



AGENDA
CITY OF SEASIDE
ART AND HISTORY
COMMISSION

REGULAR MEETING
Oldemeyer Center
986 Hilby Avenue
Tuesday, January 14, 2020
5:45 PM

1. CALL TO ORDER

2. ROLL CALL - ESTABLISHMENT OF QUORUM

ART AND HISTORY COMMISSION

Steven Russell
Janies Silveria
Francoise Avery
Yollette Merritt
Emerson Brown

Chair
Vice Chair
Commissioner
Commissioner
Commissioner

3. PUBLIC COMMENT

4. APPROVAL OF MINUTES

A. DECEMBER 10, 2019

5. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

6. BUSINESS ITEMS

A. APPOINTMENT OF NEW CHAIR AND VICE CHAIR

B. UTILITY BOXES (COMM. DEV. DIRECTOR: GLORIA STEARNS)

C. REVIEW BOARDS, COMMISSIONS, COMMITTEES HANDBOOK/CODE OF CONDUCT

D. ANNUAL WORK PLAN 2020, AND FORM 700

E. AVERY GALLERY SCHEDULE ADDITION: YOUTH ARTS COLLECTIVE

F. ART AND HISTORY BROCHURE

G. UPDATES

1. ORAL HISTORY
2. CA REVEALED
3. KNITSTRAVAGANZA 2020
4. ARCHIVE ESTIMATE

7. COMMISSIONER REPORTS

8. STAFF COMMUNICATION

9. ADJOURNMENT

Next Regularly Scheduled Meeting:
February 11th, 2020
Time: 5:45pm
Oldemeyer Center

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MINUTES

CITY OF SEASIDE ART & HISTORY COMMISSION

REGULAR MEETING
Oldemeyer Center
986 Hilby Avenue
December 10, 2019
5:45 p.m.

1. **CALL TO ORDER:**

2. **ROLL CALL – ESTABLISHMENT OF QUORUM:**

ART AND HISTORY COMMISSION:

Steven Russell	Chair	X – 6:10
Janie Silveria	Vice Chair	X
Francoise Avery	Commissioner	X
Emily Ventura	Commissioner	X
Yollette Merritt	Commissioner	X – 6:15
Emerson Brown	Commissioner	X – 5:50

3. **PUBLIC COMMENTS:**

- **Phoenix Redstone:**

- Reported that she attended the Art and History Meeting on 3/12/19 in regards to painting the public utility boxes and the traffic boxes in Seaside. She would like to take on this project
- Ms. Redstone is mentoring 8th grader from Monterey Charter School, Tillie Joseph. Tillie is her third student to mentor in their year-long project. Ms. Redstone gets students that are interested in artwork and photography.
- Miss Joseph reported that she is working on her project and this is the first step in her process. She is very interested in the process of what it takes to put art in public places. She would like to paint one of the boxes.
- The project ends in May.

- **Michael Wildgoose:**

- Reported on the Main Chapel at Fort Ord. They are not tearing it down, however all religious items need to be removed, because it will no longer be used as a church. They want to find new homes for these items, i.e. The Steeple, Stained Glass Windows, Pews, Chairs with Kneeling Rails, Sculptures, Robes, Organ, and Books. They cannot be sold.

-Oral History

- Mr Wildgoose handed out an updated list for Oral History.
- Commissioner Russell will work on calling potential Oral History participants from the list.

4. **APPROVAL OF MINUTES:** November 12th, 2019
Motion: Commissioner Merritt, Second: Commissioner Brown,
passes unanimously
5. **REVIEW OF AGENDA:**
If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required)
6. **BUSINESS ITEMS:**
 - a. Art and History Brochure
 - Tri-folds were passed out.
 - Commissioner Russell is still working on the list.
 - Will be on next agenda
 - b. New Commissioner Recruitment
 - The commission needs commissioners with knowledge of the history of Seaside.
 - Appointments are made through the Mayor's Office.
 - There is a question about CSUMB residents being considered Seaside residents or not.
 - Staff will look in to if CSUMB residents will be able to apply.
 - City of Seaside employees cannot sit on a commission as it's a conflict of interest.
 - Appointments are made through the Mayor's office. Staff is not always apprised of people who apply to commissions.
 - Staff will double check about the member limit raise to commissions.
 - c. Tree Sweaters
 - Staff went over the flyer and handout with the commissioners.
 - Please add to logistics outline that there needs to not be any bells, tassels, buttons, etc. on the knitting as we are donating to the SPCA for animal bedding at the end of the project and the animals may eat those items, potentially causing medical emergencies.
 - We will not be using this event as a fundraiser or auction. Knitting will be donated.
 - Commissioner Brown suggests making the installation event also a donation drive.
 - Staff mentioned that there is currently a donation box outside of Oldemeyer for homeless youth.
 - Meeting set with Staff and Commissioner Brown to meet about the PR of the event after the holidays

d. Updates

- Historical Significance Guidelines
 - Commissioner Russell and Commissioner Brown thanked Mr Wildgoose for his assistance with the guidelines.
 - We now have the guidelines for how to designate and target the locations we want to include in the brochure.
- Fall Art Competition
 - There was a good turnout to the reception.
 - Mayor Pro Tem Pacheco came to give out the awards.
 - We still have a few awards, for a few people who were not at the reception. We will contact them to pick up the prizes, or give them to them at the art pick up at the end of the show.
 - Having people pre-register online made the event go much smoother.
 - Commissioner Russell commented we also had a lot of help for installation which made things much easier.
 - Youth Art will use the same model of online pre-registration.
- CA Revealed
 - No information yet.
 - Add to next month's agenda
- Archive Estimate
 - Ms Lindberg's estimate to come assess the amount of work that needs to be done to properly organize and preserve the archives is included in the packets.
 - Commissioner Merritt asked why we are not using someone who lives in the local area, and voiced concern that they would not understand what is important in our cultural history.
 - There was a discussion regarding Ms Lindberg's role in conjunction with her supervision of any iSchool intern that would be working with our archive. Ms Lindberg would be paid for her working as supervisor.
 - Commissioner Russell explained that it is the job of the commission to monitor whoever comes in to work on the archives, and nothing will be thrown away without the commission's approval. If we do not allow objective people to come in and look at our archive and make suggestions, we will never be able to move forward in proper preservation.
 - Commissioners voted to have Ms Lindberg come assess the archives.
 - Motion: Commissioner Silveria, Second: Commissioner Avery, Ayes: 5, Commissioner Merritt Abstains, Motion Passes

- Utility Boxes
 - Commissioner Brown reported that they are still looking in to who to contact about the utility boxes.
 - Staff is helping with making those contacts.
 - There is movement from Seaside Creates on the utility boxes as well.

7. REPORTS FROM STAFF:

- Staff gave a gift to Mr Wildgoose, and Commissioner Ventura.
- Certificate from the Mayor was presented to Commissioner Ventura thanking her for her service on the Seaside Art and History Commission.
- A banner was made for them, with everyone having signed it.
- Staff reported that there will be two exhibits next month.
 - Boys and Girls Club in the Oldemeyer Lobby
 - 4 Friends Exhibit at Avery Gallery

8. REPORTS FROM COMMISSIONERS:

- Commissioner Merritt reported on the Exhibit at Seaside Creates. The DeAnza Trail Exhibit “On The Trail” will be installed on Friday Dec 13th, 2019.
- She wanted to know if we could have it in partnership with the commission.

9. ADJOURNMENT: 8:20pm

Next Regularly Scheduled Meeting

Jan 14th, 2020

Time: 5:45 p.m.

Oldemeyer Center

The City of Seaside is an ADA accessible facility and is committed to include the disabled in all of its services, programs and activities. Any person who requires accommodation to be able to participate in this meeting is asked to contact the office of the City Clerk at 899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements.

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Seaside Art and

History Commission:

Advises and facilitates the protection of the City's cultural resources including the collection, promotion, display and preservation of Seaside historical artifacts, and encourages and promotes programs of artistic merit.

Learn More:

View vacancies, meetings, and apply today:
bit.ly/seasidecommissions

SEASIDE ART & HISTORY COMMISSION

Oldemeyer Center
986 Hilby Avenue
831-899-6800

www.ci.seaside.ca.us
 SeasideRecreation

SECOND TUESDAY OF THE MONTH
5:45 PM AT OLDEMEYER CENTER

THE MISSION

To advise the City of Seaside in the advancement, preservation and protection of Historical and Cultural heritage so that this and future generations may know and appreciate the historical resources, places, people, events and the arts which represent the City of Seaside

THE GOALS

- Explore funding possibilities from commission goals.
- Maintain a professional, active and educated Art & History Commission for the City of Seaside.
- Identify, protect, preserve and enhance historic and art resources
- Continually support and expand public awareness of Seaside's history, culture and art.
- Recruit, support and promote the exhibition of art within the City of Seaside.

**Art gallery inside
Seaside City Hall
440 Harcourt Ave
Open Monday-Friday
8 AM - 5 PM. FREE.**

AVERY GALLERY

To showcase local artists in an effort to encourage participation in visual arts. Youth shows, group shows and invitationals participate in monthly exhibits throughout the year highlighting the diversity and excellence of visual artists in Seaside and throughout the Peninsula.



Lori Lindberg, Archivist

**126 N. Center St.
Plainfield, IN 46168
415-902-8919**

Proposal and Rate Quote

City of Seaside
Recreation Services
986 Hilby Avenue
Seaside, CA 93955

November 18, 2019

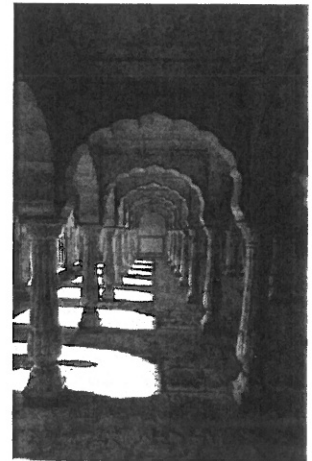
Re: Archives project

Here is my proposal and rate quote for the evaluation and processing plan phase of the archives project for the City of Seaside Recreation Services. This proposal was approved for submission by the Art and History Commission.

If approved, my plan is to coordinate my time and travel for this work with another client, the City of Vallejo, California. By doing so, I can minimize expenses for both municipalities and maximize my time and productivity.

Activities:

- * Review types, volume, and condition of archival materials in custody: including formats, time spans, discernible content, and storage conditions.
- * Review any records retention guidelines for the City of Seaside and investigate State-level recordkeeping statutes.
- * Locate any local descriptive information about the archival materials in custody, such as descriptive records at the library or any local indexes/outlines.
- * Take photos and video of the site to assist in recommendations and a write up of a processing plan, including time and timeframe estimates based on SJSU iSchool INFO 294 - Professional Experience: Internship course requirements, and including recommendations for any records disposal.
- * Estimate, to the best of my ability, the time and materials to process the



archival records to professionally-accepted archival standards by a student intern(s).

Costs:

My initial salary estimate for this phase will be 10 hours of work (4.5 hours onsite and 5.5 hours in office) at \$35.00 per hour, or \$350.00.

Additional costs to the City of Seaside are as follows:

Air transportation from Indianapolis, Indiana to San Jose, California:
\$250.00 (one half of \$500 budgeted for air travel. Any costs in excess of budget will be absorbed by me. If cost is LESS than \$500, I will invoice half the cost.)

Public transportation via Amtrak Coast Starlight to Salinas, CA: \$66.00
(roundtrip)

Lyft to Seaside: \$64 estimated roundtrip via Lyft.com

Total: \$730.00

Note: This estimate does not include archival supplies. Basic supplies and a supply vendor will be recommended, but it will be the responsibility of the City of Seaside to procure these supplies through their procurement function.

This proposal does not include any supervisory time for the intern. Supervision is required for SJSU credit, so if the City of Seaside needs me to engage with the intern on a regular basis, a supplemental supervisory proposal should be submitted and approved.

Respectfully submitted,

Lori Lindberg

Lori Lindberg, Archivist

Ashley Collick - Re: City of Seaside Archiving

From: Lori Lindberg <lori.lindberg@sjsu.edu>
To: Ashley Collick <ACollick@ci.seaside.ca.us>
Date: 11/18/2019 12:26 PM
Subject: Re: City of Seaside Archiving

Hi Ashley -

I have made other accommodations. I'm hoping to fly in that morning, and make my way to you in the afternoon so I can be there 12:30 - 5:00.

If I fly in the night before I have a friend I can stay with in San Jose.

Yes, I am hoping January will work for you. I need to coordinate it with my work in Vallejo, so I do not have definite dates yet, but I am hoping one midweek day the 7th, 8th or 9th, or one of the same possible days the following week.

Lori Lindberg MLIS CA
 Lecturer
 School of Information
 San Jose State University
 San Jose, CA 95192
lori.lindberg@sjsu.edu

On Mon, Nov 18, 2019 at 3:13 PM Ashley Collick <ACollick@ci.seaside.ca.us> wrote:

Hi Lori-

You were indeed correct, I couldn't open the first invoice but the second one is readable. Thank you!

I notice that hotel accommodations weren't included in your quote, was this an oversight or have you made other accommodations?

Also, what's the time line for your visit to City of Vallejo? January?

Sincerely,
 Ashley Collick
 City of Seaside
 Recreation Supervisor
 831-899-6812 office
 831-718-8597 fax
www.bit.ly/SeasideAG



REGISTRATION OPENS
 December 9 (Resident)
 & December 11 (NR)

>>> Lori Lindberg <lori.lindberg@sjsu.edu> 11/18/2019 10:06 AM >>>
 HI again Ashley -

I was informed there was an error in my file, so you may have trouble opening it.

CITY OF SEASIDE

KNITSTRAVAGANZA 2020

GET YOUR KNIT ON!

**FEBRUARY XX, XX:XXPM
OLDEMEYER CENTER
986 HILBY AVE**

Donate your yarn and time to knit up some lovely sweaters and scarves on the trees of Oldemeyer Community Center. Open to all residents of Monterey County of all ages! Knitting will be donated to TBD



To register go to

bit.ly/knitseaside

If you have any questions contact
Seaside Recreation at 831-899-6800

KNITSTRAVAGANZA 2020

1. Number the trees at Oldemeyer
2. Measure the trees that will be used for circumference and height. Yarn that will be wrapped around the trees needs to be slightly smaller than the measurements to insure a snug fit that will stay put regardless of weather.
3. Project Phases:
 - Dates – Set dates for the phases of the project.
 - Registration – Online, google form, bit.ly link will be created.
 - Tree Assignment – measurements and a photo of the tree needs to be provided to the person(s) assigned to the tree
 - Design – Do we need to approve the designs?
 - Production – Participants will need at least a few weeks to knit or crochet the materials
 - Installation – kits for installation would be a good idea, along with an instructional sheet that explains how to adhere the knitting to the tree.
 - Kits should have everything listed in the materials section.
4. Decide if we want to give people manageable measurements that can then be put together on the tree. (I.E. Long “scarves” or smaller “quilt squares”)
 - Benefits of a more “modular” approach is that it would allow for a more customized fit on each tree
5. Local Knitting Communities:
 - Knitters group that meets at Oldemeyer Center have been informed that we want to put on this event.
 - We need to work closely with the knitters group, as they will be the one producing the bulk of this project.
 - Should talk to local craft stores to see if they would like to donate yarn, wire, scissors, zip ties, crochet hooks, or knitting needles for the project.
6. Materials:
 - Yarn must be acrylic, not wool, cotton, or a blend. This will help keep the work looking fresh, as natural fibers such as wool or cotton get very heavy when wet and can sag.
 - Scissors – if excess needs to be cut off
 - Yarn Needles – for closure
 - Crochet Hooks – for closure
 - Zip Ties – can secure the yarn at the top
 - Wire – quick and easy way to make sure something can be held together or fitted correctly

7. Pre-Registration:

- Considering the time it takes for extensive knitting projects, we will want to give at least one to two months registration time.
- Recommended installation, end of February if we want to have this in “winter” it can work as a Segway from cold winter into the bright colors of spring.

8. Promotional:

- Press Release
- Flyers
- Post Cards – large mailing to as many people in Seaside as possible if we want community involvement from more than just the knitting group, will need to pool resources together with multiple departments to get their mailing list.
- Social Media: Instagram and Facebook posts

9. Installation:

- This needs to be an actual event, as we do not want staff to be the only ones installing if we have enough people registered.
- Need to make sure that only adults will be handling any scissors.

10. Decommissioning:

- Yarn will get gross and covered in dirt from being outside. If we want to donate these pieces to be made into blankets or scarves, they cannot stay up too long, and they will most likely need to be laundered before we can hand them over to any organization.

11. Donation Criteria:

- Any incoming yarn needs to be acrylic
- No branded or copyrighted imagery in the knitting
- No nude human figures
- No religious symbols
- No political symbols

12. Possible Charities, call to find out if they would even be interested.

- SPCA – spcamc.org , Donation Services : 831-264-5444 – Overall this one would be the best in my assumption, as they could easily find a bedding use for animals without extra work to put the knit pieces into larger blankets or garments.
- Seaside Women’s Shelter – 831-422-2201 – As possible art and crafts supplies
- Community Homeless Solutions – I don’t recommend this one, as they are specifically looking for full items, not knit scraps, and even have a “wish list” on their website.

POSSIBLE ORAL HISTORY INTERVIEWEES
FOR NEXT SERIES (JAN-APR 2020)

NEW SUGGESTIONS:

- *Jacqueline Simon (d. of Jack Simon, real estate developer in 1940-50s)
[REDACTED]
- *Al and Marie Schader (lived here forever – may prefer separate interviews).
[REDACTED]

FROM PAST LISTS:

(Some contacted, some not)

- * Constantino's, (Romeo and Ofren) [REDACTED] (active seniors and dancers)
- * *Father Mike Volk (priest at St Francis Xavier church; Seaside native)*
Church [REDACTED]
- * *Dennis Volk (Brother; owner-manager Mal's Market on Noche Buena St)*
[REDACTED]
- * *Richard Cota (son of Joe Cota, Seaside's first elected mayor)* [REDACTED]
- * *Artellan family: Ord Grove and Sand City; long established contractors*
- * *William Zeigler* [REDACTED] *Veteran affairs activist*
- * *Teresa (Volk) Bennett: sister of above Volks.; Principal San Carlos School*
- * *Surviving old Japanese community: contact via Bob Constant* [REDACTED]
(eg Akio Sugimoto [REDACTED] Royal Manaka)
- * *Other Asians - Family of longtime Arts Comm Charles Lee*
- Korean small-business/storeowners
- * *Kora Sambrano: d. of Herod "Bill" Irvin ;* [REDACTED]
- * *Willie Harrell (Seaside newspaper publisher)*
- * *Rev. Samuel Gaskin (Ft Ord Church leader and mayoral hopeful)* [REDACTED]
- * *Matsuyama sisters:* [REDACTED]
- * *James Bogan: (Vet affairs activist)* [REDACTED]
- * *Mr and Mrs Villalobos (Promoters of Seaside Folklorico)*
- * *Albert SanNicolas (Guamanian community)*

MIW 12/5/19