



**MINUTES
CITY OF SEASIDE
PARKS & RECREATION
COMMISSION**

**REGULAR MEETING
Oldemeyer Center
986 Hilby Avenue
Monday, September 16, 2019
5:30 p.m.**

1. CALL TO ORDER:

The meeting was called to order at: 5:30 p.m.

2. ROLL CALL – ESTABLISHMENT OF QUORUM:

PARKS & RECREATION COMMISSION:

Bobby Maxwell	Chair	<u> X </u>
Rich Cadigan	Vice Chair	<u> X </u>
James White	Commissioner	<u> X </u>
Alicia Louise Gaines-Lynch	Commissioner	<u> X </u>
Bob Constant	Commissioner	<u> X </u> (Excused Absence)
Willie Gray	Commissioner	<u> X </u> (Unexcused Absence)
Dianne Nielson	Commissioner	<u> X </u>

STAFF:

Dan Meewis X Terry Navarro X Jasmine Dolan X

3. VISITORS & GUESTS:

* Dave Pacheco – City Councilman

4. PUBLIC COMMENTS:

* Staff received an email from Matthew Fiess, a Seaside resident who lives close to Highland Otis Park. Matthew stated that there are three raised beds which appear to be designated as a community herb garden and they have remained vacant with the exception of two small succulents. He is asking the Park & Recreation Commissioners if it is alright if he could plant and care for herbs for the community's use. Matthew stated he lives close enough to be able to maintain the plants and provide them with water. He also stated that he is willing to spend the money necessary to purchase the plants and improve the soil quality. Matthew is reaching out to the Commissioners to ensure that he is not imposing on anyone or interfering with any prior projects. The Commissioners were pleased to hear this and stated that staff could let Matthew know he could go forward on his plan.

5. APPROVAL OF August19, 2019 MINUTES:

* Rich Cadigan /James White M/S/P

6. BUSINESS ITEMS:

a. Upcoming Grant Opportunities:

- * Staff reported that the California Department of Parks and Recreation's Office of Grants and Local Services will be conducting two Technical Assistance Workshops in September/October 2019. They are "Land and Water Conservation Fund) and (Recreational Trail Program).
- * Staff handed out information on current funding opportunities for grant and loan Programs for the Commissions to review. Staff and the Commissioners discussed the hand out.
- * Commissioner Nielson stated she researched a couple of possible organizations that might help fund their wheelchair-accessible swing project. One is Community Hospitals Benefit Program. They review applications about every two weeks. Commissioner Nielson typed up a letter to send them to ask for a grant their project. She asked the other Commissioners if it was alright to send. The Commissions voted and approved for Commissioner Nielson to send the letter with some things reworded and changing the cost of their project.
Rich Cadigan /Alicia Louise Gaines-Lynch M/S/P

b. Discussion on Projects for Collaboration with the Neighborhood Improvement Commission:

- * This was moved to the next month Parks & Recreation Commission meeting.

c. CPRS Region 2 Mini Conference on November 14, 2019:

- * Staff reported that there will be a CPRS Region 2 Mini Conference on Thursday, November 14, 2019 from 8:00 a.m. - 3:00 p.m. at the Morgan Hill Community & Cultural Center. The cost is \$25.00 which includes lunch. The price goes up after September 26, 2019.
- * Staff invited the Commissioners to go to the conference. Commissioner Maxwell, Commissioner White, Commissioner Gaines-Lynch, Commissioner Constant and Commissioner Nielson stated they wanted to go. The Commissioners voted and approved on allocating Parks & Recreation funds to go to the conference.
Alicia Louise Gaines-Lynch /Rich Cadigan M/S/P

d. Discussion on the City's 65th Birthday:

- * Staff reported that the Seaside's City Birthday is on Sunday, October 13, 2019 from 1:00 p.m. – 4:00 p.m. at Seaside City Hall Lawn. There will be carnival games, arts & crafts, bounce houses, face paint, trivia, prizes, food vendors, live entertainment, birthday cake and more.
- * Staff reported that they will be collaborating with the Art & History Commission because they currently have a Seaside History Exhibit with Fort Ord connections at the Avery Gallery in City Hall at the time. There will a program on the inside and a birthday celebration on the outside.
- * Commissioner White, Commissioner Gaines-Lynch, Commissioner Constant and Commissioner Nielson stated they will attend. They will have a table and information board about the Parks and Recreation.

8. REPORTS FROM RECREATION STAFF:

- * Staff reported that they went to the National Parks & Recreation Association Director school/conference. It is a two year class and will be going next year to graduated.
- * Staff reported the October is a busy month with the City 65th birthday on October 13, 2019, the Pumpkin Plunge at the Pattullo Swim Center on October 19, 2019 and the Halloween Bonanza on October 31, 2019. The new activity guide is in the works and should be out by Halloween. There is going to be a Senior Luncheon & Dance on September 19, 2019 if another one wants to come and volunteer. There will be a Thanksgiving Senior Luncheon & Dance in November and a Senior Christmas Luncheon in December.
- * Staff reported that they hired two Recreation Supervisors.

9. REPORTS FROM PARKS STAFF:

- * Staff reported that Manzanita Stuart Park is set to go to BAR on October 2, 2019. The application for Manzanita Stuart Park was received by the Statewide Park Program for the SPP grant and they should be hearing back about that very soon.
- * Staff reported that the gorilla grass at Cutino Park will be removed and relocated.

10. REPORTS FROM COMMISSIONERS:

- * Commissioner Cadigan shared pictures of the homelessness at Roberts Lake. He stated that he was told from several people that they are uncomfortable about going to Roberts Lake Park. Commissioner Cadigan feels they need to do something about this issue to help make everyone feel comfortable about going to the parks in Seaside. He stated that the Parks & Recreation Commission should work in conjunction with both the Homeless Committee and the Seaside Police Department.
- * In regards to the homeless, staff reported that there is an app called SeeClickFix that you can download on your cell phone. With this app you can take pictures and then tag the pictures to homeless encampments and that will go into the queue so the City can check it. Staff stated that the City has a contract with Disaster Cleanup Services that will come out and check to see if there is a homeless encampment. They then post signs stating that they have three days to vacate and then they come in and do the cleanup.
- * Commissioner Neilson reported that she will attend the next Homeless Committee Meeting on Thursday, September 26, 2019.
- * Commissioner Maxwell thanked all the Commissioners for attending the Cutino Park Grand Opening on Saturday, August 24, 2019.

11. ADJOURNMENT: The meeting was adjourned at: 6:25 p.m.

Next Regularly Scheduled Meeting

October 21, 2019

Time: 5:30 p.m.

Oldemeyer Center