



SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE SEASIDE, CA 93955

REGULAR MEETING

Board of Directors

Tuesday, August 13, 2019, 9:30 AM

City of Seaside Conference Room

1. **CALL TO ORDER**

2. **ROLL CALL**

BOARD OF DIRECTORS

Jerry Blackwelder

Pat Lintell

John Wizard

Chair

First Vice Chair

Second Vice Chair

3. **REVIEW OF AGENDA**

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

4. **PUBLIC COMMENT**

Members of the public wishing to address the Seaside County Sanitation District on matters within the jurisdiction of the Board, but not on this agenda, may do so during Public Comment period for up to three minutes. Public Comments on specific agenda items are heard under that item. For the public record, please state your name.

5. **CONSENT AGENDA**

A. APPROVAL OF MINUTES FROM THE JUNE 19, 2019 SPECIAL MEETING.

PURPOSE: To review and approve the minutes from the June 19, 2019 Special Meeting.

RECOMMENDATION: That the minutes be reviewed and approved.

B. APPROVAL OF JUNE 2019 EXPENDITURE REPORT FOR SEASIDE COUNTY SANITATION DISTRICT.

PURPOSE: Approval of expenditures for June 2019 for the Seaside County Sanitation District in the amount of \$218,112.24

RECOMMENDATION: Approve expenditures for June 2019. Total expenditures were \$218,112.24. No draw-down of funds is required at this time.

C. RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR JUNE 2019 AND JULY 2019.

PURPOSE: Receive Seaside County Sanitation District Operations Report for June 2019 and July 2019.

RECOMMENDATION: Accept reports. This item is presented for information only.

6. NEW BUSINESS

A. AMEND THE PROFESSIONAL SERVICES AGREEMENT WITH HARRIS & ASSOCIATES FOR AN AMOUNT NOT TO EXCEED FORTY SIX THOUSAND EIGHT HUNDRED FORTY DOLLARS (\$46,840) FOR CONTINUATION OF CAPITAL IMPROVEMENT PROGRAM MANAGEMENT AND SUPPORT

ENVIRONMENTAL COMPLIANCE: In accordance with Title 14, California Code of Regulations (CCR, Title 14), Chapter 3 "CEQA Guidelines," Article 20, Section 15378, the proposed action is not a project as defined by the California Environmental Quality Act (CEQA).

PURPOSE: Consider amending an agreement with Harris & Associates to provide professional services for continued support of the District's Capital Improvement Program (CIP).

RECOMMENDATION: It is recommended the District Board adopt the attached resolution amending the professional services agreement with Harris & Associates for an amount not to exceed Forty Six Thousand Eight Hundred Forty Dollars (\$46,840) to provide professional services in continued support of the District's CIP.

B. AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT WITH INFRASTRUCTURE ENGINEERING CORPORATION (IEC) FOR AN AMOUNT NOT TO EXCEED TWENTY THREE THOUSAND TWO HUNDRED DOLLARS (\$23,200) FOR THE CANYON DEL REY SEWER MAIN REPLACEMENT PROJECT

ENVIRONMENTAL COMPLIANCE

An initial study/environmental checklist was completed March 19, 2019 and associated Mitigated Negative Declaration filed the same date. Public review period closed on April 19, 2019 and a letter was received on April 25, 2019 acknowledging compliance with State Clearing House requirements.

PURPOSE: Consider approval of an amendment to the Design Professional Services Agreement with Infrastructure Engineering Corporation (IEC) to provide additional professional engineering and technical services for the Canyon Del Rey CMP Sewer Main Replacement Project.

RECOMMENDATION: It is recommended the Board adopt a resolution approving an amendment to the Design Professional Services Agreement with Infrastructure Engineering Corporation (IEC) for an amount not to exceed Twenty Three Thousand Two Hundred Dollars (\$23,200) to provide additional professional engineering and technical services for the Canyon Del Rey CMP Sewer Main Replacement Project and authorizing the District Manager to execute the Amendment.

C. AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT WITH THE WALLACE GROUP FOR AN AMOUNT NOT TO EXCEED FORTY SIX THOUSAND SIX HUNDRED FIFTY TWO DOLLARS (\$46,652) FOR THE DEL MONTE SEWER MAIN REPLACEMENT PROJECT

ENVIRONMENTAL COMPLIANCE

An initial study/environmental checklist was completed March 19, 2019 and associated Mitigated Negative Declaration filed the same date. Public review period closed on April 19, 2019 and a letter was received on April 25, 2019 acknowledging compliance with State Clearing House requirements.

PURPOSE: Consider approval of an Amendment to the Professional Services Agreement with Wallace Group to provide additional professional engineering and technical services for the Del Monte Sewer Main Replacement Project.

RECOMMENDATION: It is recommended the Board adopt a resolution authorizing the District Manager to execute an Amendment to the Professional Services Agreement with Wallace Group for an amount not to exceed Forty Six Thousand Six Hundred Fifty Two Dollars (\$46,652) to provide additional professional engineering and technical services for the Del Monte Sewer Main Replacement Project.

7. STAFF REPORTS

Staff reports include items for which verbal reports/presentations will be provided. If a specific Seaside County Sanitation District presentation is planned, it will be listed and information included with the Agenda. Brief oral reports may be provided for items arising after the Agenda was prepared. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda item.

8. BOARD MEMBERS COMMENTS

9. ADJOURNMENT

Next Regularly Scheduled Meeting:
September 10, 2019
Seaside City Hall
9:30 AM

In compliance with the Americans with Disabilities Act (ADA), the Seaside County Sanitation District (SCSD) does not discriminate against persons with disabilities. SCSD's meetings are held at an accessible facility. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the District Clerk at cityclerk@ci.seaside.ca.us 831-899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. Agenda related writings or documents provided to the SCSD Board of Directors are available for public inspection during the meeting or may be requested from the office of the District Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956. Agenda related writings or documents provided to the Board are available for public inspection during the meeting or may be requested from the office of the District Clerk.