



AGENDA
CITY OF SEASIDE
PARKS AND RECREATION
COMMISSION

REGULAR MEETING
Oldemeyer Center
986 Hilby Avenue
Monday, September 16, 2019
5:30 PM

1. CALL TO ORDER

PARKS AND RECREATION

Bobby Maxwell	Chair
Rich Cadigan	Vice Chair
James White	Commissioner
Alicia Louise Gaines-Lynch	Commissioner
Bob Constant	Commissioner
Willie Gray	Commissioner
Dianne Nielson	Commissioner

2. PUBLIC COMMENT

Members of the public wishing to address the City Council on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three minutes. Public Comments on specific agenda items are heard under that item. For the public record, please state your name.

3. APPROVAL OF MINUTES

A. AUGUST 19, 2019 MINUTES

4. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

5. BUSINESS ITEMS

A. UPCOMING GRANT OPPORTUNITIES

**B. DISCUSSION ON PROJECTS FOR COLLABORATION WITH THE
NEIGHBORHOOD IMPROVEMENT COMMISSION**

**C. UPDATE ON THE CPRS REGION 2 MINI CONFERENCE ON NOVEMBER
14, 2019**

D. DISCUSSION ON THE CITY'S 65TH BIRTHDAY

6. REPORTS FROM RECREATION STAFF

7. REPORTS FROM PARKS STAFF

8. REPORTS FROM COMMISSIONERS

9. ADJOURNMENT

**Next Regularly Scheduled Meeting:
October 21, 2019
Time: 5:30 p.m.
Oldemeyer Center**

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. The City Council chamber is equipped with a portable microphone and assisted listening devices are available at all meetings. City Council Meetings that are held in the City Council Chambers are broadcast live to all Seaside residents on Comcast Channel 25 and U-verse Channel 99. Live streamed meeting videos as well as videos of past meetings are available on the City's website at: <http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.



**MINUTES
CITY OF SEASIDE
PARKS & RECREATION
COMMISSION**

**REGULAR MEETING
Oldemeyer Center
986 Hilby Avenue
Monday, August 19, 2019
5:30 PM**

1. CALL TO ORDER:

The meeting was called to order at: 5:30 p.m.

2. ROLL CALL – ESTABLISHMENT OF QUORUM:

PARKS & RECREATION COMMISSION:

Bobby Maxwell	Chair	<u> X </u>
Rich Cadigan	Vice Chair	<u> X </u>
James White	Commissioner	<u> X </u>
Alicia Louise Gaines-Lynch	Commissioner	<u> </u> (Excused Absence)
Bob Constant	Commissioner	<u> X </u>
Willie Gray	Commissioner	<u> X </u>
Dianne Nielson	Commissioner	<u> X </u>

STAFF:

Ashley Collick X Terry Navarro X Rick Riedl X

3. VISITORS & GUESTS:

- * Dave Pacheco – City Councilman
- * Kee Hyon Higgins – Activity Coordinator
- * Katie Nunez – Aquatics Coordinator

4. PUBLIC COMMENTS: None

5. APPROVAL OF July 15, 2019 MINUTES:

- * Rich Cadigan /James White M/S/P

6. REVIEW OF AGENDA:

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required) **Added to the Agenda:** Rich Cadigan/Bob Constant M/S/P

**** Letter to the Homeless Committee and City Council:**

- * The Commissioners reviewed and discussed the letter that Commissioner Cadigan drafted to be sent to the Homeless Committee and City Council regarding amending the Seaside City Code 9.20.012. They voted on it and approved the letter as is.
Rich Cadigan /Bob Constant M/S/P

7. BUSINESS ITEMS:

a. Receive Presentation from the Seaside Youth Resource Center on the Summer Youth Employment Program:

* Receive a presentation on the SYRC Youth Employment Program:

** Kee Hyon reported that the Seaside Youth Employment began in April 2019. It was developed to provide youth in the City of Seaside with opportunities for first-time employment, valuable work experience and skills needed in the workplace. Their program provides participants between the ages of 15-18 a 4-week pre-employment training, 8-week paid work experience and program mentorship.

** Kee Hyon went over the application period, interviews period, orientation period and pre-employment period, employment period, challenges, accomplishments, end of the program goals and future goals.

** Next year they are hoping to expand employment opportunities beyond the Seaside Recreation Department and collaborate with City Hall, Human Resources, Public Resource and other departments. They also want to involve private businesses within the community of Seaside who are open to employing youth.

b. Receive Presentation from the Pattullo Swim Center on Summer Programs:

* Receive a report on the summer programs at the Pattullo Swim Center:

** Katie reported on their Summer Programs at the Pattullo Swim Center for all ages.

** Katie went over the pool events, swim lesson schedules for youth, adult and parents and tots, junior lifeguards and sharks swim teams, average attendance, their new lifeguard recruitment process and the improvements they have done at the pool.

c. Review the Renaming of a Park Policy:

* Commissioners reviewed and discussed the City of Seaside's Park, Recreational Facility, City-Owned Building and Street Naming Policy and Application. In regards to Kora Sambrano's request to have Capra Park's name changed to her father's name (Irvin Herod), the Commissioners stated that a copy of the policy and application should be sent to her.

d. Update on a Wheelchair-Accessible Swing:

- * Staff reported that there are two possible options to place a wheelchair-accessible swing at Laguna Grande Park. Option 1 is in the grassy area by the bathrooms and Option 2 is in the grassy area by the existing swings. The estimate cost of Option 1 is \$56,737.20 and the estimate cost of Option 2 is \$72,579.00. Please see attachments for more details.
- * The Commissioners voted and approve to allocate their remaining \$50,000.00 to do Option 1 at Laguna Grande Park for the wheelchair-accessible swing.
Rich Cadigan /Bob Constant M/S/P
- * Commissioner Nielson stated she that she was looking at a piece about United Way distributing federal tax money for different projects. She stated if the Commissions request a grant, they may help finance this project. Commissioner Nielson stated she will look into this.

e. Discuss Pet Waste Stations at Cutino Park:

- * Have a discussion about the possibility of having a pet waste station installed at Cutino Park:
 - ** The Commissioners voted on having two pet waste stations at Cutino Park back on Monday, December 17, 2018 at their monthly Parks & Recreation Meeting. Staff and the Commissioners discussed where they should put the two pet waste stations. There will be no dog signs at the ball field.

f. Discuss Landscaping for the Canyon Del Rey/Del Monte Portal:

- * The Commissioners discussed what kind of plants or trees should be planted there. In addition, they discussed if Parks & Recreation should do this project with the \$1,000.00 that was donated. They stated they need to find out if FOSPA or NIP will be doing this project.

8. REPORTS FROM RECREATION STAFF:

- * Staff reported that the grand opening of Cutino Skate Park will be on Saturday, August 24, 2019 from 11:00 a.m. to 3:00 p.m. On the Beach Surf Shop will be sponsoring a skate competition and there will be a soccer game and softball game at this event.

9. REPORTS FROM PARKS STAFF:

- * Staff reported that they submitted an application to the State for funding for the concept of Manzanita Stuart Park. This application is for a preliminary application. If they like the concept, the State will ask them to repeat the application. The funding is about six months to a year out to get this done. Staff stated that they have money for phase one, however, they suggested they should wait to see if the State like their phase one and then proceed with the design.

10. REPORTS FROM COMMISSIONERS:

- * Commissioner Cadigan shared an article on homelessness in parks. The Commissioners thought it was an interesting article.
- * Commissioner Cadigan put together and shared an information sheet to put on a board to use at a Parks & Recreation table at different events.
- * Commissioner Neilson reported that she will contact United Way to see about the possibility of getting funds for the wheelchair-accessible swing project.
- * Commissioner Maxwell reported that he went to the City Council meeting on August 15, 2019. He stated that part of the City Manger's report stated that they now have the basketball court on the corner of Contra Costa Street and Sonoma Avenue.

- 11. ADJOURNMENT:** The meeting was adjourned at: 6:53 p.m.

Next Special Scheduled Meeting

September 16, 2019

Time: 5:30 p.m.

Oldemeyer Center

Attachments
from the August 19,
2019 Meeting

MEMORANDUM

City of Seaside

Recreation and Community Activities Department

Date: 8/19/19

To: Recreation and Parks Commission

From: Kee Hyon Higgins – Activity Coordinator

CC: Daniel Meewis – Recreation Director
Ashley Collick – Youth Center Supervisor

Subject: Seaside Youth Employment Program

Background

The Seaside Youth Employment Program began in April 2019, and was developed to provide youth in the City of Seaside with opportunities for first-time employment, valuable work experience and skills needed in the workplace. This program provides youth a structured environment with clear rewards and support which their school experiences and families may not be able to provide. The program is funded in part by the California Violence Intervention and Prevention (Cal VIP) Grant awarded to Seaside in 2018.

Program Objective

Youth Participants between the ages of 15-18 receive 4-week pre-employment training, 8-week paid work experience and program mentorship.

1. Application Period

From March 1st – April 15th, 2019, 29 high school youth applied for the summer employment program from schools around the Monterey Peninsula. 14 applicants are clients of the Seaside Youth Resource Center.

2. Interviews

21 of the 29 applicants were brought in for meet and greet interviews with Seaside Youth Resource Center and Teen Center staff. Other applicants chose other employment opportunities or did not respond to staff.

3. Orientation and Pre-Employment Period

Youth were provided 16 hours of training addressing topics such as job readiness skills, career goals, interpersonal and communication skills, job applications, creating a cover letter and resume and interview skills. Youth were expected to attend each session and complete their pre-employment checklist which included such as an online job application, fingerprint background check, tuberculosis test, school work permit, bank account and providing proper identification.

Many youth had difficulty in attaining a work permit through their high school. It was particularly difficult at Seaside High School due to youth having to wait until the end of the school year and working through academic issues. Students from other schools had a much easier and faster process in receiving their work permit.

4. Employment Period

12 youth successfully completed orientation and their pre-employment checklist. Youth were assigned to Kids Camp, Play Land, Teen Center, Special Events, Older Adults and Aquatics.

5. Challenges and Successes

During the program youth struggled with tardiness, leaving work early, financial mismanagement, lack of communication and distractions such as family, friends and cell phones. With staff support and coaching, youth were able to make changes and grow from their challenges.

There are many accomplishments from this program: 29 applicants, 17 youth were accepted into the program, 12 completed pre-employment orientation and 100% retention at the end of the summer program.

6. Future Goals

Next year we hope to expand employment opportunities beyond the Seaside Recreation Department and collaborate with City Hall, Human Resources, Public Resource and other departments. We also want to involve private businesses within the community of Seaside who are open to employing youth.



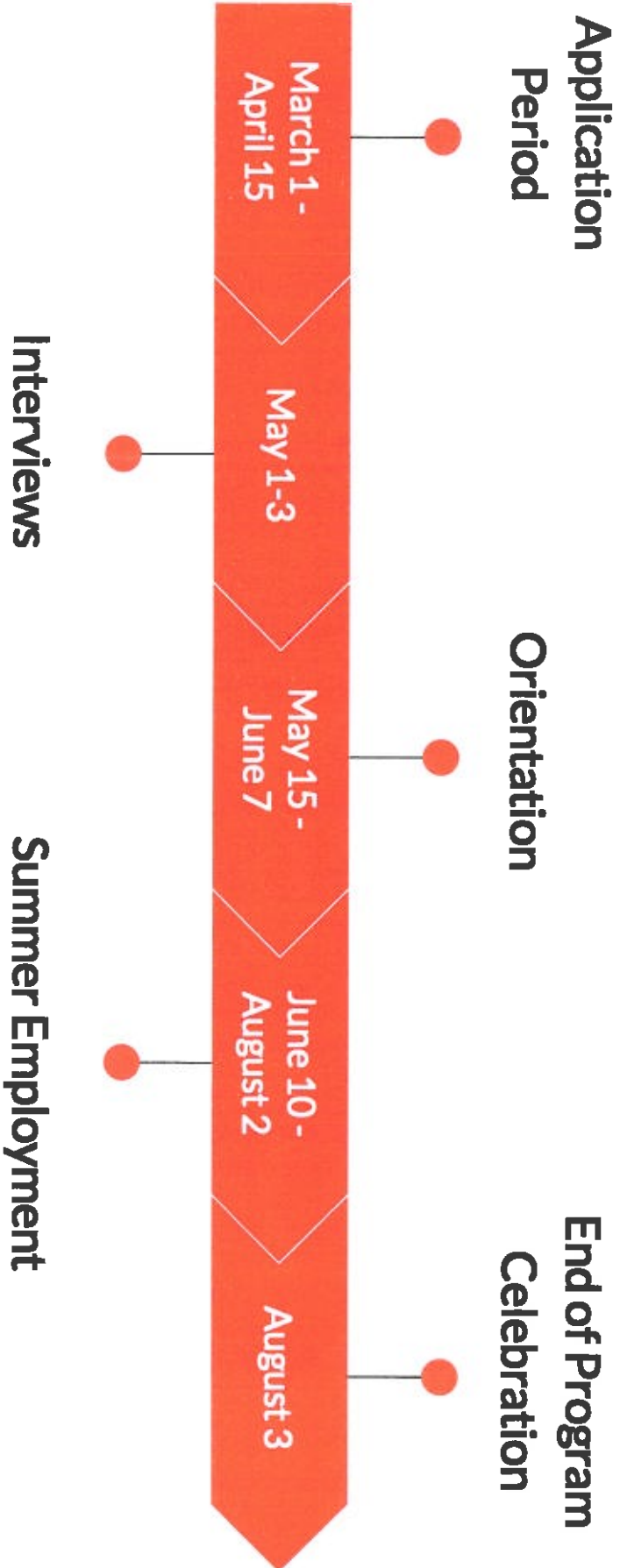
SUMMER YOUTH EMPLOYMENT PROGRAM

Overview

Youth between the ages of 15-18
receive:

- 4-week pre-employment training
- 8-week paid work experience
- Job Coaching

Timeline



Application Period

MARCH 1st - APRIL 15th

Application Period

- A total of 29 youth applied for summer job program
 - 14 of 29 applicants are clients of the Seaside Youth Resource Center
-

Interview Period

MAY 1st - 3rd

Interview Period

- 21 of the 29 applicants were brought in for interviews with Seaside Youth Resource Center and Teen Center staff.
 - Other applicants chose other employment, did not respond to interview requests or were too old.
-

Orientation Period

MAY 15th - JUNE 7th

Orientation Period

- Youth were provided 16 hours of job readiness training.
 - 10 laptops were purchased to assist with training and new hire paperwork.
 - Shopping trip for interview attire -- \$50 scholarship.
 - To secure employment each youth must complete orientation and pre-employment checklist.
-

Challenges during Orientation

- 5 youth were unable to complete orientation and their checklist due to dropping out of the program, grades and unable to receive work permit.
 - The most difficult task was attaining a school work permit. Many had to wait until the school year was over while others were able to receive theirs immediately.
-

Summer Employment Period

JUNE 10th - AUGUST 2nd

Summer Employment Period

- 12 youth successfully completed orientation and their pre-employment checklist.
 - Youth were assigned to Teen Center, Kids Camp, Seaside Aquatics, Special Events, Older Adults and Facilities.
-

Challenges during Summer Employment:

- Tardiness
 - Leaving work early
 - Distractions at work -- family, friends, phone
 - Lack of communication -- change of availability, transportation issues, calling in sick
 - Balance of work and social life
-

Accomplishments

- 29 applications
- 17 youth accepted
- Completion of 4-week orientation
- 12 new employees
- 100% retention



End of Program Goals

Job Coaching & Check-In's

- Bi-weekly check-in's with youth on employment progress and program feedback
- Increasing support for each youth participant

Job Skills Development

- Assist youth in communication
- Balance work/personal life schedule
- Plan for transportation

Future Goals

- **Expansion of Youth Employment within City of Seaside:**
 - City Hall
 - Human Resources
 - Public Works
- **Expansion of Youth Employment within Seaside community:**
 - Private businesses
 - Community partners

PATTULLO SWIM CENTER

SUMMER REPORT



Presented By: Katie Nunez
Recreation Coordinator
Knunez@ci.seaside.ca.us

POOL EVENTS

Summer Kick Off- Saturday, May 25, 2019

Total Attendance: 91

Float and Flick- Friday, June 28, 2019

Total Attendance: 65



SWIM LESSONS

- **Schedule changes to Summer Youth Lessons to accommodate working parents**
- **More evening and afternoon classes**

Youth Swim Lessons

16 session: 322 enrolled

Adult Swim Lessons

2 sessions: 17 enrolled

Parents and Tots Swim Lessons

2 sessions: 26 enrolled



JR. LIFEGUARDS & SHARKS SWIM TEAM

- **Jr. Lifeguard Total Attendance: 11**
 - Skills: lifeguard rescue skills, CPR and first aid, teamwork skills, physical fitness and health, and job training.
 - Field Trips: Fire Department & Beach
 - Volunteer Opportunity
- **Sharks Swim Team Attendance**
 - June: 4
 - July :8
 - August: 16
 - Skills: Teamwork skills, lap swim etiquette, and competitive swim rules

AVERAGE ATTENDANCE

- Public Swim (Lap Swim, Senior Swim, Recreational Swim)- 172 per day

Special Groups: Full Day Camp

Play Land Camp

Cheer Camp

Village Project

- Water Exercise – 40 per day



NEW LIFEGUARD RECRUITMENT PROCESS

OLD 2018	NEW 2019
1.Certify	1.Interview
2.Interview	2.Hire
3.Hire	3.Certify
Result from Lifeguard Course 2018: 0 New Hires	Result from Lifeguard Course 2019: 5 New Hires

IMPROVEMENTS AT THE POOL

- **Pool Security**
 - **Cameras**
 - **Gate**
- **Non Slip Grip Tape on Pool Deck**
- **New ADA Compliant Chair Lift**



**CITY OF SEASIDE
PARK, RECREATIONAL FACILITY, CITY-OWNED BUILDING
AND STREET NAMING POLICY**

I. PURPOSE:

To establish a uniform policy regarding requests for the naming or renaming of City-owned land and facilities including parks, recreation facilities, buildings, streets, and the designation of commemorative street names and plaques, that are compatible with community interest and will enhance the values and heritage of the City of Seaside.

II. GENERAL:

- A. This policy shall establish the guidelines, criteria and process for naming or renaming of city-owned facilities.
- B. The City Council shall have the final authority to name and rename City parks, recreational facilities, city-owned buildings, streets and to designate commemorative street names and plaques.
- C. Under extraordinary circumstances that would cast a negative image upon the City, any naming of city-owned facilities in honor of an individual, family or group may be revoked at the discretion of the City Council.
- D. The names of individuals or corporations or groups involved in controversial enterprises or activities, such as those that would be detrimental to the mission or image of the City of Seaside should be avoided.
- E. The donation of land, facilities, or funds for the acquisition, renovation or maintenance of land or facilities, shall not constitute an obligation by the City to name the land and/or facility or any portion thereof after an individual, family or organization.
- F. Existing names are deemed to have historic recognition. It is the City of Seaside's policy to keep the name of any existing park, city-owned buildings, or recreational facility, particularly one whose name has City or regional significance, unless there are compelling reasons to consider such a change; after a thorough study and a unanimous vote of the City Council. Furthermore, the City will consider renaming to commemorate a person or persons, posthumously, only when the person or persons have made a major, overriding contribution to the City and whose distinctions are as yet unrecognized.

- G. It is the intent of this policy to prohibit, except under extraordinary circumstance with a super majority vote (4 to 1) of the City Council and a required minimum of 2/3 of the affected property owners (as shown on the latest Monterey County Tax Roll) written approval, the changing of street names that have existing homes or businesses using the street name in their address, or streets which connect with adjacent jurisdictions.
- H. Street naming and renaming shall be made by City Council resolution or as a result of an approval and recordation of a subdivision map.
- I. All costs including staff time, labor and materials associated with the installation of plaques, monuments and/or replacement of signs resulting from this policy will be borne by the individual, group or organization sponsoring the request.

III. NAMING CRITERIA

A. PARKS, CITY-OWNED BUILDINGS AND RECREATIONAL FACILITIES:

- 1. Naming shall begin early in the development and/or acquisition as possible.
- 2. Names should be appropriate to the park, city-owned building, or recreational facility by reflecting the native wildlife, history, flora, fauna, geographic area, or natural geologic features related to the Community of Seaside.
- 3. Names can be from significant historical events, cultural attributes, a local landmark or for a historical figure.
- 4. Areas that can be recognized include: Points of entry, walkways, trails, room or patio within a city-owned building, recreational facilities such as group picnic areas or ball fields, and physical features such as valley, hills, streams or vista views.
- 5. Names which reflect the City's ethnic and cultural diversity are encouraged. Signage shall be in English.
- 6. Commemorative names honoring individuals or families should be based on the following criteria:
 - a. made lasting and significant contributions to the protection of natural or cultural resources of the City of Seaside;
 - b. made substantial contributions to the betterment of a specific facility or park consistent with the established standards for the facility;
 - c. made substantial contributions to the advancement of commensurate types of recreational opportunities with the City of Seaside;
 - d. be associated to an economic development or redevelopment activity;

- e. had a positive impact on the lives of Seaside's residents;
- f. has volunteered for ten (10) or more years of service to the community;
- g. an individual who is to be honored shall be deceased for a minimum period of three (3) years.

B. STREETS:

1. Names shall be unique, easily discernable, and simple to pronounce for public safety consideration. Similar sounding or duplicate street names shall not be considered.
2. North and South thoroughfares shall be called streets, and East and West thoroughfares shall be called avenues or boulevards.
3. Street names may recognize native wildlife, flora, fauna or natural geologic features related to the community and the City of Seaside.
4. Names with the same theme (i.e. flowers, states) are suggested for naming streets in an entire subdivision, as a means of general identification.
5. Street names shall not contain more than 18-letter characters, including any combinations of spaces, or letters, designations in the base portion of the name.
6. Cumbersome, corrupted or modified names, discriminatory or derogatory names, from the point of view of race, sex, color, creed, ethnicity, religious affiliation, political affiliation or other social factors are not acceptable.
7. Names for public and private streets in a new subdivision shall be proposed by the developer, reviewed by the Planning Commission, approved by the City Council. The street names are adopted by the City when the final subdivision map for the development is recorded.

C. COMMEMORATIVE STREETS NAMES AND PLAQUES:

1. Commemorative street name signs are additions to the street name and will not change the street address. Existing street name shall be retained and a supplemental sign or plaques shall be installed beneath the existing street name signage. Commemorative street name signs shall consider the same criteria for naming of streets.
2. Commemorative plaques shall be placed in common areas such as the entrance columns of City Hall and public benches. In recognition of individuals that should be honored for their accomplishments and contribution to the city, a community COLUMN OF HONOR is to be established at City Hall on the entrance columns of the building. The COLUMN OF HONOR will be a permanent honor, consisting of a marker

describing the honorees accomplishments, placed on a bronze plaque. Recognition will be made either at a City Council Meeting or at a special ceremony at the COLUMN OF HONOR. The applicant or sponsoring group/organization will be responsible for the cost of the plaque. If a special recognition ceremony is requested, the applicant may be charged for the cost.

3. Criteria for commemorative street names and plaques are as follows:

- a. Names honoring **individuals (posthumously)**, groups, or families should be based on the following criteria:
 - i. made lasting and significant contributions to the protection of natural or cultural resources of the City of Seaside;
 - ii. made substantial contributions to the betterment of the City of Seaside which has positively impacted the lives of citizens of the City of Seaside,
 - iii. be associated to an economic development or redevelopment activity in fulfillment of the City's mission;
 - iv. commemorates a significant historical event;
 - v. contributed outstanding civic service to the City for a minimum period of ten (10) years;
 - vi. an individual who is to be honored shall be deceased for a minimum period of three (3) years.
- b. Names of **living persons** shall be considered only under the following circumstances:
 - i. The honoree contributed half or more of the cost of a major facility;
 - ii. The honoree initiated or contributed major time to the establishment of the city project;
 - iii. The overwhelming belief (public opinion) that the honoree would be likely be honored of that facility posthumously;
 - iv. No other individual now living has, or is likely to have, greater public support for being honored;
 - v. The honoree has given extraordinary service to the City and to the community;
 - vi. The honoree has attained national or international prominence and achievement.
- c. Naming after an individual who has served as a **City Official** or as a **City employee** shall occur after the person has separated from City service and should be based on the following criteria:
 - i. Made contribution over and above the normal duties required by their positions.
 - ii. Had a positive impact on the past and future development of programs, projects, or facilities in the City of Seaside.

- iii. Made significant volunteer contributions to the community outside the scope of their job.
- iv. Had exceptionally long tenure with the City of Seaside; a minimum of ten (10) years.
- v. Significant public support for a memorial to the city official or city employee on the occasion of their death or retirement.

IV. NAMING PROCEDURE

- A. A request shall be submitted in writing on the standard application form. Fees associated with administrative and hard costs for the sign or plaque placement will be at the expense of the applicant, such as sign procurement and installation costs. An application fee has been established and will be based on the most current adopted city's Fees & Charges Schedule. The payment of the application fee is required at time of application submission.
- B. The applicant shall be able to provide clear evidence that the individual to be honored has made a significant contribution to the economic vitality and/or quality of life in the Seaside community.
- C. The application will be reviewed for completeness based upon the naming criteria by staff in the Resource Management Services Department. All recommendations or suggestions will be given the same consideration without regard to the nomination source.
- D. Completed applications will be forwarded concurrently for review to the Parks and Recreation Commission and the Historical Commission at a regularly scheduled meeting within a thirty (30) day period.
- E. Notice of intent to name a park, recreational facility, city-owned building, or commemorative naming of a street shall be posted in public places and published in the City's paper of record during the same 30-day review period of the City's Commissions.
- F. After the 30-day review and public comments period, the request will be placed in the agenda for the next regularly scheduled City Council Meeting as a noticed public hearing for the City Council's consideration.

CITY OF SEASIDE
APPLICATION FOR NAMING OF PARKS, STREETS, CITY OWNED BUILDINGS
AND RECREATIONAL FACILITIES

Applicant's Name: _____

Mailing Address: _____

E-mail: _____ Phone: _____

☐ Park Location _____

☐ Recreational Facility Location _____

☐ Commemorative Street Name Location _____

☐ Street Location _____

☐ City-owned Building Location _____

☐ COLUMN OF HONOR

Yes No

☐ ☐ Honoree Name, if yes, please complete the following page.

Does this pertain to only a portion of the site
or facility?

If yes, portion suggested for naming:

Signature

Date

Print Name

CITY OF SEASIDE
APPLICATION FOR NAMING OF PARKS, STREETS, CITY OWNED
BUILDINGS AND RECREATIONAL FACILITIES

Please indicate which criteria below pertain to the application and provide a brief description of how the application meets these criteria (attach additional sheets if necessary):

Yes	No	Has made lasting and significant contributions to the protection of natural or cultural resources of the City of Seaside.
☐	☐	

If yes please explain:

Yes	No	Has made substantial contributions to the betterment of a specific facility or park consistent with the established standards for the facility, or to the City of Seaside which has positively impacted the lives of citizens.
☐	☐	

If yes please explain:

Yes	No	Has made substantial contributions to the advancement of commensurate types of recreational opportunities with the City of Seaside.
☐	☐	

If yes please explain:

Yes	No	Is associated with an economic development or redevelopment activity that meets the Mission of the City of Seaside and improves the quality of life for its residents.
☐	☐	

If yes please explain:

Yes	No	Commemorates a significant historical event.
☐	☐	

If yes please explain:

CITY OF SEASIDE
APPLICATION FOR NAMING OF PARKS, STREETS, CITY OWNED
BUILDINGS AND RECREATIONAL FACILITIES

Please indicate which criteria below pertain to the application and provide a brief description of how the application meets these criteria (attach additional sheets if necessary):

Yes	No	The name preserves the geographic, environmental (relating to natural or physical features), historic or landmark connotation of particular significance to the area in which the land or facility is located, or for the City as a whole.
☐	☐	

If yes please explain: _____

Yes	No	The land, facility, or the funds for the purchase, construction, renovation or maintenance was donated by the individual, family or organization.
☐	☐	

If yes please explain: _____

Yes	No	An in-kind contribution or service of major and lasting significance was made to the acquisition of the land, facility, or the planning, development, construction, renovation or maintenance of a facility.
☐	☐	

If yes please explain: _____

Yes	No	The name recognizes a benefactor organization, group or business that contributed to the site or facility.
☐	☐	

If yes please explain: _____

Yes	No	The name commemorates a significant historical figure.
☐	☐	

If yes please explain: _____

JUSTIFICATION:

Please provide written justification supporting your proposed naming of a city owned facility or provide additional comments related to this application. Attach additional pages or supplemental information, if applicable.

Please attach petitions and/or letters of support from City community groups and organizations.

If you have any questions, please call the Resource Management Services Department at (831) 899-6825.

Please return completed application to:

City of Seaside
Resource Management Services Department
440 Harcourt Avenue
Seaside, CA 93955

FAX: (831) 899-6211

EXISTING
BATHROOMS

LAGUNA GRANDE PARK PROPOSED WHEELCHAIR SWING LOCATIONS

OPTION 1

Laguna Grande
Park Seaside Side

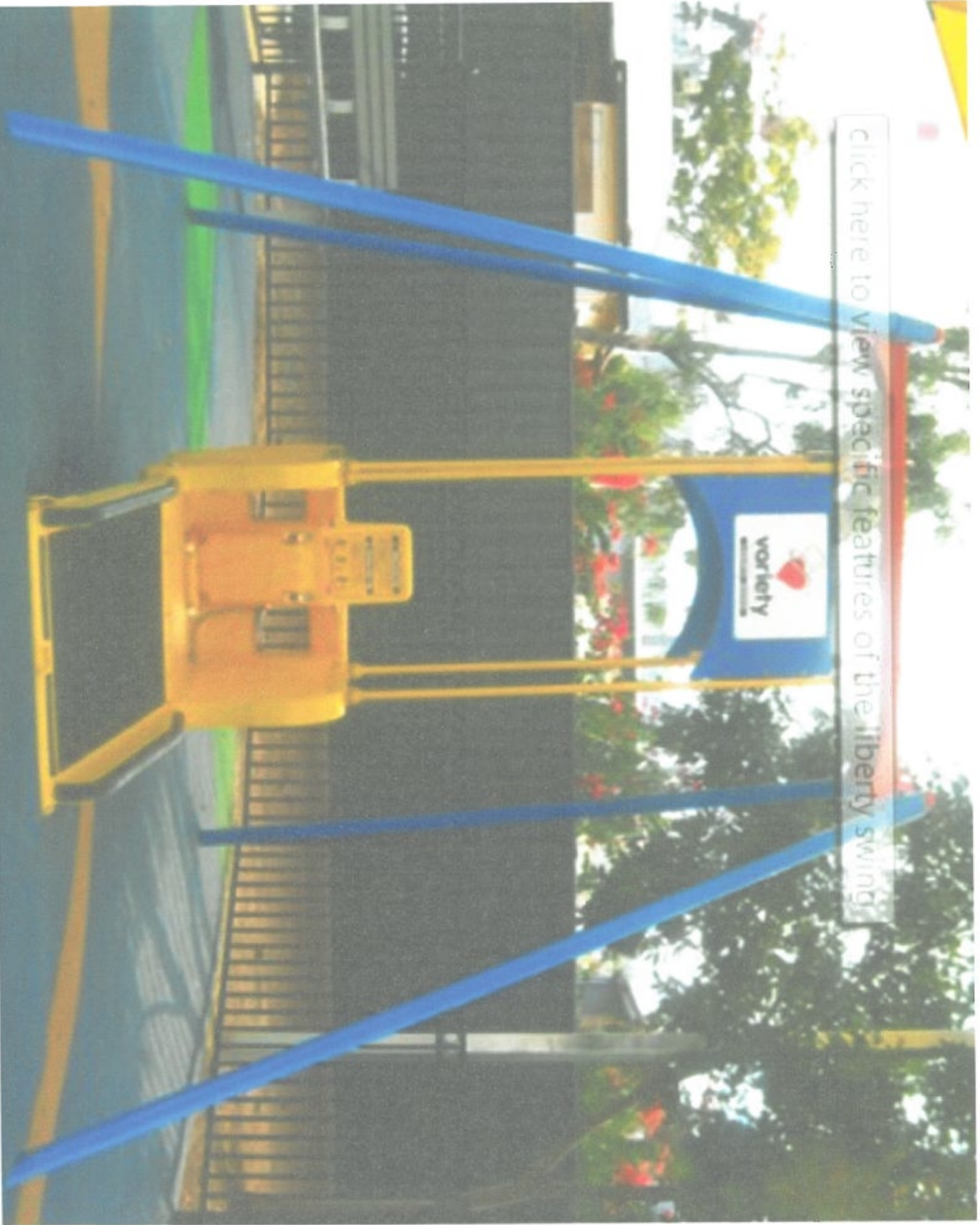
EXISTING SWINGS
(2 BUCKET AND 2
BELT SWINGS)

OPTION 2

NOTE: AERIAL IS OUTDATED AND SHOWING OLDER
PLAYSTRUCTURE. IT HAS SINCE BE UPGRADED
WITHIN THE SAME EXISTING FOOTPRINT

Item #	Item Description	Units	Unit cost	By the Bathroom		By the Existing Swing	
				QTY	TOTAL COST	QTY	TOTAL COST
1	Wheel Chair Swing	EA	\$ 5,000.00	1	\$ 5,000.00	1	\$ 5,000.00
2	Demo Grass	SF	\$ 1.00	900	\$ 900.00	700	\$ 700.00
3	Demo Concrete Retaining Curb	LF	\$ 1.00	20	\$ 20.00	25	\$ 25.00
4	Demo Existing Concrete Walkway	SF	\$ 2.00	825	\$ 1,650.00	1600	\$ 3,200.00
5	Install ADA pathway	SF	\$ 12.00	825	\$ 9,900.00	1600	\$ 19,200.00
6	Install ADA ramp	EA	\$ 4,500.00	1	\$ 4,500.00	1	\$ 4,500.00
7	Install Engineered Wood Fiber	SF	\$ 2.00	900	\$ 1,800.00	700	\$ 1,400.00
8	Install Concrete Retaining Curb	LF	\$ 25.00	0	\$ -	60	\$ 1,500.00
9	Mobilization and Demob	LS	\$ 7,000.00	1	\$ 7,000.00	1	\$ 7,000.00
10	Fence surrounding swing	LF	\$ 40.00	140	\$ 5,600.00	100	\$ 4,000.00
Sub Total:					\$ 36,370.00		\$ 46,525.00
30% Contingency					\$ 10,911.00		\$ 13,957.50
20% Design and CM and Soft Costs					\$ 9,456.20		\$ 12,096.50
TOTAL:					\$ 56,737.20		\$ 72,579.00

[click here to view specific features of the liberty swing](#)



To: Homeless Committee and City Council
From: Recreation and Parks Commission
Subject: Code Amendment 9.20.012
Date: July 25, 2019

Dear Homeless Committee and City Council Members,

This letter is in response to the recommended changes to Seaside City Code 9.20.012. The goal of the recreation and parks commission is to advance and preserve parks and recreation services, and to ensure safe parks and recreation facilities are available for all residents and visitors to the City of Seaside. Please understand that we recognize finding resolutions to assist the homeless is an arduous task. As a commission, we take the safety and health of those who utilize our city parks very seriously. Great steps have been taken to ensure those who make use of our parks do so without feeling their safety or health are in danger.

During our regular meeting on June 17, 2019 fire chief Dempsey and assistant city attorney Sheri Damon presented the commission with a draft amendment and restatement of city code 9.20.021. The dialogue that accompanied the presentation was frank and constructive. The recreation and parks commission recommended selecting Stephen E. Ross Memorial Park and the lawn at City Hall as designated areas for overnight sleeping.

There are many potential risks of allowing people to camp in city parks. These risk are not limited to: litter, human waste, open fires, drug/alcohol use, sharps, environmental damage, etc. It is reasonable to suggest that a substantial level of refurbishment will be necessary to restore damage to city parks due to overnight camping. Due to the fact that there is not currently a plan to address the above issues, we advise delaying the above mentioned code amendment. The recreation and parks commission would like to assist your committee in finding a suitable solution.

Regards,

Bobby Maxwell
Chair, Recreation and Parks



Homelessness in Parks

A summary of results from an NRPA membership survey



**Homelessness in Parks:
A Summary of Key Findings from an NRPA Research Survey**

Park and recreation agencies provide the members of their community with opportunities for physical fitness, a connection with nature and essential out-of-school-time care for children. But, behind the scenes, park and recreation agencies across the country increasingly find themselves on the frontline of community outreach. Many agencies go above and beyond historic expectations to be leaders in public health, setting the standards in sustainability and being a partner in reducing crime. And in many communities, park and recreation agencies are part of their cities' response to the delicate circumstances of homelessness.

The Department of Housing and Urban Development states that on any given night, over half a million people in the United States are individuals experiencing homelessness. The Department of Health and Human Services defines a homeless person as "an individual without permanent housing who may live on the streets; stay in a shelter, mission, single room occupancy facilities, abandoned building or vehicle; or any other unstable or non-permanent situation." Research finds that approximately 30 percent of homeless individuals are unsheltered, living on the street, a park or in an abandoned building. There are a multitude of reasons why someone may be without a home, including loss of a job, rising rent prices, addiction, domestic violence, or mental illness.

In many communities, urban park and recreation agencies are finding themselves on the front lines of this issue because of the often heavy presence of homeless individuals on public parkland and in agency-run facilities. Matters surrounding homelessness are complex, with solutions that necessitate a holistic approach and collaboration between federal, state, and city agencies and nonprofit organizations.

The NRPA research team developed a 25-question survey to gain an understanding of the views and actions of park and recreation departments and other local government agencies toward the homeless population across the country. Sixty-five park and recreation agencies responded to the survey, the key findings from which are the basis of this report and were presented at the January 2017 NRPA Innovation Lab in Los Angeles.

Key survey highlights include:

- Cities' efforts to mitigate homelessness involve a citywide, cross-agency, cross-sector strategy, incorporating governmental agencies, non-profits, and faith-based and community organizations.
- Nonprofit organizations, departments of health and human services, and the police are cities' most frequently leaders in combating homelessness. Roughly three in five park and recreation agencies are partners in their cities' mitigation strategies.
- Most urban park and recreation agencies do not permit people to encamp on public land overnight, with more than half of agencies permitted to remove people with little or no notice.
- Three in four park and recreation agencies are using, or are considering the inclusion of, design and infrastructure elements that discourage people from staying overnight in parks.

1 Homelessness in Parks

- A majority of urban park and recreation agencies rely on their cities' police departments to enforce anti-loitering rules on public park property.
- Over half of park and recreation agencies offer services to their homeless population, including access to restrooms and showers, shelter during periods of inclement weather and access to computers and telephones.

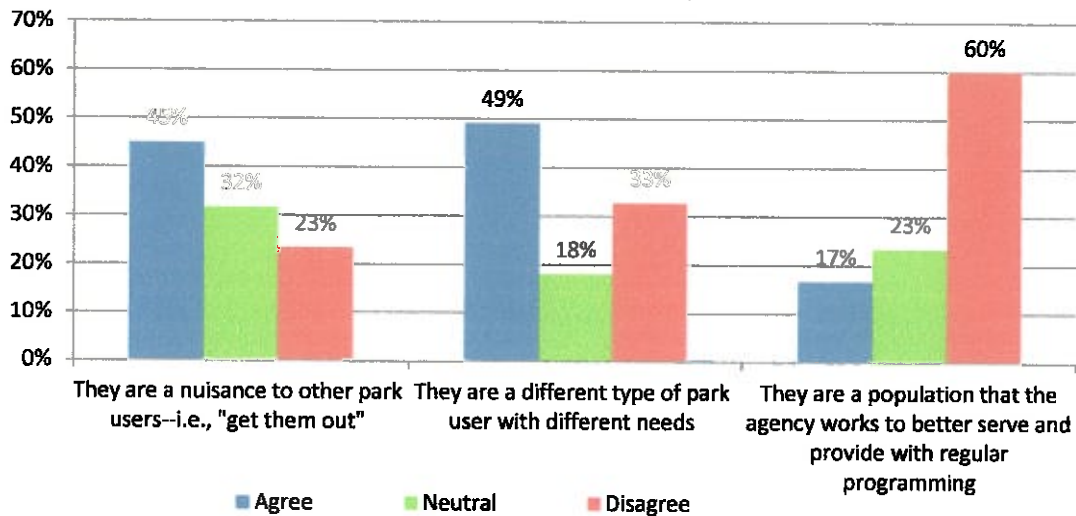
Viewing Homelessness in Parks

Historically, park and recreation agencies have had a complicated relationship with the homeless community they serve. On one level, public parks are resources for the entire community, providing valuable services to all people. On another level, the prevalence of homeless individuals using park resources can put great pressure on the finite resources of park and recreation agencies. The circumstances of homelessness vary significantly by city, with each park and recreation agency facing a unique set of challenges and holding a unique perspective.

- Nearly half of urban park and recreation agency directors agree that individuals experiencing homelessness represent a different type of park user that has different needs (a third disagree with this statement).
- Forty-five percent of urban park and recreation agency directors view the homeless population as a nuisance that impedes other people's enjoyment of park resources. A quarter of urban directors disagrees with this statement.
- One in six urban park and recreation agency directors report that their agency is working to serve better and provide regular programming for their communities' homeless population.

Naturally, each of these statements is not mutually exclusive, with some agency directors agreeing with two or all three statements. In fact, there are agencies that see all three statements as working together to tackle homelessness in their cities.

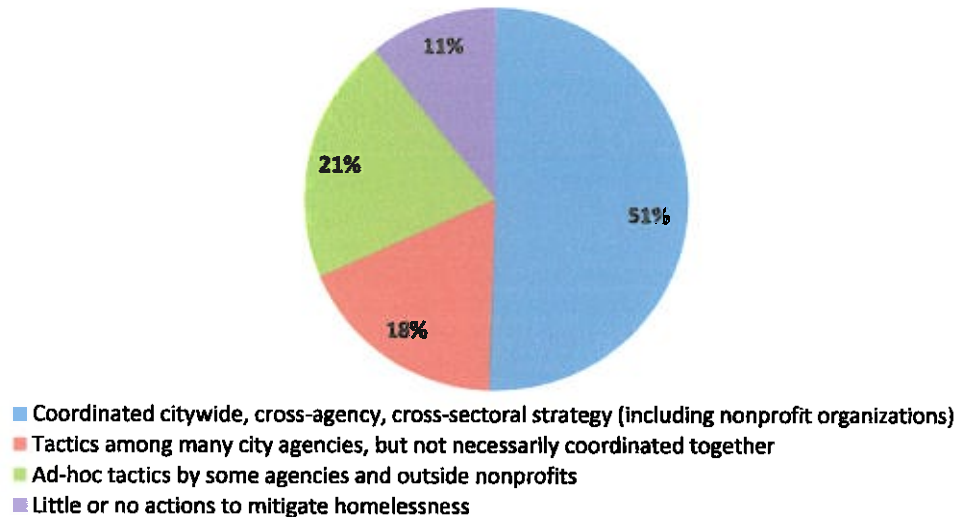
How Park and Recreation Agencies View Homelessness in Parks
(Percentage Distribution)



The issues surrounding homelessness are complex and touch many aspects of the community. As a result, mitigating homelessness cannot be the sole responsibility of one agency or one department within a city. In all, nine out of 10 urban park and recreation agency directors report that their city has tactics and strategies in place to alleviate homelessness in the community.

Half of urban park and recreation directors report that their city has a coordinated strategy to mitigate homelessness that includes partnering with other city agencies and departments, along with nonprofits, faith-based organizations, community organizations and other outside nonprofit partners. Other cities are less organized with their strategies for helping the homeless, with 18 percent of urban park and recreation agencies reporting that many of their cities' agencies contribute to strategy but in an uncoordinated fashion and 21 percent reporting ad-hoc tactics by some city agencies and outside nonprofits.

Cities' Strategies for Mitigating Homelessness
(Percentage Distribution)



Park and recreation agencies typically do not lead their cities' efforts to mitigate homelessness. The leadership roles are instead taken by nongovernmental nonprofits and faith-based organizations (45 percent) and by the local department of health and human services (46 percent). In three out of 10 cities, the police department plays a leadership role in combatting homelessness. Only 11 percent of urban park and recreation directors indicate that their agency takes a leadership role in mitigating the homeless population in their communities.

More likely, park and recreation agencies act as partners or resources that their city use in their efforts to combat homelessness. Fifty-three percent of urban park and recreation directors indicate that their agency plays a partnership role in their cities' homelessness initiatives. Disappointingly, 36 percent of urban park and recreation directors indicate their agencies are neither a leader nor a partner in their cities' homelessness initiative even as their agencies' resources are affected by homelessness.

Leaders and Partners in Cities' Homelessness Initiatives
(Percentage Distribution)

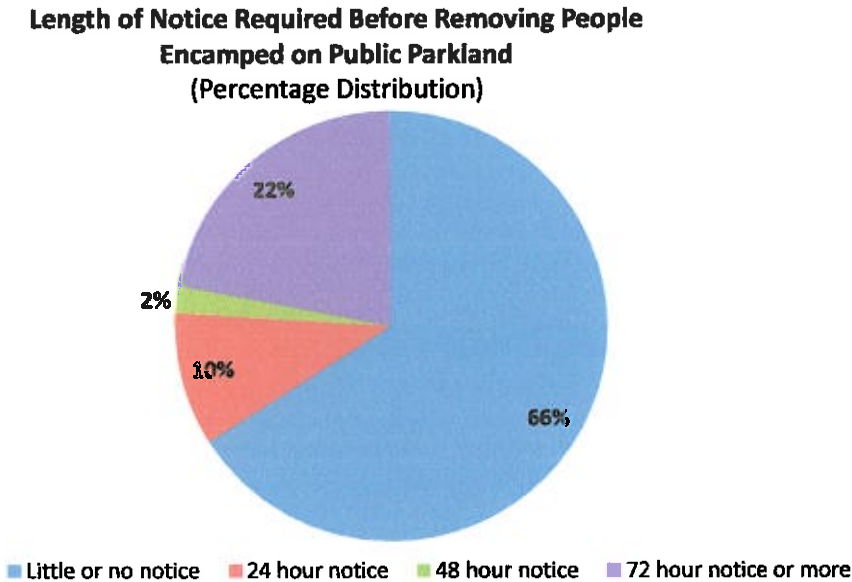
	Is a leader for the community	Is a partner or resource	Plays no significant role
Nonprofits/Faith-based organizations	45%	55%	*
Health/Human Services	46%	44%	10%
Park and Recreation	11%	53%	36%
Police	29%	65%	46%
Business Improvement Districts (BIDS)	3%	37%	60%
Libraries	2%	33%	65%
Schools	*	22%	78%

4 Homelessness in Parks

Homelessness in Parks

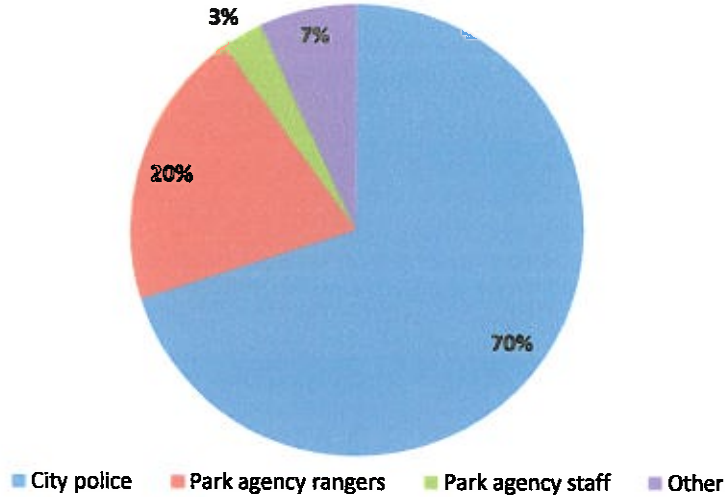
Regardless of their role to end homelessness, park and recreation agencies are on the front line in these efforts as individuals experiencing homelessness frequently encamp on public parklands. Since these are public lands, they are resources available for the enjoyment of all the community’s members. Thus, most urban park and recreation agencies—85 percent—do not permit people to encamp on parkland overnight. The vast majority of the remaining cities that do permit overnight camping only allow for short-term stays.

Some cities mandate that they may not remove people encamped on public parkland without giving prior notice. Twenty-eight percent of urban park and recreation agency directors indicate that their agency may remove people who are encamped only after providing notice, generally 72 hours. Fifty-six percent of urban directors indicate that their agency may remove homeless individuals encamped in their parks with little or no notice.



Typically, the city police department is the primary enforcer of anti-loitering rules for public parklands. Seven out of 10 urban park and recreation directors report that the city police are the primary enforcer of anti-loitering rules on public parkland. Another 20 percent of urban directors report that their own agency’s rangers serve this function.

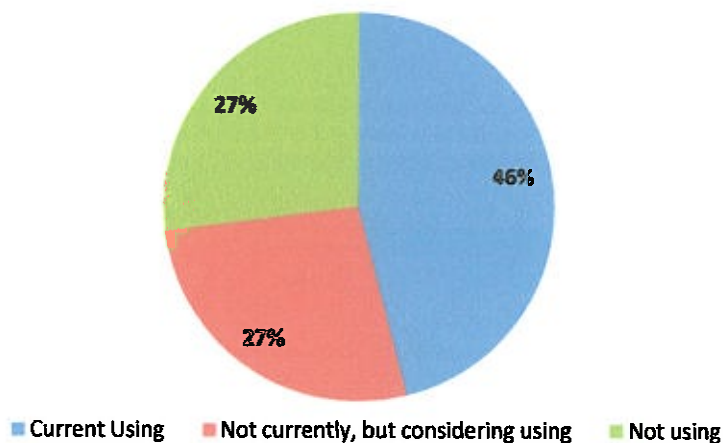
**Primary Enforcer of Cities' Anti-Loitering Rules on Public Park Property
(Percentage Distribution)**



For park and recreation agencies, anti-loitering laws are not the only method available to discourage people from staying in public parks overnights. Another method includes using design features within public parks that discourage overnight stays. These features can include park bench design, fencing, lighting, maintenance of vegetation and security cameras.

Forty-five percent of urban park and recreation agency directors report that their agencies use design standards and infrastructure that discourage people from staying in parks overnight. Another 27 percent of urban directors indicate that their agencies are considering adding these features in the future.

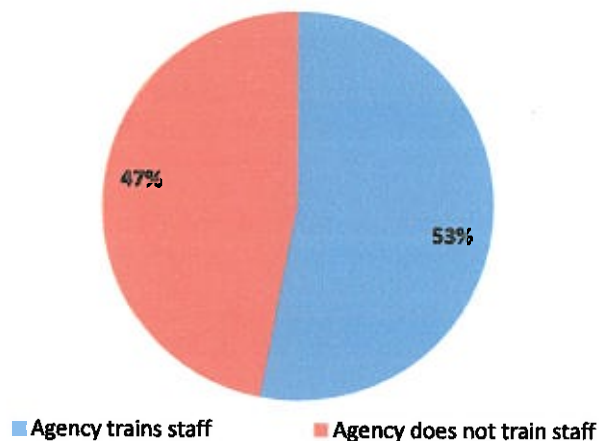
**Park and Recreation Agencies' Use of Design Standards and Infrastructure That Discourage Overnight Stays in Parks
(Percentage Distribution)**



Virtually every urban park and recreation agency participating in this survey dedicates less than 10 percent of its annual operating budget to combat homelessness in its parks. Furthermore, most urban park and recreation agency directors indicate that their agency does not dedicate specific staff to address homelessness in their parks.

At the same time, many of these same park and recreation agencies agree on the importance of ensuring their employees are sensitive to the needs of this important constituency in their community. To achieve this goal, these agencies provided specific education and training for their staff to engage with this constituency more effectively and with greater empathy. Fifty-three percent of urban park and recreation agency directors report that their agency provides specialized training to park police, park rangers, and other agency staff to more effectively engage with homeless individuals.

Park and Recreation Agency Training Employees to More Effectively Engage with Individuals Experiencing Homelessness
(Percentage Distribution)



Park and recreation agencies can also deliver services and provide programming geared toward the homeless population in their communities. These offerings are as diverse as the homeless population that they serve. Many of these services include the basic necessities of life while also providing a path for the individual to get on their own feet. In all, 54 percent of urban park and recreation agency directors report that their agencies provide at least one service that specifically serves the homeless population.

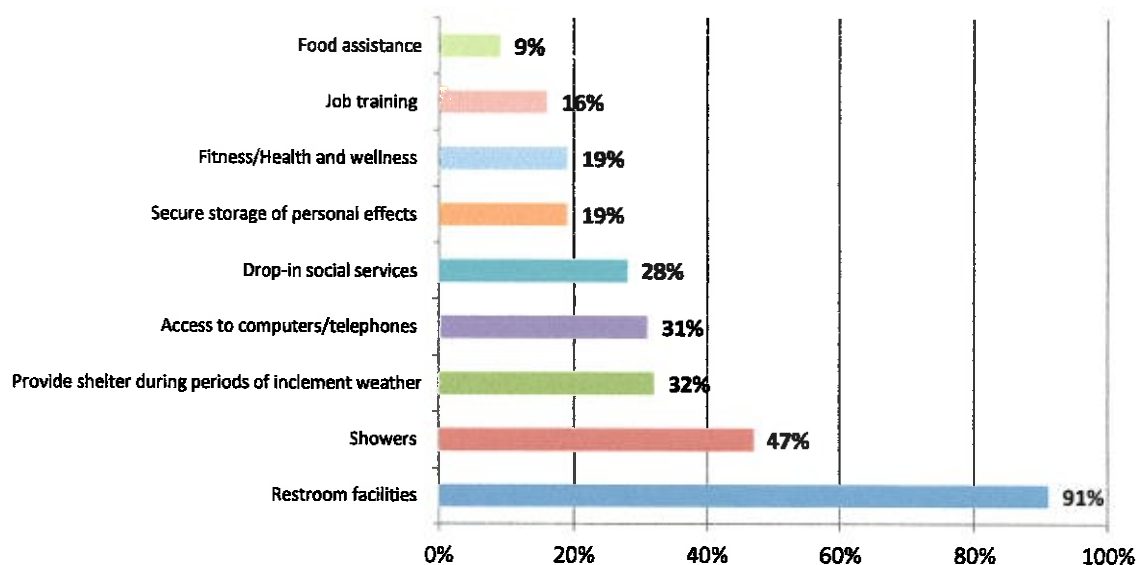
In virtually all cases, park and recreation agencies that offer at least one service to the homeless community make restroom facilities available to this population (91 percent). Other services and offerings park and recreation agencies make available to the homeless population include:

- Showers (47 percent)
- Emergency shelter during periods of inclement weather (e.g., extreme temperatures, storms) (32 percent)

- Computers and telephones (31 percent)
- Drop-in social services (28 percent)
- Secure storage of personal effects (19 percent)

Among the agencies reporting that their recreation and senior centers are available to serve as emergency homeless shelters during periods of inclement weather, their facilities served this function for three days during 2016.

**Services Offered by Park and Recreation Agencies
to the Homeless Population**
(Percent of Agencies that Offer Services to Homeless Individuals)



Beyond services, a quarter of urban park and recreation agencies have specific programming to the respective communities' homeless population. Among the most frequently reported programming offerings for the homeless population are:

- Drop-in hours for city agencies and nonprofits (64 percent of agencies that provide programming specific to their homeless population)
- Career skills (36 percent)
- Education/Training (36 percent)
- Health fitness programs (36 percent)
- Arts/Culture (21 percent).

Conclusion

Cities across the United States handle the issue of homelessness in parks in their own way. While some cities have detailed plans and procedures that coordinate resources across governmental agencies and nonprofit organizations, other cities meet this challenge on a more ad-hoc basis.

Because of their open spaces, park and recreation agencies find themselves on the front lines when it comes to matters of homelessness in their communities. Whether by design or by circumstance, public parks and recreation centers are frequently the refuge for those currently experiencing homelessness. Many of these agencies provide essential services that offer those living under these challenging circumstances a level of dignity and an opportunity to get back on their own feet. Despite the heavy usage of their resources, park and recreation agencies are not always a part of the vast network of government department and nonprofit agencies designing and leading the strategies and tactics that confront homelessness.

The solutions to homelessness are not held to just one government agency or to a single nonprofit agency. It will take a coordinated strategy across the vast resources of both the public and private sector to tackle these issues. Park and recreation agencies, in their role of serving all members of their community, will be an integral part of the solution. NRPA will bring park and recreation professionals together with public and private sector stakeholders to continue the vital conversations in the search for answers.



SEASIDE
CALIFORNIA

Your Recreation and Parks Department at work for YOU!

Did you know?

- Seaside has 23 neighborhood parks, including a dog park & tennis courts?
- Many of your parks include: baseball fields, BBQ's, basketball courts, volleyball & futsal?
- You have a community swim center open year round?
- You can rent 6 neighborhood parks & the Pattullo Swim Center for parties, gatherings, etc.?

What improvements have we made to your neighborhood park?

- Beta Park - Playground Structure Improvements
- Capra Park - Basketball Resurfacing
- Cutino Park - Major Renovation
- Durant Park – Playground Structure, ADA & BBQ Improvements
- Farallones Park - Playground Structure Improvements
- Highland Otis Park – Playground Structure, BBQ, ADA, & Volleyball Improvements
- Laguna Grande Park, Playground Structure Improvements
- Martin Park – Playground Structure & ADA Improvements
- Metz Park – ADA Improvements, Basketball/Futsal Resurface & Stripe
- Neil Park – Pergola Improvements
- Roberts Lake Park – New Park 2018!
- Trinity Park – Playground Structure, BBQ & ADA Improvements
- Wheeler Street Tennis Courts – Complete Renovation
- All City Parks - Dog Friendly With Waste Bags

What are we currently working on with your neighborhood park?

- Ellis Park – Complete Renovation
- Capra Park – Complete Renovation
- Manzanita/Stewart Park – Complete Renovation
- Pollinator & Habitat planting for butterflies and bees

For more information visit: <https://www.ci.seaside.ca.us> - Click on Government then Public Works then Parks



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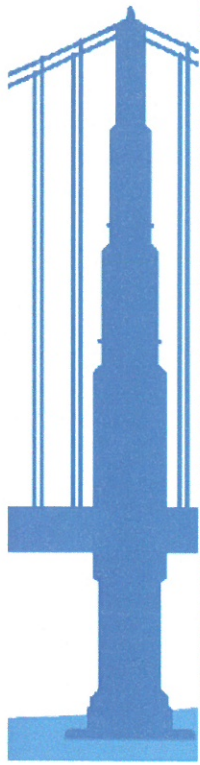
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CREATING COMMUNITY THROUGH PEOPLE PARKS & PROGRAMS



On the agenda...

8:00-8:45am	<i>check in</i>
9:00-10:00am	<i>keynote</i>
10:15-11:05am	<i>session 1</i>
11:15am-12:05pm	<i>session 2</i>
12:05-1:00pm	<i>lunch</i>
1:10-2:00pm	<i>session 3</i>
2:10-3:00pm	<i>session 4</i>

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