



A G E N D A

CITY OF SEASIDE
COMMUNITY DEVELOPMENT
ADVISORY COMMITTEE

REGULAR MEETING
Seaside Creates Office
656 Broadway Ave
Wednesday, October 16, 2019
6:30 PM

1. CALL TO ORDER

2. ROLL CALL

COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

Sue Hawthorne

Chair

Lanny Olis

Committee Member

David Pina

Committee Member

Illona Cooper

Committee Member

Hamish Tyler

Committee Member

3. PUBLIC COMMENT

4. APPROVAL OF MINUTES

A. APPROVE REGULAR MEETING MINUTES FROM SEPTEMBER 18, 2019

5. OLD BUSINESS

6. NEW BUSINESS

A. CDBG PROGRAM UPDATE AND ORIENTATION FOR CDAC MEMBERS

RECOMMENDATION: The purpose of this item is to give the CDAC an update on Seaside's CDBG program and an orientation to the CDAC's role in the overall process.

B. UPDATE THE CDAC ON THE 2019 HUD ACCRUAL SAMPLE VERIFICATION

RECOMMENDATION: The purpose of this item is to update the CDAC on the HUD Accrual Sample Verification conducted in August 2019.

C. REVIEW RESULTS OF COMMUNITY NEEDS SURVEY

RECOMMENDATION: The purpose of this item is for the CDAC to review the results of the Community Needs Survey.

D. DETERMINE THE TOP COMMUNITY NEEDS FOR USE IN THE 2020-2015 CONSOLIDATED PLAN AND THE 2020-2022 SEASIDE CDBG APPLICATION CYCLE

RECOMMENDATION: The purpose of this item for the CDAC to consider information obtained from the September Community Needs workshop and survey data and determine the top needs and establish goals for the Consolidated Plan and the first two year cycle of that plan.

7. REVIEW LONG RANGE CALENDAR

A. REVIEW LONG RANGE CALENDAR AND MAKE ADJUSTMENTS AS NEEDED

8. REPORTS FROM COMMITTEE MEMBERS

9. REPORTS BY STAFF

10. ADJOURNMENT

Next Regularly Scheduled Meeting:
November 20, 2019
6:30 PM

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. The City Council chamber is equipped with a portable microphone and assisted listening devices are available at all meetings. City Council Meetings that are held in the City Council Chambers are broadcast live to all Seaside residents on Comcast Channel 25 and U-verse Channel 99. Live streamed meeting videos as well as videos of past meetings are available on the City's website at: <http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.

		MEETING MINUTES DRAFT										
CITY OF SEASIDE			SEASIDE CREATES 656 BROADWAY AVE.									
COMMUNITY DEVELOPMENT ADVISORY COMMITTEE			WEDNESDAY, SEPTEMBER 18, 2019									
			6:00 P.M.									
1.	CALL TO ORDER AT – 6:00 p.m.											
2.	ROLL CALL – ESTABLISHMENT OF QUORUM											
	MEMBERS	Sue Hawthorne, Lanny Olis, David Prina, Illona Cooper, Hamish Tyler										
	PRESENT:	Hawthorne, Olis, Prina, Illona, Cooper, Tyler										
	ABSENT:	None										
3.	PUBLIC COMMENT –											
	A. THE CDAC WILL TAKE PUBLIC COMMENT REGARDING THE CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER). THE PUBLIC HEARING FOR THE CAPER WILL BE HELD THURSDAY, SEPTEMBER 19, 2019. <u>There was no public comment at this time.</u>											
4.	APPROVAL OF MINUTES											
	A. APPROVAL OF REGULAR MEETING MINUTES FROM AUGUST 21, 2019 <u>On motion by Committee Member Olis and seconded by Committee Member Prina, and carried out by the following vote, the CDAC approved the Regular Meeting minutes from the August 21, 2019 regular meeting.</u> <table><tr><td>AYES</td><td>5</td><td>Hawthorne, Olis, Prina, Cooper, Tyler</td></tr><tr><td>NOES</td><td>0</td><td>None</td></tr><tr><td>RECUSED</td><td>0</td><td>None</td></tr></table>			AYES	5	Hawthorne, Olis, Prina, Cooper, Tyler	NOES	0	None	RECUSED	0	None
AYES	5	Hawthorne, Olis, Prina, Cooper, Tyler										
NOES	0	None										
RECUSED	0	None										
5.	COMMUNITY NEEDS WORKSHOP											

	Introductions were made of all in attendance. Sharon Mikesell, Staff Liason, reviewed the National Objective and criteria. Brainstorming and discussions were conducted to determine community needs.									
6.	ADJOURNMENT 7:23 p.m. <u>On motion by Committee Member Prina and seconded by Committee Member Cooper and carried out by the following vote, the CDAC approved to adjourn the regular meeting at 7:23 p.m..</u> <table><tr><td>AYES</td><td>5</td><td>Hawthorne, Olis, Prina, Cooper, Tyler</td></tr><tr><td>NOES</td><td>0</td><td>None</td></tr><tr><td>RECUSED</td><td>0</td><td>None</td></tr></table>	AYES	5	Hawthorne, Olis, Prina, Cooper, Tyler	NOES	0	None	RECUSED	0	None
AYES	5	Hawthorne, Olis, Prina, Cooper, Tyler								
NOES	0	None								
RECUSED	0	None								



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 6.A.

TO: Community Development Advisory Committee

BY: Sharon Mikesell, Administrative Analyst

DATE: October 16, 2019

SUBJECT: CDBG PROGRAM UPDATE AND ORIENTATION FOR CDAC MEMBERS

PURPOSE & RECOMMENDATION

The purpose of this item is to give the CDAC an update on Seaside's CDBG program and an orientation to the CDAC's role in the overall process.

BACKGROUND

As illustrated in the CDAC's workplan as reviewed by the City Council, the general duties of the CDAC include assisting in the implementation of the Community Development Block Grant program (CDBG) and any modifications as determined by community assessment and HUD program requirements. The full workplan document is attached to this report for your reference.

Community Development Block Grant Program (CDBG) - A Federal program created under the Housing and Community Development Act of 1974. This program provides grants funds to local and State governments to be used to develop viable urban communities by providing decent housing with a suitable living environment and expanding economic opportunities to assist low- and moderate income residents.

CDBG Community Development Block Grant program includes a five year Consolidated Plan, Annual Action Plans and associated monitoring activities, including Seaside's two year funding application cycle), an Analysis of Impediments to Fair Housing report and the Consolidated Annual Performance and Evaluation Report (CAPER) is a report on the previous year's activity. At HUD's discretion, audits or other evaluation efforts may also take place. In May of each year, HUD determines if the funding allocations are being spent by Seaside in a timely manner.

Seaside's funding cycle is aligned with the City's fiscal year, July 1-June 30. All

allocated public services funding must be spent during the fiscal year with no carry over allowed. Capital projects may carry over but progress must be made and funding should be spent within 18 months of allocation. CDBG is a reimbursement grant, this means the funds are spent, reimbursed first by the City and the City is reimbursed by HUD. As a result, CDAC must determine that the subrecipients can not only perform the proposed activity, but float funding and provide the administrative staffing to provide documentation for the HUD documentation required including demographics and income level of clients served. All capital projects must adhere to prevailing wage determinations.

HUD has approved the 2019-2020 Annual Action Plan, Funding is now available for reimbursement from HUD and subrecipients have been notified to update their information in the City Data Services data management system so that their contracts with the City may be processed. As the information is obtained, the contracts can be generated for signature and once the signed contracts and insurance information is received from the subrecipients, the contract goes into the City's contract processing system for full execution. Once the contracts are fully executed, the subrecipients may start submitting their reimbursement requests through the CDS system.

The Analysis of Impediments was prepared as a joint project with an MOU between the Cities of Salinas, Monterey and Seaside as well as the Housing Authority of Monterey County and Monterey County. The document was approved by all entities earlier this year, in time to start work on the Consolidated Plan, per HUD mandate.

Link to the Analysis of Impediments

<https://www.ci.seaside.ca.us/DocumentCenter/View/9788/FINAL-Monterey-County-AI---Report-2019>

Outreach Appendix

<https://www.ci.seaside.ca.us/DocumentCenter/View/9787/Final-Monterey-County-AI---Public-Outreach-Appendix->

The Annual Community Needs Workshop was hosted by CDAC last month and although some groundwork was started last year, this year's workshop officially kicked off the planning process for the 2020-2025 Consolidated Plan. Goals will be determined this evening and the applications will be available November 20, the date of the mandatory meeting for potential subrecipients.

The CDAC is a key component of the Citizen Participation Plan to involve citizens in the planning, implementation and assessment of the use of the CDBG program funds. The CDAC will be reviewing applications for CDBG funding uses in the upcoming months.

CDAC members are reminded that if they are members of governing boards of applicants or are employed by subrecipients or potential subrecipients that they should recuse themselves from the deliberation process. Recusal is advised from consideration of funding capital projects within 500 feet of a member's property. If there are any questions regarding conflicts of interest, please contact the City Clerk's office for guidance.

ATTACHMENTS

1. CDAC workplan for City Council 2019
 2. Funding Approval agreement signed
-



**Community Development Advisory Committee (CDAC)
Annual Work Plan
Looking Ahead to FY 2019-2020
July 1, 2019-June 30, 2020**

**Sue Hawthorne: Chair
Nelson (Zeke) Rivera: Vice Chair
Angela Doerr**

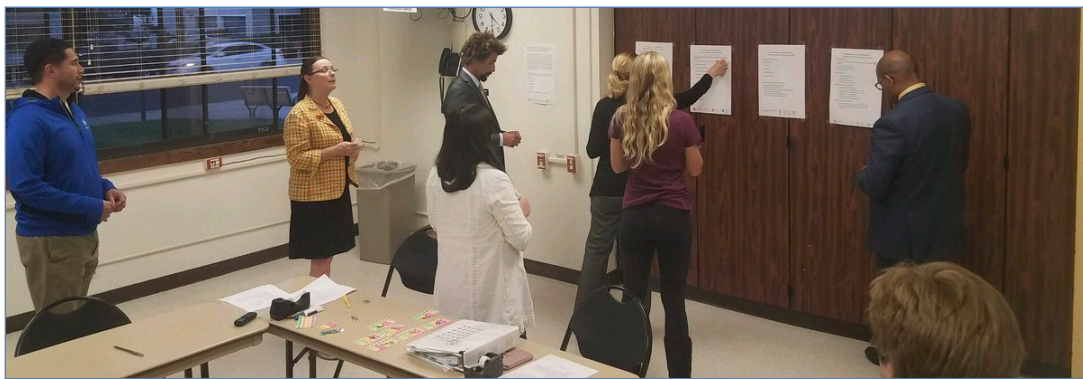
Mission Statement:

Community Development Advisory Committee (CDAC) - a five (5) member committee of Seaside citizens approved by the Seaside City Council who broadly represent the diversity of the community. Insofar as practical, the committee includes residents of low- and moderate--income areas.

General duties of the Community Development Advisory Committee include:

- ✚ Assist in the implementation of the Community Development Block Grant Program (CDBG) program and any modifications as determined by community assessment and HUD program requirements.
- ✚ Holding neighborhood-planning meetings to solicit community input and assess needs;
- ✚ Assist in the assessment and determination of community needs at both citywide and neighborhood levels and in the development of realistic goals and objectives to meet these needs;
- ✚ Assist in the evaluation and recommendation of proposals from community organizations requesting funding and assistance;
- ✚ Assist in the development of specific project proposals for community development in the Consolidated Plan;
- ✚ Assist in the development of goals for housing assistance by type and location and make recommendation to the City Council;
- ✚ Assist in the monitoring of current program activities and the evaluation of past program performance;

Community Development Block Grant Program (CDBG) - A Federal program created under the Housing and Community Development Act of 1974. This program provides grants funds to local and State governments to be used to develop viable urban communities by providing decent housing with a suitable living environment and expanding economic opportunities to assist low- and moderate income residents.



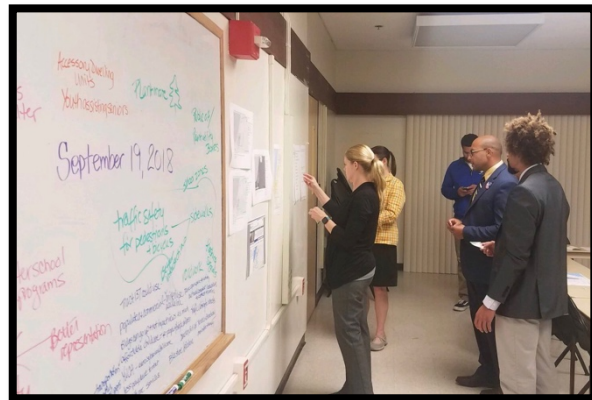
Historical Background:

The City of Seaside developed a Citizen Participation Plan (SCPP) that describes how the City will involve citizens in the planning, implementation and assessment of the use of its CDBG Program. The City of Seaside Citizen Participation Plan (SCPP) was developed by the City's Resource Management Services Department under the guidance and requirements of 24 CFR Part 91.105 and complying with Section 104(a)(3) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(A)(3)) and was approved by the Seaside City Council on January 19 2012 with updates as needed to adapt to adjustments to the program.

The SCPP was developed to provide for and encourage citizen's involvement, particularly those living in slum and blighted areas and in areas where CDBG funds are proposed to be used. Residents of predominately low-and moderate-income neighborhoods, are encouraged to participate in the development of the Consolidated Plan, any substantial amendments to the Consolidated Plan and the annual evaluation and performance report (CAPER).

The SCPP also provides for appropriate actions to encourage the participation of all citizens, including minorities and non-English speaking persons, as well as persons with disabilities. Additionally, the SCPP provides for, in conjunction with the Monterey County Housing Authority, the participation of public and assisted housing development residents. Furthermore, the SCPP also establishes a reasonable opportunity for citizens to comment on changes to the Citizens Participation Plan, Annual Action Plan and the Consolidated Plan and makes them available, on request, in a format accessible to persons with disabilities.

Annually, the City conducts Neighborhood Planning Meetings to receive input from citizens and community organizations regarding the annual allocation and expenditure of CDBG funds. Notices of the neighborhood planning meetings is published in the **Monterey County Weekly** and posted on public bulletin boards throughout the community. The meetings are conducted by the Seaside Community Development Advisory Committee and City of Seaside staff. The Neighborhood Planning Meetings are generally held at the Oldemeyer Center to receive suggestions from citizens for projects/programs and to obtain the citizens views. Written and oral suggestions are accepted, presented, and discussed.



Fiscal Year Work Plan:

The City of Seaside operates its CDBG Program on its fiscal year, which begins July 1 and ends on June 30; therefore the meeting cycle is as follows:

The first round of meetings begins in July with the evaluation of the previous fiscal year projects and how those projects met the identified needs of the community. The first round of meetings concludes with the submission of the Consolidated Annual Performance Report (CAPER) to the US Department of Housing and Urban Development.

The second round of meetings are held in October, November and December. This is when the CDAC will hold neighborhood workshops to identify any new community development needs and priorities. The CDAC will provide the summary of the program evaluation which was completed in the first round of meetings. The second round of meetings concludes with a presentation before City Council reporting the identified needs to the community. The CDAC will hold Request for Proposal workshop in November (during the appropriate years in the two year cycle) to provide assistance to groups wishing to apply for funding. 2019-2020 will be a year when proposals are accepted.

The third and final round of meetings will be held January through May to provide citizens with the opportunity to submit their views and proposals for new projects and to assist in the selection of projects for CDBG funding. City departments and community-based non-profit groups may be funded to carry out certain neighborhood revitalization and economic development activities.

In February and March citizens shall have the opportunity to assist the CDAC in the evaluation of all of the projects submitted by the City and by community groups and to participate in the process of recommending to the City Council those activities which closely meet the needs of the community will be given the highest priority ratings for the next CDBG program year.

In April and May, the CDAC and the City Council will hold public meetings on the proposed Annual Application (Annual Action Plan or AAP) . In 2019-2020 an updated Consolidated Plan will also be prepared with the 2020-2021 Annual Action Plan as a portion of the Consolidated Plan.

The third and final round of meetings will conclude with the submission of the Consolidated (5 year) Plan and or the Annual Plan to HUD generally in May (or at other times HUD may specify due to timing of the allocation announcement).

Any time during the program year the CDAC may discuss or hold one or more workshops to formulate recommendations to the City Council regarding new program/project activities using reprogrammable funds or any proposed amendments to the Annual Action Plan

Ongoing Projects:

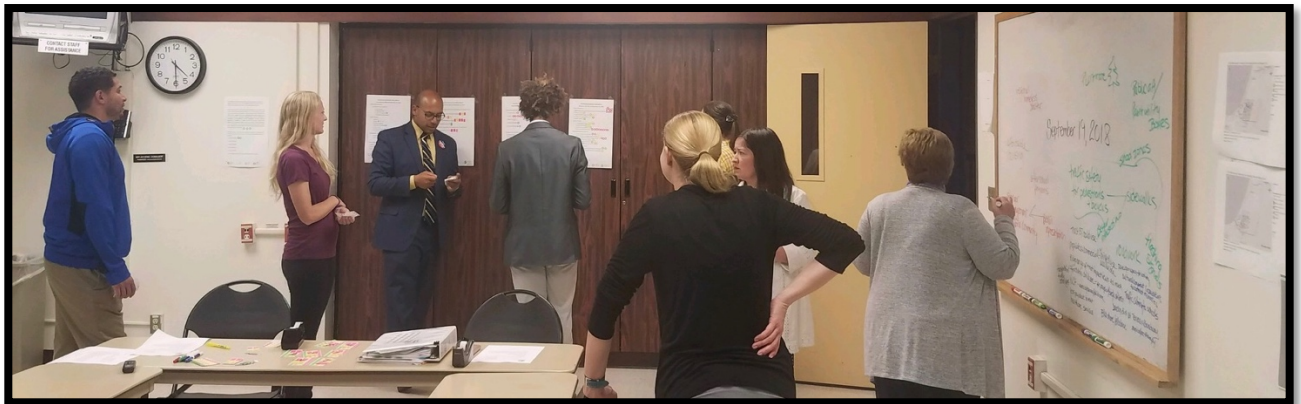
CDBG ALLOCATION PROCESS

The process begins with Neighborhood Planning Meetings, followed by the publication of a Notice of Funds Availability (NOFA) and requests for proposals for eligible activities from eligible entities. The process continues with presentation of proposed eligible activities (projects/programs) by eligible entities to the Community Development Advisory Committee (CDAC).

CDAC prioritizes the proposals in accordance with the National Objectives and eligible activities that will benefit low- and moderate-income persons through Area Benefit, Limited Clientele, or by Urgent Need. CDAC prepares their recommendations and the proposals are presented as priority proposals to the Seaside City Council.

Upon Council approval, the proposed projects/programs/ activities are submitted to HUD for final approval, which is generally granted in the summer. City of Seaside Staff prepares and executes grant agreements and the approved proposals from eligible entities can begin their project/program/activity.

New in 2018-2019, the City of Seaside began utilizing City Data Services data management for subrecipient report submittal to standardize the data with other agencies in Monterey County and to more efficiently utilize staff time reviewing submittals as the CDS software directly interfaces with the HUD Integrated Disbursement and Information System (IDIS) and re-keying of the data was eliminated.



CDAC WORKING CALENDAR

The CDAC updates their calendar at each month's meeting, a working calendar is created at the start of each fiscal year. Items may be added or adjusted as needed or as required by HUD.

During 2018-2019 CDAC hears quarterly updates regarding the current year's subrecipients and reports as necessary regarding the Memorandum of Understanding between the Cities of Salinas, Seaside and Monterey as well as the Urban County of Monterey (unincorporated areas as well as the Cities of Gonzales, Sand City & Greenfield) and the Housing Authority of Monterey County for a joint Analysis of Impediments (AI) report as required to be submitted and approved by HUD prior to the submission all five agencies' next five year Consolidated Plan in 2020.

The AI report is ready for release and will be reviewed by all five participating agencies (including Seaside) with a Public Hearing to be held in conjunction with the Annual Action Plan in May 2019. The final approval of the document will be submitted to Council once all five agencies have approved the draft. (Consent Item, projected to be summer 2019)

A copy of the 2018-2019 and the projected 2019-2020 CDAC Working Calendar is attached to this report.

Funding Approval/Agreement

Title I of the Housing and Community
Development Act (Public Law 930383)
HI-00515R of 20515R

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Community Development Block Grant Program

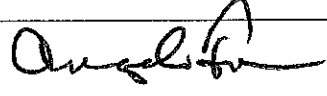
OMB Approval No. 2506-0193
exp 5/31/2018

1. Name of Grantee (as shown in item 5 of Standard Form 424) Seaside	3a. Grantee's 9-digit Tax ID Number 94-6022439	3b. Grantee's 9-digit DUNS Number 092618891
2. Grantee's Complete Address (as shown in item 5 of Standard Form 424) 440 Harcourt Avenue Seaside, CA 93955	4. Date use of funds may begin 07/01/2019	
	5a. Project/Grant No. 1 B-19-MC-06-0006	6a. Amount Approved \$348,132.00
	5b. Project/Grant No. 2	6b. Amount Approved

Grant Agreement: This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name)
Kimberly Y. Nash

Title
CPD Director

Signature  X
Date (mm/dd/yyyy)
AUG 22 2019

Signature  X
Date (mm/dd/yyyy)
8/22/19

7. Category of Title I Assistance for this Funding Action:
Entitlement, Sec 106(b)

8. Special Conditions (check one)
☐ None
☒ Attached

9a. Date HUD Received Submission
05/29/2019

9b. Date Grantee Notified
AUG 22 2019

9c. Date of Start of Program Year
(07/01/2019)

10. check one
☒ a. Orig. Funding Approval
☐ b. Amendment
Amendment Number

11. Amount of Community Development Block Grant			
	FY (2019)	FY (2018)	FY (2017)
a. Funds Reserved for this Grantee	\$348,046.00	\$ 86.00	\$.00
b. Funds now being Approved			
c. Reservation to be Cancelled (11a minus 11b)			

12a. Amount of Loan Guarantee Commitment now being Approved
N/A

Loan Guarantee Acceptance Provisions for Designated Agencies:
The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance, and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it.

12b. Name and complete Address of Public Agency
N/A

12c. Name of Authorized Official for Designated Public Agency
N/A

Title
N/A

Signature
N/A

HUD Accounting use Only

Batch	TAC	Program	Y	A	Reg	Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	153											
	176											
			Y					Project Number		Amount		
			Y					Project Number		Amount		

Date Entered PAS (mm/dd/yyyy)	Date Entered LOCCS (mm/dd/yyyy)	Batch Number	Transaction Code	Entered By	Verified By
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CITY OF SEASIDE STAFF REPORT

Item No.: 6.B.

TO: Community Development Advisory Committee

BY: Sharon Mikesell, Administrative Analyst

DATE: October 16, 2019

**SUBJECT: UPDATE THE CDAC ON THE 2019 HUD ACCRUAL SAMPLE
VERIFICATION**

PURPOSE & RECOMMENDATION

The purpose of this item is to update the CDAC on the HUD Accrual Sample Verification conducted in August 2019.

BACKGROUND

The San Francisco field office of HUD contacted the CDBG Staff Liaison, Sharon Mikesell on August 5, 2019 requesting documentation to back up a reimbursement voucher submitted.

As a result of Seaside's use of the City Data Services data management software for the CDBG program, this information was readily available to provide to the field office.

The request and a redacted version of information submitted to HUD is attached for your reference.

ATTACHMENTS

1. HUD-August 2019 CPD Seaside Accrual Sample Verification_Redacted
-

Sharon Mikesell - 2019 CPD Seaside Accrual Sample Verification Voucher

From: Sharon Mikesell
To: Eric F Christensen
Date: 10/10/2019 8:48 AM
Subject: 2019 CPD Seaside Accrual Sample Verification Voucher
CC: Angelo C Tom; Gloria Stearns
Attachments: BGCMC_2018-19_May_Employee_Signed_Timesheets.pdf; BGCMC_2018-19_May_Vendor_Invoice_and_Copy_of_Check (1).pdf; Boys and Girls Club report CDS.pdf; City of Seaside 2019 CPD Annual Sample Verification.xlsx; Draw 11 Voucher and Budget report.pdf; BGCMC_2018-19_Copies_of_Prevailing_Wage_Monitor_Reports.pdf

Hi Eric (and Angelo) The spreadsheet and backup are attached as requested. Please note that the project had additional funding sources, the backup documents total MORE than the amount reimbursed by CDBG funds. I've attached the spreadsheet, A copy of our voucher and budget documents, the request for partial payment (as submitted through City Data Services), the May employee timesheets, copies of employee interviews and the contractor invoice and copy of payment documents (also as submitted through CDS). Please let me know if you need anything additional for the sample verification.

Thanks and have a great day. Sharon

Sharon Mikesell
 Administrative Analyst
 City of Seaside/Seaside Creates
 831-899-6734
smikesell@ci.seaside.ca.us

>>> "Christensen, Eric F" <Eric.F.Christensen@hud.gov> 8/5/2019 10:40 AM >>>
 Hi Sharon,

I have been informed that CPD is conducting its accrual sample verification:

Seaside
B-18-MC-06-0006
\$29,304.65
Voucher: 025896278740

Please gather documentation to support this voucher being sampled, using the instructions and format prescribed in the attached worksheet.

Grantees should submit this information by August 23, 2019. When you are ready to submit the information, please send it to me by e-mail, with a cc to Angelo Tom (angelo.tom@hud.gov).

If you have any questions, please let me know.

Thanks!

Eric

Eric Christensen, CPD Representative
 HUD | Community Planning and Development
 1 Sansome St, 11th floor | San Francisco, CA 94104
 w:415 489-6589 | f:415 489-6601 | m:408 334-5798

**** STATEMENT OF COMPLIANCE ****

#4

Date : May 13, 2019

I, Scott Lovell, Payroll Officer

do hereby certify under penalty of perjury:

(1) That I pay or supervise the payment of the persons employed by Coastwide Environmental Technologies Inc on the job 1332 La Salle Ave. - Seaside ; that during the payroll period commencing on the 28th day of April, 2019 and ending the 4th day of May, 2019 all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said Coastwide Environmental Technologies Inc from the full weekly earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3(29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 276c), and described below:

**Federal Withholding Tax, F.I.C.A., State Withholding Tax,
State Disability Insurance, Applicable Union Deductions**

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS OR PROGRAMS



In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH



Each laborer or mechanic listed in the above referenced payroll has been paid as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (Craft):

EXPLANATION:

REMARKS:

NAME AND TITLE:

Scott Lovell, Payroll Officer

SIGNATURE:

Elaine Peterson 05/29/2019

The willful falsification of any of the above statements may subject the contractor or subcontractor to civil or criminal prosecution. See Section 1001 of Title 18 and Section 231 of Title 31 of the United States Code.

eCPR Online Confirmation

Your payroll submission request has been processed.

Please review the results of your submission. Should you have any questions please contact the eCPR unit at publicworks@dir.ca.gov.

Contractor Name: COASTWIDE ENVIRONMENTAL TECHNOLOGIES, INC.

Contractor Address: 170 SECOND STREET WATSONVILLE CA 95076

Awarding Body: BOYS & GIRLS CLUBS OF MONTEREY COUNTY

Project ID: 281947

Contract With: PUEBLO CONSTRUCTION INC.

Week Ending Date: 2019-05-04

Payroll Number: 4

Amendment Number: 0

6 employee payroll record(s) processed

Your Transaction ID is: 5767059

[Print this Page](#)



View your submission

Public Works Certified Payroll Reporting Form

Certification under penalty of perjury:

"I, ELIZABETH PETERSON , the undersigned, am the ADMINISTRATIVE ASSISTANT (position in business) with the authority to act for and on behalf of COASTWIDE ENVIRONMENTAL TECHNOLOGIES INC. (name of business and/or contractor), certify under penalty of perjury that the records or copies thereof submitted and consisting of certified payroll records for the week ending 2019-05-04 are the originals or true, full, and correct copies of the originals which depict the payroll record(s) of the actual disbursements by way of cash, check, or whatever form to the individual or individuals named. I certify this on 2019-05-29."

Contractor Name: COASTWIDE ENVIRONMENTAL TECH.	Contractor PWCR: 1000001357	License Type: OTHER	License Number 523560
Address: 170 SECOND STREET , WATSONVILLE, CA 95076	FEIN: 770123463	Contractor Email: SCOTT@COASTWIDE.NET	
Insurance Number: STATE FUND 9062218 18			
Awarding Body: BOYS & GIRLS CLUBS OF MONTEREY COUNTY	DIR Project ID: 281947	Project Name: FLOORING REMOVAL & CONCRETE STAINING	
Contract With: PUEBLO CONSTRUCTION INC.	County: MONTEREY	Address: 1332 LA SALLE AVE, SEASIDE, CA 93955	

Payroll Number: 4 - 0	For Week Ending: 05/04/2019	☐ Is this a 'Statement of Non-Performance?'
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Name, Address and Social Security Number of Worker	Number of Withholding	Day												Deductions, Contributions, and Payments									
	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Federal Tax	FICA					State Tax	SDI	Vac/ Holiday	Health & Welf.	Pension					
	0	Date								Total Hours	Hourly Pay Rate	Gross Amount Earned		108.33	91.17	27.96	11.92	22.00	66.00	97.60	Net Wage Paid For Week	Check Number	
	Work Classification	04/28	04/29	04/30	05/01	05/02	05/03	05/04	This Project			All Projects	Training	Fund Admin	Dues	Trav/ Subs	Savings	Other	Total Deduct				
LABORERS GROUP 3 JOURNEY	S	0.00	0.00	0.00	0.00	0.00	8.00	0.00	8.00	32.29	258.32	1,191.82	3.60	2.24	115.50	0.00	0.00	0.00	536.41	655.41	90601		
	O	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00													
	D	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00										
NOTE:																							

Name, Address and Social Security Number of Worker	Number of Withholding	Day												Deductions, Contributions, and Payments										
		Sun	Mon	Tue	Wed	Thu	Fri	Sat	Federal Tax					FICA	State Tax	SDI	Vac/ Holiday	Health & Welf.	Pension					
	0	Date								Total Hours	Hourly Pay Rate	Gross Amount Earned		161.36	124.99	54.44	16.34	74.25	222.75	329.40	Net Wage Paid For Week	Check Number		
	Work Classification	04/28	04/29	04/30	05/01	05/02	05/03	05/04	This Project			All Projects												
	LABORERS GROUP 3 FOREMAN	Hours Worked Each Day								24.00	34.54	980.28	1,633.80	Training	Fund Admin	Dues	Trav/ Subs	Savings	Other	Total Deduct	1,152.92	90583		
		S	0.00	0.00	0.00	8.00	8.00	8.00	0.00					0.00	3.00	50.44	12.15	7.56	123.75	0.00			0.00	480.88
		O	0.00	0.00	0.00	1.00	1.00	1.00	0.00					0.00	0.00	0.00								
		D	0.00	0.00	0.00	0.00	0.00	0.00	0.00					0.00	0.00	0.00								
NOTE:																								

Name, Address and Social Security Number of Worker	Number of Withholding	Day												Deductions, Contributions, and Payments									
		Sun	Mon	Tue	Wed	Thu	Fri	Sat	Federal Tax					FICA	State Tax	SDI	Vac/ Holiday	Health & Welf.	Pension				
	5	Date								Total Hours	Hourly Pay Rate	Gross Amount Earned		50.56	85.25	8.35	11.14	22.00	66.00	97.60	Net Wage Paid For Week	Check Number	
	Work Classification	04/28	04/29	04/30	05/01	05/02	05/03	05/04	This Project			All Projects	Training	Fund Admin	Dues	Trav/ Subs	Savings	Other	Total Deduct				
LABORERS GROUP 3 JOURNEY	Hours Worked Each Day								8.00			32.29	258.32	1,114.32	3.60	2.24	88.00	0.00	0.00	243.30			
		S	0.00	0.00	0.00	0.00	0.00	8.00	0.00	8.00	32.29									871.02	90615		
		O	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
		D	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
NOTE:																							

Public Works Certified Payroll Reporting Form

Contractor Name: COASTWIDE ENVIRONMENTAL TECH. **Project Name:** FLOORING REMOVAL & CONCRETE STAINING **For Week Ending:** 05/04/2019 **Payroll Number:** 4-0

Name, Address and Social Security Number of Worker	Number of Withholding	Day								Total Hours				Hourly Pay Rate				Gross Amount Earned		Deductions, Contributions, and Payments							Net Wage Paid For Week	Check Number		
	1	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Federal Tax											FICA	State Tax	SDI	Vac/ Holiday	Health & Welf.	Pension					
	Work Classification	Date								16.00	32.29	516.64	1,033.28	113.83	79.04	38.31	10.33	44.00	132.00	195.20										
	04/28 04/29 04/30 05/01 05/02 05/03 05/04								This Project					All Projects	Training	Fund Admin	Dues	Trav/ Subs	Savings	Other	Total									
	Hours Worked Each Day								7.20					4.48	88.00	0.00	0.00	0.00	329.51											
	LABORERS GROUP 3 JOURNEY	S	0.00	0.00	0.00	8.00	8.00	0.00	0.00	0.00	0.00	O	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	D	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	703.77

NOTE:

Name, Address and Social Security Number of Worker	Number of Withholding	Day								Total Hours Hourly Pay Rate Gross Amount Earned				Deductions, Contributions, and Payments							Net Wage Paid For Week Check Number	
	3	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Federal Tax					FICA	State Tax	SDI	Vac/ Holiday	Health & Welf.	Pension			
[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]	Work Classification	Date								16.00	32.29	516.64	774.96	51.42	59.29	14.17	7.75	44.00	132.00	195.20		
	Hours Worked Each Day								This Project					All Projects	51.42	59.29	14.17	7.75	44.00	132.00	195.20	
	LABORERS GROUP 3 JOURNEY	S	0.00	0.00	0.00	8.00	8.00	0.00	0.00					Training	Fund Admin	Dues	Trav/ Subs	Savings	Other	Total	576.33	90607
	O	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.20	4.48	66.00	0.00	0.00	0.00	198.63						
	D	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												

NOTE:

Name, Address and Social Security Number of Worker	Number of Withholding		Day							Gross Amount Earned				Deductions, Contributions, and Payments							Net Wage Paid For Week		Check Number
			Sun	Mon	Tue	Wed	Thu	Fri	Sat					Federal Tax	FICA	State Tax	SDI	Vac/ Holiday	Health & Welf.	Pension			
██████████ ██████████ ██████████ ████ ██████ ██████████	4		Date							Total Hours	Hourly Pay Rate	This Project		All Projects	127.79	128.30	41.73	16.77	22.00	66.00	97.60	1,183.28	90598
	Work Classification	04/28	04/29	04/30	05/01	05/02	05/03	05/04	127.79						128.30	41.73	16.77	22.00	66.00	97.60			
		Hours Worked Each Day							Training	Fund Admin	Dues	Trav/ Subs	Savings	Other	Total								
		LABORER GROUP 3 (S) JOURNEY	S	0.00	0.00	0.00	0.00	0.00								8.00	0.00	8.00	34.79	278.32	1,677.12		
	O	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
D	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		

NOTE:

**** STATEMENT OF COMPLIANCE ****

#5

Date : May 16, 2019

I, Scott Lovell, Payroll Officer

do hereby certify under penalty of perjury:

(1) That I pay or supervise the payment of the persons employed by Coastwide Environmental Technologies Inc on the job 1332 La Salle Ave. - Seaside ; that during the payroll period commencing on the 5th day of May, 2019 and ending the 11th day of May, 2019 all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said Coastwide Environmental Technologies Inc from the full weekly earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3(29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948,63 Stat. 108,72 Stat. 967; 76 Stat. 357; 40 U.S.C. 276c), and described below:

**Federal Withholding Tax, F.I.C.A., State Withholding Tax,
State Disability Insurance, Applicable Union Deductions**

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) **WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS OR PROGRAMS**



In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) **WHERE FRINGE BENEFITS ARE PAID IN CASH**



Each laborer or mechanic listed in the above referenced payroll has been paid as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below.

(c) **EXCEPTIONS**

EXCEPTION (Craft):

EXPLANATION:

REMARKS:

NAME AND TITLE:

Scott Lovell, Payroll Officer

SIGNATURE:

 5/29/19

The willful falsification of any of the above statements may subject the contractor or subcontractor to civil or criminal prosecution. See Section 1001 of Title 18 and Section 231 of Title 31 of the United States Code.

eCPR Online Confirmation

Your payroll submission request has been processed.

Please review the results of your submission. Should you have any questions please contact the eCPR unit at publicworks@dir.ca.gov.

Contractor Name: COASTWIDE ENVIRONMENTAL TECHNOLOGIES, INC.

Contractor Address: 170 SECOND STREET WATSONVILLE CA 95076

Awarding Body: BOYS & GIRLS CLUBS OF MONTEREY COUNTY

Project ID: 281947

Contract With: PUEBLO CONSTRUCTION INC.

Week Ending Date: 2019-05-11

Payroll Number: 5

Amendment Number: 0

1 employee payroll record(s) processed

Your Transaction ID is: 5767162

[Print this Page](#)



View your submission

Public Works Certified Payroll Reporting Form

Certification under penalty of perjury:

"I, ELIZABETH PETERSON, the undersigned, am the ADMINISTRATIVE ASSISTANT (position in business) with the authority to act for and on behalf of COASTWIDE ENVIRONMENTAL TECHNOLOGIES INC. (name of business and/or contractor), certify under penalty of perjury that the records or copies thereof submitted and consisting of certified payroll records for the week ending 2019-05-11 are the originals or true, full, and correct copies of the originals which depict the payroll record(s) of the actual disbursements by way of cash, check, or whatever form to the individual or individuals named. I certify this on 2019-05-29."

Contractor Name: COASTWIDE ENVIRONMENTAL TECH.	Contractor PWCR: 1000001357	License Type: OTHER	License Number 523560
Address: 170 SECOND STREET , WATSONVILLE, CA 95076	FEIN: 770123463	Contractor Email: SCOTT@COASTWIDE.NET	
Insurance Number: STATE FUND 9062218 18			
Awarding Body: BOYS & GIRLS CLUBS OF MONTEREY COUNTY	DIR Project ID: 281947	Project Name: FLOORING REMOVAL & CONCRETE STAINING	
Contract With: PUEBLO CONSTRUCTION INC.	County: MONTEREY	Address: 1332 LA SALLE AVE, SEASIDE, CA 93955	

Payroll Number: 5- 0	For Week Ending: 05/11/2019	☐ Is this a 'Statement of Non-Performance?'
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Name, Address and Social Security Number of Worker	Number of Withholding	Day												Deductions, Contributions, and Payments									
		Sun	Mon	Tue	Wed	Thu	Fri	Sat	Federal Tax					FICA	State Tax	SDI	Vac/ Holiday	Health & Welf.	Pension				
	0	Date								Total Hours	Hourly Pay Rate	Gross Amount Earned		129.62	104.75	36.98	13.69	24.75	74.25	109.80			
	Work Classification	05/05	05/06	05/07	05/08	05/09	05/10	05/11	This Project			All Projects											
	Hours Worked Each Day																						
	LABORERS GROUP 3 FOREMAN	S	0.00	8.00	0.00	0.00	0.00	0.00	0.00	8.00	34.54	326.76	1,369.30	Training	Fund Admin	Dues	Trav/ Subs	Savings	Other	Total Deduct	974.26	90657	
	O	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	50.44												
	D	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			4.05	2.52	110.00	0.00	0.00	0.00	395.04			
NOTE:																							

**** STATEMENT OF NON-PERFORMANCE PAYROLL ****

Week No. 6

"FINAL"

Name: COASTWIDE ENVIRONMENTAL
Address: 170 Second Street
Watsonville, CA 95076

Phone: (831) 761-5511

I do hereby state that no employee of my company was on the construction of the job:

Project: 1332 La Salle Ave. - Seaside
Location: Boys and Girls Clubs
1332 La Salle Ave.
Seaside, CA 93955

during the period commencing on the 12th day of May, 2019
and ending the 18th day of May, 2019.

Elizabeth Peterson
Elizabeth Peterson
Administrative Assistant

5/29/19
Date

eCPR Online Confirmation

Your payroll submission request has been processed.

Please review the results of your submission. Should you have any questions please contact the eCPR unit at publicworks@dir.ca.gov.

Statement of non-performance created...

Contractor Name: COASTWIDE ENVIRONMENTAL TECHNOLOGIES, INC.

Contractor Address: 170 SECOND STREET WATSONVILLE CA 95076

Awarding Body: BOYS & GIRLS CLUBS OF MONTEREY COUNTY

Project ID: 281947

Contract With: PUEBLO CONSTRUCTION INC.

Week Ending Date: 2019-05-18

Payroll Number: 6

Amendment Number: 0

0 employee payroll record(s) processed

Your Transaction ID is: 5767330

[Print this Page](#)



View your submission

Public Works Certified Payroll Reporting Form

Certification under penalty of perjury:
 "I, ELIZABETH PETERSON, the undersigned, am the ADMINISTRATIVE ASSISTANT (position in business) with the authority to act for and on behalf of COASTWIDE ENVIRONMENTAL TECHNOLOGIES INC. (name of business and/or contractor), certify under penalty of perjury that the records or copies thereof submitted and consisting of certified payroll records for the week ending 2019-05-18 are the originals or true, full, and correct copies of the originals which depict the payroll record(s) of the actual disbursements by way of cash, check, or whatever form to the individual or individuals named. I certify this on 2019-05-29."

Contractor Name: COASTWIDE ENVIRONMENTAL TECHNOLOGIES, INC. Address: 170 SECOND STREET, WATSONVILLE, CA 95076 Insurance Number: 9062218-2017	Contractor PWCR: 1000001357 FEIN: 770123463	License Type: CSLB License Number C-22 Contractor Email: LISA@COASTWIDE.NET
Awarding Body: BOYS & GIRLS CLUBS OF MONTEREY COUNTY Contract With: PUEBLO CONSTRUCTION INC.	DIR Project ID: 281947 County: MONTEREY	Project Name: FLOORING REMOVAL & CONCRETE STAINING Address: 1332 LA SALLE AVE, SEASIDE, CA 93955
Payroll #: 6 - 0 Ctr Payroll #: 6 Week Ending: 05/18/2019		
☒ Statement of Non-Performance? ☒ Final payroll for this project?		

Certified Payroll Report

Report Period: 05/12/2019 to 05/18/2019

Payroll#: 6 Final

Company: Pueblo Construction, Inc.
232 Anacapa Street, Suite 2D
Santa Barbara CA 93101

Project: Boys/Girls Club of Monterey
Seaside Unit
1332 La Salle Avenue
Seaside CA 93955

Chk: 11898 Chk Date: 05/23/2019 From: 05/12/2019 To: 05/18/2019 Fed Allow: 2 State Allow: 2
Ssn: [REDACTED] Med/FICA FedWh State SDI Other
[REDACTED] 168.30 359.66 153.31 22.00 0.00
[REDACTED] Wages Add Ons Deduct Net
[REDACTED] 2,200.00 0.00 703.27 1,496.73
Heritage: Hispanic/Latino (any race) Gender: Male

			[----- Wages -----]			[----- Benefits -----]			
Date	Trade	Type	Hours	Rate	Base	Vacation	Pension	Health	Other
05/13/2019	Supervision	Reg	8.00	55.0000	440.00				
05/14/2019	Supervision	Reg	8.00	55.0000	440.00				
05/15/2019	Supervision	Reg	8.00	55.0000	440.00				
05/16/2019	Supervision	Reg	8.00	55.0000	440.00				
05/17/2019	Supervision	Reg	8.00	55.0000	440.00				
This Job:			40.00		2,200.00				
This Job:			40.00		2,200.00				

Certified Payroll Report

Report Period: Payroll Total For All Jobs
Payroll#: 6 Final

Company: Pueblo Construction, Inc.
232 Anacapa Street, Suite 2D
Santa Barbara CA 93101

Project: All Jobs

Payroll Totals for All Reported Checks:

Taxable Wages:	2,200.00
Employee Fica/Medicare:	168.30
Federal Income Tax:	359.66
State Income Tax:	153.31
Disability Insurance:	22.00
Other Deductions:	
Net Pay:	1,496.73

STATEMENT OF COMPLIANCE
(CERTIFICATION UNDER PENALTY OF PERJURY)

Date 05/22/2019 at Santa Barbara, CA

I, John H. Dunne do certify under penalty of perjury:

1) That all of the information in this report is true and correct.

2) That I pay or supervise the payment of the persons employed by Pueblo Construction, Inc. on the Boys/Girls Club of Monterey, that during the payroll of 05/12/2019 to 05/18/2019 all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly from the full wages earned by any person, other than permissible deductions, as described below:

FICA (Social Security), Medicare, Federal Income Taxes, State Income Taxes, State Disability (SDI), Court Ordered Wage Attachments, 401K Plans

3) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rate for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

4) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a state apprenticeship agency.

5) That:

a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to the appropriate programs for the benefit of such employees.

b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each laborer or mechanic listed in the above referenced payroll has been paid as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 5(c) below:

c) EXCEPTIONS

EXCEPTION (Trade)	EXPLANATION
Remarks	
Name and Title	Signature
<u>John H. Dunne</u>	<u>[Signature]</u>

Certified Payroll Report

Report Period: 04/28/2019 to 05/04/2019

Payroll#: 4

Company: Pueblo Construction, Inc.
232 Anacapa Street, Suite 2D
Santa Barbara CA 93101

Project: Boys/Girls Club of Monterey
Seaside Unit
1332 La Salle Avenue
Seaside CA 93955

Chk: 11862 Chk Date: 05/09/2019 From: 04/28/2019 To: 05/04/2019 Fed Allow: 2 State Allow: 2
 Med/FICA FedWh State SDI Other
 168.30 359.66 153.31 22.00 0.00
 Wages Add Ons Deduct Net
 2,200.00 0.00 703.27 1,496.73

Heritage: Hispanic/Latino (any race)

Gender: Male

Date	Trade	Type	[----- Wages -----]			[----- Benefits -----]			
			Hours	Rate	Base	Vacation	Pension	Health	Other
04/29/2019	Supervision	Reg	8.00	55.0000	440.00				
04/30/2019	Supervision	Reg	8.00	55.0000	440.00				
05/01/2019	Supervision	Reg	8.00	55.0000	440.00				
05/02/2019	Supervision	Reg	8.00	55.0000	440.00				
05/03/2019	Supervision	Reg	8.00	55.0000	440.00				
This Job:			40.00		2,200.00				
This Job:			40.00		2,200.00				

Certified Payroll Report

Report Period: Payroll Total For All Jobs
Payroll#: 4

Company: Pueblo Construction, Inc.
232 Anacapa Street, Suite 2D
Santa Barbara CA 93101

Project: All Jobs

Payroll Totals for All Reported Checks:

Taxable Wages:	2,200.00
Employee Fica/Medicare:	168.30
Federal Income Tax:	359.66
State Income Tax:	153.31
Disability Insurance:	22.00
Other Deductions:	
Net Pay:	1,496.73

STATEMENT OF COMPLIANCE
(CERTIFICATION UNDER PENALTY OF PERJURY)

Date 05/17/2019 at Santa Barbara, CA

I, Eden M. Danrem. Inc. do certify under penalty of perjury:

1) That all of the information in this report is true and correct.

2) That I pay or supervise the payment of the persons employed by Pueblo Construction, Inc. on the Boys/Girls Club of Monterey, that during the payroll of 04/28/2019 to 05/04/2019 all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly from the full wages earned by any person, other than permissible deductions, as described below:

FICA (Social Security), Medicare, Federal Income Taxes, State Income Taxes, State Disability (SDI), Court Ordered Wage Attachments, 401K Plans

3) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rate for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

4) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a state apprenticeship agency.

5) That:

a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to the appropriate programs for the benefit of such employees.

b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each laborer or mechanic listed in the above referenced payroll has been paid as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 5(c) below:

c) EXCEPTIONS

EXCEPTION (Trade)	EXPLANATION
Remarks	
Name and Title	Signature
<u>Eden M. Danrem. Inc.</u>	<u>[Signature]</u>

Certified Payroll Report

Report Period: 05/05/2019 to 05/11/2019

Payroll#: 5

Company: Pueblo Construction, Inc.
232 Anacapa Street, Suite 2D
Santa Barbara CA 93101

Project: Boys/Girls Club of Monterey
Seaside Unit
1332 La Salle Avenue
Seaside CA 93955

Chk: 11888

Chk Date: 05/16/2019

From: 05/05/2019

To: 05/11/2019

Fed Allow: 2

State Allow: 2

Med/FICA

FedWh

State

SDI

Other

168.30

359.66

153.31

22.00

0.00

Wages

Add Ons

Deduct

Net

2,200.00

0.00

703.27

1,496.73

Heritage: Hispanic/Latino (any race)

Gender: Male

[----- Wages -----]

[----- Benefits -----]

Date	Trade	Type	Hours	Rate	Base	Vacation	Pension	Health	Other
05/06/2019	Supervision	Reg	8.00	55.0000	440.00				
05/07/2019	Supervision	Reg	8.00	55.0000	440.00				
05/08/2019	Supervision	Reg	8.00	55.0000	440.00				
05/09/2019	Supervision	Reg	8.00	55.0000	440.00				
05/10/2019	Supervision	Reg	8.00	55.0000	440.00				
This Job:			40.00		2,200.00				

This Job: 40.00 2,200.00

Packet to
D.C. 5/16/19
624 2A 60102

Certified Payroll Report

Report Period: Payroll Total For All Jobs
Payroll#: 5

Company: Pueblo Construction, Inc.
232 Anacapa Street, Suite 2D
Santa Barbara CA 93101

Project: All Jobs

Payroll Totals for All Reported Checks:

Taxable Wages:	2,200.00
Employee Fica/Medicare:	168.30
Federal Income Tax:	359.66
State Income Tax:	153.31
Disability Insurance:	22.00
Other Deductions:	
Net Pay:	1,496.73

STATEMENT OF COMPLIANCE

(CERTIFICATION UNDER PENALTY OF PERJURY)

Date 05/16/2019 at Santa Barbara, CA

I, John M. Dannenille do certify under penalty of perjury:

1) That all of the information in this report is true and correct.

2) That I pay or supervise the payment of the persons employed by Pueblo Construction, Inc. on the Boys/Girls Club of Monterey, that during the payroll of 05/05/2019 to 05/11/2019 all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly from the full wages earned by any person, other than permissible deductions, as described below:

FICA (Social Security), Medicare, Federal Income Taxes, State Income Taxes, State Disability (SDI), Court Ordered Wage Attachments, 401K Plans

3) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rate for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

4) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a state apprenticeship agency.

5) That:

a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to the appropriate programs for the benefit of such employees.

b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each laborer or mechanic listed in the above referenced payroll has been paid as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 5(c) below:

c) EXCEPTIONS

EXCEPTION (Trade)	EXPLANATION
Remarks	
Name and Title	Signature
<u>John M. Dannenille, Vice President</u>	<u>[Signature]</u>

Public Works Certified Payroll Reporting Form

certification under penalty of perjury:

"I, ROBERT DEFRAIA, the undersigned, am the PRESIDENT (position in business) with the authority to act for and on behalf of DIACON (name of business and/or contractor), certify under penalty of perjury that the records or copies thereof submitted and consisting of certified payroll records for the week ending 2019-05-05 are the originals or true, full, and correct copies of the originals which depict the payroll record(s) of the actual disbursements by way of cash, check, or whatever form to the individual or individuals named. I certify this on 2019-05-28."

Contractor Name: DIACON, INC.	Contractor PWCR: 1000008907	License Type: CSLB	License Number 909798
Address: 1169 S. MAIN STREET #136, MANTECA, CA 95337	FEIN: 208155626	Contractor Email: DIACONASSISTANT@GMAIL.COM	
Insurance Number: 915243317			

Ordering Body: BOYS & GIRLS CLUBS OF MONTEREY COUNTY	DIR Project ID: 281947	Project Name: FLOORING REMOVAL & CONCRETE STAINING
Contract With: PUEBLO CONSTRUCTION INC.	County: MONTEREY	Address: 1332 LA SALLE AVE, SEASIDE, CA 93955

Payroll #: 3 - 0	Contract Payroll #:	Week Ending: 05/05/2019	☒ Statement of Non-Performance?	Final payroll for this project?
-------------------------	----------------------------	--------------------------------	--	--

Public Works Certified Payroll Reporting Form

Declaration under penalty of perjury:

"I, ROBERT DEFRAIA, the undersigned, am the PRESIDENT (position in business) with the authority to act for and on behalf of DIACON (name of business and/or contractor), certify under penalty of perjury that the records or copies thereof submitted and consisting of certified payroll records for the week ending 2019-05-12 are the originals or true, full, and correct copies of the originals which depict the payroll record(s) of the actual disbursements by way of cash, check, or whatever form to the individual or individuals named. I certify this on 2019-05-28."

Contractor Name: DIACON, INC.

Contractor PWCR: 1000008907

License Type: CSLB

License Number 909798

Address: 1169 S. MAIN STREET #136, MANTECA, CA 95337

FEIN: 208155626

Contractor Email: DIACONASSISTANT@GMAIL.COM

Insurance Number: 915243317

Guarding Body: BOYS & GIRLS CLUBS OF MONTEREY COUNTY

DIR Project ID: 281947

Project Name: FLOORING REMOVAL & CONCRETE STAINING

Contract With: PUEBLO CONSTRUCTION INC.

County: MONTEREY

Address: 1332 LA SALLE AVE, SEASIDE, CA 93955

Payroll #: 4 - 0 Ctr Payroll #:

Week Ending: 05/12/2019

Statement of Non-Performance?

Final payroll for this project?

Employee: [REDACTED]

	Mon 05/06	Tue 05/07	Wed 05/08	Thu 05/09	Fri 05/10	Sat 05/11	Sun 05/12	Total Hours	Base Hourly	Total Fringe	Vac/ Holiday	Health & Welf.	Pension	Other	Training	Total Hourly Rate
S CEMENT MASONS	8.00	8.00	6.00	8.00	8.00	0.00	0.00	38.00	35.05	25.34	5.79	8.45	11.00	0.10	0.57	60.93

NOTE: FRINGES PAID IN CASH

Travel & Subsistence 0.00 Total Deductions 0.00

Public Works Certified Payroll Reporting Form

Contractor Name: DIACON, INC.

Project Name: FLOORING REMOVAL & CONCRETE STAINING

Week Ending: 05/12/2019

Payroll Number: 4-0

Employee:

[REDACTED]

	Mon 05/06	Tue 05/07	Wed 05/08	Thu 05/09	Fri 05/10	Sat 05/11	Sun 05/12	Total Hours	Base Hourly	Total Fringe	Vac/ Holiday	Health & Welf.	Pension	Other	Training	Total Hourly Rate
S CEMENT MASON	8.00	8.00	6.00	8.00	8.00	0.00	0.00	38.00	35.05	25.34	5.79	8.45	11.00	0.10	0.57	60.96
OTE: FRINGES PAID IN CASH											Travel & Subsistence		0.00	Total Deductions		0.00

Public Works Certified Payroll Reporting Form

Contractor Name: DIACON, INC.

Project Name: FLOORING REMOVAL & CONCRETE STAINING

Week Ending: 05/12/2019

Payroll Number: 4-0

Employee:

[REDACTED]

	Mon 05/06	Tue 05/07	Wed 05/08	Thu 05/09	Fri 05/10	Sat 05/11	Sun 05/12	Total Hours	Base Hourly	Total Fringe	Vac/ Holiday	Health & Welf.	Pension	Other	Training	Total Hourly Rate
S CEMENT MASONS	8.00	8.00	6.00	8.00	8.00	0.00	0.00	38.00	26.29	23.55	4.00	8.45	11.00	0.10	0.49	50.33
NOTE: CEMENT MASONS APPRENTICE. FRINGES SENT TO OPCMIA											Travel & Subsistence		0.00	Total Deductions		0.00

Public Works Certified Payroll Reporting Form

certification under penalty of perjury:

"I, ROBERT DEFRAIA, the undersigned, am the PRESIDENT (position in business) with the authority to act for and on behalf of DIACON INC (name of business and/or contractor), certify under penalty of perjury that the records or copies thereof submitted and consisting of certified payroll records for the week ending 2019-05-19 are the originals or true, full, and correct copies of the originals which depict the payroll record(s) of the actual disbursements by way of cash, check, or whatever form to the individual or individuals named. I certify this on 2019-05-28."

Contractor Name: DIACON, INC. Contractor PWCR: 1000008907 License Type: CSLB License Number 909798
 Address: 1169 S. MAIN STREET #136, MANTECA, CA 95337 FEIN: 208155626 Contractor Email: DIACONASSISTANT@GMAIL.COM
 Insurance Number: 915243317

Ordering Body: BOYS & GIRLS CLUBS OF MONTEREY COUNTY DIR Project ID: 281947 Project Name: FLOORING REMOVAL & CONCRETE STAINING
 Contract With: PUEBLO CONSTRUCTION INC. County: MONTEREY Address: 1332 LA SALLE AVE, SEASIDE, CA 93955

Payroll #: 5 - 0 Ctr Payroll #: Week Ending: 05/19/2019 Statement of Non-Performance? ☒ Final payroll for this project?

Employee:		Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total Hours	Base Hourly	Total Fringe	Vac/Holiday	Health & Well.	Pension	Other	Training	Total Hourly Rate
		05/13	05/14	05/15	05/16	05/17	05/18	05/19									
S CEMENT MASONS		8.00	8.00	5.00	0.00	0.00	0.00	0.00	21.00	35.05	25.34	5.79	8.45	11.00	0.10	0.57	80.88
OTE: FRINGES PAID IN CASH												Travel & Subsistence		0.00	Total Deductions		0.00

Public Works Certified Payroll Reporting Form

Contractor Name: DIACON, INC.		Project Name: FLOORING REMOVAL & CONCRETE STAINING							Week Ending: 05/19/2019			Payroll Number: 5-0						
Employee: [REDACTED]																		
		Mon 05/13	Tue 05/14	Wed 05/15	Thu 05/16	Fri 05/17	Sat 05/18	Sun 05/19	Total Hours	Base Hourly	Total Fringe	Vac/ Holiday	Health & Welf.	Pension	Other	Training	Total Hourly Rate	
S	CEMENT MASON	8.00	8.00	5.00	0.00	0.00	0.00	0.00	21.00	35.05	25.34	5.79	8.45	11.00	0.10	0.57	60.96	
OTE:												Travel & Subsistence		0.00		Total Deductions		0.00

Public Works Certified Payroll Reporting Form

Contractor Name: DIACON, INC.		Project Name: FLOORING REMOVAL & CONCRETE STAINING							Week Ending: 05/19/2019			Payroll Number: 5-0					
Employee: [REDACTED]																	
		Mon 05/13	Tue 05/14	Wed 05/15	Thu 05/16	Fri 05/17	Sat 05/18	Sun 05/19	Total Hours	Base Hourly	Total Fringe	Vac/ Holiday	Health & Welf.	Pension	Other	Training	Total Hourly Rate
S	CEMENT MASONS	0.00	0.00	5.00	0.00	0.00	0.00	0.00	5.00	26.29	23.55	4.00	8.45	11.00	0.10	0.49	50.33
OTE: CEMENT MASONS APPRENTICE. FRINGES PAID TO OPCMIA												Travel & Subsistence		0.00	Total Deductions		0.00

APPLICATION AND CERTIFICATION FOR PAYMENT

PAGE 1 OF 2 PAGES

TO OWNER:
Boys & Girls Club of Monterey County
1332 La Salle Ave,
Seaside, CA 93955

PROJECT: Flooring Removal &
Concrete Staining @
Seaside Unit

APPLICATION NO: 2

Distribution to:
x OWNER
ARCHITECT
x CONTRACTOR

FROM CONTRACTOR:
Pueblo Construction, Inc.
1732 Fremont Blvd., Suite 200-F
Seaside, CA 93955

VIA ARCHITECT:

PERIOD TO: 5/31/2019

PROJECT NOS:

CONTRACT FOR:

CONTRACT DATE: 3/28/2019

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

1. ORIGINAL CONTRACT SUM	\$	93,783.00
2. Net change by Change Orders	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	93,783.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on SOV)	\$	93,783.00
5. RETAINAGE:		
a. 10 % of Completed Work (Column D + E on SOV)	\$	9,378.30
b. % of Stored Material (Column F on SOV)	\$	Included in above
Total Retainage (Lines 5a + 5b or Total in Column I of SOV)	\$	9,378.30
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	84,404.70
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	42,202.35
8. CURRENT PAYMENT DUE	\$	42,202.35
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	9,378.30

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:



By: _____ Date: May 28, 2019

State of: _____ County of: _____
Subscribed and sworn to before me this _____ day of _____
Notary Public: _____
My Commission expires: _____

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SCHEDULE OF VALUES

PAGE 2 OF 2 PAGES

APPLICATION NO:	2
APPLICATION DATE:	5/28/2019
PERIOD TO:	5/31/2019
ARCHITECT'S PROJECT NO:	

[illegible]

APPLICATION AND CERTIFICATION FOR PAYMENT

PAGE 1 OF 2 PAGES

TO OWNER:
Boys & Girls Club of Monterey County
1332 La Salle Ave,
Seaside, CA 93955

PROJECT: Flooring Removal &
Concrete Staining @
Seaside Unit

APPLICATION NO: 3

Distribution to:
x OWNER
ARCHITECT
x CONTRACTOR

FROM CONTRACTOR:
Pueblo Construction, Inc.
1732 Fremont Blvd., Suite 200-F
Seaside, CA 93955

VIA ARCHITECT:

PERIOD TO: 5/31/2019

PROJECT NOS:

CONTRACT FOR:

CONTRACT DATE: 3/28/2019

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

1. ORIGINAL CONTRACT SUM \$ 93,783.00
2. Net change by Change Orders \$ 0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 93,783.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on SOV) \$ 93,783.00
5. RETAINAGE:
 - a. 0 % of Completed Work \$ (Column D + E on SOV)
 - b. % of Stored Material \$ Included in above (Column F on SOV)Total Retainage (Lines 5a + 5b or Total in Column I of SOV) \$ 0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 93,783.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 84,404.70
8. **CURRENT PAYMENT DUE** \$ **9,378.30**
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:



By: _____ Date: May 31, 2019

State of: _____ County of: _____
Subscribed and sworn to before me this _____ day of _____
Notary Public: _____
My Commission expires: _____

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SCHEDULE OF VALUES

PAGE 2 OF 2 PAGES

APPLICATION NO: 3
APPLICATION DATE: 5/31/2019
PERIOD TO: 5/31/2019
ARCHITECT'S PROJECT NO:

[illegible]

Boys and Girls Clubs of Monterey County1332 LaSalle Ave
Seaside, CA 93955Check Date: 06/03/2019
Check Number: 1018To: Pueblo Construction, Inc
232 Anacapa St Ste 2D
Santa Barbara, CA 93101

Invoice Number	Date	Description	Net Amount
Installment 2	05/31/2019	Installment 2 - SEA Flooring Project	\$42,202.35
Totals:			\$42,202.35

Boys and Girls Clubs of Monterey County1332 LaSalle Ave
Seaside, CA 93955Check Date: 06/03/2019
Check Number: 1018To: Pueblo Construction, Inc
232 Anacapa St Ste 2D
Santa Barbara, CA 93101

Invoice Number	Date	Description	Net Amount
Installment 2	05/31/2019	Installment 2 - SEA Flooring Project	\$42,202.35
Totals:			\$42,202.35

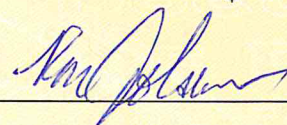
SECURITY FEATURES INCLUDE TRUE WATERMARK AND HEAT SENSITIVE ICON

Boys and Girls Clubs of Monterey County1332 LaSalle Ave
Seaside, CA 93955

1st Capital Bank

PAY **Forty two thousand two hundred two and 35/100 Dollars**

\$ ** 42,202.35

TO
THE
ORDER
OFPueblo Construction, Inc
232 Anacapa St Ste 2D
Santa Barbara, CA 93101

AUTHORIZED SIGNATURE

CHECK DATE	CHECK NO.
06/03/2019	1018
CHECK AMOUNT	



City of Seaside CDBG Expense Report MAY, FY2018/19

REQUEST FOR PARTIAL PAYMENT

Vendor Code:		Date:	06/10/2019	
Vendor Name: Boys & Girls Clubs of Monterey County		Purchase Order:		
Address: 1332 La Salle Ave Seaside, CA 93955		Payment Number	Last Payment	Final Or 10% Ret.
Remittance Address: 1332 La Salle Ave. Seaside, CA 93955		2		

Date	Inv. No.	Description	Account Number	Amount
06/10/2019		Clubhouse Improvements Program Services For:		
		Structure - May-2018		\$22,357.1
		Site Preparation - May-2018		\$6,947.5
		Clubhouse Improvements TOTAL:		\$29,304.6
		Account Number	Account Number	Account Number
Original Purchase Order		\$71,507.00		
Change Orders		\$0.00		
Less Payments # 1 to # 1		\$42,202.35		
Old Encumbrance		\$29,304.65		
Less this Payment # 2		\$29,304.65		
New Outstanding Encumbrance		\$0.00		

REQUESTED BY:

Sharon Mikesell

Date

6/13/19

APPROVED BY:

Sharon Mikesell

Date

Department:

Community Development

Return Check To:

APPROVED FOR PAYMENT

Amount 29,304.65 PO # _____Account 200-5410-9819CDBG Project Boys+Girls Club clubhouseSignature Sharon Mikesell Date 6/13/19

City of Seaside CDBG Expense Report MAY, FY2018/19

Agency: Boys & Girls Clubs of Monterey County
 Program: Clubhouse Improvements
 Program Year: FY2018/19
 Invoice Amount: **\$29,304.65**

Operating Expense Summary

Budget Line	Vendor	Invoice/ Receipt Date	Invoice/ Receipt Number	Full Expense Amount	CDBG Amount	Check Number	Payment Date
Structure	Pueblo Construction	05/31/2019	3	\$38,683.15	\$22,357.15	1018	06/03/2019
Site Preparation	Pueblo Construction	05/31/2019	3	\$12,897.50	\$6,947.50	1018	06/03/2019
Structure	Boys & Girls Clubs of Monterey County	05/31/2019	1	\$5,507.00	\$0.00		06/03/2019
Operating Expenses Claimed for Reimbursement					\$29,304.65		

Total Expenses Claimed for Reimbursement	\$29,304.65
---	--------------------

IDIS # 1320

PO Number:

Request Period: **MAY, 2018**

For City of Seaside Use Only

Reviewed By:

Date:

Approved By:

Date:

Request Amount: **\$29,304.65**

Line Item:	Approved Budget	This Month's Expenditures	Year-to-Date Expenditures	Balance
Structure	\$54,007.00	\$22,357.15	\$54,007.00	\$0.00
Site Preparation	\$17,500.00	\$6,947.50	\$17,500.00	\$0.00
TOTAL	\$71,507.00	\$29,304.65	\$71,507.00	\$0.00

Prepared By: Brian Sanford

Phone: 831-394-5171

Email: bsanford@bgcmc.org;
grantsadministration@bgcmc.org

REQUEST FOR PARTIAL PAYMENT

Vendor Code:		Date: 06/10/2019	
Vendor Name: Boys & Girls Clubs of Monterey County		Purchase Order:	
Address: 1332 La Salle Ave Seaside, CA 93955		Payment Number	Last Payment
		Final Or 10% Ret.	
Remittance Address:			

Date	Inv. No.	Description	Account Number	Amount
06/10/2019		Clubhouse Improvements Program Services For:		
		Structure - May-2018		\$22,357.15
		Site Preparation - May-2018		\$6,947.50
		Clubhouse Improvements TOTAL:		\$29,304.65
		Account Number	Account Number	Account Number

6/13/2019

City Data Services - Seaside, CA

Original Purchase Order			
Change Orders			
Less Payments # to #			
Old Encumbrance			
Less this Payment #		\$29,304.65	
New Outstanding Encumbrance			

REQUESTED BY:

Sharon Mikesell

Date _____

APPROVED BY:

Sharon Mikesell

Date _____

Department:

Community Development

Return Check To:

All reimbursement request must include support documentation.

If support documentation is not submitted, the Expense Report will not be approved

Uploaded Documents:

Click here to go to the Upload Documents page

Signed Employee Timesheets:

BGCMC 2018-19 May Employee Signed Timesheets.pdf

Copies of Prevailing Wage monitor reports:

BGCMC 2018-19 Copies of Prevailing Wage Monitor Reports.pdf

Vendor invoices and copies of checks:

BGCMC 2018-19 May Vendor Invoice and Copy of Check.pdf

Completed mileage:

Reason not attached: N/A

Other Attachments:

Reason not attached: N/A

*See full list
attached*

Program Manager Signature

Ann Hasselbach

Date Signed

06/10/2019

Initially submitted: Jun 10, 2019 - 17:09:26



City of Seaside
 Economic Development Department
 440 Harcourt Avenue
 Seaside, CA 93955
 Sharon Mikesell
SMikesell@ci.seaside.ca.us
 831-899-6734

[Go To Reports](#)

Agency: Boys & Girls Clubs of Monterey County
Program: Clubhouse Improvements

NOTE: Uploaded information is potentially subject to public viewing on the Internet. Do not upload documents that contain personal information (home address, phone numbers, etc.)

Document Upload

Select documents below to review or upload.

Document Type

Select Existing Document
 Attach Existing Document

Current Attachments

Document to upload: No file chosen

Attach

Timeline:

☒ [BGCMC Flooring Project Development Timeline Updated 3rd Quarter.pdf](#)

Sort by Date

Review Existing Documents

[2018-2019 CDBG MC Weekly Proof of Publication11-01-2018.pdf](#)
[AG 18-145 CDBG Funding Agreement - Boys and Girls Club.pdf](#)
[Audit 2017 BGCMC.pdf](#)
[BGCMC 2018-19 April Vendor Invoice and Copy of Check.pdf](#)
[BGCMC 2018-19 CDBG Certified Payroll April.pdf](#)
[BGCMC 2018-19 Copies of Prevailing Wage Monitor Reports.pdf](#)
[BGCMC 2018-19 May Employee Signed Timesheets.pdf](#)
[BGCMC 2018-19 May Vendor Invoice and Copy of Check.pdf](#)
[BGCMC Flooring Project Development Timeline Updated 3rd Quarter.pdf](#)
[BGCMC Insurance Certificate 2018-19.pdf](#)
[Boys Girls Clubs of Monterey County 2018-19 CDBG 4710.pdf](#)
[Boys Girls Clubs of Monterey County 2018-19 CDBG Section 5.7 Report.pdf](#)
[CDBG Seaside 2018-19 Flooring Renovation Project Full Version 10-24-18.pdf](#)
[Env Clearance Boys and Girls Club.pdf](#)

[Show All](#)

Please provide a summary of expenses to support the sample items in the file below. A separate summary should be provided for each sample item. The total of the amounts in the summary should equal the sampled disbursement amount. If the amounts do not equal, please provide an explanation (in a separate word document) which details how the sampled summary total was calculated. The summary should provide adequate detail for each expense, as listed in the table below. Provide any other information necessary to document the listed expenditure.

Sample #	Sample Disbursement Total [From Audit Sample]	Sample Summary Total	Line Item Number	Vendor	Invoice Date	Date When Good(s) were provided	Date When Service(s) Started	Date When Service(s) Ended	For payroll expenses please provide the date range over which the expense was incurred	For payroll expenses please provide the date range over which the expense was incurred	CDBG Expense Amount	Description of expense (a description of the goods/services received. For example: Pencils)	Type of expense – identify each expense as construction, payroll, or other	Grantee
1	\$29,304.65	\$29,304.65	1	Pueblo Construction		N/A	4/28/2019	5/18/2019	4/28/19-5/18/19	4/28/19-5/18/19	\$22,357.15	Boys and Girls Club of Monterey County Clubhouse improvements -construction	Construction	Seaside CA
			2	Pueblo Construction		N/A	4/28/2019	5/18/2019	4/28/19-5/18/19	4/28/19-5/18/19	\$6,947.50	Boys and Girls Club of Monterey County Clubhouse improvements -construction preparation	Construction	Seaside CA
			3	Boys and Girls Club of Monterey County		N/A	4/28/2019	5/18/2019	4/28/19-5/18/19	4/28/19-5/18/19	\$0.00	Boys and Girls Club of Monterey County- Subrecipient project oversight	Payroll	Seaside CA
TOTAL											\$29,304.65			

Please note that the CDBG expense amount is less than the full expense amount as this project has multiple funding sources.

DRAW#11

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Skip Top Navigation

v11.17.1_rev1_5976/3818 (DB
PROD4376)

Community Development Systems

Integrated Disbursement & Information System (IDIS)



User: B60793
Role: Grantee
Organization:
 SEASIDE

- Logout

Activity Funding
 - Search

Drawdown
 - Create Voucher
 - Search Voucher
 - Search Collections
 - Approve Voucher

Receipt
 - Add
 - Search
 - Search Accounts

Section 108 Loan
 - Search

Utilities
 - Home
 - Data Downloads
 - Print Page
 - Help

Links
 - Contact Support
 - Rules of Behavior
 - CPD Home
 - HUD Home

Plans/Projects/Activities

Funding/Drawdown

Grant

Grantee/PJ

Admin

Reports

You have 4 CDBG activities that have been flagged. Click on the number to go to the review page.

Drawdown

Create Voucher - Page 4 of 4 (View)

- Voucher created successfully

[Return to Create Voucher](#)

Voucher Created For:
 SEASIDE, CA

IDIS Voucher #:
 6278740

Activity Owner:
 SEASIDE, CA

Created By:
 B60793

Requested LOCCS Submission Date:

Creation Date:
 06/24/2019

Voucher Details

Line Item #	IDIS Actv ID	Activity Name	Program	Grant Year/ Program Year of Receipt	Grant #	Fund Type	Source Name	Source Type	Recipient Name	Prior Program Year	Drawdown Amount
1	1320	18-9 Boys and Girls club floor	CDBG	2018	B18MC060006	EN	HUD	MC	SEASIDE, CA	N	\$29,304.65
2	1324	18-13 VTC renovation for homeless vets	CDBG	2018	B18MC060006	PI	HUD	MC	SEASIDE, CA	N	\$7,126.38
3	1325	18-14 Seaside Microenterprise Assistance	CDBG	2017	B17MC060006	PI	HUD	MC	SEASIDE, CA	N	\$833.33
Total											\$37,264.36

[Return to Create Voucher](#)

This IDIS version was deployed on Mon Apr 29, 2019 at 20:05

Session Timeout



Seaside, CA

DRAW#11

Budget Report Account Summary

For Fiscal: 2018-2019 Period Ending: 06/30/2019

Fund: 200 - CDBG FUND

Revenue

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>200-3401</u>	INTEREST INCOME	200.00	200.00	0.00	0.00	-200.00 100.00 %
<u>200-3407</u>	RENT- EMBASSY SUITES	100,000.00	100,000.00	0.00	207,400.00	107,400.00 207.40 %
<u>200-3541</u>	GRANT REVENUE	365,301.00	365,301.00	54,846.48	251,504.68	-113,796.32 31.15 %
<u>200-3554</u>	CDBG P.I. LOAN PRINCIPAL	1,000.00	1,000.00	0.00	1,628.00	628.00 162.80 %
	Revenue Total:	466,501.00	466,501.00	54,846.48	460,532.68	-5,968.32 1.28 %

Expense

<u>200-5410-0001</u>	SALARIES	33,075.00	33,075.00	3,022.06	43,392.76	-10,317.76 -31.20 %
<u>200-5410-0006</u>	WORKERS COMPENSATION	99.00	99.00	0.00	99.00	0.00 0.00 %
<u>200-5410-0010</u>	MANAGEMENT LEAVE PAYOFF	0.00	0.00	0.00	143.06	-143.06 0.00 %
<u>200-5410-0016</u>	DEFERRED COMPENSATION	960.00	960.00	77.57	1,123.46	-163.46 -17.03 %
<u>200-5410-0020</u>	PART-TIME HOURLY WAGES	100.00	100.00	0.00	0.00	100.00 100.00 %
<u>200-5410-0030</u>	PERS PENSION OB BOND	73.00	73.00	0.00	73.00	0.00 0.00 %
<u>200-5410-0031</u>	PERS PENSION	9,005.00	9,005.00	284.61	8,272.00	733.00 8.14 %
<u>200-5410-0041</u>	MEDICAL INSURANCE	6,434.00	6,434.00	577.87	7,511.58	-1,077.58 -16.75 %
<u>200-5410-0051</u>	DENTAL INSURANCE-GUARDIAN	397.00	397.00	35.06	424.47	-27.47 -6.92 %
<u>200-5410-0061</u>	VISION INSURANCE	28.00	28.00	2.52	33.07	-5.07 -18.11 %
<u>200-5410-0071</u>	LTD	144.00	144.00	12.56	154.40	-10.40 -7.22 %
<u>200-5410-0081</u>	LIFE INSURANCE	139.00	139.00	13.14	157.80	-18.80 -13.53 %
<u>200-5410-0092</u>	MEDICARE TAX	630.00	630.00	41.33	600.63	29.37 4.66 %
<u>200-5410-1025</u>	CITY AUDIT	4,200.00	4,200.00	0.00	1,845.00	2,355.00 56.07 %
<u>200-5410-1029</u>	TRAINING & EDUCATION	1,000.00	1,000.00	0.00	0.00	1,000.00 100.00 %
<u>200-5410-1030</u>	CONSULTANT	25,000.00	25,000.00	0.00	22,572.50	2,427.50 9.71 %
<u>200-5410-2043</u>	TEMPORARY CONTRACT SERVICES	500.00	500.00	0.00	0.00	500.00 100.00 %
<u>200-5410-2053</u>	OUTSIDE PRINTING SERVICE	100.00	100.00	0.00	0.00	100.00 100.00 %
<u>200-5410-2063</u>	PUBLISHING & LEGAL ADVERTISIN	1,500.00	1,500.00	0.00	1,038.08	461.92 30.79 %
<u>200-5410-3092</u>	STATIONARY SUPPLIES	100.00	100.00	0.00	0.00	100.00 100.00 %
<u>200-5410-3095</u>	DEPARTMENT CONSUMABLES	100.00	100.00	0.00	0.00	100.00 100.00 %
<u>200-5410-4121</u>	MEETINGS & TRAVEL	300.00	300.00	0.00	0.00	300.00 100.00 %
<u>200-5410-4124</u>	MAIL SERVICES	40.00	40.00	0.00	0.00	40.00 100.00 %
<u>200-5410-7167</u>	COMMUNITY PARTNERSHP FOR YO	15,500.00	11,179.00	0.00	11,181.29	-2.29 -0.02 %
<u>200-5410-7192</u>	LEGAL SERVICES FOR SENIORS	15,500.00	11,179.00	0.00	8,385.96	2,793.04 24.98 %
<u>200-5410-7194</u>	VILLAGE PROJECT	14,500.00	11,179.00	0.00	8,384.95	2,794.05 24.99 %
<u>200-5410-7197</u>	GIRLS, INC.	8,500.00	7,815.00	0.00	7,817.29	-2.29 -0.03 %
<u>200-5410-7198</u>	SALVATION ARMY	14,500.00	0.00	0.00	0.00	0.00 0.00 %
<u>200-5410-7400</u>	GREATER VICTORY TEMPLE - COM	0.00	11,179.00	0.00	8,677.78	2,501.22 22.37 %
<u>200-5410-7401</u>	ACTION COUNCIL (PALENKE)	0.00	11,179.00	0.00	11,181.29	-2.29 -0.02 %
<u>200-5410-7402</u>	ECHO	0.00	6,011.00	0.00	4,766.28	1,244.72 20.71 %
<u>200-5410-7403</u>	MEALS ON WHEELS OF THE MONT	0.00	7,815.00	0.00	7,817.29	-2.29 -0.03 %
<u>200-5410-7500</u>	MICROBUSINESS ASSISTANCE	0.00	25,000.00	833.33	25,000.00	0.00 0.00 %
<u>200-5410-7600</u>	VETERANS TRANSITION RENOVATI	0.00	63,099.00	7,126.38	63,134.33	-35.33 -0.06 %
<u>200-5410-7601</u>	DEL MONTE MANOR - SECURITY	0.00	15,000.00	0.00	14,077.00	923.00 6.15 %
<u>200-5410-7602</u>	DEL MONTE MANOR - PLAYGROUN	0.00	16,000.00	0.00	16,000.00	0.00 0.00 %
<u>200-5410-9396</u>	LIABILITY INSURANCE	7,400.00	7,400.00	0.00	7,400.00	0.00 0.00 %
<u>200-5410-9397</u>	COMPUTER SYSTEM	10,000.00	10,000.00	0.00	10,000.00	0.00 0.00 %
<u>200-5410-9398</u>	CENTRAL SERVICE CHARGES	20,349.00	20,349.00	0.00	22,957.00	-2,608.00 -12.82 %
<u>200-5410-9602</u>	PAYMENT ON PRINCIPAL	15,000.00	15,000.00	0.00	0.00	15,000.00 100.00 %
<u>200-5410-9605</u>	INTEREST EXPENSE	218.00	218.00	0.00	0.00	218.00 100.00 %
<u>200-5410-9819</u>	BOYS & GIRLS CLUB FAC IMPROV	49,000.00	71,507.00	29,304.65	71,507.00	0.00 0.00 %
<u>200-5410-9820</u>	COMMUNITY HUMAN SVCS FAC IM	30,000.00	30,000.00	0.00	0.00	30,000.00 100.00 %
<u>200-5410-9822</u>	CUTINO EQUIPMENT	0.00	65,000.00	0.00	4,886.47	60,113.53 92.48 %

71,263.38
7,002.05

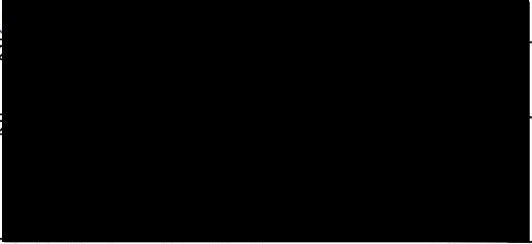
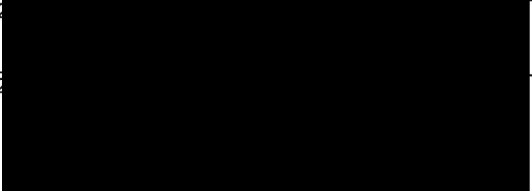
34,33 - adjusted in IRS

Record of
Employee Interview

U.S. Department of Housing
and Urban Development
Office of Labor Relations

OMB Approval No. 2501-0009
(exp. 10/31/2010)

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. The information is collected to ensure compliance with the Federal labor standards by recording interviews with construction workers. The information collected will assist HUD in the conduct of compliance monitoring; the information will be used to test the veracity of certified payroll reports submitted by the employer. **Sensitive Information.** The information collected on this form is considered sensitive and is protected by the Privacy Act. The Privacy Act requires that these records be maintained with appropriate administrative, technical, and physical safeguards to ensure their security and confidentiality. In addition, these records should be protected against any anticipated threats or hazards to their security or integrity that could result in substantial harm, embarrassment, inconvenience, or unfairness to any individual on whom the information is maintained. The information collected herein is voluntary, and any information provided shall be kept confidential.

1a. Project Name <i>Flooring Removal & Concrete Staining</i>			2a. Employee Name 		
1b. Project Number <i>1320</i>			2b. 		
1c. <u>Contractor</u> or Subcontractor (Employer) <i>Pueblo Construction</i> <i>232 Anacapa St. Suite 2D</i> <i>Santa Barbara, CA 93101</i>			2d. Verification of identification? Yes ☒ No ☐		
3a. How long on this job? <i>2 Day</i>	3b. Last date on this job before today? <i>4/11/19</i>	3c. No. of hours last day on this job? <i>8</i>	4a. Hourly rate of pay? <i>67.00</i>	4b. Fringe Benefits? Vacation Yes ☐ No ☒ Medical Yes ☐ No ☒ Pension Yes ☐ No ☒	4c. Pay stub? Yes ☐ No ☒
5. Your job classification(s) (list all) --- continue on a separate sheet if necessary <i>Super</i>					
6. Your duties <i>Over see project & timeline</i>					
7. Tools or equipment used <i>Drill, hammer, saw, wire cutters</i>					
8. Are you an apprentice or trainee? ☐ Y ☒ N		10. Are you paid at least time and 1/2 for all hours worked in excess of 40 in a week? ☒ Y ☐ N		9. Are you paid for all hours worked? ☒ Y ☐ N	
11. Have you ever been threatened or coerced into giving up any part of your pay? ☐ Y ☒ N		2a. Employee Signature 			
3. Duties (specific.) <i>Construction of dust containment barrier & project oversight</i>		12b. Date <i>4/12/19</i>			
5a. Interviewer name (please print) <i>Brian Sanford</i>		15b. Signature of Interviewer <i>Brian Sanford</i>		15c. Date of interview <i>04/12/19</i>	

Payroll Examination

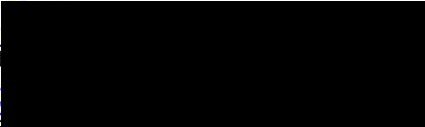
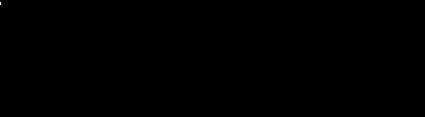
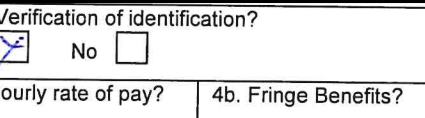
3. Remarks	
7a. Signature of Payroll Examiner	17b. Date

Record of Employee Interview

U.S. Department of Housing and Urban Development Office of Labor Relations

OMB Approval No. 2501-0009
(exp. 10/31/2010)

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1a. Project Name <i>Flooring Removal & Concrete Staining</i>			2a. Employee Name 		
1b. Project Number <i>1320</i>			2b. 		
1c. Contractor or (Subcontractor) (Employer) <i>Coastwide Environmental 170 2nd. St. Watsonville, CA 95076</i>			2c. 		
2d. Verification of identification? Yes ☒ No ☐					
3a. How long on this job? <i>3 hours</i>	3b. Last date on this job before today? <i>N/A</i>	3c. No. of hours last day on this job? <i>N/A</i>	4a. Hourly rate of pay? <i>34.50</i>	4b. Fringe Benefits? Vacation Yes ☒ No ☐ Medical Yes ☒ No ☐ Pension Yes ☒ No ☐	4c. Pay stub? Yes ☐ No ☒

5. Your job classification(s) (list all) --- continue on a separate sheet if necessary

Supervisor

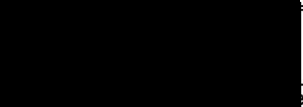
6. Your duties

Oversee flooring removal

7. Tools or equipment used

Staple gun, Scissors, Drill, Hammer Drill, Flat Bar, Scrapers

8. Are you an apprentice or trainee?	☐ Y ☒ N	10. Are you paid at least time and 1/2 for all hours worked in excess of 40 in a week?	☒ Y ☐ N
9. Are you paid for all hours worked?	☒ Y ☐ N	11. Have you ever been threatened or coerced into giving up any part of your pay?	☐ Y ☒ N

2a. Employer 	12b. Date <i>4/11/19</i>
---	-----------------------------

3. Duties (Please be specific.)

Project oversight, Flooring removal, Collecting Debris

4. Remarks

5a. Interviewer name (please print) <i>Brian Sanford</i>	15b. Signature of Interviewer <i>Brian Sanford</i>	15c. Date of interview <i>04/11/2019</i>
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Payroll Examination

5. Remarks

16a. Signature of Payroll Examiner	17b. Date
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Previous editions are obsolete

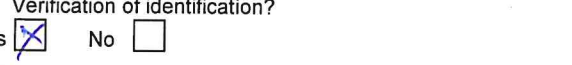
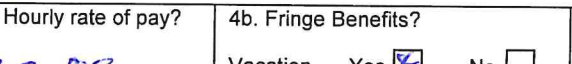
Form HUD-11 (08/2004)

Record of Employee Interview

U.S. Department of Housing and Urban Development Office of Labor Relations

OMB Approval No. 2501-0009
(exp. 10/31/2010)

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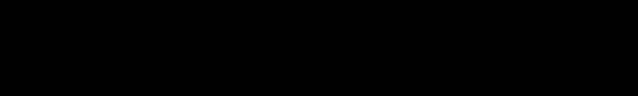
1a. Project Name <i>Flooring Removal & Concrete Slabbing</i>			2a. Employee Name 		
1b. Project Number <i>1320</i>			2b. 		
1c. Contractor or Subcontractor (Employer) <i>Coastwide Environmental</i> <i>170 2nd St.</i> <i>Watsonville, CA 95070</i>			2c. 		
			2d. Verification of identification? Yes ☒ No ☐		
3a. How long on this job? <i>3 hours</i>	3b. Last date on this job before today? <i>N/A</i>	3c. No. of hours last day on this job? <i>N/A</i>	4a. Hourly rate of pay? <i>32.00</i>	4b. Fringe Benefits? Vacation Yes ☒ No ☐ Medical Yes ☒ No ☐ Pension Yes ☒ No ☐	4c. Pay stub? Yes ☐ No ☐

5. Your job classification(s) (list all) --- continue on a separate sheet if necessary
Laborer

6. Your duties
Flooring Demo

7. Tools or equipment used
Terminator scraping machine

Are you an apprentice or trainee?	☐ Y ☒ N	10. Are you paid at least time and 1/2 for all hours worked in excess of 40 in a week?	☒ Y ☐ N
Are you paid for all hours worked?	☒ Y ☐ N	11. Have you ever been threatened or coerced into giving up any part of your pay?	☐ Y ☒ N

2a. Employee Signature 	12b. Date <i>04/11/2019</i>
--	--------------------------------

3. *Operating Flooring Demo Machine*

5a. Interviewer name (please print) <i>Brian Sanford</i>	15b. Signature of Interviewer <i>Brian Sanford</i>	15c. Date of interview <i>04/11/2019</i>
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Payroll Examination
8. Remarks

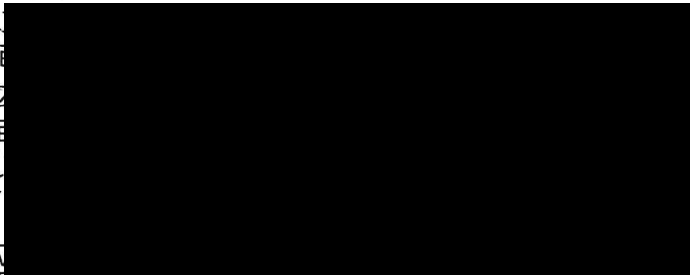
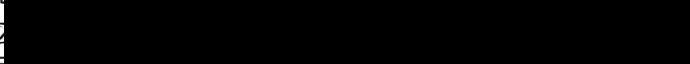
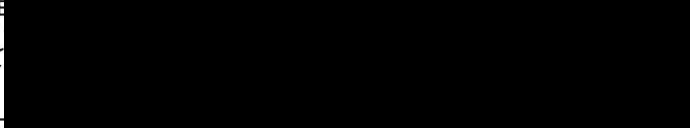
9a. Signature of Payroll Examiner	17b. Date
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Record of Employee Interview

U.S. Department of Housing and Urban Development Office of Labor Relations

OMB Approval No. 2501-0009
(exp. 10/31/2010)

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1a. Project Name <i>Flooring Removal & Concrete Staining</i>		2a. Employee Name 	
1b. Project Number <i>1320</i>		2b. 	
1c. Contractor or Subcontractor (Employer) <i>Diacon Inc. 1169 S. Main St. #136 Manitoba, CA 95377</i>		2c. 	
		2d. ☒ Yes ☐ No	

3a. How long on this job? <i>2 days</i>	3b. Last date on this job before today? <i>4/18/19</i>	3c. No. of hours last day on this job? <i>8</i>	4a. Hourly rate of pay? <i>35.05</i>	4b. Fringe Benefits? Vacation Yes ☐ No ☒ Medical Yes ☐ No ☐ Pension Yes ☐ No ☒	4c. Pay stub? Yes ☐ No ☒
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5. Your job classification(s) (list all) --- continue on a separate sheet if necessary

Laborer

6. Your duties

Floor grinding/Polishing & Clean up

7. Tools or equipment used

Floor grinder, hand grinder, vacuum, broom

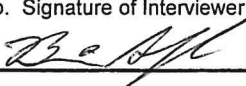
8. Are you an apprentice or trainee?	☒ Y ☐ N	10. Are you paid at least time and 1/2 for all hours worked in excess of 40 in a week?	☒ Y ☐ N
9. Are you paid for all hours worked?	☒ Y ☐ N	11. Have you ever been threatened or coerced into giving up any part of your pay?	☐ Y ☒ N

12a. Employee Signature 	12b. Date <i>4/19/19</i>
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13. Dates observed by the interviewer (Please be specific.)

Equipment setup, Floor grinding, hand grinding, clean up

14. Remarks

15a. Interviewer name (please print) <i>Brian Sanford</i>	15b. Signature of Interviewer 	15c. Date of interview <i>4/19/19</i>
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Payroll Examination

6. Remarks

7a. Signature of Payroll Examiner	17b. Date
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editions are obsolete

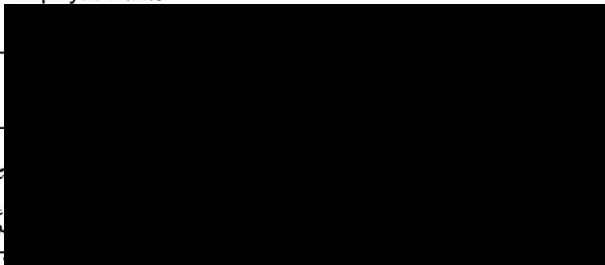
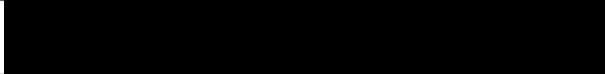
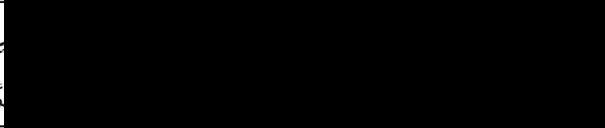
Form HUD-11 (08/2004)

Record of Employee Interview

U.S. Department of Housing and Urban Development Office of Labor Relations

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(exp. 10/31/2010)

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1a. Project Name <i>Flooring Removal & Concrete Staining</i>			2a. Employee Name 		
1b. Project Number <i>1320</i>			2b. 		
1c. Contractor or Subcontractor (Employer) <i>Diacon Inc. 1169 S. Main St. #136 Montecito, CA 95337</i>			2c. 		
			2d. Confirmation of Identification? Yes ☒ No ☐		
3a. How long on this job? <i>11 days</i>	3b. Last date on this job before today? <i>05/09/19</i>	3c. No. of hours last day on this job? <i>8</i>	4a. Hourly rate of pay? <i>35.05</i>	4b. Fringe Benefits? Vacation Yes ☐ No ☒ Medical Yes ☐ No ☒ Pension Yes ☐ No ☒	4c. Pay stub? Yes ☐ No ☒

5. Your job classification(s) (list all) --- continue on a separate sheet if necessary

Cement Mason - Journeyman

6. Your duties

Floor grinding, Floor prep, Concrete Staining, & Finishing

7. Tools or equipment used

Floor grinders, hand grinder, pump sprayers, brusher

8. Are you an apprentice or trainee?	☐ Y ☒ N	10. Are you paid at least time and 1/2 for all hours worked in excess of 40 in a week?	☒ Y ☐ N
9. Are you paid for all hours worked?	☒ Y ☐ N	11. Have you ever been threatened or coerced into giving up any part of your pay?	☐ Y ☒ N

2a. 	12b. Date <i>05-10-19</i>
--	------------------------------

3.  interviewer (Please be specific.)

Floor prep for staining & stain application

4. Remarks

5a. Interviewer name (please print) <i>Brian Sanford</i>	15b. Signature of Interviewer <i>[Signature]</i>	15c. Date of interview <i>05/10/19</i>
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Payroll Examination

6. Remarks

a. Signature of Payroll Examiner	17b. Date
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editions are obsolete

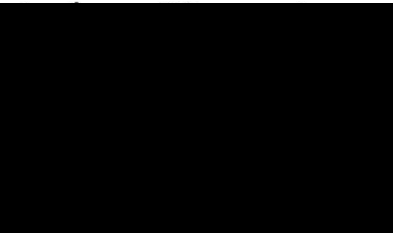
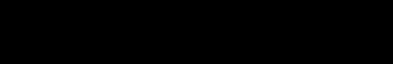
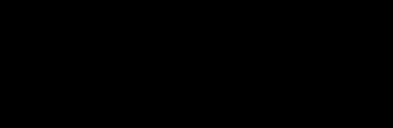
Form HUD-11 (08/2004)

Record of Employee Interview

U.S. Department of Housing and Urban Development Office of Labor Relations

OMB Approval No. 2501-0009
(exp. 10/31/2010)

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. The information is collected to ensure compliance with the Federal labor standards by recording interviews with construction workers. The information collected will assist HUD in the conduct of compliance monitoring; the information will be used to test the veracity of certified payroll reports submitted by the employer. **Sensitive Information.** The information collected on this form is considered sensitive and is protected by the Privacy Act. The Privacy Act requires that these records be maintained with appropriate administrative, technical, and physical safeguards to ensure their security and confidentiality. In addition, these records should be protected against any anticipated threats or hazards to their security or integrity that could result in substantial harm, embarrassment, inconvenience, or unfairness to any individual on whom the information is maintained. The information collected herein is voluntary, and any information provided shall be kept confidential.

1a. Project Name <i>Flooring Removal & Concrete Staining</i>			2a. Employee Name 		
1b. Project Number <i>1320</i>			2b.  (code)		
1c. Contractor or Subcontractor (Employer) <i>Diacon Inc.</i> <i>1169 S. Main St. #136</i> <i>Manteca, CA 95337</i>			2c. 		
			2d. Verification of identification? Yes ☒ No ☐		
3a. How long on this job? <i>10 days</i>	3b. Last date on this job before today? <i>05/09/19</i>	3c. No. of hours last day on this job? <i>8</i>	4a. Hourly rate of pay? <i>35.00</i>	4b. Fringe Benefits?	
			Vacation Yes ☐ No ☒		4c. Pay stub? Yes ☐ No ☒
			Medical Yes ☐ No ☒		
			Pension Yes ☐ No ☒		

5. Your job classification(s) (list all) — continue on a separate sheet if necessary

Cement Mason

6. Your duties

Floor grinding & finishing

7. Tools or equipment used

Floor grinders, hand grinders, & bump scrapers

8. Are you an apprentice or trainee?	☒ Y ☐ N	10. Are you paid at least time and 1/2 for all hours worked in excess of 40 in a week?	☒ Y ☐ N
9. Are you paid for all hours worked?	☒ Y ☐ N	11. Have you ever been threatened or coerced into giving up any part of your pay?	☐ Y ☒ N

2a. Employee Signature 	12b. Date <i>5/10/2019</i>
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3. Dates observed by the interviewer (please be specific.)

Floor grinding, floor prep, sealer application

5a. Interviewer name (please print) <i>Brian Sanford</i>	15b. Signature of Interviewer <i>Brian Sanford</i>	15c. Date of interview <i>05/10/19</i>
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Payroll Examination

6. Remarks	
16a. Signature of Payroll Examiner	17b. Date

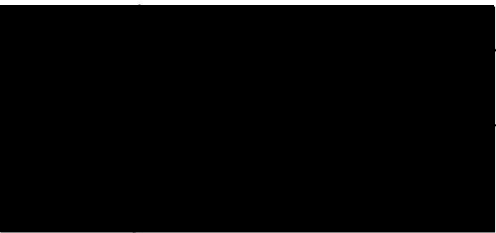
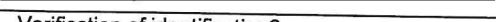
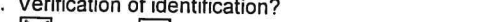
editions are obsolete

Form HUD-11 (08/2004)

U.S. Department of Housing and Urban Development Office of Labor Relations

OMB Approval No. 2501-0009 (exp. 10/31/2010)

The reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. The information is collected to ensure compliance with the Federal labor standards by recording interviews with union workers. The information collected will assist HUD in the conduct of compliance monitoring; the information will be used to test the veracity of certified payroll reports submitted by the employer. **Sensitive Information.** The information collected on this form is considered sensitive and is protected by the Privacy Act. The Privacy Act requires that these records be maintained with appropriate administrative, technical, and physical safeguards to ensure their security and confidentiality. In addition, these records should be protected against any anticipated threats or hazards to their security or integrity that could result in substantial harm, embarrassment, inconvenience, or unfairness to any individual on whom the information is maintained. The information collected herein is voluntary, and any information provided shall be kept confidential.

1a. Project Name <i>Flooring Removal & Concrete Staining</i>		2a. Employee Name 	
1b. Project Number <i>1320</i>		2b. 	
1c. Contractor or Subcontractor (Employer) <i>Diacon Inc.</i> <i>1169 S. Main St. #136</i> <i>Manteca, CA 95337</i>		2c. 	
2d. Verification of identification? Yes ☒ No ☐			

3a. How long on this job? <i>5 days</i>	3b. Last date on this job before today? <i>05/09/19</i>	3c. No. of hours last day on this job? <i>8</i>	4a. Hourly rate of pay? <i>20.00</i>	4b. Fringe Benefits? Vacation Yes ☐ No ☒ Medical Yes ☐ No ☒ Pension Yes ☐ No ☒	4c. Pay stub? Yes ☐ No ☒
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5. Your job classification(s) (list all) — continue on a separate sheet if necessary

Cement Mason

6. Your duties

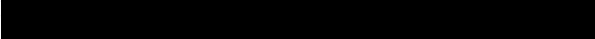
Floor prep, cleaning, & General Labor

7. Tools or equipment used

Brooms, Floor scrapers, floor grinder

8. Are you an apprentice or trainee? ☒ Y ☐ N	10. Are you paid at least time and 1/2 for all hours worked in excess of 40 in a week? ☒ Y ☐ N
9. Are you paid for all hours worked? ☒ Y ☐ N	11. Have you ever been threatened or coerced into giving up any part of your pay? ☐ Y ☒ N

12a. Employee Signature 	12b. Date <i>05-10-19</i>
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13. 

14. Remarks
Floor cleaning to prep for staining

15a. Interviewer name (please print) <i>Brian Santard</i>	15b. Signature of Interviewer <i>Brian Santard</i>	15c. Date of interview <i>05/10/19</i>
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Payroll Examination

16. Remarks

7a. Signature of Payroll Examiner	17b. Date
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revisions are obsolete

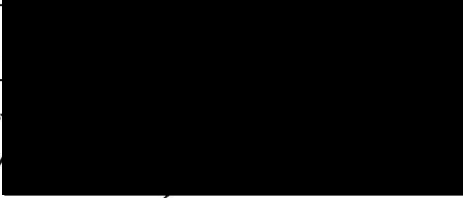
Form HUD-11 (08/2004)

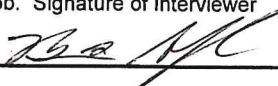
Record of Employee Interview

U.S. Department of Housing and Urban Development Office of Labor Relations

OMB Approval No. 2501-0009
(exp. 10/31/2010)

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1a. Project Name <i>Flooring Removal & Concrete Staining</i>			2a. Employee Name 		
1b. Project Number <i>1320</i>			2b. 		
1c. Contractor or Subcontractor (Employer) <i>Diacon Inc. 1169 S. Main St #130 Manteca, CA 95337</i>			2c. 		
2d. Verification of identification? Yes ☒ No ☐					
3a. How long on this job? <i>2 day</i>	3b. Last date on this job before today? <i>4/18/19</i>	3c. No. of hours last day on this job? <i>8</i>	4a. Hourly rate of pay? <i>35.05</i>	4b. Fringe Benefits? Vacation Yes ☐ No ☒ Medical Yes ☐ No ☒ Pension Yes ☐ No ☒	4c. Pay stub? Yes ☐ No ☒
5. Your job classification(s) (list all) — continue on a separate sheet if necessary <i>Lead man Team 1</i>					
6. Your duties <i>Equipment Setup, Floor grinding</i>					
7. Tools or equipment used <i>Floor grinder</i>					
8. Are you an apprentice or trainee? ☐ Y ☒ N		10. Are you paid at least time and 1/2 for all hours worked in excess of 40 in a week? ☒ Y ☐ N		11. Have you ever been threatened or coerced into giving up any part of your pay? ☐ Y ☒ N	
9. Are you paid for all hours worked? ☒ Y ☐ N					
12a. Employee Signature 			12b. Date <i>4/19/19</i>		
13. <i>Setup of equipment & Floor grinding</i>					
4. Remarks					

5a. Interviewer name (please print) <i>Brian Sanford</i>	15b. Signature of Interviewer 	15c. Date of interview <i>4/19/19</i>
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Payroll Examination

6. Remarks	
7a. Signature of Payroll Examiner 	17b. Date

ditions are obsolete

Form HUD-11 (08/2004)



CITY OF SEASIDE STAFF REPORT

Item No.: 6.C.

TO: Community Development Advisory Committee

BY: Sharon Mikesell, Administrative Analyst

DATE: October 16, 2019

SUBJECT: REVIEW RESULTS OF COMMUNITY NEEDS SURVEY

PURPOSE & RECOMMENDATION

The purpose of this item is for the CDAC to review the results of the Community Needs Survey.

BACKGROUND

The CDAC recommended that a Community Needs Survey be conducted as an additional outreach tool and introduced at the September Community Needs Workshop.

The survey was distributed in paper form at the workshop, a SurveyMonkey fillable survey was posted on the City website and links provided via the email list for CDAC meetings and via social media.

Through October 9, 28 online responses were received, no paper copies were returned. The results are attached.

ATTACHMENTS

1. Seaside Community-Needs-Survey
 2. Survey Results 1-9
 3. Survey Question 10
-



CITY OF SEASIDE

U.S. Department of Housing and Urban Development (HUD)

Community Development Block Grant (CDBG) program

~**COMMUNITY NEEDS SURVEY**~

The **COMMUNITY NEEDS SURVEY** is part of the Consolidated Plan development and is undertaken to gauge what the Community thinks is important when allocating public grant funds under the CDBG program.

Please indicate your status (you may select as many as applicable)

☐	Seaside Resident
☐	Seaside Business Owner
☐	Non-Profit Service Provider (Providing services to Seaside Residents)
☐	
☐	Seaside Homeowner
☐	Seaside Renter

On the following pages are specific activities within each of those categories which you are asked to rate as Very Important, Least Important or of No Importance

The Community Development Block Grant Program may allocate available funding into the five broad categories listed below; please rate those categories from one (1) to five (5). **1 being the most important need and 5 being the least important**

☐ **HOUSING:** HUD programs may support homeless and supportive housing initiatives, housing rehabilitation, home ownership and affordability, housing accessibility for all persons and housing for persons with specific needs.

☐ **PUBLIC SERVICES:** HUD programs may fund programming for recreational needs, seniors and youths, health services, fair housing advocacy, services for persons with needs related to age, medical, income, or situational status (i.e., in-crisis, drugs or alcohol, etc.).

☐ **ECONOMIC DEVELOPMENT:** HUD programs may fund business assistance to create jobs and undertake building improvements.

☐ **COMMUNITY FACILITIES:** HUD programs may fund parks and facilities development with handicapped accessibility.

☐ **PUBLIC IMPROVEMENTS:** HUD programs may fund streetscape and other physical improvements in the community.

PLEASE RATE THE IMPORTANCE OF THE FOLLOWING ACTIVITIES

1 - VERY IMPORTANT

2 - LEAST IMPORTANT

3 - NO IMPORTANCE OR NOT APPLICABLE

HOUSING

HOUSING ISSUES

☐ 1	☐ 2	☐ 3	<u>Major Home Rehabilitation</u>
☐ 1	☐ 2	☐ 3	<u>Minor Home Repair</u>
☐ 1	☐ 2	☐ 3	<u>Emergency Home Repair</u>
☐ 1	☐ 2	☐ 3	<u>Home Ownership Assistance</u>
☐ 1	☐ 2	☐ 3	<u>Home Modification for Handicapped Access, Energy Efficiency, Lead Abatement</u>
☐ 1	☐ 2	☐ 3	<u>Replace Substandard Housing</u>
☐ 1	☐ 2	☐ 3	<u>Housing Code Enforcement</u>

Other **Housing Issues** Not Listed Above:

HOMELESS SERVICES

☐ 1	☐ 2	☐ 3	<u>Emergency Shelters for Homeless and At-Risk Persons</u>
☐ 1	☐ 2	☐ 3	<u>Emergency Food and Clothing for Homeless and At-Risk Persons</u>
☐ 1	☐ 2	☐ 3	<u>Transitional Housing for Homeless and At-Risk Persons</u>
☐ 1	☐ 2	☐ 3	<u>Employment Training for Homeless and At-Risk Persons</u>
☐ 1	☐ 2	☐ 3	<u>Life Skills Training for Homeless and At-Risk Persons</u>

Other **Homeless Issues** Not Listed Above:

COMMUNITY SERVICES

☐ 1	☐ 2	☐ 3	<u>Services and Programs for Seniors</u>
☐ 1	☐ 2	☐ 3	<u>Services and Programs for Children and Youths</u>
☐ 1	☐ 2	☐ 3	<u>Services and Programs for the Disabled</u>
☐ 1	☐ 2	☐ 3	<u>Services and Programs for Victims of Domestic Violence</u>
☐ 1	☐ 2	☐ 3	<u>Services and Programs for Alcohol, Drug Abuse and Mental Health</u>
☐ 1	☐ 2	☐ 3	<u>Services and Programs for General Health</u>
☐ 1	☐ 2	☐ 3	<u>Fair Housing Advocacy and Support</u>
☐ 1	☐ 2	☐ 3	<u>Financial Literacy and Homeownership Counseling</u>
☐ 1	☐ 2	☐ 3	<u>Transportation Access</u>

Other **Community Service** Issues Not Listed Above:

PLEASE RATE THE IMPORTANCE OF THE FOLLOWING ACTIVITIES

1 - VERY IMPORTANT

2 - LEAST IMPORTANT

3 - NO IMPORTANCE OR NOT APPLICABLE

ECONOMIC DEVELOPMENT

☐ 1 ☐ 2 ☐ 3 Small Business Loans to New and Existing Businesses

☐ 1 ☐ 2 ☐ 3 Technical Assistance to Businesses

☐ 1 ☐ 2 ☐ 3 Job Training and Placement

☐ 1 ☐ 2 ☐ 3 Micro-Enterprise Development

☐ 1 ☐ 2 ☐ 3 Commercial Façade Renovations and Improvements

Other **Economic Development** Issues Not Listed Above:

COMMUNITY FACILITIES

☐ 1 ☐ 2 ☐ 3 Parks and Recreational Facilities

☐ 1 ☐ 2 ☐ 3 Community Centers and Other Similar Facilities

☐ 1 ☐ 2 ☐ 3 Senior Centers

☐ 1 ☐ 2 ☐ 3 Youth Centers

Other **Community Facility** Issues Not Listed Above:

PUBLIC IMPROVEMENTS

☐ 1 ☐ 2 ☐ 3 Mobility Accessibility

☐ 1 ☐ 2 ☐ 3 Street and Sidewalk Improvements

☐ 1 ☐ 2 ☐ 3 Streetscape Improvements Including Lighting

Other **Public Improvement** Issues Not Listed Above:

Thinking about the five (5) general activities mentioned, currently are there needs in the Community not being met?

☐ YES ☐ NO

Thinking about the specific activities above, list activities or projects that you feel should be funded with Community Development Block Grant funds:

List any other Community concerns not found in this survey that you would like to see Addressed:

**THANK YOU FOR YOUR TIME AND ASSISTANCE IN
COMPLETING THE
COMMUNITY NEEDS SURVEY**

FOR THE
CITY OF Seaside
FFY 2020-2024 CONSOLIDATED PLAN

All surveys must be *received* by October 15, 2019

By Mail:

Sharon Mikesell
CDBG coordinator
Seaside City Hall
440 Harcourt
Seaside, CA 93955

By Email:

SMikesell@ci.seaside.ca.us

This survey is available
online at

[https://www.surveymonkey.
com/r/WSN7PDF](https://www.surveymonkey.com/r/WSN7PDF)

Hand Delivered:

Seaside Creates
656 Broadway
Seaside, CA

ATTN: Sharon Mikesell

Q1

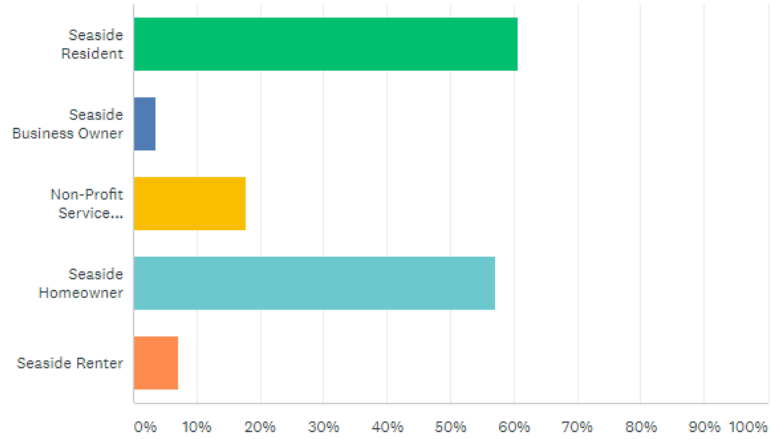


Customize

Save as ▼

Please indicate your Status

Answered: 28 Skipped: 0



ANSWER CHOICES ▼	RESPONSES ▼	
▼ Seaside Resident	60.71%	17
▼ Seaside Business Owner	3.57%	1
▼ Non-Profit Service Provider	17.86%	5
▼ Seaside Homeowner	57.14%	16
▼ Seaside Renter	7.14%	2
Total Respondents: 28		

Q2

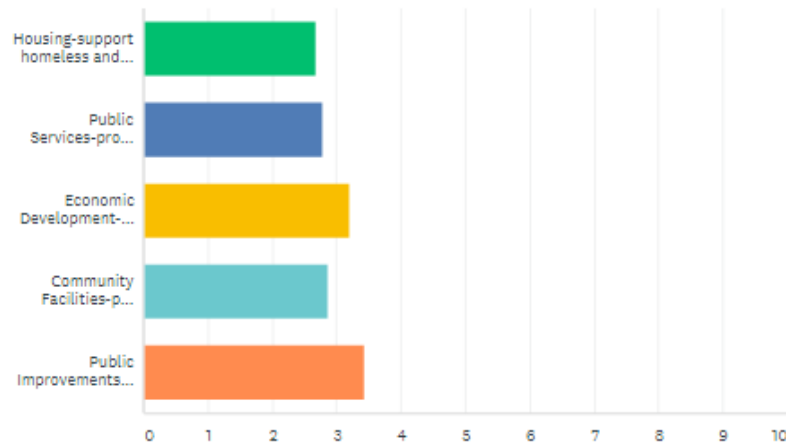


Customize

Save as ▼

The Community Development Block Grant Program may allocate funding into the five broad categories listed below. Please rate the categories from one (1) to five (5) with 1 being the most important need and 5 the least important need.

Answered: 28 Skipped: 0



	1	2	3	4	5	TOTAL	SCORE
▼ Housing-support homeless and supportive housing initiatives	25.00% 7	7.14% 2	14.29% 4	17.86% 5	35.71% 10	28	2.68
▼ Public Services-programming and services	14.81% 4	18.52% 5	14.81% 4	33.33% 9	18.52% 5	27	2.78
▼ Economic Development-business assistance to create jobs and undertake building improvements	21.43% 6	21.43% 6	25.00% 7	21.43% 6	10.71% 3	28	3.21
▼ Community Facilities-parks and facilities and improve accessibility	7.14% 2	28.57% 8	25.00% 7	21.43% 6	17.86% 5	28	2.86
▼ Public Improvements-streetscapes and other physical improvements	32.14% 9	21.43% 6	21.43% 6	7.14% 2	17.86% 5	28	3.43

Q3

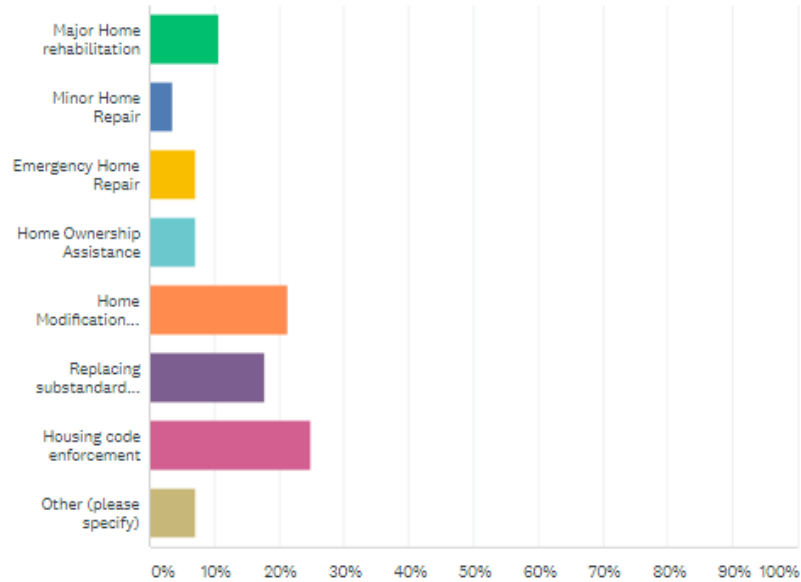


Customize

Save as ▼

Which housing activity do you feel is most important to Seaside

Answered: 28 Skipped: 0



ANSWER CHOICES ▼	RESPONSES ▼	
▼ Major Home rehabilitation	10.71%	3
▼ Minor Home Repair	3.57%	1
▼ Emergency Home Repair	7.14%	2
▼ Home Ownership Assistance	7.14%	2
▼ Home Modification for accessibility, energy efficiency or lead abatement	21.43%	6
▼ Replacing substandard housing	17.86%	5
▼ Housing code enforcement	25.00%	7
▼ Other (please specify)	7.14%	2
Responses		
TOTAL		28

Q4

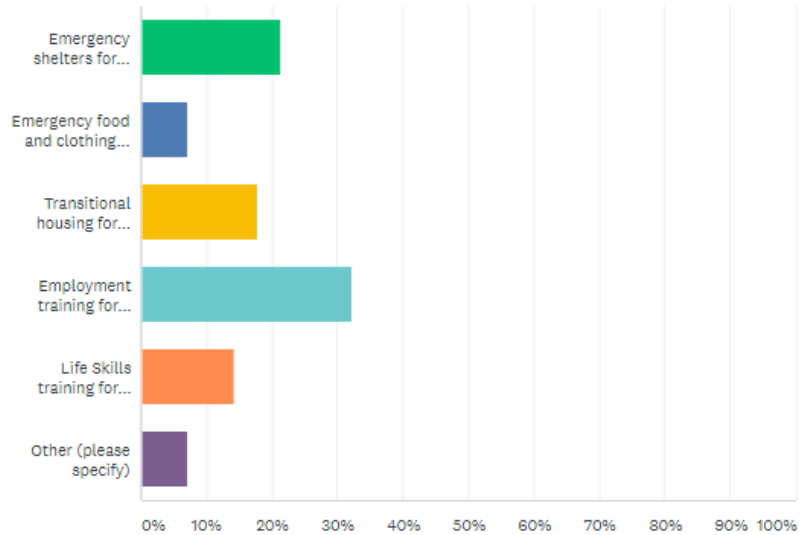


Customize

Save as ▼

Which homeless services activity do you feel is most important to Seaside

Answered: 28 Skipped: 0



ANSWER CHOICES ▼	RESPONSES ▼	
▼ Emergency shelters for homeless and at-risk persons	21.43%	6
▼ Emergency food and clothing for homeless and at-risk persons	7.14%	2
▼ Transitional housing for homeless and at-risk persons	17.86%	5
▼ Employment training for homeless and at-risk persons	32.14%	9
▼ Life Skills training for homeless and at-risk persons	14.29%	4
▼ Other (please specify) Responses	7.14%	2
TOTAL		28

Q5

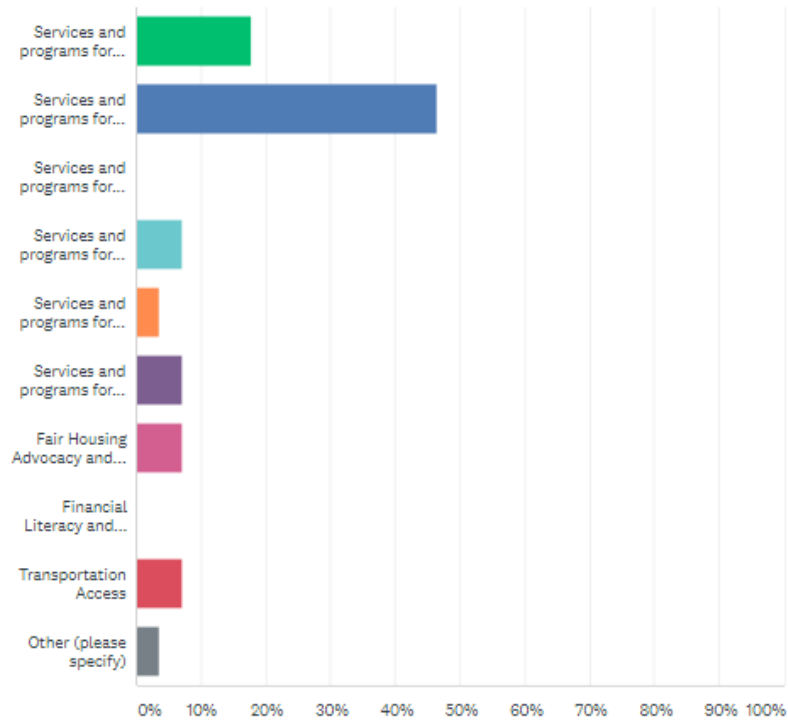


Customize

Save as ▼

Which community services activity do you feel is most important to Seaside?

Answered: 28 Skipped: 0



ANSWER CHOICES ▼	RESPONSES ▼	
▼ Services and programs for Seniors	17.86%	5
▼ Services and programs for Children and Youth	46.43%	13
▼ Services and programs for the Disabled	0.00%	0
▼ Services and programs for Victims of Domestic Violence	7.14%	2
▼ Services and programs for Alcohol, Drug Abuse and Mental Health	3.57%	1
▼ Services and programs for General Health	7.14%	2
▼ Fair Housing Advocacy and Support	7.14%	2
▼ Financial Literacy and Homeownership Counseling	0.00%	0
▼ Transportation Access	7.14%	2
▼ Other (please specify) Responses	3.57%	1
TOTAL		28

Q6

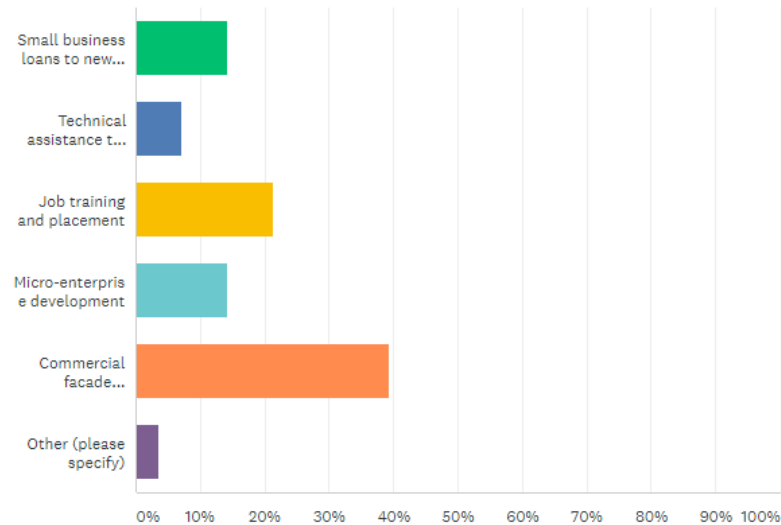


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Which economic development activity do you feel is most important to Seaside?

Answered: 28 Skipped: 0



ANSWER CHOICES	RESPONSES	
▼ Small business loans to new and existing business	14.29%	4
▼ Technical assistance to businesses	7.14%	2
▼ Job training and placement	21.43%	6
▼ Micro-enterprise development	14.29%	4
▼ Commercial facade renovations and improvements	39.29%	11
▼ Other (please specify)	Responses 3.57%	1
TOTAL		28

Q7

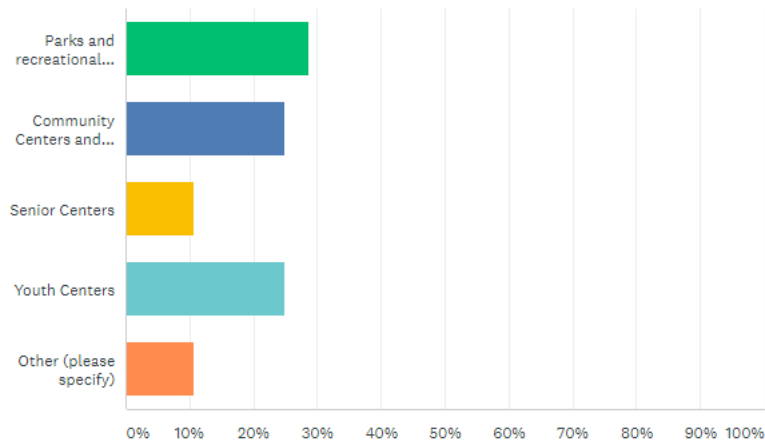


Customize

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Which community facilities improvement activity do you feel is most important to Seaside?

Answered: 28 Skipped: 0



ANSWER CHOICES ▼	RESPONSES ▼	
▼ Parks and recreational facilities	28.57%	8
▼ Community Centers and other similar facilities	25.00%	7
▼ Senior Centers	10.71%	3
▼ Youth Centers	25.00%	7
▼ Other (please specify) Responses	10.71%	3
TOTAL		28

Q8

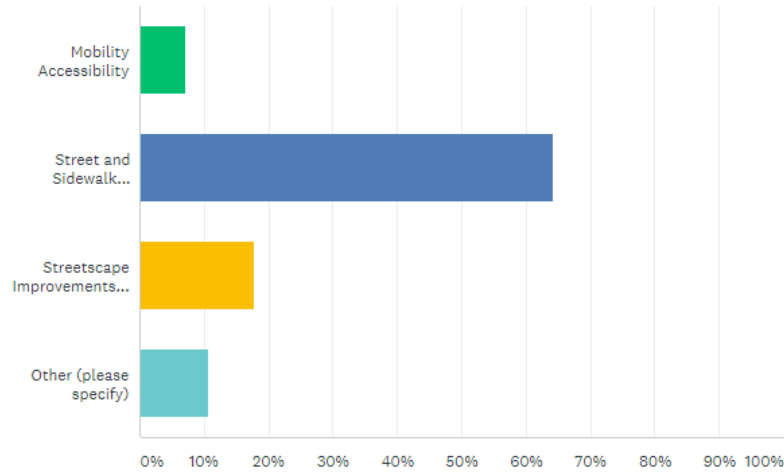


Customize

Save as ▼

Which public improvements activity do you feel is most important to Seaside?

Answered: 28 Skipped: 0



ANSWER CHOICES ▼	RESPONSES ▼	
▼ Mobility Accessibility	7.14%	2
▼ Street and Sidewalk Improvements	64.29%	18
▼ Streetscape Improvements including Lighting	17.86%	5
▼ Other (please specify) Responses	10.71%	3
TOTAL		28

Q9

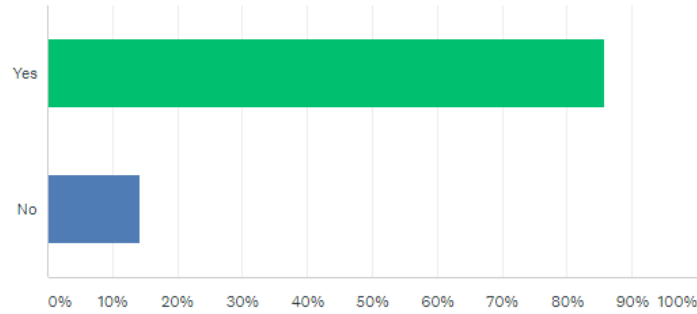


Customize

Save as ▼

Thinking about the five general topics mentioned, are there needs of the community not currently being met?

Answered: 28 Skipped: 0



ANSWER CHOICES ▼

RESPONSES ▼

▼ Yes

85.71%

24

▼ No

14.29%

4

Total Respondents: 28

Q10

Is there a specific activity or concern that you feel should be funded with Community Development Block Grant funds or any concerns not in this survey you would like to see addressed?

- Answered: 20

- Skipped: 8

Showing 20 responses



Tiny house and Container housing. Women on the streets are subject to endless sexual assault. Being able to feel safe is priceless. Housing First is the only way to end homelessness

10/1/2019 10:57 AM



Employ community members in executing needed development activities

9/27/2019 8:28 PM



Street pavement conditions, ESPECIALLY the streets leading to and surrounding businesses.

9/27/2019 2:58 PM



Funding for additional programs to help seaside residents gain economic mobility (through vocational training and education)

9/26/2019 10:57 PM



Although it wasn't the most important issue listed, Seaside residents desperately need help from the city for home improvements. The increases in home restoration permits has increased to the point of making home improvements impossible for most of us.

9/26/2019 10:37 AM

No

9/25/2019 11:46 PM



Appearance if the City and less red tape to grow

9/24/2019 8:36 PM ☐

Community based mental health and substance abuse counseling.

9/23/2019 2:48 PM



The streets in Seaside need to be re-paved.

9/19/2019 7:07 PM



More services for seniors. Lack of housing for the working temporarily homeless. Nonprofit organization that helps local create businesses.

9/19/2019 6:34 PM



I'd like to see Broadway's entrance finished. The planned connection to Contra Costa looked really nice.

9/19/2019 5:12 PM



Traffic

9/19/2019 3:51 PM



Overall aesthetics

9/19/2019 3:08 PM



Overcrowding in homes and parking issues

9/19/2019 1:28 PM

Clean up the streets and neighborhoods of junk, too many vehicles on the streets and lawns and houses that need to be cared for to make Seaside attractive.

9/19/2019 10:46 AM



Streets and sidewalk repair. Micro businesses to bring jobs.

9/19/2019 10:38



Low interest rate loans for seniors to renovate homes.

9/19/2019 10:19 AM



Code enforcement & small loans for home repairs. Senior assistance to stay in home too.

9/19/2019 9:46 AM



Pot holes in so many streets 9/19/2019 9:22 AM



CITY OF SEASIDE STAFF REPORT

Item No.: 6.D.

TO: Community Development Advisory Committee

BY: Sharon Mikesell, Administrative Analyst

DATE: October 16, 2019

**SUBJECT: DETERMINE THE TOP COMMUNITY NEEDS FOR USE IN THE
2020-2015 CONSOLIDATED PLAN AND THE 2020-2022
SEASIDE CDBG APPLICATION CYCLE**

PURPOSE & RECOMMENDATION

The purpose of this item for the CDAC to consider information obtained from the September Community Needs workshop and survey data and determine the top needs and establish goals for the Consolidated Plan and the first two year cycle of that plan.

BACKGROUND

One of the major tasks of the CDAC program is to establish recommendations for the HUD mandated five year consolidated plan for the CDBG program. The CDAC held a Community Needs workshop on September 18, 2019 soliciting information from the community and asked staff to prepare an online survey which was distributed in at the workshop and available online so that participation would not be limited to those who attended the workshop in person.

The workshop included a variety of participation methods.

The group conducted a modified SWOT analysis brainstorm session
(Strengths, Weaknesses, Opportunities and Trends)

Posters with the CDBG guidelines and Award data were displayed while a more hands-on session continued allowing participants to place dots and write comments on a variety of posters including

- *The current set of Consolidated Plan Goals
- *Needs for the lowest income Census tract block areas
- *Needs for HUD Qualified Census Tract
- *Needs for Opportunity Zones
- *Needs for Difficult Development Areas

At the conclusion of the session, all participants were given two "OWL" stickers and asked to place them on the topic they felt was the most important of the evening.

The results of the sessions are attached to this report. Also attached is the complete Survey Monkey report for the community survey.

The CDAC is asked to determine the six CDBG eligible community needs and determine an approximate amount of projected funding recommended to be allocated to applicants for addressing these needs over the next five years. The CDAC is urged to keep in mind that funding is determined by the Federal government, and eligible parties must submit qualified applications to be considered for awards.

Projected estimated funding availability for planning purposes are attached to this report.

All CDAC recommendations will be reviewed by the City Council prior to submission to HUD. The results of tonight's determination are scheduled to be presented to City Council on November 7, 2019 for their review prior to the start of the application process, scheduled for the CDAC meeting on November 20, 2019.

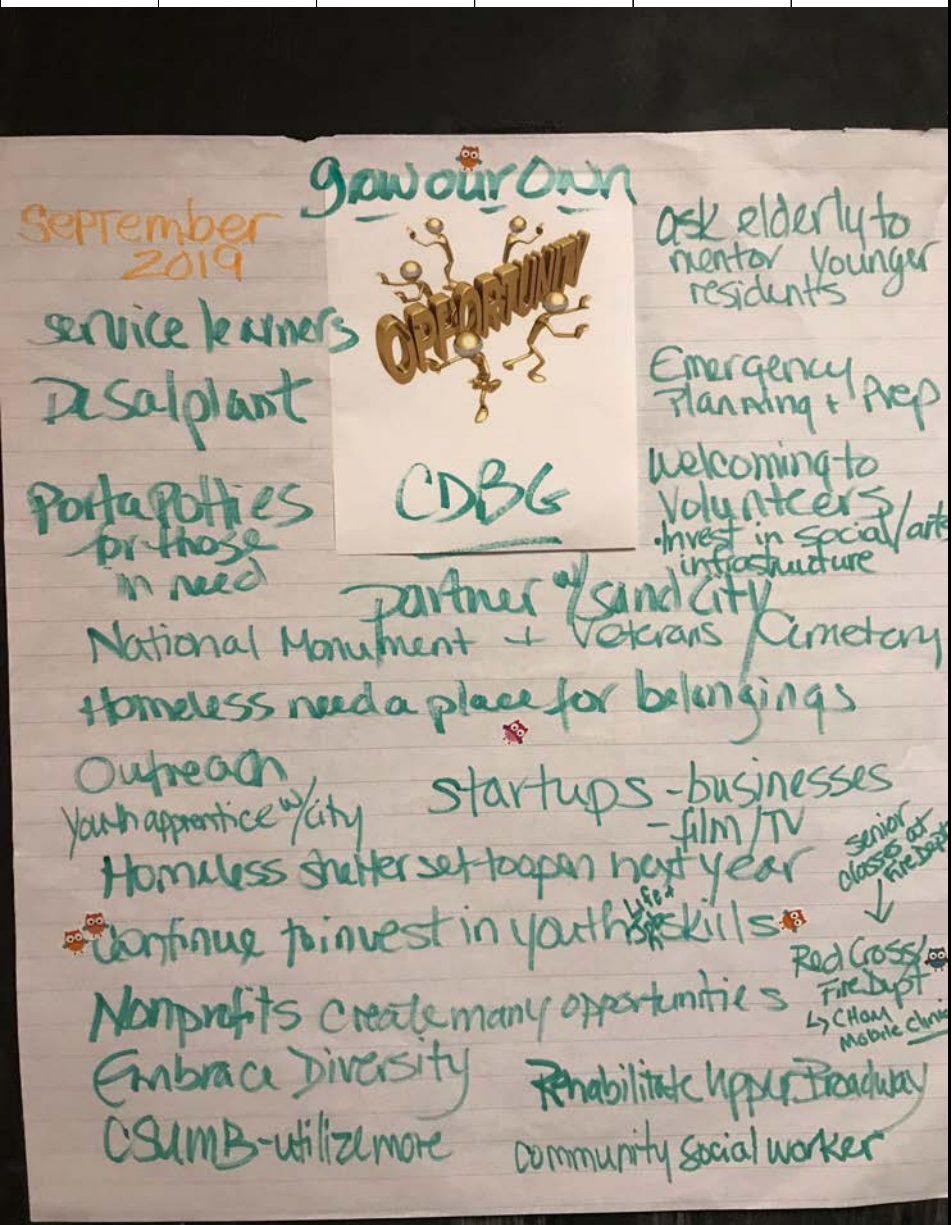
ATTACHMENTS

1. CDAC-CDBG Community Needs Poster Data
 2. Photos from 2019 Community Needs Workshop
 3. Projected funding for CON Plan
-

Weaknesses/Strengths

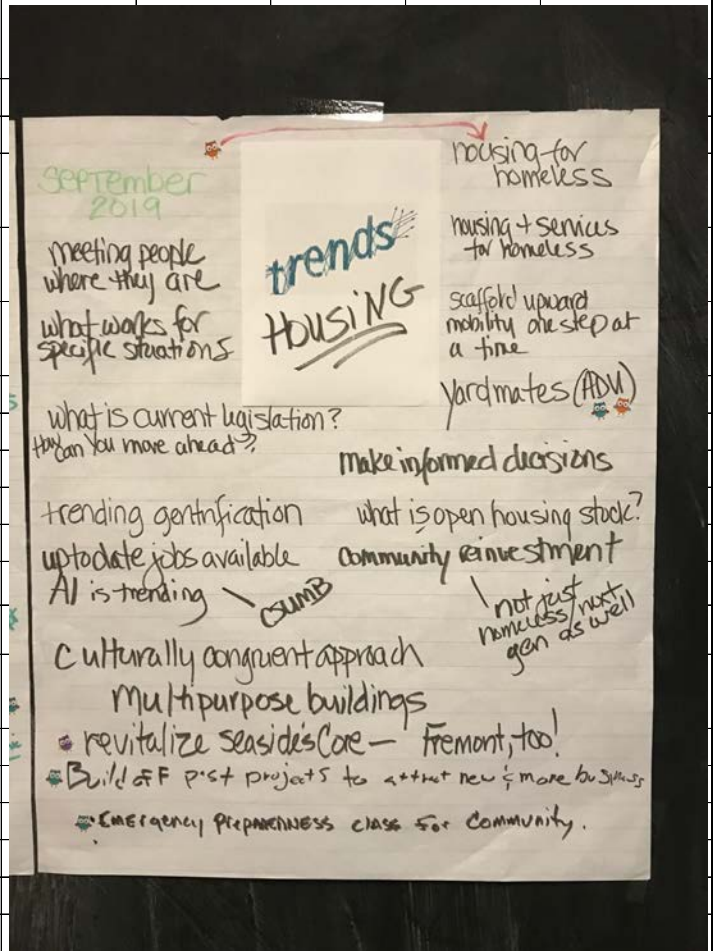
Weaknesses	Most Important		Strengths	Most Important
Budget constraints			Room to grow	1
Construction takes too long			Diverse	
Draws to bring people back			All ages live here	
Fees with building			Children's activities	
Give younger people a reason to stay			CHOMP is invested	
Lack of a focal arts/music/performing center			Close to universities	
Lack of opportunity for younger people			Community	
Outward migration of youth			Community based organizations	
Planning projects take too long			Forward thinking	
Stigma of being Monterey Bay's step child			Great location	
Streets			Outreach to elderly	
Substance abuse/homelessness			Room for better collaboration	
Takes a long time to get stuff done			Strong and diverse artistic "gopher" community	
Water			Strong history	
			Strong neighborhood watch	
			Sunshine belt	
			Thinking outside the box	

Opportunity

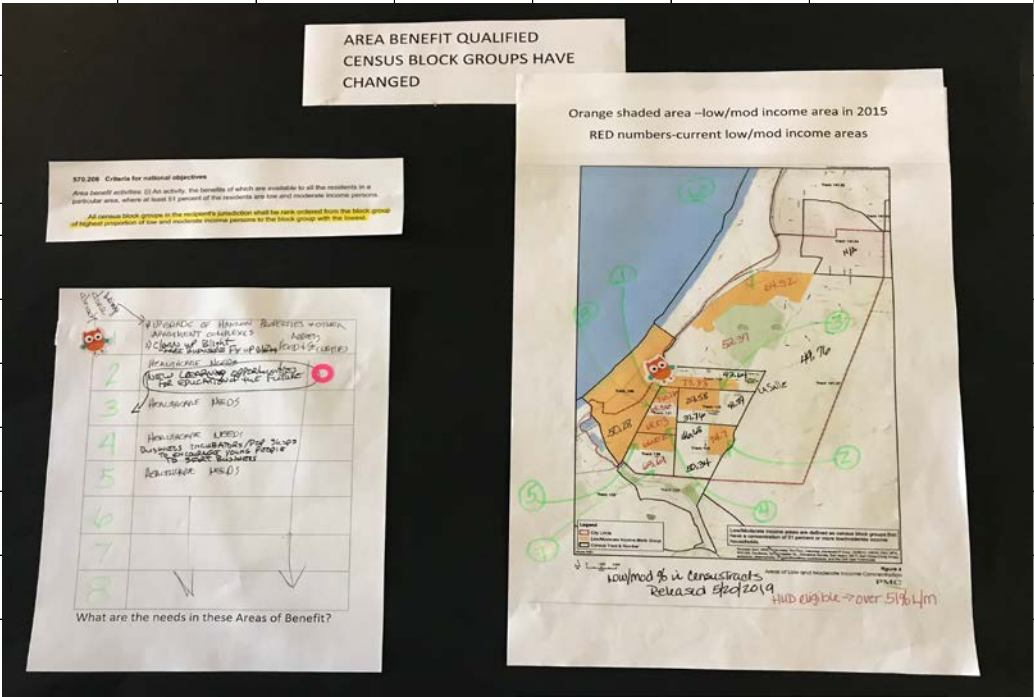
Opportunities	Most Important						
Continue to invest in youth life and job skills	3	 <i>Handwritten notes on lined paper:</i> September 2019 Grow our Own - ask elderly to mentor younger residents - Emergency Planning + Prep - Welcoming to Volunteers - Invest in social/arts infrastructure - Partner w/ Sand City - National Monument + Veterans Cemetery - Homeless need a place for belongings - Outreach - Youth apprenticeship w/ city - Startups - businesses - film/TV - Homeless shelter set to open next year - Continue to invest in youth skills - Senior classes at fire dept - Red Cross Fire Dept - CHOMP mobile clinic - Nonprofits create many opportunities - Embrace Diversity - Rehabilitate Upper Broadway - CSUMB-utilize more - community social worker					
Grow our Own	1						
Homeless need a place for belongings	1						
Red Cross/Fire Dept	1						
Ask elderly to mentor younger students							
CDBG program							
CHOMP mobile clinic							
Community social worker							
Desal plant							
Embrace diversity							
Emergency Planning and Preparation							
Homeless shelter set to open next year							
Infrastructure							
Invest in social/arts							
National Monument							
Non=profits create many opportunities							
Outreach							
Partner with Sand City							
Porta Potties for those in need							
Rehabilitate Upper Broadway							
Senior classes at fire dept							
Service Learners							
Startups for film and TV							
Startups-business							
Utilixe CSUMB more							
Veterans Cemetery							
Welcoming to volunteers							
Youth apprentices with City							

Trends

Trends	Owls sticker (most important)					
Yardmates-ADU's	2					
Housing for homeless	1					
Revitalize Seaside's Core and Fremont	1					
Build off past projects to attract new and more business	1					
Emergency preparedness class for the community	1					
Meeting people where they are						
AI is trending-CSUMB						
Community reinvestment						
Culturally congruent approach						
HOUSING						
Housing and services for homeless						
How can you move ahead?						
Investment in not just homeless, next generation, as well						
Make informed decisios						
Multipurpose buildings						
Trending gentrification						
Up to date jobs available						
What is curent legislation?						
What IS the open housing stock?						
What works for specific situations						

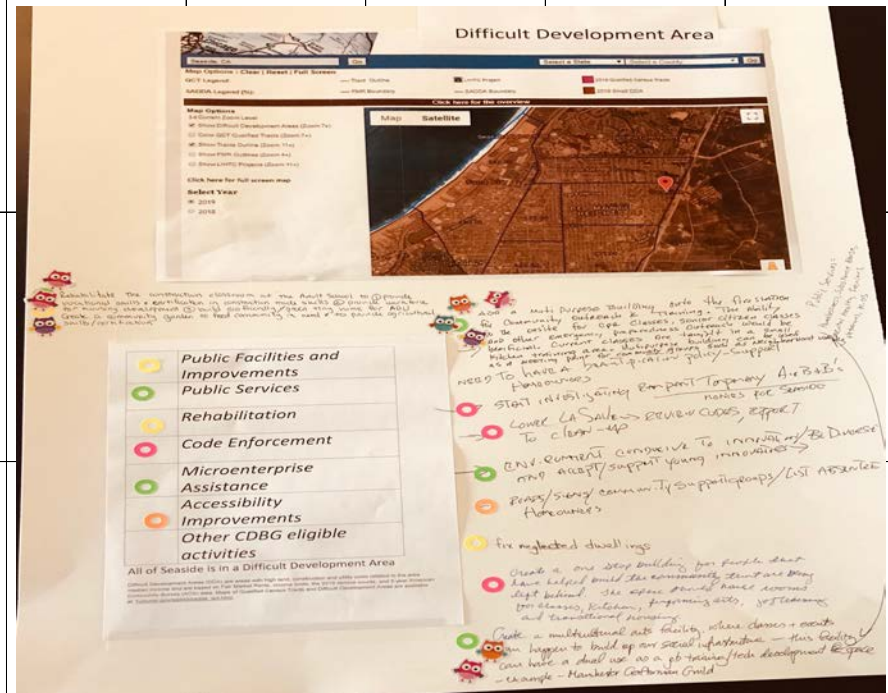


Census tracts/blocks

		Most important							
#1 Top of Census tract 137		1							
	Upgrade of Hannon properties and other apartment complexes								
	(another comment says the upgrade of apartment complexes is being done already)								
	Clean up blight								
	Make businesses fix up buildings								
	Address food and securities								
#2 East end of Census tract 135	Healthcare needs								
#3 Southern part of Census tract 139	Healthcare needs								
	New learning opportunities for education of the future	1							
#4 South section of Census tract 137	Healthcare needs								
	Business incubators and popups to encourage young people to start business								
ALL	healthcare needs								

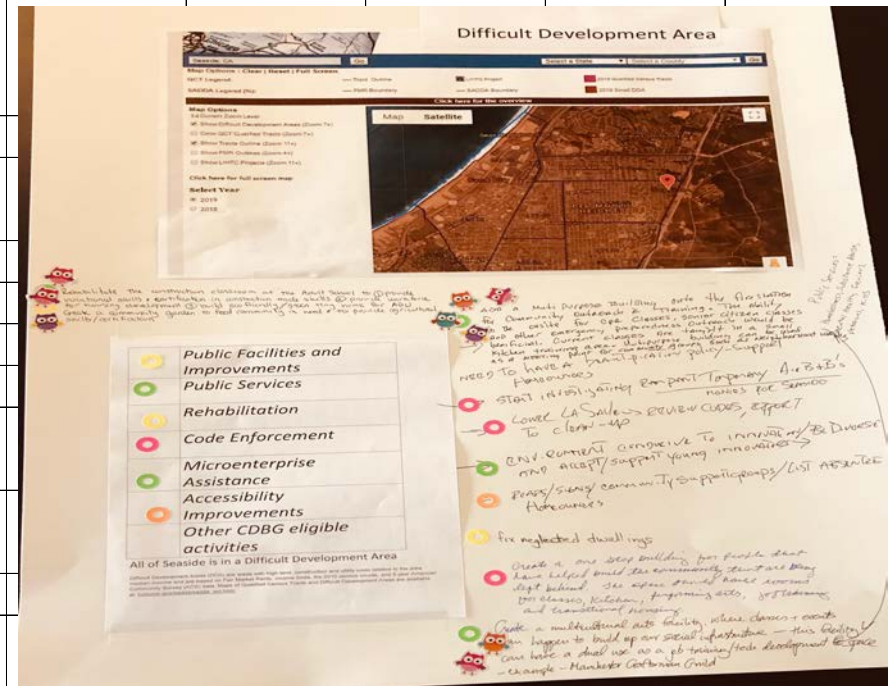
ALL OF SEASIDE IS CONSIDERED BY HUD TO BE A DIFFICULT DEVELOPMENT AREA

Difficult Development Area (all of Seaside)	Dots	Most important (owl)					
Add a multipurpose building onto the firestation for community outreach and training. The ability to be onsite for CPR classes , senior citizen classes and other emergency preparedness classes would be beneficial. Current classes are taught in a small kitchen training area. Multipurpose building can be used as a meeting point for community groups such as neighborhood watch.	1	4					
Rehabilitate the construction classroom at the adult school to 1-provide vocational skills and certification in construction trade skills 2-provide workforce for housing development 3-build eco-friendly/green tiny home for ADU	2	2					
Create a multicultural arts facility, where classes and events can happen to build up our social infrastructure. This facility can have a dual use as a job training-tech development space. Public services=homelessness, substance abuse, mental health, seniors, veterans, kids. Example-Manchester Craftsman Guild	1	2					
Create a community garden to feed community in need to provide agricultural skills and certification		1					
Accessibility Improvements	1						
Code Enforcement	1						

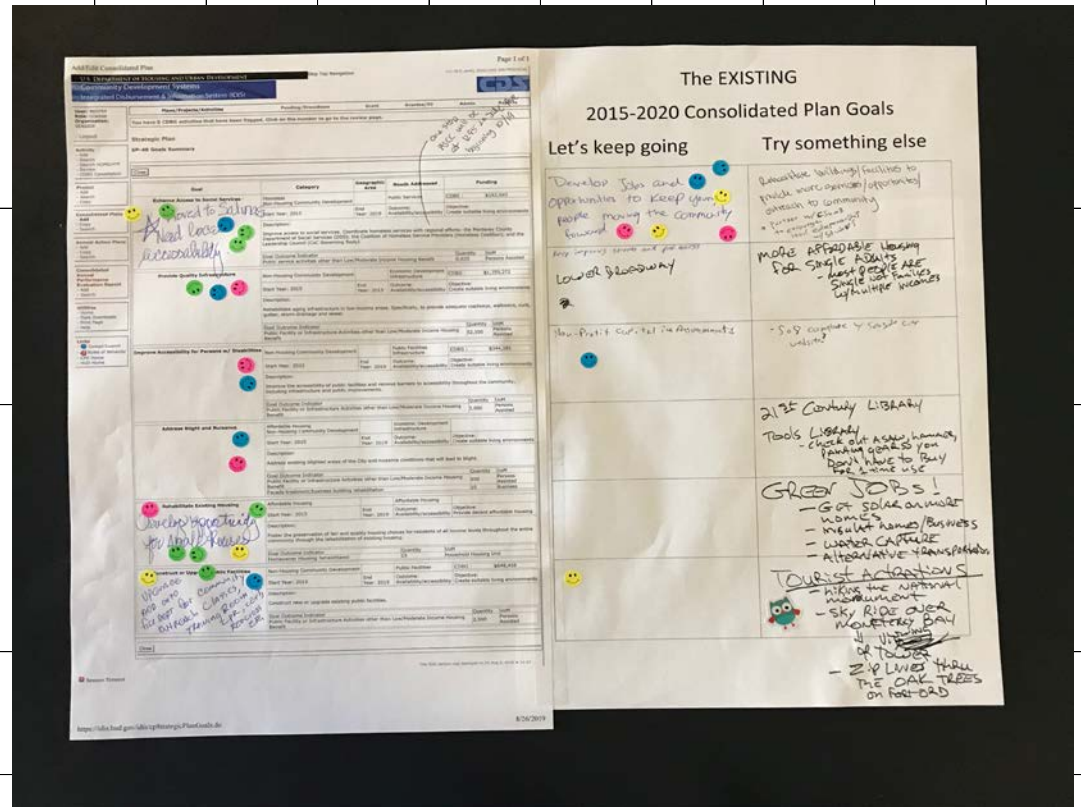


ALL OF SEASIDE IS CONSIDERED BY HUD TO BE A DIFFICULT DEVELOPMENT AREA

Difficult Development Area (all of Seaside)	Dots	Most important (owl)					
Create a one stop building for people that have helped build the community that they left behind. The space should have rooms for classes, kitchen, performing arts, job training and transitional housing.	1						
Environment conducive to innovation/be diverse and accept and support young innovators	1						
Fix neglected dwellings	1						
Lower LaSalle-review codes, report to clean up	1						
Microenterprise Assistance	1						
Public Facilities and Improvements	1						
Public Services	1						
Rehabilitation	1						
Roads, signs, community support groups, list absentee homeowners	1						
Start investigating rampant temporary Air BnBs/monies for Seaside	1						
Build community multi purpose room							
Capital project: prep and paint Seaside Fire Department Building							
Need to have a beautification policy-support homeowners							
Other CDBG eligible activities							



EXISTING CONSOLIDATED PLAN GOALS

[illegible]

EXISTING CONSOLIDATED PLAN GOALS

Current goals	Keep going	Try something else	Smiley Dots (doing good)
Rehabilitate existing housing	develop opportunity for small houses	Green jobs	5
		get solar on more homes	
		insulate homes and businesses	
		water capture	
		alternative transportation	
Construct of upgrade public facilities	Upgrade add on to fire department for community outreach classes, training room, CPR, CERT, Red Cross, etc	Tourist attractions	4 & 1 Most important owl)
		hiking the national monument	
		Sky ride over Monterey Bay	
		Viewing or tower over Monterey Bay	
		Zip lines through the trees on Fort Ord	

HUD QUALIFIED CENSUS TRACT

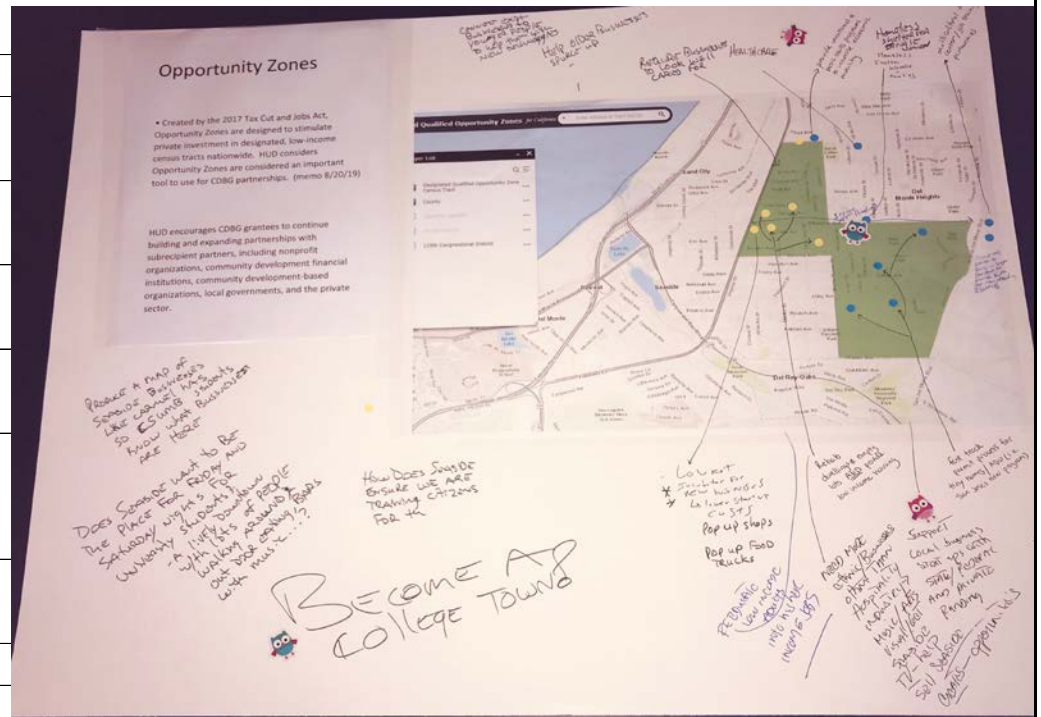
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HUD QUALIFIED CENSUS TRACT

		Owls (most important)	
	Stickers		
More entrepreneurial emphasis, 21st century jobs-love resale shops but they are not 21st century friendly-move off Broadway, highlight progressive, modern jobs and recreation for young adult	1 sticker saying NO		
Incubator			
Low cost facilities for new businesses and business startup (i.e. "Seaside Startups")			
Municipal internet/wi fi to attract more (i.e. Santa Cruz model) business and improve public access to the internet	1		
Broadway should have music, electronic games, dance activities that 20's to 40's would enjoy			
Provide long term Seaside residents with education about microenterprise assistance so they can receive the ability for their children and loved ones to own businesses			
Build low income housing for underserved people			
Make sure some of the funds continue to be provided to current recipients so they can continue to provide services to under served individuals			

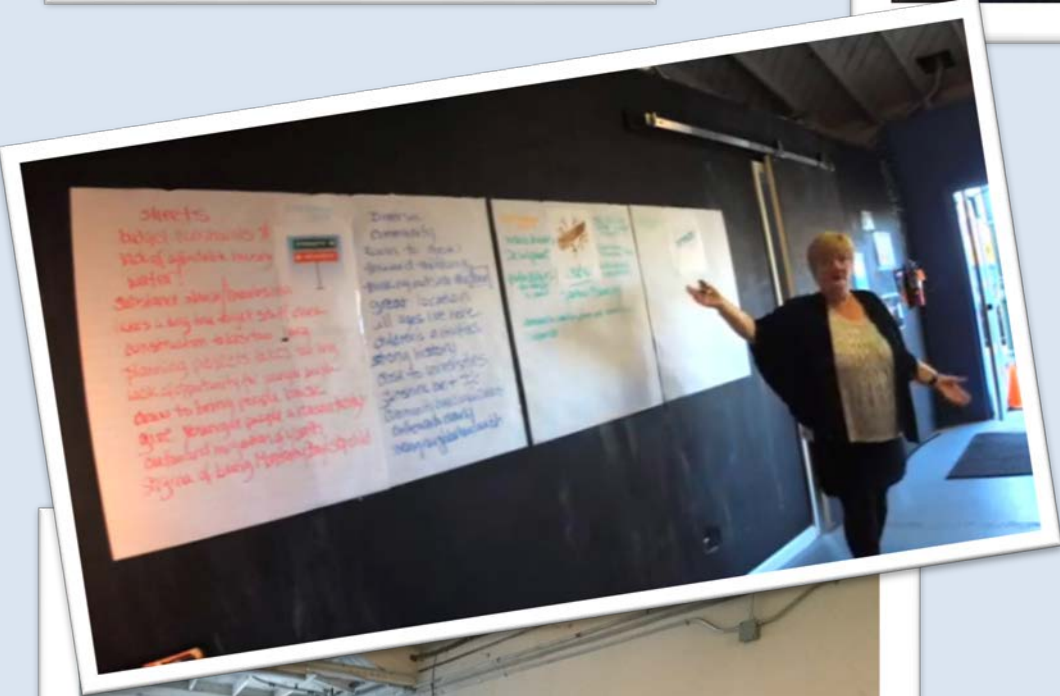
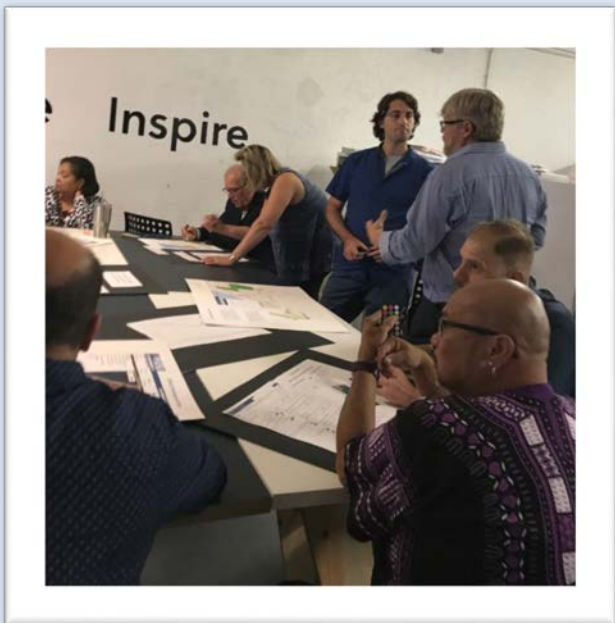
Opportunity Zones

Comments	Owls (most important)	
Become a College Town	1	
Support local business startups with State/Federal and Private Funding	1	
Improve Upper Broadway	1	
Provide vocational and basic skills programs to increase economic mobility	1	
How does Seaside ensure we are training citizens		
A lively downtown with lots of people walking around and outdoor eating, bars and music?		
Connect existing businesses to younger people to help them with new technologies		
Does Seaside want to be the place to be for Friday and Saturday nights for University Students?		
Fast track permit process for tiny homes/ADU i.e. San Jose's new program		
Healthcare		
Help older businesses spruce up		
Homeless shelter for single women		
Homeless shelter for single women & families		
Low rent incubator for new business		
Lower startup costs		
Multicultural arts center/job training partnership		
Music,, arts, visual get Seaside TV-help sell Seaside Creates-opportunities		



Opportunity Zones

Comments	Owls (most important)	
Need more ethnic/businesses other than hospitality industry.		
Perpare a map of Seaside businesses like Carmel has so CSUMB students know what businesses are here		
Pop up food trucks		
Pop up shops		
Re-educate low income adults into higher income jobs		
Rehab dwellings AND provide low income housing		
Require businesses to look well cared for		
Shopping center to bring in larger box stores ro provide youth jobs when attending CSUMB		



Community Needs Workshop 9/18/2019



Projected available funding for next Consolidated Plan period for planning and budgeting purposes

Actual 2019-2020 grant award **\$ 348,132.00** This was 95% of the previous year's award

Projected 2020-2021 grant	\$ 330,725.40	95% of the 2019-2020 award
Projected 2021-2022 grant	\$ 314,189.13	95% of the projected 2020-2021 award
Projected 2022-2023 grant	\$ 298,479.67	95% of the projected 2021-2022 award
Projected 2023-2024 grant	\$ 283,555.69	95% of the projected 2022-2023 award
Projected 2024-2025 grant	\$ 269,377.91	95% of the projected 2023-2024 award

\$ 1,496,327.80 Projected 5 year CDBG grant award funds

Projected Program Income-Embassy Suites ground lease 2019-2020 **\$ 104,000.00** Estimate \$1,000 more per year inflation

Projected 2020-2021 program income	\$ 105,000.00	Estimate \$1,000 more per year inflation
Projected 2021-2022 program income	\$ 106,000.00	Estimate \$1,000 more per year inflation
Projected 2022-2023 program income	\$ 107,000.00	Estimate \$1,000 more per year inflation
Projected 2023-2024 program income	\$ 108,000.00	Estimate \$1,000 more per year inflation
Projected 2024-2025 program income	\$ 109,000.00	Estimate \$1,000 more per year inflation

\$ 535,000.00 Projected 5 year Program income-Embassy suites

At present, the city does NOT have a Section 108 loan outstanding.

\$ 1,496,327.80 Projected 5 year CDBG grant award funds
\$ 535,000.00 Projected 5 year Program income-Embassy suites
\$ 2,031,327.80 Projected new CDBG funding during CONSOLIDATED PLAN 2020-2025

CAPS TO CONSIDER **\$ 406,265.56** Program Administration-20%
\$ 304,699.17 Public Service funding cap over 5 year period-15%

\$ 1,320,363.07 Total projected funding to allocate for activities OTHER than Public Services during entire CONSOLIDATED plan period

Projected 2020-2021	\$ 435,725.40	Projected Grant & Program Income
	\$ 87,145.08	Projected Admin Cap
	<u>\$ 65,358.81</u>	Projected Public Services Cap
	\$ 283,221.51	Funds available for other activities
Projected 2021-2022	\$ 420,189.13	Projected Grant & Program Income
	\$ 84,037.83	Projected Admin Cap
	<u>\$ 63,028.37</u>	Projected Public Services Cap
	\$ 273,122.93	Funds available for other activities
Projected 2022-2023	\$ 405,479.67	Projected Grant & Program Income
	\$ 81,095.93	Projected Admin Cap
	<u>\$ 60,821.95</u>	Projected Public Services Cap
	\$ 263,561.79	Funds available for other activities
Projected 2023-2024	\$ 391,555.69	Projected Grant & Program Income
	\$ 78,311.14	Projected Admin Cap
	<u>\$ 58,733.35</u>	Projected Public Services Cap
	\$ 254,511.20	Funds available for other activities
Projected 2024-2025	\$ 378,377.91	Projected Grant & Program Income
	\$ 75,675.58	Projected Admin Cap
	<u>\$ 56,756.69</u>	Projected Public Services Cap
	\$ 245,945.64	Funds available for other activities

City Council has indicated previously that Public Services subrecipients receive no less than \$5,000 per fiscal year and cap their requests at \$15,000 per year.

All Capital improvement projects are subject to State and Federal Contracting rules including Section 3 contracting and Prevailing Wage rates



CITY OF SEASIDE
Community Development Advisory Committee (CDAC)
Long Range Calendar
July 2019- – June 2020

July CDAC Meeting	July 17, 2019
Election of officers	
Discuss 2019-2020 CDBG Subrecipient Monitoring Schedule (possible site visits)	
Status of AAP /Analysis of Impediments/ CDBG program	
Discuss changes to application process for 2020-2022	
Staff draft Consolidated Annual Performance & Evaluation Report (CAPER)	July and August
Last possible day AAP Due to HUD with appropriate attachments/certifications	August 16, 2019
Funding Approval Document received and contract documents to sub recipients	upon HUD approval of AAP-TBD
August CDAC Meeting	August 21, 2019
- CAPER preview	
- Fourth Quarter (Apr-Jun) and Annual Program Reports (CAPER preparation)	
Notice of CAPER Publication and Notice of Community Workshop in MCWeekly	September 5, 2019
CAPER publication (15 day comment period begins)	September 9, 2019
September CDAC Meeting and Community Workshop	September 18, 2019
- Annual Community Needs Assessment Workshop	
- Community Needs Topics targeted to Consolidated Plan Update research	
City Council public hearing CAPER	September 19, 2019
CAPER due to HUD	September 30, 2019
October CDAC Meeting	October 16, 2019
- Annual Priority Needs for 2020-2022 cycle and	
- Consolidated Plan preparation strategy (5 year plan)	
- July 2020-June 2025 priority needs & long range goals	
City Council	November 7, 2019
- Presentation of the needs identified at the September workshop and the upcoming annual process/two year cycle	
NOFA announcement in Monterey County Weekly	November 7, 2019
November CDAC Meeting / PROPOSAL WORKSHOP (mandatory for applicants)	November 20, 2019
Application packets available	
December CDAC Meeting	December 18, 2019
First Quarter Program Report (Jul-Sep)	
Monitoring update	
Consolidated Plan discussion	
2020	

PROPOSALS DUE FOR 2020-2022 PUBLIC SERVICE AND CITY/SUBRECIPIENT PROJECTS	January 10, 2020
January CDAC Meeting Proposals to CDAC to start review, Consolidated Plan preparation Monitoring Presentations	January 15, 2020
February CDAC Meeting Review of proposals/Funding Recommendation to Council	February 19, 2020
Possible special CDAC meeting if needed	To be determined
Deadline for City Council packet for March 19 meeting	March 2, 2020
Administrative draft Consolidated and Annual Action Plan to CDAC	March 2, 2020
March CDAC Meeting Second Quarter Program Report (October-December) Review Consolidated Plan and AAP Draft <i>2021-ANNUAL WORK PLAN to present to City Council (must be approved by CDAC by April 1)-City Council will review/approve in May</i>	March 18, 2020
City Council - Present CDAC recommendations for annual Action Plan	March 19, 2020
Advertisement to run for Annual Action Plan/Public Hearing for AAP/Con Plan	March 26, 2020
Public Comment Period Annual Action Plan/Consolidated Plan	April 6-May 7, 2020
April CDAC Meeting (likely to be cancelled)	April 15, 2010
City Council – public hearing - adopt Consolidated and Action Plan	May 7, 2020
City Council-review 2020-2021 Annual Work Plan	To Be Announced
Action Plan Due to HUD (likely to be adjusted by HUD)	May 15, 2020
May CDAC Meeting - 3rd Quarter sub recipient reports - Update on CDBG program	May 20, 2020
June CDAC Meeting (if needed) - Election of officers	June 17, 2020
<i>Conditional notice of awards to Subrecipients</i>	<i>TBD</i>