.
- Review of revised version of Art in Public Places
 - Commissioner Brown presented the latest version of Art in Public Places Document.
 - Section on funding remains for visibility of fund use, which adds to the length.
 - Next steps for the process of this document needs to be defined.
 - Need to define “public art” in context of being on a private building.
 - Purpose of document is to enable grants and funding request for public art.
 - This will go to Staff for review now.
 - Commissioner Brown will resend the document via email with editing permissions.
- Procedures for Commissioners and the Public to check out items from the

Archives

- There was no response from the cities Staff contacted to ask about similar procedures.
 - There currently exists a binder for record keeping.
 - Suggestion to buy a ledger.
 - Commissioner Russell has requested an online version of the records.
 - Staff will continue to investigate ways to check in and check out items
- History Exhibit Status
- Steven Levinson is here for an update on the status of the history exhibit
 - The vision was family life at Fort Ord, the concept is Fort Ord as a village, the non-military existence of the people at fort ord.
 - Commissioner Avery has found items and boxes from her father
 - She has photos and some of his art work
 - He was also part of the graphics Art Department at Fort Ord
 - She has photos of them outside their house at Fort Ord, and at the arts and crafts center
 - CSUMB has a collection with images of Walter Avery teaching art.
 - Commissioner Avery also has a multitude of black history Fort Ord items.
 - Mr. Levinson has many artifacts from Fort Ord from 1947-53.
 - Jasmine Dolan has come forward offering items from her grandfather's things that might be suitable for the show.

7. REPORTS FROM STAFF:

- Staff reported about the California Revealed workshop at the Wastonville Public Library
- The SVAA exhibit has been taken down from Avery, and the MPAF exhibit has been installed.
- Reception for MPAF is July 12th, at 7:00pm.
- Staff opened a line of communication with SJSU about how starting the process to get City of Seaside listed as a Work Learning Environment so that we can get one of the Masters of Archive and Records Administration students to help us properly organize the Archives.
- There has been continued proper conservation and storage on the Akin artwork. The project is approximately half way complete, both cleaning and cataloging.
- Staff will contact facilities to make sure the space for the exhibit set up is cordoned off as best as possible with black dividers

8. REPORTS FROM COMMISSIONERS:

- Commissioner Wildgoose reported that CSUMB has set their birthday to the 12th of October.
- There is a new Director for the County Libraries.

9. ADJOURNMENT: 7:25pm

Next Regularly Scheduled Meeting

August 13, 2019

Time: 5:45 p.m.

Oldemeyer Center

The City of Seaside is an ADA accessible facility and is committed to include the disabled in all of its services, programs and activities. Any person who requires accommodation to be able to participate in this meeting is asked to contact the office of the City Clerk at 899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements.

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City of Seaside, California
Art in Public Places
Guiding Procedures for the City of Seaside

The Art in Public Places Program is directed, in part, towards developing and upgrading the City of Seaside's permanent art collection through acquisitions.

OBJECTIVE

Establish guiding procedures for “art in public places” in order to enhance cultural and aesthetic qualities of life for the citizens of Seaside.

The City of Seaside intends to integrate “art in public places” of the high quality and to assure artworks serve the interest of the community.

DEFINITION

“Art in public places” means

1) any visual work of art permanently displayed in open City of Seaside-owned areas, on the exterior of any City of Seaside-owned facility, within City of Seaside owned Facility in areas designated as public areas, lobbies, public assembly areas, or on non-city property if the work of art is installed or financed, either wholly or in part, with City of Seaside funds procured by the City of Seaside.

Works of art or artwork can include, but are not limited to the following: sculpture, monument, mural, fresco, relief painting, fountain, mosaic ceramic, carving or stained glass. Works or art would not normally include landscaping, architectural ornamentation or signage. Artwork should not be an advertisement, but could potentially be related to the mission and purpose of the business where it is displayed.

PURPOSE

- To enrich the public environment for both residents and visitors to the area through incorporation of the visual arts.
- To nurture and enhance the art community.
- To increase public access to works of art and to promote understanding and awareness of the visual arts in publicly accessible areas.
- To promote diversity and pluralism in “Art in public places” and to reflect a wide range of multicultural expression.
- To contribute to the civic pride and identity of Seaside.
- To enable Seaside to sustain and enhance its recognition as an art destination for visual arts.

ART IN PUBLIC PLACES PROGRAM FUNDS

1. Accounting

The City of Seaside shall establish a special reserve account designated as the "Art in Public Places Program Fund." This reserve account shall be credited annually with such funds as determined by the Seaside City Council and with all funds received by the City of Seaside for visual art in public places, whether contributed, earned, secured through grants, or other wise obtained. These funds are subject to, the same restrictions established in the City of Seaside Art in Public Places Program.

2. Use of Fund

The Art in Public Places Fund shall be used to prepare sites for, and works of art in public places in order to further the intent and acquisition of the Art in Public Places Program.

3. Permissible Expenditures

Expenditures of funds may include, but are not limited to, the following uses:

The cost of artwork, its installation and insurance. Water works, Landscaping, lighting and other objects which are an integral part of the artwork. Frames, mats, pedestals, and other objects necessary for the proper presentation of the artwork. Walls, pools, landscaping or other architectural or landscaping architectural elements necessary for the proper aesthetic and structural placement of the art work. Maintenance, repair, and restoration of art works funded through the Art in Public Places Program Fund.

4. Administration

The Art Commission shall make recommendations to the Seaside City Council concerning the purchase, loan or commissioning of art work, including (1) places which should be considered for artwork; (2) the medium of the proposed artwork; and (3) the artist whose work shall be considered for placement in the recommended location.

The Art in Public Places Program Fund shall be administered by the Community services Department, under the guidelines of the Art in Public Places Program.

Selection of artists and art works shall be based on the guidelines set forth in the City of Seaside's Art in Public Places Program.

The City of Seaside will contract with the artist and with consultants as necessary for the purchase or commissioning as well as the execution and installation of the artwork.

On-site activity in connection with the artwork installation shall be coordinated by the Director of Public Works and the Community Services Director.

Maintenance and repair of artworks funded through the Art in Public Places Program

fund shall be financed from that account.

So far as is practical, in the event repair of the artwork is required, the City of Seaside shall first give the artist the opportunity to do that work for a reasonable fee. In the event the artist is unable or refuses to make the repair for such a fee; the city may proceed to contract for such repair with qualified restorer in the sole discretion of the City of Seaside.

5. Donations and Endowments

The Art in Public Places Fund shall also be used as a depository for bequests, grants or donations. Such sums may be expended as set forth in Art In Public Places Fund . Item 3. Permissible Expenditures above. However, any funds specified as "endowments" shall be placed in an interest bearing account that will protect the principle. Only the interest may be spent.

6. Formation of Fundraising Groups

If individuals, entities, a group or groups are formed to raise money for the Art in Public Places Program, the funds raised shall be deposited into the Art in Public Places Fund with all decisions as to specific choice of art remaining with the Seaside Art and History Committee.

APPLICATION REVIEW PROCEDURE

Criteria considered when reviewing public art submissions:

- Is the artwork appropriate for the project site and community?
- Is the site location and public visibility of the artwork appropriate?
- Does the artwork create a physical or visual safety hazard to the public?
- Is the artwork offensive to the public?
- Is the scale of the artwork appropriate for the intended location and surroundings?
- What physical elements (i.e. rain, sunlight, irrigation, landscaping) might change the appearance of the artwork over time?
- Is the artwork protected from vandalism or graffiti?
- Does the applicant have a maintenance plan for the artwork?
- Does the artwork include an appropriate identification information (i.e. plaque) with artwork title, artist name and date of installation?
- Does the applicant have written approval from the property owner (if different than applicant)?
- Is the artwork economically feasible for the project applicant?

Public art feature submittals shall include, but not be limited to 1) a written description of the proposed artwork 2) photos and/or sketches of the proposed artwork showing dimensional size, materials and colors 3) the specific proposed location of the artwork 4) line of sight drawings or

view simulations from all primary viewpoints surrounding the artwork, not to exceed four directions 5) a preliminary cost estimate of the artwork to determine cost feasibility and 6) brief artist bio including a small selection of previous works.

Submissions packets shall follow these City of Seaside 'Art in Public Places: Guiding Procedures' document, unless otherwise directed by city staff.

Art and History Commission

The Art and History Commission shall review all proposed public artworks. Applicants are required to submit a complete proposal packet as directed by the City of Seaside for distribution to the Art and History Commission. A time will be identified by city staff for applicants to present proposals for review at an Art and History Commission meeting. The Art and History Commission shall consider the following when reviewing proposals:

- Is the artwork appropriate for the project site and community?
- Is the site location and public visibility of the artwork appropriate?
- Does the artwork create a physical or visual safety hazard to the public?
- Is the artwork offensive to the public?
- Is the scale of the artwork appropriate for the intended location and surroundings?
- What physical elements (i.e. rain, sunlight, irrigation, landscaping) might change the appearance of the artwork over time?
- Is the artwork protected from vandalism or graffiti?
- Are the colors and materials of the artwork appropriate for the proposed location?
- Will the artwork contribute to the identity of the community?
- Does the proposed artwork represent Seaside's past, present or future?

The objective of the Art and History Commission with respect to public art shall be to serve as the city's reviewing body for public artworks as they move through the advisory and regulatory bodies. The Art and History Commission shall base approvals of artworks on the guidelines listed above. Upon review and approval of artworks by the Art and History Commission, its decisions regarding artworks will be forwarded to the Seaside City Council for approval.

Seaside City Council

After the Arts and History Commission reviews and approves the artwork proposal, the proposal shall be forwarded to the Seaside City Council for (what? Final review and approval?)

Any other boards need to see?

Architectural Review Board? Role description TBD

Planning Commission? Role description TBD

Building Permit approvals? Applicable? Description TBD



CALIFORNIA STATE UNIVERSITY
Monterey Bay

UNIVERSITY-AGENCY AGREEMENT FOR PLACEMENT OF STUDENTS

This agreement entered into this _____ day of _____ (month) _____ (year) between CALIFORNIA STATE UNIVERSITY
MONTEREY BAY referred to as "CSUMB," and _____, referred to as
AGENCY [Complete Address] _____.

I. STATEMENT OF PURPOSE

A. California State University Monterey Bay

California State University Monterey Bay is committed to service in the community, and applied learning experiences for students. This is accomplished through field education, service learning, internships, research, and other activities that integrate the STUDENT(S)'s academic study with practical experience. Through reflective activities, service, research, and field seminars, students enhance their knowledge of their academic discipline and deepen their sense of civic responsibility, self-awareness, and professional development.

B. Name of Agency _____

Mission Statement (attach additional sheet / brochure if available) _____

- C. AGENCY and CSUMB** recognize the opportunity for meaningful learning experiences for CSUMB on AGENCY and STUDENTS. CSUMB supports the goals and objectives of the AGENCY program in which students will participate.

II. STUDENT(S) LEARNING

A. Program Activities

Activities will be accomplished in accordance with the student's Learning Agreement, reviewed and agreed upon by the STUDENT, CSUMB and AGENCY prior to the start of the experience.

The STUDENT will:

1. Participate in all relevant trainings by the AGENCY as stated in Section III-A-2, Training and Orientation of this document.
2. Model professional, ethical and appropriate behavior when working with clients and when on AGENCY site.
3. Support AGENCY that is a part of the student's learning experience as specified by the Learning Agreement.
4. Meet the goals of the AGENCY and the related University program in which the STUDENT is enrolled.
5. Fulfill the specific scope of work duties, identified in the student's Learning Agreement.

B. Safe and Productive Environment

The AGENCY is committed to providing a safe and productive environment for STUDENTS in the field program.

1. The AGENCY will:

- a. Give STUDENT a complete tour of the site, and ensure that STUDENT is aware of all relevant safety policies and emergency procedures and is able to act responsibly in case of an emergency.
- a. California law may require the AGENCY to obtain fingerprints of STUDENT and submit them to the Department of Justice, and/or the Federal Bureau of Investigation, for a criminal background check. It is the AGENCY's

- responsibility to: 1) Determine whether such fingerprinting is required; 2) obtain the STUDENT'S fingerprints; and 3) obtain criminal background clearance from the appropriate agency.
 - b. California law may require the AGENCY to require STUDENT to submit results of a Tuberculosis (TB) Test. It is the AGENCY's responsibility to: 1) Determine whether such TB testing is required; (2) to notify CSUMB in writing of this requirement in advance of the student's placement at the worksite and; (3) obtain results from STUDENT.
 - c. The AGENCY representative will notify the appropriate CSUMB program coordinator in writing, within 24 hours of any health & safety hazards and/or incidents of violence that occur at the AGENCY worksite during the contract period.
2. **CSUMB will ensure that STUDENT agrees to the following:**
- a. Abide by AGENCY rules and regulations while on site and working with AGENCY clients and staff.
 - b. Ensure that his or her actions with the AGENCY are safe, positive, productive and ethical.
 - c. Advance the program and its objectives by providing support for the AGENCY and/or its staff as necessary and agreed upon in Section II-A, Program Activities, of this document.

III. STRUCTURE AND SUPPORT OF STUDENT LEARNING AT THE AGENCY

A. AGENCY

1. **Site Supervision** - The AGENCY will provide a supervisor, who has been identified in the student's Learning Agreement to be responsible for the safety and supervision of STUDENT while on site. The Supervisor will meet with the STUDENT regularly, as specified in the Learning Agreement, to facilitate the learning experience for the STUDENT, provide support, and to review progress on assignments and/or activities. All AGENCY program staff will support the STUDENT as they interact with him/her and provide guidance and advice as necessary and appropriate. A secondary supervisor will be responsible for the STUDENT in the absence of primary supervision.
 - a. The AGENCY supervisor will communicate at least twice per semester with the appropriate CSUMB staff or faculty member.
 - b. The AGENCY and/or his or her designee, shall meet with the appropriate CSUMB staff or coordinator, in order to facilitate the most mutually beneficial experience for all parties involved, or at the request of any of the parties involved.
2. **Training and Orientation** – The AGENCY supervisor will provide specific training needed by the STUDENT to achieve the work identified in the Learning Agreement.
3. **Work Space** - STUDENT will have an appropriate space at the AGENCY site in which to conduct his/her assigned work. AGENCY will provide access and training for any and all equipment necessary for STUDENT to fulfill his/her role.
4. **Evaluation/Field Assessment**
 - a. The AGENCY supervisor will complete and return the required student evaluation regarding quality of service, research and/or work that the STUDENT provided to the AGENCY at the end of each semester, or as agreed upon in the student's Learning Agreement.
 - b. The AGENCY supervisor will complete and return any required evaluations of the overall quality of service provided by CSUMB community engagement programs (e.g. research, service-learning, field study, etc.), but not more than twice annually.

B. CSUMB

1. **Site Placement:** CSUMB will assign STUDENT to the AGENCY through CSUMB academic departments, institutes and other University programs.
2. **Training and Reflection** – Staff of the appropriate CSUMB academic department, institute or program and/or CSUMB faculty will provide training for STUDENT regarding responsibilities in Section II and will provide opportunities for STUDENT to reflect upon his/her experience working at the AGENCY worksite.

3. Supervision and Accountability - The appropriate CSUMB program coordinator will work closely with the STUDENT, AGENCY and CSUMB faculty to meet the expectations and priorities of the AGENCY site.

IV. LENGTH OF AGREEMENT TERM

A. **Initial Term** – CSUMB and AGENCY have reached this agreement for a five (5) year period beginning with the date of execution of this agreement.

This agreement shall become effective upon execution. Either party may terminate this agreement after giving the other party 30 days advance written notice of the intention to terminate. In the case of early termination, a student may be allowed to complete their assignments as indicated in their Learning Agreement.

B. **Renewal Process** – This agreement may be renewed every five years upon written mutual agreement, and is based on STUDENT feedback, AGENCY evaluations and CSUMB faculty desire to continue this relationship under the conditions that:

1. The CSUMB and AGENCY continue to be committed to actively supporting the goals of the other.
2. The STUDENT work is meaningful and of benefit to the AGENCY.
3. The relationship is consistent with the goals of the AGENCY, CSUMB, STUDENT and FACULTY.

The attached General Provisions, consisting of one page, is incorporated by reference and made a part of this agreement. This document reflects my understanding of the relationship.

AGENCY

CALIFORNIA STATE UNIVERSITY MONTEREY BAY

Authorized Signatory

Program Director/Chair

Print Name

Print Name

Title

Department/Program

Email address: _____

Email address: _____

Telephone: _____

Telephone: _____

Date: _____

Date: _____

Art Evjen, Director, Business Support Service

Date: _____

GENERAL PROVISIONS

Indemnification

The AGENCY shall be responsible for damages caused by the negligence of its directors, agents, employees and duly authorized volunteers occurring in the performance of this agreement. CSUMB shall be responsible for damages caused by the negligence of its directors, officers, employees and duly authorized volunteers occurring in the performance of this agreement. It is the intention of the AGENCY and CSUMB that the provision of this paragraph be interpreted to impose on each party responsibility for the negligence of their respective directors, officers, employees and duly authorized volunteers.

Insurance

The AGENCY shall procure and maintain General Liability insurance, comprehensive or commercial form with \$1,000,000 minimum limit for each Occurrence and minimum limit of \$2,000,000 General Aggregate, as mutually agreed upon for this placement agreement. (If not available for STUDENT(S), please attach a note stating such).

The California State University system has elected to be insured for its General Liability exposure through the self-insured CSU Risk Management Authority.

The State of California has elected to be self-insured for its vehicle liability and property exposures. As a State agency, the California State University, Office of the Chancellor, the Trustees, and the CSU system of campuses are included in this self-insured program.

Status of Student

Students shall at no time throughout this agreement be considered officers, employees, agents or volunteers of CSUMB.

Governing Law

All contracts and purchase orders shall be construed in accordance with, and their performance governed by, the laws of the State of California. Further, the AGENCY shall comply with any state or federal law applicable to AGENCY's performance under this Contract.

Assignments

Without written consent of CSUMB, this agreement is not assignable by the AGENCY either in whole or in part.

Agreement Alternations and Integration

No alternation or variation of the terms of the agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto.

Endorsement

Nothing contained in this Agreement shall be construed as conferring on any party hereto any right to use the other party's name as an endorsement of product/service or to advertise, promote or otherwise market any product or service without the prior written consent of the other parties. Furthermore, nothing in this Agreement shall be construed as endorsement of any commercial product or service by CSUMB its officers or employees.

Survival

Upon termination of this contract for any reason, the terms, provisions, representations and warranties contained in this agreement shall survive expiration or earlier termination of this agreement.

Severability

If any provision of this agreement is held invalid by any law, rule, order of regulation of any government, or by the final determination of any state or federal court, such invalidity shall not affect the enforceability of any other provision not held to be invalid.

Entire Agreement

This agreement constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof, and supercedes all prior agreements, arrangements, and understandings with respect thereto. No representative, promise, inducement, or statement of intention has been made by any party hereto that is not embodied herein, and no party shall be bound by or liable for any alleged representation, promise, inducement, or statement not set forth herein.

Re: CSUMB Service Learning Institute: NEW civic action projects

michael wildgoose

Tue 6/25/2019 7:08 PM

To: Seth Pollack <spollack@csumb.edu>

Cc: Janie Silveria <dancinjanie@gmail.com>; Sandra Gray <sandra-gray@sbcglobal.net>; SRussell <srussell@carmelunified.org>; Daniel Meewis <dmeewis@ci.seaside.ca.us>

Bcc Kristen LaFollette <klafollette@csumb.edu>

Seth,

The Seaside Art&History Commission will be discussing these changes to the CSUMB/ SL program at our next meeting. This is scheduled for July 9, past yr July 4 survey submission deadline but please leave a slot open for us. We really appreciate the assistance of interns and particularly value our joint venture with the Oral History programs.

We'll need to have a new Contact Person (currently me) and, if necessary, redo the Community Partner agreement between Seaside SAHC and CSUMB as both myself and Nancy Towne (Rec Services Director, Retd.) no longer have official standing in the City. Maybe you or a staffer can let me know how to handle this admin change.

Thanks

Michael Wildgoose
Retired Chair, SA&HC
393-1731

From: Seth Pollack <spollack@csumb.edu>

Sent: Tuesday, June 25, 2019 12:52 PM

Subject: Fwd: CSUMB Service Learning Institute: NEW civic action projects

Hello Wonderful CSUMB Service Learning Community Partners,

To those who responded to our survey on **Civic Engagement**, thank you so much. You can ignore this email.

If you have yet to respond, please **Click [THIS LINK](#) to go to the survey**. We will be accepting responses through July 4.

Thank you so much for your input.

Seth./.

--

Dr. Seth S. Pollack, Professor
Director, Service Learning Institute
California State University, Monterey Bay

CSUMB Service Learning Institute: NEW civic action projects

Seth Pollack <spollack@csumb.edu>

Fri 6/14/2019 3:49 PM

Dear CSUMB Service Learning Institute Community Partners,

CSUMB's service learning curriculum is changing! Beginning Fall 2019, all lower division service learning courses will directly integrate traditional civics education. One key goal is to deepen students' understanding of, and engagement with, **civic processes -- voting, the U.S. and California constitutions, policy making and governance**. As part of this new service learning course, all students will complete a **Civic Action assignment**. This assignment requires students to participate in some form of civic or social action --i.e., writing a letter to an elected official; speaking at a public meeting; mobilizing community support for a legislative initiative; etc.

To create a richer, more meaningful, and relevant learning experience, we want to link this **Civic Action** assignment to the issues that impact you, our community partners. To make this happen, we need your help.

We're curious to know about the policies and governance structures that significantly influence the work you do. If you could take a few minutes to answer the questions below, it will help SLI better understand the ways in which your work is affected by traditional civic structures, policies and processes.

If you have any questions about CSUMB's new Service Learning-Civics curriculum, please don't hesitate to contact Seth Pollack, Director, Service Learning Institute (spollack@csumb.edu). In the meantime, we thank you in advance for completing this brief survey about your organizations' civic priorities and work with federal, state and/or local governance structures and policies.

We'd love to hear from you by July 4th!

Click **[THIS LINK](#)** to go to the survey.

Sincerely,

Seth./.

--

Dr. Seth S. Pollack, Professor
Director, Service Learning Institute
California State University, Monterey Bay
Pacific Hall, Bldg. 44
100 Campus Center, Seaside, CA 93955
Tel: 831-582-3914
E-mail: spollack@csumb.edu

Civic Policies, Structures, and Projects: What Impacts Your Organization?

spollack@csumb.edu

Fri 6/14/2019 4:00 PM

To: miwildgoose@hotmail.com <miwildgoose@hotmail.com>

Google Forms

I've invited you to fill out a form: CSUMB SLI Civic Action Projects

Civic Policies, Structures, and Projects: What Impacts Your Organization?

Dear Community Partners,

CSUMB's service learning curriculum is changing! Beginning Fall 2019, all lower division service learning courses will directly integrate traditional civics education. One key goal is to deepen students' understanding of, and engagement with, civic processes -- voting, the U.S. and California constitutions, policy making and governance. As part of this new service learning course, all students will complete a Civic Action assignment. This assignment requires students to participate in some form of civic or social action --i.e., writing a letter to an elected official; speaking at a public meeting; mobilizing community support for a legislative initiative; etc.

To create a richer, more meaningful, and relevant learning experience, we want to link this Civic Action assignment to the issues that impact you, our community partners. To make this happen, we need your help.

We're curious to know about the policies and governance structures that significantly influence the work you do. If you could take a few minutes to answer the questions below, it will help SLI better understand the ways in which your work is affected by traditional civic structures, policies and processes.

If you have any questions about CSUMB's new Service Learning-Civics curriculum, please don't hesitate to contact Seth Pollack, Director, Service Learning Institute (spollack@csumb.edu). In the meantime, we thank you in advance for completing this brief survey about your organizations' civic priorities and work with federal, state and/or local governance structures and policies. We'd love to hear from you by July 4th!

FILL OUT FORM

[Create your own Google Form](#)

Civic Policies, Structures, and Projects: What Impacts Your Organization?

Dear Community Partners,

CSUMB's service learning curriculum is changing! Beginning Fall 2019, all lower division service learning courses will directly integrate traditional civics education. One key goal is to deepen students' understanding of, and engagement with, civic processes – voting, the U.S. and California constitutions, policy making and governance. As part of this new service learning course, all students will complete a Civic Action assignment. This assignment requires students to participate in some form of civic or social action –i.e., writing a letter to an elected official; speaking at a public meeting; mobilizing community support for a legislative initiative; etc.

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* Required

Email address *

1. Your Name *

3. Contact Phone Number *

2. Your Organization *

5. What specific policies or laws impact your organization's work? A list is fine; brief descriptions are welcome! (If NONE, write "N/A"). *

4. What federal, state and/or local governance structures impact your organization's work? Please include any commissions, committees or other government entities that your organization pays attention to, reports to, lobbies, etc: (If NONE, write "N/A") *

6. What current OR upcoming civic action work is your organization involved with that could benefit from student support? If possible, please tell us WHEN your organization does civic action work (e.g., "We attend a Lobby Day every September in Sacramento;" or, "We will have a petition drive for a new proposition in 2020"). If NONE, write "N/A" *

7. Is your organization interested in creating or further developing your own work in "civic action"? If YES, please describe. We will contact you to discuss future possibilities. If NO, please write "N/A" *

Fwd: CSUMB Service Learning Institute: NEW civic action projects

Seth Pollack <spollack@csumb.edu>

Tue 6/25/2019 12:52 PM

Hello Wonderful CSUMB Service Learning Community Partners,

To those who responded to our survey on **Civic Engagement**, thank you so much. You can ignore this email.

If you have yet to respond, please **Click [THIS LINK](#) to go to the survey**. We will be accepting responses through July 4.

Thank you so much for your input.

Seth./.

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Dr. Seth S. Pollack, Professor
Director, Service Learning Institute
California State University, Monterey Bay
Pacific Hall, Bldg. 44
100 Campus Center, Seaside, CA 93955
Tel: 831-582-3914
E-mail: spollack@csumb.edu

----- Forwarded message -----

From: **Seth Pollack** <spollack@csumb.edu>

Date: Fri, Jun 14, 2019 at 3:49 PM

Subject: CSUMB Service Learning Institute: NEW civic action projects

Dear CSUMB Service Learning Institute Community Partners,

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We'd love to hear from you by July 4th!

Click **THIS LINK** to go to the survey.

Sincerely,

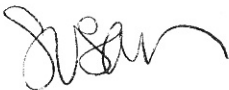
Seth./.

--

Dr. Seth S. Pollack, Professor
Director, Service Learning Institute
California State University, Monterey Bay
Pacific Hall, Bldg. 44
100 Campus Center, Seaside, CA 93955
Tel: 831-582-3914
E-mail: spollack@csumb.edu

The California State Library is holding a series of workshops to help groups digitize historically significant Californiana (e.g., books, documents, audiovisual recordings, plus work with existing digital collections) for long-term preservation and access. One of the workshops will be at the Watsonville Library on July 22, 2019. See below for the workshop description workshop and a link to reserve a spot.

Our library received a grant last year from California Revealed--it was a wonderful opportunity to get help with our collections and their staff were easy to work with. We are applying again this year to digitize local history newsletters and LP albums. Please consider coming!

Sincerely, 

Susan Renison, Reference Librarian
Watsonville Public Library
275 Main Street, Suite 100
Watsonville, CA 95076
<https://www.cityofwatsonville.org/202/Library>

Watsonville Public Library: Monday, July 22, 2019 11am-4pm

LINK TO RESERVE A SPOT <http://bit.ly/2019-CA-Rworkshops>



CALIFORNIA REVEALED

DESCRIPTION OF THE WORKSHOP California Revealed is an opportunity to receive valuable assistance with digitization, online access, and digital preservation for your California heritage collections. Major features of California Revealed include:

- *partners nominate materials to be digitized and added to the online California Revealed collection
- *partners contribute discovery metadata for materials to be digitized
- *State Library funds digitization (using selected vendors nationwide), online hosting for public access, and digital preservation
- *each partner has its own web page at the California Revealed website to display digitized materials from its collections
- *partners receive copies of digitized materials
- *partners are responsible for fulfilling user/patron requests for high-resolution files

This workshop will prepare attendees to take advantage of free digitization and digital preservation services for their institutions' local and statewide California history materials. Workshop attendees will learn general best practices for description, digitization, quality control, and digital preservation. Please attend if you have collections in-need!

MORE INFORMATION IS AVAILABLE from The California Preservation Program and Acting Director: Pamela Vadakan, 1-916-653-5074 pvadakan@californiarevealed.org

California Revealed 2019 summer issue: <https://mailchi.mp/b14ae3ceb4ce/eurekasummer2019>