



SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVE * SEASIDE, CA 93955

Telephone (831) 899-6825

BOARD MEMBERS

Ralph Rubio

Chair

City of Seaside

440 Harcourt Ave

Seaside, CA 93955

(831) 899-6825

David Pendergrass

First Vice Chair

City of Sand City

1 Sylvan Park

Sand City, CA 93955

(831) 394-3054

Pat Lintell

Second Vice Chair

City of Del Rey Oaks

650 Canyon Del Rey

Del Rey Oaks, CA

93940

(831) 394-8511

DISTRICT STAFF

John Dunn

District Manager

440 Harcourt Avenue

Seaside, CA 93955

(831)899-6203

Diana Ingersoll

District Engineer

440 Harcourt Avenue

Seaside, CA 93955

(831) 899-6825

Cynthia Hasson

Legal Counsel

County Counsel

168 West Alisal Street

Third Floor

Salinas, CA 93901

(831) 755-5313

Lesley Milton-Rerig

District Clerk

440 Harcourt Avenue

Seaside, CA 93955

(831) 899-6707

AGENDA

Board of Directors

Tuesday, August 11, 2015 9:30 AM,

Conference Room

440 Harcourt Ave, Seaside, CA 93955

1. CALL TO ORDER

Ralph Rubio

Chair

David Pendergrass

First Vice Chair

Pat Lintell

Second Vice Chair

2. ROLL CALL

3. ORAL COMMUNICATIONS COMMENTS

Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized by law. To be able to properly identify those making comments in the meeting minutes, it would be helpful if speakers state their names. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time the Board considers that matter. Each person's presentation is limited to a maximum of three (3) minutes.

4. CONSENT AGENDA

A. APPROVE THE MINUTES FROM THE JULY 14, 2015 REGULAR MEETING

RECOMMENDATION: That the minutes be reviewed and approved.

B. APPROVAL OF EXPENDITURES FOR JUNE 2015 (PRELIMINARY)

PURPOSE: Approval of expenditures for the month of June 30, 2015
(Preliminary) for - \$ 28,398.64

RECOMMENDATION: Approve expenditures for the month of June
30, 2015 (Preliminary).
Total expenditures = \$ 28,398.64

C. APPROVAL OF EXPENDITURES FOR MONTH OF JULY 2015.

PURPOSE: Approval of expenditures for the month of July 2015 for -
\$ 20,063.69

RECOMMENDATION: Approve expenditures for the month of July
31, 2015 Total expenditures = \$ 20,063.69

D. ACCEPT AND FILE FOURTH QUARTER ENDING JUNE 30, 2015 CASH AND INVESTMENT REPORT

PURPOSE: Accept and file the Seaside County Sanitation District
Fourth Quarter ending June 30, 2015 Cash and Investment Report.

RECOMMENDATION: Accept and file report.

E. SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR THE MONTH OF JULY 2015

PURPOSE: Receive monthly report for sewer maintenance and mainline
stoppages for July 2015.

RECOMMENDATION: Accept reports. This item is presented for
information only.

5. NEW BUSINESS

A. CONSIDER INTRODUCTION, WAIVE FURTHER READING AND SET FOR ADOPTION ON AUGUST 11, 2015 OF ORDINANCE NO. 19 INCORPORATING MRWPCA ORDINANCE NO. 2008-01, "WASTE DISCHARGE ORDINANCE OF THE MONTEREY REGIONAL WATER POLLUTION CONTROL AGENCY"

PURPOSE: The purpose of this item is to introduce, waive the further
reading, and set for adoption on August 11, 2015 Ordinance No. 19 to
incorporate MRWPCA Ordinance No. 2008-01 known as the Waste
Discharge Ordinance of the Monterey Regional Water Pollution Control
Agency.

RECOMMENDATION: It is recommended that the Board introduce,
waive the further reading, and set for adoption on August 11, 2015

Ordinance No. 19 to incorporate the Waste Discharge Ordinance of the Monterey Regional Water Pollution Control Agency.

B. CONSIDERATION AND ACTION ON THE 2015-2016 BUDGET FOR THE SEASIDE COUNTY SANITATION DISTRICT

PURPOSE: The purpose of this item is to give the District Board the opportunity to consider and take action on the Proposed 2015-2016 Fiscal Years Budget for the Seaside County Sanitation District (SCSD).

RECOMMENDATION: It is recommended that the District Board consider the attached Proposed Budget, take public input and approve the attached resolution approving the Proposed 2015-2016 Budget.

C. DISCUSS AND APPROVE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR ENDING 2016

PURPOSE: The purpose of this item is for the District Board to consider the approval of the proposed Capital Improvement Program (CIP) for fiscal year ending June 30, 2016.

RECOMMENDATION: It is recommended that the District Board adopt a resolution approving the Capital Improvement Program for fiscal year 2015/2016.

6. STAFF REPORTS

Staff reports include items for which verbal reports/presentations will be provided. If a specific Seaside County Sanitation District presentation is planned, it will be listed and information included with the Agenda. Brief oral reports may be provided for items arising after the Agenda was prepared. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda item.

7. BOARD MEMBERS COMMENTS

8. ADJOURNMENT

Next Regularly Scheduled Meeting:
September 8, 2015
Seaside City Hall
9:30 AM

In compliance with the Americans with Disabilities Act (ADA), the Seaside County Sanitation District (SCSD) does not discriminate against persons with disabilities. SCSD's meetings are held at an accessible facility. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the District Clerk at cityclerk@ci.seaside.ca.us 831-899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. Agenda related writings or documents provided to the SCSD Board of Directors are available for public inspection during the meeting or may be requested from the office of the District Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.

Agenda related writings or documents provided to the Board are available for public inspection during the meeting or may be requested from the office of the District Clerk.



FINAL MINUTES
Board of Directors
Tuesday, July 14, 2015 9:30 AM,
Seaside Conference Room
440 Harcourt Ave, Seaside, CA 93955

1. CALL TO ORDER

The meeting was called to order at 9:30 AM.

2. ROLL CALL

PRESENT: Lintell, Pendergrass, Rubio

ABSENT: None

3. ORAL COMMUNICATIONS COMMENTS

Chair Rubio invited public comments and had no requests to speak.

4. CONSENT AGENDA

Vice Chair Pendergrass questioned why the total balance for approval is so high for Agenda Item 4C to which Finance Director Hodgson explained it was the year-end clean-up of financial accounts.

On motion by Vice Chair Pendergrass and seconded by Second Vice Chair Lintell and passed by the following vote the District Board approved the consent calendar as presented.

RESULT:	Approved
MOVER:	First Vice Chair David Pendergrass
SECONDER:	Second Vice Chair Pat Lintell
AYES:	Lintell, Pendergrass, Rubio
ABSENT:	

A. APPROVE THE MINUTES FROM THE JUNE 9, 2015 REGULAR MEETING

Action: Approved

B. SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR THE MONTH OF JUNE 2015

Action: Accepted

C. APPROVAL OF PRELIMINARY EXPENDITURES FOR THE MONTH OF JUNE 30, 2015

Action: Approved

5. STAFF REPORTS

District Manager

District Manager Dunn reported that no reportable action has taken place with the LAFCO application or with negotiations with the Marina Coast Water District since the last meeting.

District Engineer

District Engineer Ingersoll confirmed that no progress has been made due to the MCWD's process of hiring a new General Manager, which has delayed staff responses.

A. INFORMATION ITEM: JULY 9, 2015 LETTER TO USERS REGARDING SEWER CLOGGED BY RAGS AND GREASE

Ms. Ingersoll reported the letter included in the packet to inform the Board of staff's public outreach efforts when there is a FOG issue. Vice Chair Pendergrass asked if the District fines violators to which Ms. Ingersoll indicated that it is difficult to determine who the violators are so public outreach letters is sent to all connection addresses near the issue sites.

Legal Counsel

No report.

6. BOARD MEMBERS COMMENTS

Chair Rubio commented on the MCWD situation and expressed concern with the inconsistencies of the actions of the MCWD Board and staff. He expressed concern that their legal problems will eventually affect the District's ability to do business with them and there should be a contingency plans in place to protect our District. Vice President Pendergrass spoke in agreement with the challenging inconsistencies.

7. ADJOURNMENT

On motion the meeting was adjourned at 9:40 AM.

Respectfully Submitted,

Lesley E. Milton-Rerig, District Clerk

Ralph Rubio, Chair



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 4.B.

TO: Seaside County Sanitation District

FROM: John Dunn, District Manager

BY: Daphne Hodgson, Deputy City Manager Administrative Services
Rajnesh Narayan, Finance

DATE: August 11, 2015

SUBJECT: APPROVAL OF EXPENDITURES FOR JUNE 2015 (PRELIMINARY)

PURPOSE

Approval of expenditures for the month of June 30, 2015 (Preliminary) for - \$ 28,398.64

RECOMMENDATION

Approve expenditures for the month of June 30, 2015 (Preliminary).
Total expenditures = \$ 28,398.64

BACKGROUND

Expenditure reports attached. This report is preliminary due to year-end accruals not yet posted. A final June report will be prepared once all year-end accruals are posted and will be presented to the Board at that time. Cash balance as of June 30, 2015: \$ 4,861,041.08

FISCAL IMPACT

ATTACHMENTS

1. YTD Expenditures_06-30-15 Period 13
 2. YTD Expenditures EFT_06-30-15 Period 13
-

Reviewed for Submission By:

Meeting Date: August 11, 2015

John Dunn, District Manager

YTD (14-15) Expenses as of JUNE 2015 (P13)

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-0-8810-0001	Admin. Salary	77,289.88	74,999.97	2,289.91
951-0-8810-0002	Overtime	40.14	40.14	-
951-0-8810-0006	Workers Compensation	1,990.00	1,990.00	-
951-0-8810-0009	Sick Leave Payoff	-	-	-
951-0-8810-0010	Management Leave Payoff	496.77	496.77	-
951-0-8810-0012	Vacation	1,000.87	1,000.87	-
951-0-8810-0016	Deferred Compensation	816.33	792.21	24.12
951-0-8810-0018	Auto Allowance	-	-	-
951-0-8810-0020	Part-Time Hourly Wages	7,154.37	6,982.88	171.49
951-0-8810-0030	PERS Pension Ob Bond	1,106.19	1,106.19	-
951-0-8810-0031	PERS Pension	9,637.67	9,431.94	205.73
951-0-8810-0032	PARS Pension	10,111.64	10,111.64	-
951-0-8810-0033	LIUNA Pension	65.72	65.72	-
951-0-8810-0041	Medical Insurance-Blue Cross	10,436.26	10,154.19	282.07
951-0-8810-0042	Medical Insurance-LIUNA	-	-	-
951-0-8810-0043	Flex One-Plan Fee	-	-	-
951-0-8810-0051	Dental Ins-Guardian	899.88	846.61	53.27
951-0-8810-0061	Vision Ins-CPIC	67.87	65.97	1.90
951-0-8810-0071	LTD-Met Life	327.11	305.51	21.60
951-0-8810-0081	Reliance Life Insurance	286.35	267.31	19.04
951-0-8810-0092	Medicare Tax	966.26	938.74	27.52
951-0-8810-1022	Legal Services	5,113.23	2,419.16	2,694.07
951-0-8810-1025	City Audit	6,700.01	6,700.01	-
951-0-8810-1026	Medical Exams	-	-	-
951-0-8810-1029	Training and Education	506.00	506.00	-
951-0-8810-1030	Consultant	8,287.95	8,287.95	-
951-0-8810-1033	Fitness Program	246.62	231.30	15.32
951-0-8810-1040	Property Tax Admin Fees	2,466.00	2,466.00	-
951-0-8810-1041	State Waste Discharge Fee	2,088.00	2,088.00	-
951-0-8810-2044	Copier Services	-	-	-
951-0-8810-2053	Outside Printing Services	374.00	374.00	-
951-0-8810-2063	Publishing & Legal Advertising	49.14	49.14	-
951-0-8810-3092	Stationary Supplies	244.30	244.30	-
951-0-8810-3095	Department Consumables	371.60	371.60	-
951-0-8810-4121	Meetings/Travel	294.95	294.95	-
951-0-8810-4122	Dues and Memberships	895.36	895.36	-
951-0-8810-5132	Telephone	1,531.64	1,531.64	-
951-0-8810-9196	Impact Fees	147,074.85	147,074.85	-
951-0-8810-9395	Vehicle Maintenance	59,900.00	59,900.00	-
951-0-8810-9397	Computer System	13,600.00	13,600.00	-
951-0-8810-9398	Central Service Charge	242,000.00	242,000.00	-
951-0-8820-0001	Salaries	110,374.77	107,325.04	3,049.73
951-0-8820-0002	Overtime	7,205.22	6,691.21	514.01
951-0-8820-0006	Workers Compensation	15,870.56	15,873.00	(2.44)
951-0-8820-0009	Sick Leave Payoff	-	-	-
951-0-8820-0010	Management Leave Payoff	-	-	-
951-0-8820-0012	Vacation	2,350.27	-	2,350.27
951-0-8820-0016	Deferred Compensation	556.07	536.04	20.03
951-0-8820-0020	Part - Time Hourly Wages	15,473.07	15,473.07	-
951-0-8820-0030	PERS Pension Ob Bond	2,156.15	2,156.15	-
951-0-8820-0031	PERS Pension	13,970.63	13,713.41	257.22
951-0-8820-0033	LIUNA Pension	2,363.18	2,301.07	62.11
951-0-8820-0041	Medical Insurance-Blue Cross	16,870.26	16,190.43	679.83
951-0-8820-0051	Dental Ins-Guardian	1,254.04	1,159.21	94.83
951-0-8820-0061	Vision Ins-CPIC	137.41	132.20	5.21
951-0-8820-0071	LTD-Met Life	245.57	228.35	17.22
951-0-8820-0081	Reliance Life Insurance	162.70	150.76	11.94
951-0-8820-0092	Medicare Tax	1,822.88	1,775.61	47.27
951-0-8820-2049	Uniform Service/ Laundry	1,830.34	1,687.24	143.10
951-0-8820-2068	Refuse Disposal	1,284.68	1,284.68	-
951-0-8820-2073	Subcontracted Work	59,823.54	59,743.54	80.00
951-0-8820-2074	Subcontract - Grease Prog	-	-	-
951-0-8820-2087	Equipment Rental	400.96	400.96	-
951-0-8820-3092	Stationary Supplies	-	-	-
951-0-8820-3095	Department Consumables	8,495.19	8,479.00	16.19
951-0-8820-3097	Safety Equipment	2,513.41	2,508.08	5.33
951-0-8820-4121	Meetings/Travel	3,442.00	3,442.00	-
951-0-8820-4122	Dues and Memberships	312.00	312.00	-
951-0-8820-4124	Mail Services	-	-	-

YTD (14-15) Expenses as of JUNE 2015 (P13)

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-0-8820-5131	Gas & Electric	7,836.02	7,836.02	-
951-0-8820-5132	Telephone	-	-	-
951-0-8820-5133	Water	4,140.03	4,140.03	-
951-0-8820-6143	Vehicle Maintenance	-	-	-
951-0-8820-8183	Video Inspection	-	-	-
951-0-8820-8184	Fog Program	-	-	-
951-0-8820-8185	GIS Maintenance & Mapping	-	-	-
952-0-8820-8186	Equipment - Vactor Truck	-	-	-
952-0-8820-8187	Department Equipment	-	-	-
952-0-8820-8190	Video Inspection	10,882.81	10,882.81	-
952-0-8820-8191	Pickup Truck with CMS	-	-	-
952-0-8820-8193	Connection Fee Study	-	-	-
952-0-8820-8194	Sewer System Mgmt Plan Up	24,291.25	19,707.75	4,583.50
952-0-8820-8195	Graphic Information Systems	10,044.42	10,044.42	-
952-0-8820-8196	LAFCO Application	45,221.56	44,054.31	1,167.25
952-0-8820-9605	Interest Expense	6,094.77	6,094.77	-
952-0-8820-9606	Other Debt Service Fees	250.00	-	250.00
952-0-8820-9608	Lease Payments	47,559.05	47,559.05	-
953-0-8820-9201	Del Monte Lift Station Upgrade	24,654.20	15,414.20	9,240.00
953-0-8820-9202	Rosita Lift Station Upgrade	-	-	-
953-0-8820-9203	Angelus Way Sewer Main Up	28,527.67	28,527.67	-
953-0-8820-9206	Military Lift Station Repl	7,954.10	7,954.10	-
953-0-8820-9207	Fremont BL Sewr Main Upgr	873.00	873.00	-
953-0-8820-9212	LAFCO Application	-	-	-
953-0-8820-9213	New Manhole Installations	-	-	-
953-0-8820-9215	Root Intrusion Swr Main	-	-	-
953-0-8820-9314	Highway 1 Sewer Line	9,074.75	9,074.75	-
953-0-8820-9199	942 Angelus Way Pipe Line	-	-	-
954-0-8810-2088	Judgments/Damages	-	-	-
954-0-8810-2090	Insurance	66,620.00	66,620.00	-
City of Seaside Total		1,177,375.49	1,148,976.85	28,398.64
				951-1009 13,157.89
				952-1009 6,000.75
				953-1009 9,240.00
				954-1009 -
Total Expenditures for month of JUNE 2015				28,398.64
OTHER EXPENSES				
				951-1009 0.00
				952-1009 0.00
PREPARED BY: RAJNESH NARAYAN				953-1009
DATE: 8/6/15				954-1009
Total Adjusted drawdown from County -SCSD				28,398.64

COUNTY OF MONTEREY - AUTHORIZATION of ELECTRONIC FUNDS TRANSFER

DEBIT : COUNTY OF MONTEREY

Account Number : Wells Fargo Bank

Account Name : Monterey County Treasurer

CREDIT : CITY OF SEASIDE PUBLIC INTEREST CHECKING

Pay to Bank : **RABOBANK**

1658 FREMONT BLVD., SEASIDE, CA 93955

Account No. 9782713643

Routing No. 122238420

Amount : \$ **28,398.64**

Customer Name: CITY OF SEASIDE

AUTHORIZED SIGNATURES:

1

2

3

AUDITOR : ENTER AMOUNT AUTHORIZED FOR TRANSFER AND SIGN FORM

TREASURER : PROCESS TRANSFER, ENTER DATE OF TRANSFER, SIGN FORM AND RETURN TO AUDITOR

AUDITOR

TREASURER

Patricia Vasquez

Deputy Auditor

Date

Deputy Treasurer

Date of Transfer

For Auditor-Controller Office use only

Period

JV Number

Budget Yr.

Date

INSURANCE FUND

Total \$ 28,398.64

DESCRIPTION	AT	FD	BU	ORG	ACCT	REP	CT	DEBIT	CREDIT
Special District Exp.		603			2530				
Cash		603			1001				

Daphne Hodgson, Deputy City Manager / Administrative Services (831) 899-6718; SCSD

Expenses as of (Period 13) June 30 , 2015.

Prepared By: Patricia Vesquez

Date:

Approved By: _____

Date: _____ Keyed By: _____ Date: _____



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 4.C.

TO: Seaside County Sanitation District

FROM: John Dunn, District Manager

BY: Daphne Hodgson, Deputy City Manager Administrative Services
Rajnish Narayan, Finance

DATE: August 11, 2015

SUBJECT: APPROVAL OF EXPENDITURES FOR MONTH OF JULY 2015.

PURPOSE

Approval of expenditures for the month of July 2015 for - \$ 20,063.69

RECOMMENDATION

Approve expenditures for the month of July 31, 2015
Total expenditures = \$ 20,063.69

BACKGROUND

Expenditure reports attached. Cash balance as of July 31, 2015: \$ 5,320,988.39

FISCAL IMPACT

ATTACHMENTS

1. YTD Expenditures_07-31-15
 2. YTD Expenditures EFT_07-31-15
-

Reviewed for Submission By:

John Dunn, District Manager

YTD (15-16) Expenses as of JULY 2015

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-0-8810-0001	Admin. Salary	3,539.26	-	3,539.26
951-0-8810-0002	Overtime	-	-	-
951-0-8810-0006	Workers Compensation	-	-	-
951-0-8810-0009	Sick Leave Payoff	-	-	-
951-0-8810-0010	Management Leave Payoff	-	-	-
951-0-8810-0012	Vacation	-	-	-
951-0-8810-0016	Deferred Compensation	37.37	-	37.37
951-0-8810-0018	Auto Allowance	-	-	-
951-0-8810-0020	Part-Time Hourly Wages	370.51	-	370.51
951-0-8810-0030	PERS Pension Ob Bond	-	-	-
951-0-8810-0031	PERS Pension	324.59	-	324.59
951-0-8810-0032	PARS Pension	1,212.73	-	1,212.73
951-0-8810-0033	LIUNA Pension	-	-	-
951-0-8810-0041	Medical Insurance-Blue Cross	435.96	-	435.96
951-0-8810-0042	Medical Insurance-LIUNA	-	-	-
951-0-8810-0043	Flex One-Plan Fee	-	-	-
951-0-8810-0051	Dental Ins-Guardian	14.55	-	14.55
951-0-8810-0061	Vision Ins-CPIC	2.96	-	2.96
951-0-8810-0071	LTD-Met Life	5.90	-	5.90
951-0-8810-0081	Reliance Life Insurance	5.21	-	5.21
951-0-8810-0092	Medicare Tax	43.97	-	43.97
951-0-8810-1022	Legal Services	-	-	-
951-0-8810-1025	City Audit	-	-	-
951-0-8810-1026	Medical Exams	-	-	-
951-0-8810-1029	Training and Education	-	-	-
951-0-8810-1030	Consultant	-	-	-
951-0-8810-1033	Fitness Program	4.18	-	4.18
951-0-8810-1040	Property Tax Admin Fees	-	-	-
951-0-8810-1041	State Waste Discharge Fee	-	-	-
951-0-8810-2044	Copier Services	-	-	-
951-0-8810-2053	Outside Printing Services	-	-	-
951-0-8810-2063	Publishing & Legal Advertising	-	-	-
951-0-8810-3092	Stationary Supplies	-	-	-
951-0-8810-3095	Department Consumables	-	-	-
951-0-8810-4121	Meetings/Travel	-	-	-
951-0-8810-4122	Dues and Memberships	252.00	-	252.00
951-0-8810-5132	Telephone	149.88	-	149.88
951-0-8810-9196	Impact Fees	-	-	-
951-0-8810-9395	Vehicle Maintenance	-	-	-
951-0-8810-9397	Computer System	-	-	-
951-0-8810-9398	Central Service Charge	-	-	-
951-0-8820-0001	Salaries	4,511.12	-	4,511.12
951-0-8820-0002	Overtime	375.69	-	375.69
951-0-8820-0006	Workers Compensation	-	-	-
951-0-8820-0009	Sick Leave Payoff	-	-	-
951-0-8820-0010	Management Leave Payoff	-	-	-
951-0-8820-0012	Vacation	-	-	-
951-0-8820-0016	Deferred Compensation	26.44	-	26.44
951-0-8820-0020	Part - Time Hourly Wages	-	-	-
951-0-8820-0030	PERS Pension Ob Bond	-	-	-
951-0-8820-0031	PERS Pension	344.11	-	344.11
951-0-8820-0033	LIUNA Pension	82.51	-	82.51
951-0-8820-0041	Medical Insurance-Blue Cross	841.99	-	841.99
951-0-8820-0051	Dental Ins-Guardian	25.88	-	25.88
951-0-8820-0061	Vision Ins-CPIC	6.53	-	6.53
951-0-8820-0071	LTD-Met Life	4.71	-	4.71
951-0-8820-0081	Reliance Life Insurance	3.26	-	3.26
951-0-8820-0092	Medicare Tax	65.82	-	65.82
951-0-8820-2049	Uniform Service/ Laundry	119.63	-	119.63
951-0-8820-2068	Refuse Disposal	-	-	-
951-0-8820-2073	Subcontracted Work	489.20	-	489.20
951-0-8820-2074	Subcontract - Grease Prog	-	-	-
951-0-8820-2087	Equipment Rental	-	-	-
951-0-8820-3092	Stationary Supplies	-	-	-
951-0-8820-3095	Department Consumables	247.75	-	247.75
951-0-8820-3097	Safety Equipment	-	-	-
951-0-8820-4121	Meetings/Travel	300.00	-	300.00
951-0-8820-4122	Dues and Memberships	-	-	-
951-0-8820-4124	Mail Services	-	-	-

YTD (15-16) Expenses as of JULY 2015

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-0-8820-5131	Gas & Electric	754.46	-	754.46
951-0-8820-5132	Telephone	-	-	-
951-0-8820-5133	Water	-	-	-
951-0-8820-6143	Vehicle Maintenance	-	-	-
951-0-8820-8183	Video Inspection	-	-	-
951-0-8820-8184	Fog Program	-	-	-
951-0-8820-8185	GIS Maintenance & Mapping	-	-	-
952-0-8820-8186	Equipment - Vector Truck	-	-	-
952-0-8820-8187	Department Equipment	-	-	-
952-0-8820-8190	Video Inspection	-	-	-
952-0-8820-8191	Pickup Truck with CMS	-	-	-
952-0-8820-8193	Connection Fee Study	-	-	-
952-0-8820-8194	Sewer System Mgmt Plan Up	-	-	-
952-0-8820-8195	Graphic Information Systems	-	-	-
952-0-8820-8196	LAFCO Application	248.00	-	248.00
952-0-8820-9605	Interest Expense	1,174.41	-	1,174.41
952-0-8820-9606	Other Debt Service Fees	-	-	-
952-0-8820-9608	Lease Payments	4,043.11	-	4,043.11
953-0-8820-9201	Del Monte Lift Station Upgrade	-	-	-
953-0-8820-9202	Rosita Lift Station Upgrade	-	-	-
953-0-8820-9203	Angelus Way Sewer Main Up	-	-	-
953-0-8820-9206	Military Lift Station Repl	-	-	-
953-0-8820-9207	Fremont BL Sewr Main Upgr	-	-	-
953-0-8820-9212	LAFCO Application	-	-	-
953-0-8820-9213	New Manhole Installations	-	-	-
953-0-8820-9215	Root Intrusion Swr Main	-	-	-
953-0-8820-9314	Highway 1 Sewer Line	-	-	-
953-0-8820-9196	942 Angelus Way Pipe Line	-	-	-
954-0-8810-2088	Judgments/Damages	-	-	-
954-0-8810-2090	Insurance	-	-	-
City of Seaside Total		20,063.69	-	20,063.69
			951-1009	14,598.17
			952-1009	5,465.52
			953-1009	-
			954-1009	-
Total Expenditures for month of JULY 2015				20,063.69
OTHER EXPENSES				
			951-1009	0.00
			952-1009	0.00
PREPARED BY: RAJNESH NARAYAN			953-1009	
DATE: 8/6/15			954-1009	
Total Adjusted drawdown from County -SCSD				20,063.69

COUNTY OF MONTEREY - AUTHORIZATION of ELECTRONIC FUNDS TRANSFER

DEBIT : COUNTY OF MONTEREY

Account Number : Wells Fargo Bank

Account Name : Monterey County Treasurer

CREDIT : CITY OF SEASIDE PUBLIC INTEREST CHECKING

Pay to Bank : **RABOBANK**

1658 FREMONT BLVD., SEASIDE, CA 93955

Account No. 9782713643

Routing No. 122238420

Amount : \$ **20,063.69**

Customer Name: CITY OF SEASIDE

AUTHORIZED SIGNATURES:

1

2

3

AUDITOR : ENTER AMOUNT AUTHORIZED FOR TRANSFER AND SIGN FORM

TREASURER : PROCESS TRANSFER, ENTER DATE OF TRANSFER, SIGN FORM AND RETURN TO AUDITOR

AUDITOR

TREASURER

Patricia Vasquez

Deputy Auditor

Date

Deputy Treasurer

Date of Transfer

For Auditor-Controller Office use only

Period

JV Number

Budget Yr.

Date

INSURANCE FUND

Total \$ 20,063.69

DESCRIPTION	AT	FD	BU	ORG	ACCT	REP	CT	DEBIT	CREDIT
Special District Exp.		603			2530				
Cash		603			1001				

Daphne Hodgson, Deputy City Manager / Administrative Services (831) 899-6718; SCSD

Expenses as of July 31 , 2015.

Prepared By: Patricia Vesquez

Date:

Approved By: _____

Date: _____ Keyed By: _____ Date: _____



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 4.D.

TO: Seaside County Sanitation District

FROM: John Dunn, District Manager

BY: Daphne Hodgson, Deputy City Manager Administrative Services
Rajnish Narayan, Finance

DATE: August 11, 2015

**SUBJECT: ACCEPT AND FILE FOURTH QUARTER ENDING JUNE 30, 2015
CASH AND INVESTMENT REPORT**

PURPOSE

Accept and file the Seaside County Sanitation District Fourth Quarter ending June 30, 2015 Cash and Investment Report.

RECOMMENDATION

Accept and file report.

BACKGROUND

Section 53646 of the California State Government Code requires the fiscal officer to prepare a quarterly report detailing the District's cash and investments.

FISCAL IMPACT

ATTACHMENTS

1. June 2015 cash Report
 2. Monterey County Treasurer-Tax Collector June, 2015 Report
-

Meeting Date: August 11, 2015

Reviewed for Submission By:

John Dunn, District Manager

Exhibit A

SEASIDE COUNTY SANITATION DISTRICT

SUMMARY OF POOLED CASH AND INVESTMENTS

June 30, 2015

<u>DESCRIPTION</u>	<u>INSTITUTION</u>	<u>VALUATION</u>	<u>AMOUNT</u>
General Checking	Rabobank	Market	\$ 528,195.79
Cash with County Treasurer	See detail attached	Market	\$ 4,329,571.07
			<u>\$ 4,857,766.86</u>

I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the District's anticipated expenditure requirements for the next six months. (California Code Section 53646)

Respectfully submitted,

John Dunn
District Manager



Monterey County

Board Order

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066

Upon motion of Supervisor Parker, seconded by Supervisor Phillips and carried by those members present, the Board of Supervisors hereby:

- a. Received and accepted the Treasurer's Report of Investments for the quarter ending June 30, 2015;
- b. Received and approved the Treasurer's Investment Policy for FY 2015-16; and
- c. Renewed the Delegation of Investment Authority to the Treasurer-Tax Collector pursuant to California Government Code 53607.

PASSED AND ADOPTED on this 28th day of July 2015, by the following vote, to wit:

AYES: Supervisors Armenta, Phillips, Salinas, Parker and Potter

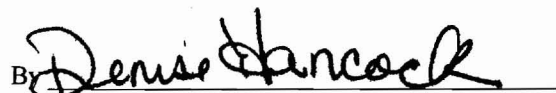
NOES: None

ABSENT: None

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 78 for the meeting on July 28, 2015.

Dated: July 29, 2015
File ID: 15-0820

Gail T. Borkowski, Clerk of the Board of Supervisors
County of Monterey, State of California

By 
Deputy



Monterey County

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066

Board Report

Legistar File Number: 15-0820

July 28, 2015

Introduced: 7/15/2015

Current Status: Consent Agenda

Version: 1

Matter Type: General Agenda Item

- a. Receive and Accept the Treasurer's Report of Investments for the quarter ending June 30, 2015; and
- b. Receive and Approve the Treasurer's Investment Policy for FY 2015-16; and
- c. Renew the Delegation of Investment Authority to the Treasurer-Tax Collector pursuant to California Government Code 53607.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Receive and Accept the Treasurer's Report of Investments for the quarter ending June 30, 2015; and
- b. Receive and Approve the Treasurer's Investment Policy for FY 2015-16; and
- c. Renew the Delegation of Investment Authority to the Treasurer-Tax Collector pursuant to California Government Code 53607.

SUMMARY:

Government Code Section 53646 (b) (1) states the Treasurer may submit a quarterly report of investments. The attached exhibits provide a narrative portfolio review of economic and market conditions that support the investment activity during the April - June period, the investment portfolio position by investment type, a listing of historical Monterey County Treasury Pool yields versus benchmarks, and the investment portfolio by maturity range.

The Treasurer has also amended the Monterey County Investment Policy to provide additional clarification and revise outdated language and update investment categories as stated in Government Code §53601(q). In addition, annual Board approval of the Investment Policy and delegation of investment authority are prescribed by Government Code sections 53646 and 53607.

DISCUSSION:

During the April to June quarter, interest rates moved slightly higher with Treasury yields remaining essentially flat up to one year maturities and increasing in the 2- to 5-year range. The annualized rate of increase remained essentially flat except for 2-year maturities. At the June Federal Open Market Committee (FOMC) meeting the median projection for the fed funds rate was stated to be between 0.50% and 0.75% by the end of 2015 with a slower rate of increases over the next two years.

U.S. Gross Domestic Product (GDP) decreased by 0.2% in the 1st Quarter of 2015. The unemployment rate fell by 0.2% between March and June while inflation continues to undershoot the FOMC's target rate of 2%. The combination of mixed economic indicators in

the U.S. and ongoing European instability continues to make U.S. bonds attractive to all investors and kept rates low during the quarter under report.

On June 30, 2015, the Monterey County investment portfolio contained an amortized book value of \$1,120,854,255 spread among 78 separate securities and funds. The par value of those funds was \$1,118,174,319, with a market value of \$1,120,818,419 or 100.00% of amortized book value. The portfolio's net earned income yield for the period was 0.72%. The portfolio produced an estimated income of \$2,061,464 for the quarter which will be distributed proportionally to all agencies participating in the investment pool. The investment portfolio had a weighted average maturity of 422 days.

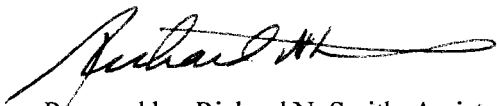
The investment portfolio was in compliance with all applicable provisions of state law and the adopted Investment Policy, and contained sufficient liquidity to meet all projected outflows over the next six months. Market value pricings were obtained through Bloomberg LLP, Union Bank of California and included live-bid pricing of corporate securities.

OTHER AGENCY INVOLVEMENT:

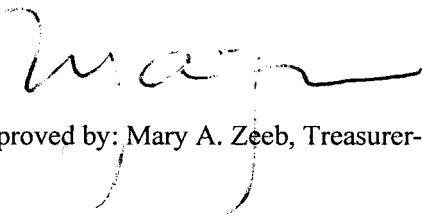
A copy of this report will be distributed to all agencies participating in the County investment pool and the Treasury Oversight Committee. In addition, the report will be published on the County Treasurer's web site. A monthly report of investment transactions is provided to the Board of Supervisors as required by Government Code 53607.

FINANCING:

The investment portfolio contains sufficient liquidity to meet all projected expenditures over the next six months. We estimate that the investment earnings in the General Fund will be consistent with budgeted revenue, but at historically low levels, as the Federal Reserve is expected to raise rates by only 0.25% to 0.50% by the end of 2015.



Prepared by: Richard N. Smith, Assistant Treasurer-Tax Collector, x5836



Approved by: Mary A. Zeeb, Treasurer-Tax Collector, x5015

Attachments:

- Exhibit A - Investment Portfolio Review 06-30-15
- Exhibit B - Portfolio Management Report 06-30-15
- Exhibit C - Monterey County Historical Yields vs. Benchmarks
- Exhibit D - Aging Report 07-01-15
- Exhibit E - Monterey County Investment Policy - Red Line
- Exhibit F - Monterey County Investment Policy - Proposed

cc:

County Administrative Office

County Counsel

Auditor-Controller - Internal Audit Section

All depositors

Treasury Oversight Committee

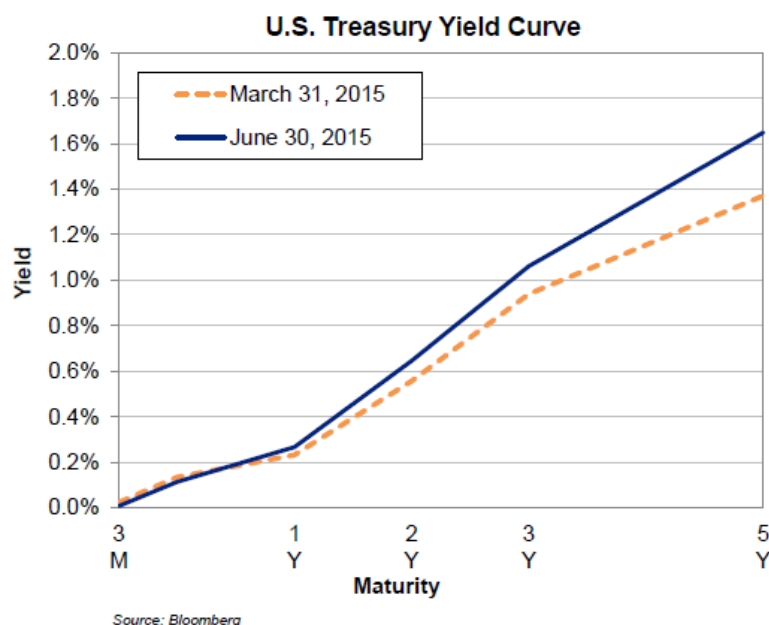
Investment Portfolio Review Quarter Ending June 30, 2015

OVERVIEW – April 1, 2015 – June 30, 2015

During the April to June quarter, interest rates moved slightly higher with Treasury yields remaining essentially flat up to one year maturities and increasing in the 2- to 5-year range. The annualized rate of increase remained essentially flat except for 2-year maturities. At the June Federal Open Market Committee (FOMC) meeting the median projection for the fed funds rate would be between 0.50% and 0.75% by the end of 2015 with a slower rate of increases over the next two years.

INTEREST RATES INCREASED IN 2- TO 5-YEAR RANGE

- Yields for securities 1 year and under were mostly unchanged while yields for maturities longer than 1 year had sizeable increases.
- The steep shape of the yield curve continues to provide valuable opportunities to “roll-down” the yield curve.



	3/31/15	6/30/15
3 Month	0.02%	0.01%
6 Month	0.14%	0.11%
1 Year	0.23%	0.27%
2 Year	0.56%	0.65%
3 Year	0.94%	1.06%
5 Year	1.37%	1.65%

The County Treasury outperformed or matched all of the portfolio benchmarks this quarter. Our consistent investment strategy ladders short term debt to provide liquidity and takes advantage of available higher rates by buying small amounts of longer term corporate and non callable securities, while maintaining positions in currently held callable debt structures. The following indicators reflect key aspects of the County’s investment portfolio in light of the above noted conditions:

1. Market Access – Access to U.S. Treasuries and Agency debt has been plentiful, but yields have continued to remain low as investors seek safe havens from an uncertain world market. These issues have continued to keep yields low on Treasury bonds from April through June.

During the quarter, the majority of County investment purchases continue to be in U.S. Treasury and Agency markets with a continued small position in shorter term, highly rated (AA or better) Corporate bonds, Certificates of Deposits and highly rated (A1, P1), short term Commercial Paper. In addition, the Treasurer continues to keep a high level of overnight liquid assets, reflecting the need to maintain increased levels of available cash to ensure the ability to meet all cash flow needs.

2. Diversification - The Monterey County Treasurer's portfolio consists of fixed income investments, all of which are authorized by the State of California Government Code 53601.

The portfolio asset spread is detailed in the table below:

Portfolio Asset Composition				
Corporate Assets	Overnight Liquid Assets	US Treasuries	Federal Agencies	Commercial Paper
8.52%	38.74%	1.78%	50.07%	0.89%

- Total may not equal 100% due to rounding

3. Credit Risk – Approximately 91% of the investment portfolio is comprised of U.S. Treasuries, Federal Agency securities and other liquid funds. All assets have an investment grade rating. U.S. Treasuries are not specifically rated, but are considered the safest of all investments. The corporate debt (8.52%) is rated in the higher levels of investment grade. All federal agency securities have AA ratings, or are guaranteed by the U.S. Treasury.

The portfolio credit composition is detailed in the table below:

Portfolio Credit Composition						
AAA	AA+	AA-	A-1 (Short Term)	Not Rated (LAIF/BlackRock)	AAAm	Aaf/S1+ (CalTrust)
1%	55%	2%	1%	12%	14%	12%

4. Liquidity Risk – Liquidity risk, as measured by the ability of the County's Treasury to meet withdrawal demands on invested assets, was adequately managed during the April to June quarter. The portfolio's average weighted maturity was 422 days, and large percentages (38.74%) of assets are held in immediately available funds.

PORTFOLIO CHARACTERISTICS

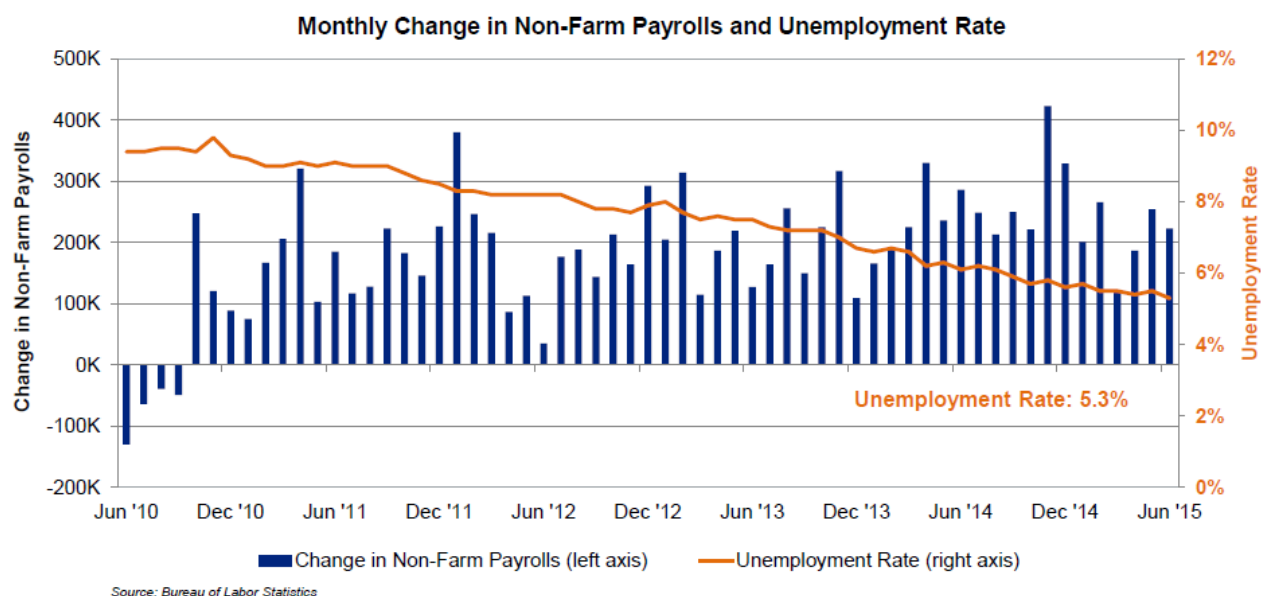
	<u>March 31, 2015</u>	<u>June 30, 2015</u>
Total Assets	\$1,105,343,895	\$1,120,854,255
Market Value	\$1,106,386,623	\$1,120,818,419
Days to Maturity	466	422
Yield	0.57%	0.72%
Estimated Earnings	\$1,528,658	\$2,061,464

FUTURE STRATEGY

Ongoing improvement in employment data and housing starts are positive economic news. However, inflation remains relatively static. These mixed economic signals and the ongoing instability in the European Union may dampen the FOMC's stated desire to increase rates. The portfolio remains in position to take advantage of an increasing rate environment.

U.S. ECONOMY CONTINUES TO CREATE JOBS

- U.S. labor market added 664,000 jobs in the quarter, likely confirming hopes that the economy is performing well after a slow start to the year. The U.S. economy has added 2.9 million jobs over the past year.
- The unemployment rate fell to 5.3% in June, down from 5.5% in March, but the drop was due largely to a decline in labor force participation.



As long as the Federal Treasury continues to target short term rates at historically low levels, the returns on the investments in the County's pool will remain historically low. The portfolio is adequately positioned to take advantage of changing market conditions.

Exhibit B

Exhibit B

Monterey County Portfolio Management Portfolio Details - Investments June 30, 2015

Page 1

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	S&P	Days to Maturity	Maturity Date
Money Market Accts-GC 53601(k)(2)												
SYS11672	11672	BlackRock			80,363,378.96	80,363,378.96	80,363,378.96	0.091			1	
SYS11801	11801	CalTrust			140,000,000.00	140,000,000.00	140,000,000.00	0.501	Aaa	AAA	1	
SYS11830	11830	Federated		07/01/2014	0.00	0.00	0.00	0.101	Aaa	AAA	1	
SYS11578	11578	Fidelity Investments			108,132,312.88	108,132,312.88	108,132,312.88	0.110	Aaa	AAA	1	
Subtotal and Average			284,843,086.58		328,495,691.84	328,495,691.84	328,495,691.84				1	
State Pool-GC 53601(p)												
SYS11361	11361	LAIF			50,000,000.00	50,000,000.00	50,000,000.00	0.260			1	
Subtotal and Average			50,000,000.00		50,000,000.00	50,000,000.00	50,000,000.00				1	
CAMP-GC 56301(p)												
SYS10379	10379	Calif. Asset Mgmt			55,300,000.00	55,300,000.00	55,300,000.00	0.084		AAA	1	
SYS11961	11961	Calif. Asset Mgmt			378,627.29	378,627.29	378,627.29	0.088		AAA	1	
Subtotal and Average			20,368,737.18		55,678,627.29	55,678,627.29	55,678,627.29				1	
Negotiable CDs - GC 53601 (i)												
Subtotal and Average			9,340,659.34									
Medium Term Notes - GC 53601(k)												
084664BS9	12031	Berkshire Hathaway Finance		04/24/2015	10,000,000.00	10,107,400.00	10,162,451.28	1.600	Aa2	AA	684	05/15/2017
36962G4N1	11701	General Electric		08/11/2010	10,000,000.00	9,999,500.00	10,000,000.00	1.029	A	AA	41	08/11/2015
36962G5W0	11855	General Electric		04/27/2012	5,000,000.00	5,097,650.00	4,997,612.89	2.300	A	AA	666	04/27/2017
36962G5W0	11856	General Electric		04/27/2012	5,000,000.00	5,097,650.00	5,002,733.33	2.300	A	AA	666	04/27/2017
369604BC6	12010	General Electric		01/23/2015	10,000,000.00	10,892,900.00	10,977,323.33	5.250	Aa	AA	889	12/06/2017
478160BF0	12000	Johnson & Johnson		12/23/2014	2,000,000.00	2,004,440.00	2,000,000.00	0.700	Aaa	AAA	516	11/28/2016
478160AY0	12004	Johnson & Johnson		01/08/2015	7,000,000.00	7,094,710.00	7,097,172.36	2.150	Aaa	AAA	319	05/15/2016
89233P5S1	11839	Toyota Motor Corporation		02/29/2012	5,000,000.00	5,079,250.00	5,034,465.00	2.050	Aa	AA	561	01/12/2017
89236TCA1	12009	Toyota Motor Corporation		01/16/2015	10,000,000.00	10,009,600.00	10,041,994.05	1.450	Aa	AA	926	01/12/2018
89233P6S0	12018	Toyota Motor Corporation		03/30/2015	10,000,000.00	10,025,500.00	10,031,840.44	1.250	Aaa	AA	827	10/05/2017
94974BFG0	12021	Wells Fargo & Company		04/07/2015	10,000,000.00	9,981,200.00	10,083,714.71	1.500	Aaa	AA	930	01/16/2018
94974BFL9	12025	Wells Fargo & Company		04/13/2015	10,000,000.00	10,042,400.00	10,057,140.26	1.250	A2	A+	385	07/20/2016
Subtotal and Average			91,011,158.09		94,000,000.00	95,432,200.00	95,486,447.65				636	
Commercial Paper Disc.- GC 53601(h)												
62478YU97	12015	Union Bank of Calif.		03/17/2015	10,000,000.00	9,999,700.00	9,999,555.56	0.200	P-1	A-1	8	07/09/2015

Exhibit B

Exhibit B

Monterey County Portfolio Management Portfolio Details - Investments June 30, 2015

Page 2

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	S&P	Days to Maturity	Maturity Date
Subtotal and Average			9,997,055.56		10,000,000.00	9,999,700.00	9,999,555.56				8	
Fed Agcy Coupon Sec - GC 53601(f)												
3133EAF86	11864	Federal Farm Credit Bank		08/07/2012	10,000,000.00	9,986,100.00	10,000,000.00	0.970	Aaa	AA	768	08/07/2017
3133ECHV9	11912	Federal Farm Credit Bank		04/02/2013	10,000,000.00	10,002,100.00	10,000,096.21	0.350	Aaa	AA	29	07/30/2015
3133EDSU7	11985	Federal Farm Credit Bank		08/15/2014	10,000,000.00	10,038,200.00	10,000,000.00	1.000	Aaa	AA	776	08/15/2017
3133EEBU3	11996	Federal Farm Credit Bank		11/26/2014	10,000,000.00	10,007,100.00	10,004,038.70	0.600	Aaa	AA	502	11/14/2016
3133EEFE5	12008	Federal Farm Credit Bank		01/12/2015	10,000,000.00	10,039,800.00	10,036,286.36	1.125	Aaa	AA	901	12/18/2017
3133EEMA5	12011	Federal Farm Credit Bank		01/30/2015	10,000,000.00	9,985,200.00	10,008,598.08	1.500	Aaa	AA	1,643	12/30/2019
3133EELZ1	12012	Federal Farm Credit Bank		02/02/2015	10,000,000.00	9,983,800.00	10,029,718.21	1.000	Aaa	AA	1,002	03/29/2018
3133EESZ4	12016	Federal Farm Credit Bank		03/25/2015	10,000,000.00	10,017,900.00	10,007,149.89	0.460	Aaa	AA	377	07/12/2016
3133EDMB5	12017	Federal Farm Credit Bank		03/26/2015	10,000,000.00	10,010,800.00	10,001,698.38	0.500	Aaa	AA	419	08/23/2016
3133EETE0	12020	Federal Farm Credit Bank		04/01/2015	10,000,000.00	10,037,000.00	10,051,158.25	1.125	Aaa	AA	985	03/12/2018
313380EC7	11878	Federal Home Loan Bank		09/17/2012	10,000,000.00	9,976,600.00	9,978,622.25	0.750	Aaa	AA	800	09/08/2017
313380XB8	11881	Federal Home Loan Bank		10/17/2012	10,000,000.00	10,000,500.00	9,999,029.17	0.625	Aaa	AA	474	10/17/2016
313370TW8	11888	Federal Home Loan Bank		12/05/2012	10,000,000.00	10,180,700.00	10,173,855.24	2.000	Aaa	AA	436	09/09/2016
313373SZ6	11913	Federal Home Loan Bank		04/02/2013	10,000,000.00	10,162,300.00	10,155,325.78	2.125	Aaa	AA	345	06/10/2016
313378A43	11925	Federal Home Loan Bank		05/02/2013	10,000,000.00	10,087,000.00	10,162,570.81	1.375	Aaa	AA	982	03/09/2018
313383A68	11928	Federal Home Loan Bank		06/13/2013	10,000,000.00	9,948,600.00	10,000,000.00	1.080	Aaa	AA	1,078	06/13/2018
313378QK0	11966	Federal Home Loan Bank		04/04/2014	10,000,000.00	10,188,000.00	10,019,971.20	1.875	Aaa	AA	1,346	03/08/2019
3130A3J70	11997	Federal Home Loan Bank		12/12/2014	10,000,000.00	10,006,100.00	10,002,069.59	0.625	Aaa	AA	511	11/23/2016
313371PV2	11998	Federal Home Loan Bank		12/12/2014	10,000,000.00	10,152,900.00	10,131,920.22	1.625	Aaa	AA	527	12/09/2016
313371PV2	11999	Federal Home Loan Bank		12/12/2014	10,000,000.00	10,152,900.00	10,131,920.22	1.625	Aaa	AA	527	12/09/2016
3130A3PT5	12001	Federal Home Loan Bank		12/23/2014	10,000,000.00	9,994,500.00	9,993,082.90	0.125	Aaa	AA	160	12/08/2015
3130A3UU6	12005	Federal Home Loan Bank		01/27/2015	10,000,000.00	10,026,800.00	10,000,000.00	0.875	Aaa	AA	576	01/27/2017
3130A4U42	12019	Federal Home Loan Bank		03/31/2015	10,000,000.00	10,009,100.00	10,010,829.38	0.800	Aaa	AA	730	06/30/2017
3130A2KD7	12028	Federal Home Loan Bank		04/09/2015	10,000,000.00	10,003,300.00	10,004,094.78	0.315	Aaa	AA+	190	01/07/2016
3130A3KK9	12029	Federal Home Loan Bank		04/17/2015	10,000,000.00	9,997,300.00	9,998,891.60	0.125	Aaa		147	11/25/2015
3130A0SD3	12030	Federal Home Loan Bank		04/17/2015	10,000,000.00	10,005,700.00	10,008,561.32	0.375	Aaa	AA+	233	02/19/2016
3130A4Q70	12032	Federal Home Loan Bank		04/23/2015	10,000,000.00	10,031,500.00	10,044,374.89	1.000	Aaa	AA+	870	11/17/2017
3133834R9	12034	Federal Home Loan Bank		04/23/2015	10,000,000.00	9,999,300.00	10,001,458.95	0.375	Aaa	AA+	359	06/24/2016
3134G3H52	11871	Federal Home Loan Mtg Corp		09/12/2012	10,000,000.00	9,995,900.00	10,000,000.00	1.000	Aaa	AA	804	09/12/2017
3134G3S50	11887	Federal Home Loan Mtg Corp		11/30/2012	10,000,000.00	10,019,000.00	10,008,556.59	0.625	Aaa	AA	489	11/01/2016
3134G42M9	11916	Federal Home Loan Mtg Corp		04/25/2013	10,000,000.00	9,987,100.00	10,000,000.00	0.700	Aaa	AA	664	04/25/2017
3134G42G2	11917	Federal Home Loan Mtg Corp		04/30/2013	10,000,000.00	9,998,000.00	10,000,000.00	1.050	Aaa	AA	1,034	04/30/2018
3134G43F3	11920	Federal Home Loan Mtg Corp		04/30/2013	10,000,000.00	9,936,400.00	10,000,000.00	1.020	Aaa	AA	1,034	04/30/2018
3134G43V8	11923	Federal Home Loan Mtg Corp		05/15/2013	10,000,000.00	9,977,100.00	9,999,425.56	1.050	Aaa	AA	1,049	05/15/2018
3137EADJ5	11970	Federal Home Loan Mtg Corp		04/09/2014	10,000,000.00	10,046,600.00	9,993,905.89	1.000	Aaa	AA	758	07/28/2017

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Exhibit B

Exhibit B

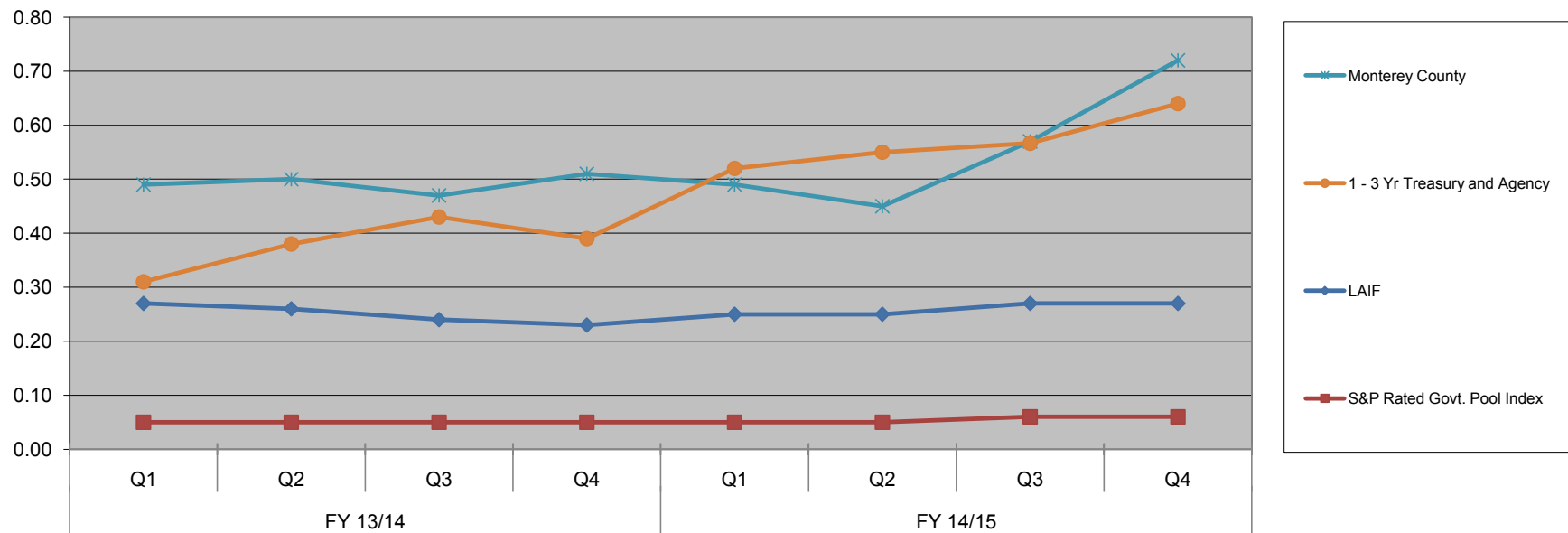
Monterey County Portfolio Management Portfolio Details - Investments June 30, 2015

Page 3

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	S&P	Days to Maturity	Maturity Date
Fed Agcy Coupon Sec - GC 53601(f)												
3137EADL0	11987	Federal Home Loan Mtg Corp		08/25/2014	10,000,000.00	10,023,600.00	9,977,761.87	1.000	Aaa	AA	821	09/29/2017
3137EADK2	12014	Federal Home Loan Mtg Corp		02/18/2015	10,000,000.00	9,893,800.00	9,849,717.03	1.250	Aaa	AA	1,492	08/01/2019
3134G5RF4	12024	Federal Home Loan Mtg Corp		04/06/2015	10,000,000.00	9,998,900.00	10,004,084.91	0.400		AA	331	05/27/2016
3136G0B26	11874	Federal National Mtg Assn		09/27/2012	10,000,000.00	9,997,600.00	10,000,000.00	1.000	Aaa	AA	819	09/27/2017
3135G0NH2	11876	Federal National Mtg Assn		09/13/2012	10,000,000.00	9,999,100.00	9,997,397.75	0.950	Aaa	AA	784	08/23/2017
3136G06Z9	11885	Federal National Mtg Assn		12/13/2012	10,000,000.00	9,998,500.00	10,000,000.00	0.650	Aaa	AA	531	12/13/2016
3136G14N6	11890	Federal National Mtg Assn		01/02/2013	10,000,000.00	9,985,800.00	9,996,672.34	0.750	Aaa	AA	728	06/28/2017
3135G0PP2	11903	Federal National Mtg Assn		01/18/2013	10,000,000.00	10,027,000.00	10,015,675.98	1.000	Aaa	AA	812	09/20/2017
3135G0UH4	11906	Federal National Mtg Assn		02/22/2013	10,000,000.00	9,960,800.00	10,000,000.00	1.200	Aaa	AA	967	02/22/2018
3135G0XA6	11924	Federal National Mtg Assn		05/21/2013	10,000,000.00	9,931,600.00	10,000,000.00	1.030	Aaa	AA	1,055	05/21/2018
3135G0XK4	11927	Federal National Mtg Assn		05/30/2013	10,000,000.00	9,952,300.00	10,000,000.00	1.050	Aaa	AA	1,059	05/25/2018
3135G0WJ8	11929	Federal National Mtg Assn		05/28/2013	10,000,000.00	9,940,100.00	9,952,263.25	0.875	Aaa	AA	1,055	05/21/2018
3135G0PQ0	11948	Federal National Mtg Assn		12/04/2013	10,000,000.00	10,004,600.00	9,958,065.37	0.875	Aaa	AA	848	10/26/2017
3135G0PQ0	12007	Federal National Mtg Assn		01/12/2015	10,000,000.00	10,004,600.00	9,994,261.45	0.875	Aaa	AA	848	10/26/2017
3136FTS67	12013	Federal National Mtg Assn		02/03/2015	10,000,000.00	10,107,900.00	10,193,265.03	1.700	Aaa	AA	1,337	02/27/2019
3135G0AL7	12022	Federal National Mtg Assn		04/06/2015	10,000,000.00	10,138,300.00	10,135,841.30	2.250	Aaa	AA	258	03/15/2016
3135G0VA8	12023	Federal National Mtg Assn		04/06/2015	10,000,000.00	10,013,900.00	10,013,412.01	0.500	Aaa	AA	273	03/30/2016
3135G0YM9	12033	Federal National Mtg Assn		04/23/2015	10,000,000.00	10,215,900.00	10,256,551.76	1.875	Aaa	AA+	1,175	09/18/2018
Subtotal and Average			589,097,376.50		530,000,000.00	531,185,500.00	531,302,180.47				730	
Federal Agency Disc.-GC 53601(f)												
313384ML0	12027	Federal Home Loan Bank		04/09/2015	10,000,000.00	9,997,400.00	9,996,383.34	0.140			93	10/02/2015
313396LV3	12026	Freddie Mac Discount Security		04/09/2015	10,000,000.00	9,998,700.00	9,997,075.00	0.135			78	09/17/2015
Subtotal and Average			59,328,826.99		20,000,000.00	19,996,100.00	19,993,458.34				85	
US Treasury Note-GC 53601(b)												
912828VR8	11940	U.S. Treasury		08/29/2013	10,000,000.00	10,028,100.00	9,982,787.95	0.625	Aaa	AA	411	08/15/2016
912828UJ7	11988	U.S. Treasury		08/25/2014	10,000,000.00	10,001,600.00	9,917,936.07	0.875	Aaa	AA	945	01/31/2018
Subtotal and Average			19,894,931.69		20,000,000.00	20,029,700.00	19,900,724.02				677	
Federal Agency Step Up-GC 53601(f)												
3136G07K1	11886	Federal National Mtg Assn		12/06/2012	10,000,000.00	10,000,900.00	9,997,569.44	0.700	Aaa	AA	889	12/06/2017
Subtotal and Average			9,997,446.28		10,000,000.00	10,000,900.00	9,997,569.44				889	
Total and Average			1,143,879,278.20		1,118,174,319.13	1,120,818,419.13	1,120,854,254.61				422	

Exhibit C

Monterey County Historical Yields vs. Benchmarks



	FY 13/14				FY 14/15			
Quarterly Yield	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Monterey County	0.49	0.50	0.47	0.51	0.49	0.45	0.57	0.72
1 - 3 Yr Treasury and Agency	0.31	0.38	0.43	0.39	0.52	0.55	0.57	0.64
LAIF	0.27	0.26	0.24	0.23	0.25	0.25	0.27	0.27
S&P Rated Govt. Pool Index	0.05	0.05	0.05	0.05	0.05	0.05	0.06	0.06

The S&P Index yields are obtained from Bloomberg

The 1-3 Yr Treas and Agy yields are obtained from the B of A Merrill Lynch Global Bond Indices/Bloomberg



**Exhibit D
Monterey County
Aging Report
By Maturity Date
As of July 1, 2015**

				Maturity Par Value	Percent of Portfolio	Current Book Value	Current Market Value
Aging Interval:	0 days	07/01/2015 - 07/01/2015	7 Maturities	434,174,319.13	38.83%	434,174,319.13	434,174,319.13
Aging Interval:	1 - 90 days	07/02/2015 - 09/29/2015	4 Maturities	40,000,000.00	3.58%	39,996,726.77	40,000,000.00
Aging Interval:	91 - 365 days	09/30/2015 - 06/30/2016	11 Maturities	107,000,000.00	9.57%	107,408,309.25	107,405,610.00
Aging Interval:	366 - 730 days	07/01/2016 - 06/30/2017	21 Maturities	187,000,000.00	16.72%	187,704,930.43	188,012,090.00
Aging Interval:	731 - 1095 days	07/01/2017 - 06/30/2018	30 Maturities	300,000,000.00	26.83%	301,241,865.93	300,835,600.00
Aging Interval:	1096 - 1460 days	07/01/2018 - 06/30/2019	3 Maturities	30,000,000.00	2.68%	30,469,787.99	30,511,800.00
Aging Interval:	1461 days and after	07/01/2019 -	2 Maturities	20,000,000.00	1.79%	19,858,315.11	19,879,000.00
Total for 78 Investments				1,118,174,319.13	100.00	1,120,854,254.61	1,120,818,419.13

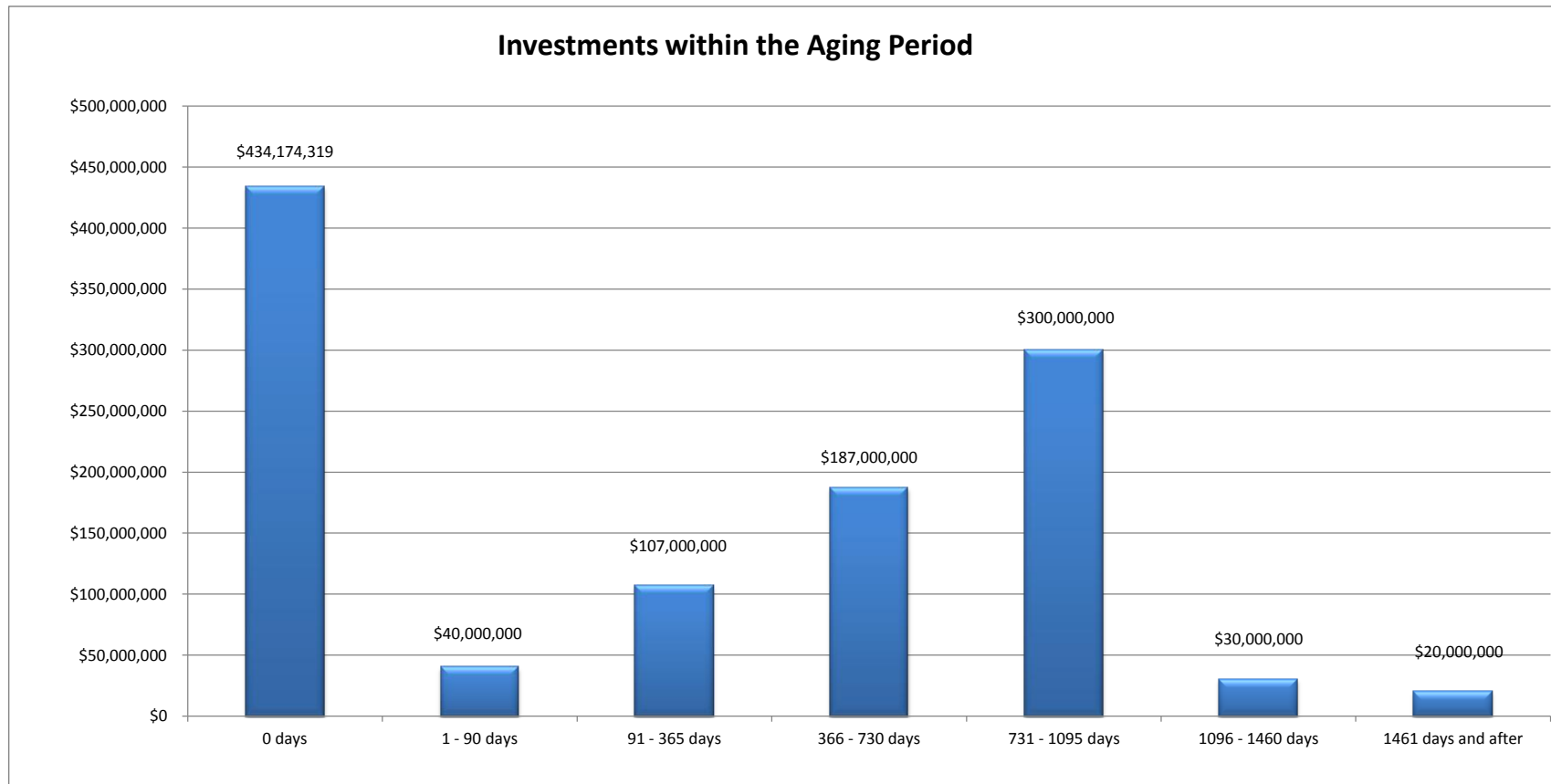


Exhibit E

INVESTMENT POLICY Treasurer-Tax Collector County of Monterey

1.0 Policy.

It is the policy of the Treasurer-Tax Collector of Monterey County to invest public funds in a manner which provides for the safety of the funds on deposit, the cash flow demands, or liquidity needs of the treasury pool participants, and the highest possible yield after first considering the first two objectives of safety and liquidity. In addition, it is the Treasurer-Tax Collector's policy to invest all funds in strict conformance with all state statutes governing the investment of public monies.

2.0 Scope.

This ~~I~~investment ~~p~~Policy applies to all financial assets of the ~~t~~Treasury ~~p~~Pool participants. The Policy does not apply to bond proceeds, which are governed by their respective bond documents. These funds are accounted for in the annual Financial Reports of the County and each of the ~~t~~Treasury ~~p~~Pool's participating agencies.

2.1 Participating Agencies. Participants in the Treasurer's ~~i~~Investment ~~p~~Pool shall be limited to the County of Monterey, school districts within Monterey County and those special districts, which, by statute, maintain depository authority with the County Treasurer.

2.2 Outside Agency Participation. It is the Treasurer's policy to prohibit any voluntary agency participation in the treasury pool.

3.0 Prudence.

The County Treasurer is a trustee and therefore a fiduciary subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds, the ~~C~~ounty ~~t~~Treasurer shall act with care, skill, prudence and diligence under the circumstances then prevailing, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the county and the other depositors. Within the limitations of this section and considering individual investments as part of an overall investment strategy, a trustee is authorized to acquire investments as authorized by law. Nothing in this Chapter is intended to grant investment authority to any person or governing body except as provided in Sections 53601 and 53607 of the Government Code.

4.0 Objectives.

The primary objectives, in priority order, of the County of Monterey's investment activities shall be:

4.1 ~~Safety~~-Safety of Pprincipal. Investments of the County shall be undertaken in a manner that seeks to ensure preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses do not exceed the income generated from the remainder of the portfolio.

4.2 Liquidity. The investment portfolio shall remain sufficiently liquid to enable all depositors to meet all expenditure requirements that might be reasonably anticipated. A minimum of 30% of the invested assets, including cash held in commercial bank accounts, shall be kept in ~~overnight~~ liquid assets **having a maturity of one (1) year or less**. In the event that unforeseen cash-flow fluctuations temporarily cause the ratio of ~~overnight~~ liquid assets to decline below 30% of the portfolio balance, no new investments will be made until the minimum ratio is restored.

4.3 Return on Investment. The County's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the County's investment risk constraints and the cash flow characteristics of the portfolio.

5.0 Delegation of Authority.

Subject to amended delegation by the Board of Supervisors pursuant to Government Code Section 53607, the Treasurer-Tax Collector is authorized to manage the Monterey County investment program. The Treasurer-Tax Collector shall establish written procedures for the operation of the investment program consistent with this investment policy. Procedures should include reference to: safekeeping, master repurchase agreements, funds transfer agreements, collateral/ depository agreements and banking service contracts. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Treasurer-Tax Collector. The Treasurer- Tax Collector shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

6.0 Conflict of Interest.

Pursuant to Article 2 (commencing with Section 87200) of Chapter 7 of Title 9 of the Government Code and the regulations of the Fair Political Practices Commission enacted pursuant thereto, the Treasurer-Tax Collector shall **disclose his** investments, interests in real properties, and any income received during the immediately preceding 12 months. Such disclosure shall be in writing, and shall be filed with the officer designated by law within the time periods specified by law.

6.1 Acceptance of Gifts. The Treasurer-Tax Collector and all deputized

departmental staff are prohibited from accepting any monetary or in-kind gift from any broker, dealer, or firm doing business or seeking to do business with the Monterey County Treasurer.

7.0 Authorized Dealers and Institutions.

The Treasurer-Tax Collector will maintain a list of broker/dealers and institutions authorized to provide investment services. Repurchase agreements and reverse repurchase agreements shall only be made with primary dealers designated by the Federal Reserve Bank. The Treasurer-Tax Collector may impose additional qualifications of brokers and their firms in order to ensure professionalism and suitability. At a minimum, all broker/dealers and/or financial institutions authorized to provide investment services to Monterey County shall meet the following criteria:

~~For~~ ~~e~~ Commercial banks and savings institutions, must be authorized as insured with the FDIC, SIPC, or NCUA (credit unions), as applicable.

a) Must hold an active corporate registered status with the Secretary of State (California), or an out-of-state counterpart agency.

~~be~~ ~~3~~. Commercial banks and savings institutions used for deposits, must be a state or national bank, savings association or federal association, a state or federal credit union, or a federally insured industrial loan company, in this state

~~cd~~ ~~4~~. Must be an active member of the Financial Industry Regulatory Authority.

7.1 Limitations on Political Contributions. Pursuant to Government Code Section 27133 (c), the Treasurer-Tax Collector shall not select for business any broker, brokerage, dealer, or securities firm that has made a political contribution within the last four years in an amount exceeding the limitations contained in Rule G-37 of the Municipal Securities Rulemaking Board, to the County Treasurer, any member of the Monterey County Board of Supervisors, or any candidate for those offices.

8.0 Authorized and Suitable Investments.

The Treasurer-Tax Collector of Monterey County may invest in any security within the limits authorized by Section 53601 and 53635 of the Government Code of the State of California, and within the limits of any other Government Code Statute that permits public agency investment in various securities or participation in investment trading techniques or strategies. Permissible investments are detailed in Appendix A.

8.1 Limitations. The Treasurer shall not invest in any security, which, by its structure, term or other characteristics, has the possibility of returning a zero or negative yield or could be subject to a loss of principal at the time such security has attained its maturity date. Investments shall not be made in inverse floaters, range notes, and interest-only strips.

8.2 Reverse Repurchase Agreements. Any reverse repurchase agreement shall have a maximum maturity of 92 days, and the proceeds shall not be invested beyond

the expiration of the reverse repurchase agreement. The maximum amount of Reverse Repurchase Agreements shall be limited to 20% of the portfolio's book value on the date of the transaction.

8.3 Securities Lending. The Treasurer may engage in securities lending programs through nationally recognized counter parties, with a 20% restriction based on the portfolio's book value on the date of the transaction. Instruments involved in a securities lending program are restricted to U.S. Treasuries and Federal Agency securities as described in Government Code Section 53635 and the County Investment Policy. Notification of collateral substitution is required.

8.4 Maximum Credit Exposure. The Treasurer shall limit the investments in any single issuer, regardless of the combination of asset class; to no more than 10% of the portfolio's ~~twelve-month-projected minimum size~~ book value on the date of the transaction. Obligations of the United States Treasury and its Agencies are exempted from this restriction. Pooled funds such as LAIF, CAMP, CalTrust, and money market funds have other specific limitations as described in Appendix A.

8.5 Maximum Dollar Limits. The Treasurer shall limit investments to specific maximum dollar limits by issuer as detailed in Appendix A. In the case of investments outside the core portfolio, maximum dollar limits shall apply to each separate investment.

9.0 Safekeeping and Custody.

All security transactions, including collateral for repurchase agreements, shall be conducted on a delivery-versus-payment basis. Securities shall be held by a third-party custodian designated by the Treasurer-Tax Collector and evidenced by safekeeping receipts and tri-party master repurchase agreements. Securities acquired through reverse repurchase agreement transactions may be held as collateral by primary dealers acting as counter-parties.

10.0 Investments Outside Core Portfolio

The Treasurer will accept funds for investment outside of the core pooled portfolio (custom invested funds) from depository agencies who also deposit their operating fund in the core portfolio under the following criteria:

- a) the funds represent proceeds of bonds, other forms of indebtedness, or special purpose funds not required for normal operating expenses, and
- b) the funds represent new or additional assets of the agency that were not previously invested in the Monterey County Investment Pool, or under other conditions approved by the Treasurer, and
- c) the funds may be transferred to the core portfolio upon mutual agreement

between the depository agency and the Monterey County Treasurer. Any such transfer will reflect the market value of any securities sold prior to their maturity, where the underlying funds cannot be transferred back to a custom investment outside the core portfolio unless approved by the Treasurer, and

d) funds may be transferred to the Monterey County Treasurer's operating (checking) account for further disbursement provided the funds originate from: maturing securities; overnight ~~liquid~~ funds; sold securities subject to ~~subsection 10 (c)9.5(e)~~ above, and associated earned income on those funds, and

e) within 7 business days prior to the maturity of any security the depository agency shall inform the Monterey County Treasurer of the desired disposition of such maturing assets to include, rollover to a new asset, transfer to the core portfolio, or transfer to the Monterey County Treasurer's operating account subject to the conditions in ~~109.5~~ (a) through (f) inclusive, and

f) any earned income on "custom invested funds" will be segregated from the core portfolio and deposited to an overnight ~~liquid~~-fund designated specifically for such income. Any liquidation or transfer of the underlying asset will invoke a corresponding transfer of the associated earned income.

11.0 Criteria for Withdrawal of Funds from the Treasury Investment Pool – Section 27136 and Section 27133 (h) - Government Code.

An agency with funds on deposit in the County Treasury where such funds may statutorily be invested outside of the County Treasury may apply for a withdrawal of those funds. Pursuant to Government Code Sections 27133 (h) and 27136, the County Treasurer shall evaluate each proposal for withdrawal of funds. The Treasurer's evaluation shall assess the effect of a proposed withdrawal on the stability and predictability of the investments in the County treasury pool. In addition, and prior to any withdrawal, the Treasurer shall find that the proposed withdrawal will not adversely affect the interests of the other depositors in the treasury pool.

All applications for withdrawal must be submitted by a Resolution of the depository agency at least 30 days in advance of the anticipated date of withdrawal. Resolutions for withdrawal shall include:

- a. a statement of the purpose for withdrawal
- b. the date(s) and amount(s) of funds to be withdrawn
- c. a certification that funds withdrawn from the county pool shall be managed by the applicant agency and that withdrawn funds shall not be returned for future investment by the County Treasurer for a term of one year, and
- d. an acknowledgement that the value of any funds withdrawn from the ~~€~~County ~~€~~Treasury shall reflect their most recent quarterly asset valuation as reported by the Treasurer.

The Treasurer shall provide an applicant agency a written response within 15 days from receipt of the application. The Treasurer's determination shall be final.

12.0 Maximum Maturities.

Any non-marketable investments, such as time deposits, should not exceed a two-year maturity. In addition, no specific investment shall have a term remaining to maturity in excess of five years except under the following circumstance, and subject to specific approval of the Board of Supervisors at least 90-days in advance of purchasing investments:

Other special purpose investments where the maturity term is not integral to short term cash flow needs.

12.1 Weighted Average Maturity. The weighted average maturity of the overall portfolio shall not exceed two years.

12.2 Money Market Fund. The maximum maturity of investments in a money market fund shall not exceed 397 days, and the weighted average maturity of the fund shall not exceed 60 days. A Money Market Fund shall not comprise more than 10% of the portfolio's book value on the date investments are made; maximum investment in all Money Market Funds, as described in Government Code Section 53635~~(4)~~ shall not exceed 20% of the portfolio's book value on the date that investments are made.

13.0 Audits.

The Monterey County investment portfolio shall be subject to a process of independent review by the Auditor-Controller's internal auditor. The County's external auditors shall review the investment portfolio in connection with the annual county audit and requirements of the Governmental Accounting Standards Board.

13.1 Compliance Audit Pursuant to Government Code Section 27134, the County Treasury Oversight Committee shall cause an annual audit to be conducted to determine the County Treasurer's compliance with Article 6, Chapter 5 of Division 2 of Title 3 of the Government Code.

14.0 Performance Standards.

The investment portfolio will be designed to obtain a market average rate of return during budgetary and economic cycles, taking into account the County's investment risk constraints and cash flow needs.

15.0 Investment Policy Adoption.

The Treasurer-Tax Collector of Monterey County shall submit the Investment Policy to the Board of Supervisors for adoption at least annually.

15.1 Policy Amendments. As the California Government Code pertaining to investments is amended, this policy shall likewise become amended and adopted by the Board of Supervisors. Other amendments may be recommended periodically by the Treasurer-Tax Collector.

16.0 Reporting.

Pursuant to Government Code Section 53646 (b) the Treasurer-Tax Collector may provide quarterly investment reports to the Board of Supervisors, Treasury Oversight Committee, and all pool participants. The report shall include a listing of all securities held in the portfolio. Such listing shall include investment description, maturity date, par, amortized book value and market values, and a risk measurement standard such as duration, along with a certification concerning the portfolio's available liquidity to meet expenditure requirements for the next succeeding reporting period., ~~and disclosure of the method used to apportion investment interest.~~

17.0 Allocation of Investment Cost.

The costs of investing, banking, and cash management as budgeted annually and applied quarterly shall be assessed to depositing agencies at the time of quarterly interest apportionment by the County Auditor-Controller, and in accordance with Government Code statutes. Depositing agencies will receive net revenue after pro rata application of costs that correspond to a basis point reduction to earned interest rates.

When actual annual costs of investing are determined, any differences from budgeted amounts shall be included in an adjusting interest allocation by the Auditor-Controller

18.0 Treasury Oversight Committee

A Treasury Oversight Committee nominated by the County Treasurer and confirmed by the Board of Supervisors shall provide oversight through periodic review of the Investment Policy and compliance with such policy. The Treasury Oversight Committee, pursuant to Government Code Section 27130 et seq; shall consist of 6 members including: the Treasurer-Tax Collector, the County Administrative Officer or his/her designee: the County Superintendent of Schools, or his/her designee, a representative of the governing bodies of County School Districts, a representative of the legislative bodies of County Special Districts that are authorized depositors in the County Treasury, and a member of the public. The committee shall meet at least annually, or as needed, and shall review the Investment Policy and report on compliance with such policy.

18.1 Establishment of Treasury Oversight Committee. Pursuant to Section 27130 et seq; of the Government Code, the Monterey County Treasury Oversight Committee ~~is~~^{was} established. The committee shall be subject to the provisions of the Political Reform Act of 1974, as amended (Government Code Sections 8100 et seq).

18.2 Brown Act Pursuant to Government Code Section 27132.4, Committee meetings shall be open to the public and subject to the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of part 1 of Division 2 of Title 5).

18.3 Membership Prohibitions Pursuant to Government Code Section 27132.2, no member of the committee shall directly or indirectly raise money for a candidate for local Treasurer or a member of the governing board of any local agency that has deposited funds in the County Treasury while a member of the committee.

Pursuant to Government Code Section 27132.3, a member of the Treasury Oversight Committee may not secure employment with, or be employed by, bond underwriters, bond ~~covered~~^{counsel}, security brokers~~s~~^{ages} or dealers or financial services firms, with whom the Treasurer is doing business during the period that the person is a member of the Committee or for one year after leaving the Committee.

APPENDIX A
Authorized Investments County General Pool

Instrument	Maximum Maturity	County Restriction	Max %/ Dollar Limit
California State Treasurer's Local Agency Investment Fund	N/A	N/A	\$50,000,000 (per account or as approved by the State Treasurer for bond/note proceeds)
California Asset Management Program	N/A	N/A	20%
CalTrust	N/A	N/A	20%
Bonds, including revenue bonds, issued by the County, its Agencies, or authorities	5 years	N/A	10% limit issuer (*)
U.S. Treasury notes, bonds, bills, or certificates of indebtedness bearing a full faith and credit pledge	5 years	N/A	N/A
Registered warrants, notes, and bonds, including revenue bonds, of the State of California and all other 49 ⁽¹⁾	5 years	N/A	10% limit issuer (*)
Bonds, notes, warrants, and other evidences of indebtedness issued by any local agency within California, including revenue bonds ⁽¹⁾	5 years	N/A	10% limit issuer (*)
Obligations of federal agencies and United States government-sponsored enterprises	5 years	N/A	N/A
Bankers acceptances ⁽²⁾	180 days	N/A	40% (*)
Prime commercial paper of domestic issuers with assets in excess of \$500 million ⁽²⁾	270 days	N/A	40% (*)
Negotiable certificates of deposit issued by domestic banks, associations, and state- chartered branches of foreign banks ⁽¹⁾	5 years	N/A	30% (*)
Reverse repurchase agreements and Securities Lending	92 days matched maturities	N/A 20%	N/A
Repurchase agreements	1 year	20%	N/A
Medium term notes issued by domestic corporations and depository institutions ⁽³⁾ rated "A" or higher at time of purchase	5 years	No inverse floating rate instruments	30% (*)
Money market mutual funds	N/A	N/A	20% Total all funds 10% any one fund
Collateralized deposits and investment contracts	5 years	N/A	10% limit issuer (*)
Securitized pass through instruments rated "A" or higher, from an issuer rated "AA" or higher at time of purchase	5 years	N/A	20% (*)
U.S. dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank, and eligible for purchase and sale within the U.S. ⁽⁴⁾	5 years	N/A	30%
Overall portfolio weighted average maturity	2 years	-----	-----

*Total exposure of all asset classes to any single issuer shall not exceed 10% of the 12-mo projected minimum size of the portfolio.

(1) which are rated by a nationally recognized statistical rating organization (NRSRO) as "A" or better for securities longer than one year and "A-1" or better for securities under one year

(2) which are rated by an NRSRO as "A-1" or better

(3) which are rated by an NRSRO as "A" or better at the time of purchase

(2)(4) which are rated by an NRSRO as "AA" or better

INVESTMENT POLICY

Treasurer-Tax Collector County of Monterey

1.0 Policy

It is the policy of the Treasurer-Tax Collector of Monterey County to invest public funds in a manner which provides for the safety of the funds on deposit, the cash flow demands, or liquidity needs of the treasury pool participants, and the highest possible yield after first considering the first two objectives of safety and liquidity. In addition, it is the Treasurer-Tax Collector's policy to invest all funds in strict conformance with all state statutes governing the investment of public monies.

2.0 Scope

This Investment Policy applies to all financial assets of the Treasury Pool participants. The Policy does not apply to bond proceeds, which are governed by their respective bond documents. These funds are accounted for in the annual Financial Reports of the County and each of the Treasury Pool's participating agencies.

2.1 Participating Agencies

Participants in the Treasurer's Investment Pool shall be limited to the County of Monterey, school districts within Monterey County and those special districts, which, by statute, maintain depository authority with the County Treasurer.

2.2 Outside Agency Participation

It is the Treasurer's policy to prohibit any voluntary agency participation in the treasury pool.

3.0 Prudence

The County Treasurer is a trustee and therefore a fiduciary subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds, the County Treasurer shall act with care, skill, prudence and diligence under the circumstances then prevailing, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the county and the other depositors. Within the limitations of this section and considering individual investments as part of an overall investment strategy, a trustee is authorized to acquire investments as authorized by law. Nothing in this Chapter is intended to grant investment authority to any person or governing body except as provided in Sections 53601 and 53607 of the Government Code.

4.0 Objectives

The primary objectives, in priority order, of the County of Monterey's investment activities shall be:

4.1 Safety of Principal

Investments of the County shall be undertaken in a manner that seeks to ensure preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses do not exceed the income generated from the remainder of the portfolio.

4.2 Liquidity

The investment portfolio shall remain sufficiently liquid to enable all depositors to meet all expenditure requirements that might be reasonably anticipated. A minimum of 30% of the invested assets, including cash held in commercial bank accounts, shall be kept in assets having a maturity of one (1) year or less. In the event that unforeseen cash-flow fluctuations temporarily cause the ratio of liquid assets to decline below 30% of the portfolio balance, no new investments will be made until the minimum ratio is restored.

4.3 Return on Investment

The County's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the County's investment risk constraints and the cash flow characteristics of the portfolio.

5.0 Delegation of Authority

Subject to amended delegation by the Board of Supervisors pursuant to Government Code Section 53607, the Treasurer-Tax Collector is authorized to manage the Monterey County investment program. The Treasurer-Tax Collector shall establish written procedures for the operation of the investment program consistent with this investment policy.

Procedures should include reference to: safekeeping, master repurchase agreements, funds transfer agreements, collateral/ depository agreements and banking service contracts. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Treasurer-Tax Collector. The Treasurer-Tax Collector shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

6.0 Conflict of Interest

Pursuant to Article 2 (commencing with Section 87200) of Chapter 7 of Title 9 of the Government Code and the regulations of the Fair Political Practices Commission enacted pursuant thereto, the Treasurer-Tax Collector shall disclose investments, interests in real properties, and any income received during the immediately preceding 12 months. Such disclosure shall be in writing, and shall be filed with the officer designated by law within the time periods specified by law.

6.1 Acceptance of Gifts

The Treasurer-Tax Collector and all deputized departmental staff are prohibited from accepting any monetary or in-kind gift from any broker, dealer, or firm doing business or seeking to do business with the Monterey County Treasurer.

7.0 Authorized Dealers and Institutions

The Treasurer-Tax Collector will maintain a list of broker/dealers and institutions authorized to provide investment services. Repurchase agreements and reverse repurchase agreements shall only be made with primary dealers designated by the Federal Reserve Bank. The Treasurer-Tax Collector may impose additional qualifications of brokers and their firms in order to ensure professionalism and suitability. At a minimum, all broker/dealers and/or financial institutions authorized to provide investment services to Monterey County shall meet the following criteria:

- a. Commercial banks and savings institutions must be authorized as insured with the FDIC, SIPC, or NCUA (credit unions), as applicable.
- b. Must hold an active corporate registered status with the Secretary of State (California), or an out-of-state counterpart agency.
- c. Commercial banks and savings institutions used for deposits, must be a state or national bank, savings association or federal association, a state or federal credit union, or a federally insured industrial loan company, in this state
- d. Must be an active member of the Financial Industry Regulatory Authority.

7.1 Limitations on Political Contributions

Pursuant to Government Code Section 27133 (c), the Treasurer-Tax Collector shall not select for business any broker, brokerage, dealer, or securities firm that has made a political contribution within the last four years in an amount exceeding the limitations contained in Rule G-37 of the Municipal Securities Rulemaking Board, to the County Treasurer, any member of the Monterey County Board of Supervisors, or any candidate for those offices.

8.0 Authorized and Suitable Investments.

The Treasurer-Tax Collector of Monterey County may invest in any security within the limits authorized by Section 53601 and 53635 of the Government Code of the State of California, and within the limits of any other Government Code Statute that permits public agency investment in various securities or participation in investment trading techniques or strategies. Permissible investments are detailed in Appendix A.

8.1 Limitations

The Treasurer shall not invest in any security, which, by its structure, term or other characteristics, has the possibility of returning a zero or negative yield or could be subject to a loss of principal at the time such security has attained its maturity date. Investments shall not be made in inverse floaters, range notes, and interest-only strips.

8.2 Reverse Repurchase Agreements

Any reverse repurchase agreement shall have a maximum maturity of 92 days, and the proceeds shall not be invested beyond the expiration of the reverse repurchase agreement. The maximum amount of Reverse Repurchase Agreements shall be limited to 20% of the portfolio's book value on the date of the transaction.

8.3 Securities Lending

The Treasurer may engage in securities lending programs through nationally recognized counter parties, with a 20% restriction based on the portfolio's book value on the date of the transaction. Instruments involved in a securities lending program are restricted to U.S. Treasuries and Federal Agency securities as described in Government Code Section 53635 and the County Investment Policy. Notification of collateral substitution is required.

8.4 Maximum Credit Exposure

The Treasurer shall limit the investments in any single issuer, regardless of the combination of asset class; to no more than 10% of the portfolio's book value on the date of the transaction. Obligations of the United States Treasury and its Agencies are exempted from this restriction. Pooled funds such as LAIF, CAMP, CalTrust, and money market funds have other specific limitations as described in Appendix A.

8.5 Maximum Dollar Limits

The Treasurer shall limit investments to specific maximum dollar limits by issuer as detailed in Appendix A. In the case of investments outside the core portfolio, maximum dollar limits shall apply to each separate investment.

9.0 Safekeeping and Custody

All security transactions, including collateral for repurchase agreements, shall be conducted on a delivery-versus-payment basis. Securities shall be held by a third-party custodian designated by the Treasurer-Tax Collector and evidenced by safekeeping receipts and tri-party master repurchase agreements. Securities acquired through reverse repurchase agreement transactions may be held as collateral by primary dealers acting as counter-parties.

10.0 Investments Outside Core Portfolio

The Treasurer will accept funds for investment outside of the core pooled portfolio (custom invested funds) from depository agencies who also deposit their operating fund in the core portfolio under the following criteria:

- a. the funds represent proceeds of bonds, other forms of indebtedness, or special purpose funds not required for normal operating expenses, and
- b. the funds represent new or additional assets of the agency that were not previously invested in the Monterey County Investment Pool, or under other conditions approved by the Treasurer, and
- c. the funds may be transferred to the core portfolio upon mutual agreement between the depository agency and the Monterey County Treasurer. Any such transfer will

reflect the market value of any securities sold prior to their maturity, where the underlying funds cannot be transferred back to a custom investment outside the core portfolio unless approved by the Treasurer, and

- d. funds may be transferred to the Monterey County Treasurer's operating (checking) account for further disbursement provided the funds originate from: maturing securities; overnight funds; sold securities subject to subsection 10 (c.) above, and associated earned income on those funds, and
- e. within 7 business days prior to the maturity of any security the depository agency shall inform the Monterey County Treasurer of the desired disposition of such maturing assets to include, rollover to a new asset, transfer to the core portfolio, or transfer to the Monterey County Treasurer's operating account subject to the conditions in 10 (a.) through (f.) inclusive, and
- f. any earned income on "custom invested funds" will be segregated from the core portfolio and deposited to an overnight fund designated specifically for such income. Any liquidation or transfer of the underlying asset will invoke a corresponding transfer of the associated earned income.

11.0 Criteria for Withdrawal of Funds from the Treasury Investment Pool – Section 27136 and Section 27133 (h) - Government Code

An agency with funds on deposit in the County Treasury where such funds may statutorily be invested outside of the County Treasury may apply for a withdrawal of those funds. Pursuant to Government Code Sections 27133 (h) and 27136, the County Treasurer shall evaluate each proposal for withdrawal of funds. The Treasurer's evaluation shall assess the effect of a proposed withdrawal on the stability and predictability of the investments in the County treasury pool. In addition, and prior to any withdrawal, the Treasurer shall find that the proposed withdrawal will not adversely affect the interests of the other depositors in the treasury pool.

All applications for withdrawal must be submitted by a Resolution of the depository agency at least 30 days in advance of the anticipated date of withdrawal. Resolutions for withdrawal shall include:

- a. a statement of the purpose for withdrawal
- b. the date(s) and amount(s) of funds to be withdrawn
- c. a certification that funds withdrawn from the county pool shall be managed by the applicant agency and that withdrawn funds shall not be returned for future investment by the County Treasurer for a term of one year, and
- d. an acknowledgement that the value of any funds withdrawn from the County Treasury shall reflect their most recent quarterly asset valuation as reported by the Treasurer.

The Treasurer shall provide an applicant agency a written response within 15 days from receipt of the application. The Treasurer's determination shall be final.

12.0 Maximum Maturities

Any non-marketable investments, such as time deposits, should not exceed a two-year maturity. In addition, no specific investment shall have a term remaining to maturity in excess of five years except under the following circumstance, and subject to specific approval of the Board of Supervisors at least 90-days in advance of purchasing investments:

Other special purpose investments where the maturity term is not integral to short term cash flow needs.

12.1 Weighted Average Maturity

The weighted average maturity of the overall portfolio shall not exceed two years.

12.2 Money Market Fund

The maximum maturity of investments in a money market fund shall not exceed 397 days, and the weighted average maturity of the fund shall not exceed 60 days. A Money Market Fund shall not comprise more than 10% of the portfolio's book value on the date investments are made; maximum investment in all Money Market Funds, as described in Government Code Section 53635 shall not exceed 20% of the portfolio's book value on the date that investments are made.

13.0 Audits

The Monterey County investment portfolio shall be subject to a process of independent review by the Auditor-Controller's internal auditor. The County's external auditors shall review the investment portfolio in connection with the annual county audit and requirements of the Governmental Accounting Standards Board.

13.1 Compliance Audit

Pursuant to Government Code Section 27134, the County Treasury Oversight Committee shall cause an annual audit to be conducted to determine the County Treasurer's compliance with Article 6, Chapter 5 of Division 2 of Title 3 of the Government Code.

14.0 Performance Standards

The investment portfolio will be designed to obtain a market average rate of return during budgetary and economic cycles, taking into account the County's investment risk constraints and cash flow needs.

15.0 Investment Policy Adoption

The Treasurer-Tax Collector of Monterey County shall submit the Investment Policy to the Board of Supervisors for adoption at least annually.

15.1 Policy Amendments

As the California Government Code pertaining to investments is amended, this policy shall likewise become amended and adopted by the Board of Supervisors.

Other amendments may be recommended periodically by the Treasurer-Tax Collector.

16.0 Reporting

Pursuant to Government Code Section 53646 (b) the Treasurer-Tax Collector may provide quarterly investment reports to the Board of Supervisors, Treasury Oversight Committee, and all pool participants. The report shall include a listing of all securities held in the portfolio. Such listing shall include investment description, maturity date, par, amortized book value and market values, and a risk measurement standard such as duration, along with a certification concerning the portfolio's available liquidity to meet expenditure requirements for the next succeeding reporting period.

17.0 Allocation of Investment Cost

The costs of investing, banking, and cash management as budgeted annually and applied quarterly shall be assessed to depositing agencies at the time of quarterly interest apportionment by the County Auditor-Controller, and in accordance with Government Code statutes. Depositing agencies will receive net revenue after pro rata application of costs that correspond to a basis point reduction to earned interest rates.

When actual annual costs of investing are determined, any differences from budgeted amounts shall be included in an adjusting interest allocation by the Auditor-Controller.

18.0 Treasury Oversight Committee

A Treasury Oversight Committee nominated by the County Treasurer and confirmed by the Board of Supervisors shall provide oversight through periodic review of the Investment Policy and compliance with such policy. The Treasury Oversight Committee, pursuant to Government Code Section 27130 et seq; shall consist of 6 members including: the Treasurer-Tax Collector, the County Administrative Officer or his/her designee: the County Superintendent of Schools, or his/her designee, a representative of the governing bodies of County School Districts, a representative of the legislative bodies of County Special Districts that are authorized depositors in the County Treasury, and a member of the public. The committee shall meet at least annually, or as needed, and shall review the Investment Policy and report on compliance with such policy.

18.1 Establishment of Treasury Oversight Committee

Pursuant to Section 27130 et seq; of the Government Code, the Monterey County Treasury Oversight Committee was established. The committee shall be subject to the provisions of the Political Reform Act of 1974, as amended (Government Code Sections 8100 et seq).

18.2 Brown Act

Pursuant to Government Code Section 27132.4, Committee meetings shall be open to the public and subject to the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of part 1 of Division 2 of Title 5).

18.3 Membership Prohibitions

Pursuant to Government Code Section 27132.2, No member of the committee shall directly or indirectly raise money for a candidate for local Treasurer or a member of the governing board of any local agency that has deposited funds in the County Treasury while a member of the committee.

Pursuant to Government Code Section 27132.3, a member of the Treasury Oversight Committee may not secure employment with, or be employed by, bond underwriters, bond counsel security brokerages or dealers or financial services firms, with whom the Treasurer is doing business during the period that the person is a member of the Committee or for one year after leaving the Committee.

APPENDIX A
Authorized Investments County General Pool

Instrument	Maximum Maturity	County Restriction	Max %/ Dollar Limit
California State Treasurer's Local Agency Investment Fund	N/A	N/A	\$50,000,000 (per account or as approved by the State Treasurer for bond/note proceeds)
California Asset Management Program	N/A	N/A	20%
CalTrust	N/A	N/A	20%
Bonds, including revenue bonds, issued by the County, its Agencies, or authorities	5 years	N/A	10% limit issuer
U.S. Treasury notes, bonds, bills, or certificates of indebtedness bearing a full faith and credit pledge	5 years	N/A	N/A
Registered warrants, notes, and bonds, including revenue bonds, of the State of California and all other 49 states ⁽¹⁾	5 years	N/A	10% limit issuer
Bonds, notes, warrants, and other evidences of indebtedness issued by any local agency within California, including revenue bonds ⁽¹⁾	5 years	N/A	10% limit issuer
Obligations of federal agencies and United States government-sponsored enterprises	5 years	N/A	N/A
Bankers acceptances ⁽²⁾	180 days	N/A	40%
Prime commercial paper of domestic issuers with assets in excess of \$500 million ⁽²⁾	270 days	N/A	40%
Negotiable certificates of deposit issued by domestic banks, associations, and state-chartered branches of foreign banks ⁽¹⁾	5 years	N/A	30%
Reverse repurchase agreements and Securities Lending	92 days matched maturities	20%	N/A
Repurchase agreements	1 year	20%	N/A
Medium term notes issued by domestic corporations and depository institutions ⁽³⁾	5 years	No inverse floating rate instruments	30%
Money market mutual funds	N/A	N/A	20% Total all funds 10% any one fund
Securitized pass through instruments rated "A" or higher, from an issuer rated "AA" or higher at time of purchase	5 years	N/A	20%
U.S. dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank, and eligible for purchase and sale within the U.S. ⁽⁴⁾	5 years	N/A	30%
Overall portfolio weighted average maturity	2 years	-----	-----

(1) which are rated by a nationally recognized statistical rating organization (NRSRO) as "A" or better for securities longer than one year and "A-1" or better for securities under one year

(2) which are rated by an NRSRO as "A-1" or better

(3) which are rated by an NRSRO as "A" or better at the time of purchase

(4) which are rated by an NRSRO as "AA" or better



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 4.E.

TO: Seaside County Sanitation District

FROM: John Dunn, District Manager

BY: Diana Ingersoll, Deputy City Manager Resource Management Services

DATE: August 11, 2015

**SUBJECT: SEASIDE COUNTY SANITATION DISTRICT OPERATIONS
REPORT FOR THE MONTH OF JULY 2015**

PURPOSE

Receive monthly report for sewer maintenance and mainline stoppages for July 2015.

RECOMMENDATION

Accept reports. This item is presented for information only.

BACKGROUND

Attached is the Seaside County Sanitation District Operations Report and Flush Map for the month of July 2015.

FISCAL IMPACT

There is no fiscal impact associated with this item.

ATTACHMENTS

1. Monthly Sanitation Report - July 2015
 2. July 2015 Flush Map
-

Reviewed for Submission By:

John Dunn, District Manager

Seaside County Sanitation District Operations Report

Year 2015 Month of July

	Del Rey Oaks (42,240)		Sand City (26,400)		Seaside (316,800)		District Totals (385,440 ft.)	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Maintenance							0	
Mainline Rodded		0		0		0	0	0
Main Line Flushed		0		0	46,827	46,827	46,827	46,827
Main Line Video		0		0		0	0	0
Main Lines Treated for Grease Controll (Jet Power II)	262	262	200	200	1,757	1,757	2,219	2,219
Stoppages								
Main Line		0		0		0	0	0
Laterals	1	1		0	1	1	2	2

Sewer Repairs

None

Sewers Video

None

Stoppage Locations

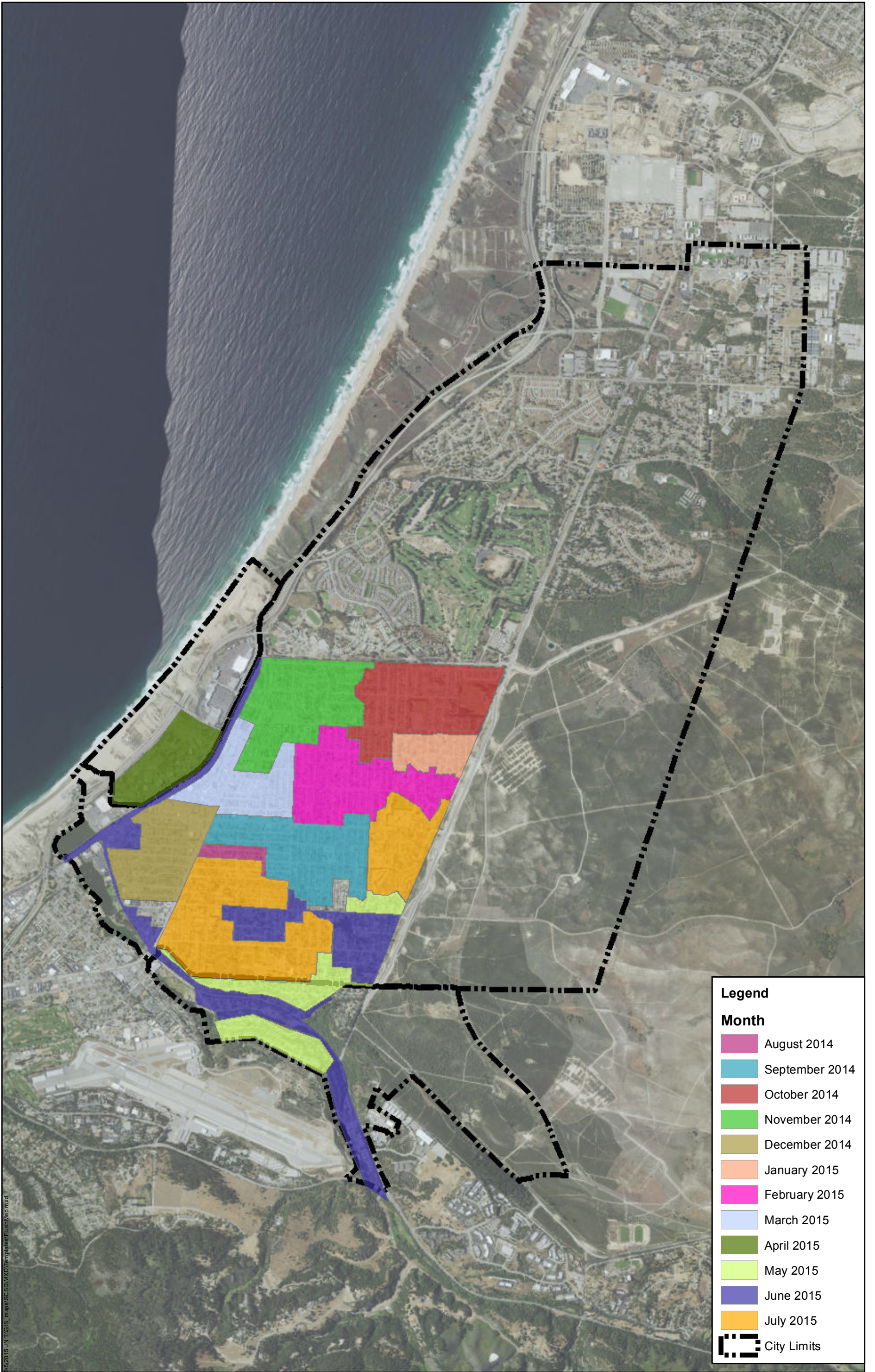
Del Rey Oaks

78 Work Avenue (L)

Sand City

Seaside

1637 Vallejo Street (L)





**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 5.A.

TO: Seaside County Sanitation District

FROM: John Dunn, District Manager

BY: Diana Ingersoll, Deputy City Manager Resource Management Services
Tim O'Halloran, City Engineer/Public Works Services Manager
Rick Riedl, Senior Engineer

DATE: August 11, 2015

**SUBJECT: CONSIDER INTRODUCTION, WAIVE FURTHER READING AND
SET FOR ADOPTION ON AUGUST 11, 2015 OF ORDINANCE NO. 19
INCORPORATING MRWPCA ORDINANCE NO. 2008-01, "WASTE
DISCHARGE ORDINANCE OF THE MONTEREY REGIONAL
WATER POLLUTION CONTROL AGENCY"**

PURPOSE

The purpose of this item is to introduce, waive the further reading, and set for adoption on August 11, 2015 Ordinance No. 19 to incorporate MRWPCA Ordinance No. 2008-01 known as the Waste Discharge Ordinance of the Monterey Regional Water Pollution Control Agency.

RECOMMENDATION

It is recommended that the Board introduce, waive the further reading, and set for adoption on August 11, 2015 Ordinance No. 19 to incorporate the Waste Discharge Ordinance of the Monterey Regional Water Pollution Control Agency.

BACKGROUND

The Monterey Regional Water Pollution Control Agency (MRWPCA) adopted a new Sewer Use Ordinance on July 28, 2008 known as the "Waste Discharge Ordinance of the Monterey Regional Water Pollution Control Agency." MRWPCA Ordinance No. 2008-01 repeals MRWPCA Ordinance Nos. 92-02, 92-03, and 2001-01 in part, to establish regulations for the collection, treatment and disposal of sewage, to provide for and require charges and fees therefore; and fixes penalties for the violations of said regulations. The repeal of MRWPCA Ordinances became necessary due to new requirements and regulatory language changes issued by the U.S Environmental Protection Agency and the Regional Water Quality Control Board. Specific amendments incorporated into the Waste Discharge Ordinance of the Monterey

Regional Water Pollution Control Agency are enumerated and described in the attached MRWPCA Agenda Transmittal Form.

MRWPCA Ordinance 2008-01 is the legal authority which sets uniform requirements for discharges into the wastewater collection and treatment system of the MRWPCA and all tributary collection systems, such as that operated by the SCSD. It enables the MRWPCA to comply with the administrative provisions of the Clean Water Grant Regulations. MRWPCA Ordinance 2008-01 provides a means for determining wastewater volumes, constituents and characteristics, and setting of charges and fees, and the issuance of permits to certain users.

The MRWPCA has requested that the SCSD incorporate MRWPCA Ordinance 2008-01 into our local regulatory mechanism. As the "umbrella" authority and the administrator of the Pretreatment Program for all of its member entities, the MRWPCA is required to show that each member entity has formally incorporated this new Ordinance. Ordinance No. 19 amends SCSD Ordinance No. 1 to incorporate MRWPCA Ordinance No. 2008-01.

CEQA Requirements:

In accordance with Title 14, California Code of Regulations (CCR, Title 14), Chapter 3 "CEQA Guidelines," Article 20, Section 15378, the proposed action is not a project as defined by the California Environmental Quality Act (CEQA). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project.

FISCAL IMPACT

There is no fiscal impact in considering this ordinance.

ATTACHMENTS

1. Transmittal by MRWPCA
2. Ordinance 19 Draft
3. Exhibit A, MRWPCA Ord 2008-01

Reviewed for Submission By:

John Dunn, District Manager

**MONTEREY REGIONAL WATER
POLLUTION CONTROL AGENCY**

*** * * AGENDA TRANSMITTAL FORM * * ***

MEETING DATE:	JULY 28, 2008
AGENDA ITEM:	6 – A (1 – 4)
AGENDA TITLE:	PUBLIC HEARING – A. STAFF REPORT FOR AMENDING REGULATIONS REGARDING MRWPCA ORDINANCE FOR WASTEWATER DISCHARGE 1. BOARD QUESTIONS TO STAFF 2. COMMENTS FROM PUBLIC 3. BOARD DISCUSSION 4. MRWPCA ORDINANCE FOR WASTEWATER DISCHARGE i. ADOPT MRWPCA ORDINANCE NO. 2008-01, AMENDING ORDINANCE NO. 92-02, IN PART, TO ESTABLISH REGULATIONS FOR THE INTERCEPTION, TREATMENT AND DISPOSAL OF SEWAGE AND WASTEWATER; PROVIDING FOR AND REQUIRING CHARGES AND FEES THEREFORE; AND FIXING PENALTIES FOR THE VIOLATIONS OF SAID REGULATIONS
Consent ()	Action (X) Informational ()
CONTACT:	BRAD HAGEMANN, ASSISTANT GENERAL MANAGER
Phone:	883-6133
DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION: In 2006, the Federal EPA issued new Pretreatment Program regulations that were published in the Code of Federal Regulations 40 CFR 403. These regulations updated existing language and added new language that is required to be incorporated into the Sewer Use Ordinances (SUO) of all Publicly Owned Treatment Works. In January 2007, as part of our annual Pretreatment Program	

MONTEREY REGIONAL WATER POLLUTION CONTROL AGENCY

*** * * AGENDA TRANSMITTAL FORM * * ***

Audit, the Regional Water Quality Control Board notified MRWPCA of the need to update our existing SUO (Ordinance No. 92-02). In early 2007, Agency staff, in coordination with Agency legal counsel, rewrote the existing SUO to incorporate these changes. In October 2007, the draft SUO was presented to the EPA Inspectors during their annual Pretreatment Compliance Inspection. Their comments were subsequently incorporated into the draft SUO. After the new NPDES Permit was issued in May 2008 and it became apparent that no further changes would be needed to the SUO, the draft SUO was made ready for public hearing and consideration by the MRWPCA Board of Directors. MRWPCA Ordinance No. 2008-01 updates Ordinance No. 92-02 to bring it into compliance with the State and Federal Pretreatment Program legal authority requirements. These revisions are in response to the RWQCB and SWRCB audit of our legal authority (ORD 92-02) and Pretreatment Program. These revisions have no substantive impact on the MRWPCA or its member entities. Ordinance No. 2008-01 amends Ordinance No. 92-02 as follows:

1. Adds §§ 1.03 (19), (30), and (32), definitions for New Source, Significant Non Compliance, and Slug Discharge.
2. Adds § 2.10.5, Denial of New or Increased Pollutant Contributions.
3. Adds § 2.10.6, Slug Discharge Evaluations.
4. Adds language of, "at the discretion of the Agency" under § 4.04.1, General Discharge Reports.
5. Adds § 4.04.2, Baseline Monitoring Report.
6. Adds § 4.04.3, Pretreatment Compliance Report.
7. Adds § 4.04.4, Periodic Compliance Reports.
8. Adds § 4.04.5, Report Certification Statement.
9. Adds § 4.04.6, Report Accuracy Statement, to include exact language of the required statement.
10. Modifies § 4.05.4(f) to allow requirements for controlling slug discharges as part of Wastewater Discharge Permits.
11. Adds language of, "and which meet all sampling/monitoring requirements contained in 40 CFR 403.12(g)" under § 4.05.9(a), Monitoring and Analysis to Demonstrate Continued Compliance.
12. Adds language of, "In addition, the Agency will conduct a re-sampling within, but not to exceed, 30 days from the date of becoming aware of the violation as per 40 CFR 403.12(g)(2) in order to confirm discharge compliance" under § 4.05.9(b), Notification of Industrial Self-Monitoring Violations and Repeat Sampling and Analysis Requirements.
13. Adds language of, "all" and "all monitoring results must be reported" under § 4.05.9(c), Industrial Self-Monitoring Reports.
14. Adds language of, "including any slug discharges" under § 6.01.1, Notification of Potential Problems.
15. Adds § 6.07, Publishing of Dischargers in Significant Noncompliance.
16. Under § 8.02, Repeal of Conflicting Ordinances, repeals Ordinance Nos. 92-02, 93-03, and 2001-01.
17. Under § 8.03, the date of the regular meeting to pass and adopt 2008-01 is TBD.

MONTEREY REGIONAL WATER POLLUTION CONTROL AGENCY

* * * AGENDA TRANSMITTAL FORM * * *

These Ordinance revisions are mandated by the State and US EPA. Failure to amend our current Sewer Use Ordinance could subject the MRWPCA to civil penalties and fines by the RWQCB and the EPA.

It is requested that after public review and comment the Board consider adoption of MRWPCA Sewer Use Ordinance No. 2008-01.

FINANCIAL IMPACT:	☐ Yes ☒ No	
FUNDING SOURCE:	N/A	
BUDGET RECAP:	Total Estimated Cost:	\$
	Amt Expended to Date:	\$
	Amt Budgeted FY 06/07:	\$
	New Funding Required:	\$
	New Revenue:	\$
	Revenue Impact:	\$
	New Personnel?	NO
	Change in Board Policy?	NO
PRIOR BOARD ACTIONS:	None	
ALTERNATIVES:	None	
COMMITTEE REVIEW AND ACTION:	Staff coordinated the proposed Ordinance changes with the Source Control Committee Chair and determined full Committee review was not deemed necessary since the language proposed to be added to the existing Ordinance is being updated to reflect mandatory State and Federal Pretreatment Program requirements. There is no substantive impact on the MRWPCA or its member entities.	
MANAGER RECOMMENDATION:	Adopt MRWPCA Ordinance No. 2008-01.	

**MONTEREY REGIONAL WATER
POLLUTION CONTROL AGENCY**

**** * * AGENDA TRANSMITTAL FORM * * ****

ATTACHMENTS:	Updated Wastewater Discharge Ordinance, MRWPCA Ordinance No. 2008-01.
RECOMMENDED MOTION:	Adopt MRWPCA Ordinance No. 2008-01.

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ORDINANCE No. 19

AN ORDINANCE AMENDING DISTRICT ORDINANCE NO. 1 INCORPORATING MRWPCA ORDINANCE NO. 2008-01 KNOWN AS THE WASTE DISCHARGE ORDINANCE OF THE MONTEREY REGIONAL WATER POLLUTION CONTROL AGENCY

District Counsel Summary

This ordinance amends District Ordinance No. 1 adopted the 4th of September 1957, as amended, incorporating MRWPCA ordinance no. 2008-01, known as the Waste Discharge Ordinance of the Monterey Regional Water Pollution Control Agency, which establishes regulations for the interception, treatment and disposal of sewage and wastewater; provides for and requires charges and fees therefore; and fixes penalties for the violations of said regulations.

THE BOARD OF DIRECTORS OF THE SEASIDE COUNTY SANITATION DISTRICT ORDAINS AS FOLLOWS:

PART A. Ordinance No. 1 is amended to read as follows:

Section 6, "Powers of Inspector and Engineer," of Article 1, "General Provisions." First paragraph shall be modified to read:

The District Engineer or MRWPCA Manager or their designated representatives may at all reasonable times enter any premises for the purpose of carrying out the provisions of the ordinance.

ADD Section 8, "Waste Discharge Ordinance of the Monterey Regional Water Pollution Control Agency," to Article 1, "General Provisions." Add the following to Article 1:

This ordinance incorporates MRWPCA Ordinance No. 2008-01 known as the Waste Discharge Ordinance of the Monterey Regional Water Pollution Control Agency attached hereto as Exhibit A.

Section 30, "In General," of Article 3, "Industrial Wastes." First paragraph shall be deleted in entirety, to wit:

~~The Monterey Regional Water Pollution Control Agency's Ordinance No. 82-2 approved on July 26, 1982 and otherwise known as the "Wastewater Discharge Ordinance" is hereby incorporated in its entirety by reference as if fully set forth in this article. The MRWPCA has the responsibility and the authority to enforce the provisions of their "Wastewater Discharge Ordinance" within the Seaside County Sanitation District's jurisdiction.~~

PART B. Effective Date.

This Ordinance shall be in full force and effect thirty (30) days from and after the final passage and adoption hereof.

PART C. This Ordinance was introduced at a regular meeting of the Board of Directors of the Seaside County Sanitation District duly held on the 11th day of August 2015, and subsequently

ORDINANCE No. 19

passed and adopted at a regular meeting of the Board of Directors of the Seaside County Sanitation District held on the 8th day of September 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ralph Rubio, Chair
Seaside County Sanitation District

Attest:

By: _____
Lesley Milton-Rerig, Clerk to the Board

Approved as to Form:

By: _____
Cynthia Hasson, District Counsel

ORDINANCE NO. 2008-01
AN ORDINANCE ESTABLISHING REGULATIONS
FOR THE INTERCEPTION, TREATMENT AND
DISPOSAL OF SEWAGE AND WASTEWATER;
PROVIDING FOR AND REQUIRING CHARGES AND FEES
THEREFORE; AND FIXING PENALTIES FOR THE
VIOLATION OF SAID REGULATIONS

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THE BOARD OF DIRECTORS OF THE MONTEREY REGIONAL WATER POLLUTION
CONTROL AGENCY DOES ORDAIN AS FOLLOWS:

ARTICLE 1 – GENERAL PROVISIONS

§1.01 Short Title. This Ordinance shall be known as, and may be cited as, the
Wastewater Discharge Ordinance of the Monterey Regional Water Pollution Control
Agency.

§1.02 Purpose and Policy. This Wastewater Discharge Ordinance (sometimes
hereinafter "Ordinance" or "this Ordinance") is the legal authority which sets uniform
requirements for discharges into the wastewater collection and treatment system of the
Agency and all tributary collection systems and enables the Agency to comply with the
administrative provisions of the Clean Water Grant Regulations, and specifically
incorporates and enforces National Categorical Pretreatment Standards as defined in 40
CFR 403 "General Pretreatment Regulations for Existing and New Sources of Pollution."
This Ordinance also enables the Agency to comply with the water quality requirements set
by the Regional Water Quality Control Board of the State of California and all applicable
effluent limitations, national standards of performance, toxic and pretreatment effluent
standards, and any other discharge criteria which are required or authorized by state or
federal law, and to derive the maximum public benefit by regulating the quality and quantity
of wastewater discharged into the Agency sewer system. This Ordinance provides a
means for determining wastewater volumes, constituents and characteristics, and setting of
charges and fees, and the issuance of permits to certain users. Revenues derived from the
application of this Ordinance shall be used to defray the Agency's cost of operating and
maintaining adequate wastewater collection and treatment systems, enforcing Categorical
Pretreatment Standards, implementation of source control and waste minimization
programs and to provide improvements and depreciation.

§1.03 Definitions. Unless otherwise defined herein, terms and definitions shall be as
adopted in the latest edition of "Standard Methods for the Examination of Water and
Wastewater," published by the American Public Health Association, the American Water
Works Association, and the Water Environment Federation. Waste constituents and
characteristics shall be measured in accordance with said Standard Methods unless
expressly stated otherwise, or as established by the MRWPCA, Federal or State regulatory

agencies. For the purposes of this Ordinance, unless the context specifically indicates otherwise, the meaning of terms used herein shall be as follows:

1. Agency – the Monterey Regional Water Pollution Control Agency (MRWPCA).
2. Building Sewer – a sewer conveying wastewater from the premises of a user to a community sewer.
3. Beneficial Uses – uses of the water of the state that may be protected against quality degradation, including domestic, municipal, agricultural and industrial supply, power generation, recreation, aesthetic enjoyment, navigation and the preservation and enhancement of fish, wildlife and other aquatic resources or reserves, and other uses, both tangible or intangible as specified by Federal or State law.
4. Community Sewer – a sewer owned and operated by the Agency or any public entity member of the Agency which is tributary to the treatment facility operated by the Agency.
5. Compatible Pollutant – biochemical oxygen demand, suspended solids, pH and fecal coliform bacteria, plus additional pollutants identified in the Agency's National Pollutant Discharge Elimination System (NPDES) permit if the Agency's treatment works was designed to treat such pollutants, and in fact, does remove such pollutants to a substantial degree.
6. Contamination – an impairment of the quality of the waters of the State by waste to a degree which creates a hazard to the public health through poisoning or through the spread of disease. Contamination shall include any equivalent effect resulting from the disposal of wastewater, whether or not waters of the State are affected.
7. Environmental Protection Agency, or EPA – the U.S. Environmental Protection Agency, or where appropriate, the term may also be used as a designation for the Administrator or other duly authorized official of said Agency.
8. Federal Act – the Federal Water Pollution Control Act, PL 92-500, and any amendments thereto; as well as any guidelines, limitations, and standards promulgated by the Environmental Protection Agency pursuant to such Act.
9. Holding Tank Waste – any waste from holding tanks such as vessels, chemical toilets, campers, trailers, septic tanks, and vacuum pump tank trucks.
10. Incompatible Pollutant – any pollutant which is not a "compatible pollutant" as defined in this Section.
11. Indirect Discharge – the discharge or the introduction of non-domestic pollutants into the POTW from any source regulated under section 307(b) or (c) of the Federal Act (33 U.S.C. 1317), including holding tank waste discharge.

12. Industrial User – a source of indirect discharge.
13. Interference – the term “Interference” means a discharge which, alone or in conjunction with a discharge or discharges from other sources, both:
 - a. inhibits or disrupts the Treatment Works, its treatment processes or operations, or its sludge processes, use or disposal; and
 - b. therefore is a cause of a violation of any requirement of the Treatment Works’ NPDES permit [including an increase in the magnitude or duration of a violation] or of the prevention of sewage sludge use or disposal in compliance with the following statutory provisions and regulations or permits issued thereunder [or more stringent State or local regulations]: Section 405 of the Clean Water Act, the Solid Waste Disposal Act (SWDA) [including Title II, more commonly referred to as the Resource Conservation and Recovery Act (RCRA), and including State regulations contained in any State sludge management plan prepared pursuant to Subtitle D of the SWDA], the Clean Air Act, the Toxic Substances Control Act, and the Marine Protection, Research and Sanctuaries Act.
14. Manager – the Manager of the Agency or his designated representative.
15. Mass Emission Rate – the weight of material discharged to the community sewer system during a given time interval. Unless otherwise specified, the mass emission rate shall mean pounds per day of a particular constituent or combination of constituents.
16. National Categorical Pretreatment Standards – any regulation containing pollutant discharge limits promulgated by EPA in accordance with section 307(b), (c), and 402(b) (8) of the Federal Act (33 U.S.C. 1347) and 40 CFR 403 “General Pretreatment Regulations for Existing and New Sources of Pollution” which applies to a specific category of industrial users.
17. National Pollution Discharge Elimination System or NPDES Permit – a permit issued pursuant to section 403 of the Federal Act (33 U.S.C. 1342).
18. National Pretreatment Standard, Pretreatment Standard, or Standard – any regulation containing pollutant discharge limits promulgated by EPA in accordance with section 307(b), (c) and 402(b)(8) of the Federal Act (33 U.S.C. 1347) incorporated in 40 CFR 403 “General Pretreatment Regulations for Existing and New Sources of Pollution” which applies to industrial users. This term includes prohibitive discharge limits established pursuant to 40 CFR 403.5.
19. New Source – any building, structure, facility or installation from which there is or may be a discharge of pollutants, the construction of which commenced after the

publication of proposed Pretreatment Standards under section 307(c) of the Act which will be applicable to such source if such Standards are thereafter promulgated in accordance with that section. This term includes provisions established pursuant to 40 CFR 403.3.

20. Pass Through – the term “Pass Through” means a discharge which exits the Treatment Works into waters of the United States in quantities of concentrations which, alone or in conjunction with a discharge or discharges from other sources, is a cause of a violation of any requirement of the Treatment Works’ NPDES permit, including an increase in the magnitude or duration of a violation.
21. Person – any individual, firm, company, partnership, association, the responsible corporate officer of any private, public, or municipal corporation, the United States of America, the State of California, districts and all political subdivisions, governmental agencies and mandatories thereof.
22. Pollution – an alteration of the quality of the waters of the State by waste to a degree which unreasonably affects such waters for beneficial use or affects the facilities which serve such beneficial uses. Pollution may include contamination.
23. POTW – Publicly Owned Treatment Works (see Treatment Works).
24. Premises – a parcel of real estate or portion thereof, including any improvements thereon, which is determined by the Agency to be a single user for purposes of receiving, using, and paying for service.
25. Pretreatment – the reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater to a less harmful state prior to or in lieu of discharging or otherwise introducing such pollutants into the Treatment Works. The reduction or alteration can be by physical or process changes, except as prohibited by 40 CFR 403.6(d).
26. Pretreatment Requirements – any substantive or procedural requirement related to pretreatment, other than a National Pretreatment Standard imposed on an industrial user.
27. Reclaimed Water – water which, as a result of treatment of waste, is suitable for direct beneficial use or a controlled use that would not otherwise occur.
28. Shall is mandatory; May is permissive.
29. Significant Industrial User – the term Significant Industrial User or Significant Industry means:
 - a. all industrial users subject to Categorical Pretreatment Standards under 40 CFR 403.6 and 40 CFR Chapter I, Subchapter N; and

- b. any other industrial user that: Discharges an average of 25,000 gallons per day or more of process wastewater to the Treatment Works (excluding sanitary, non-contact cooling and boiler blowdown wastewater); contributes a process wastestream which makes up 5 percent or more of the average dry weather hydraulic or organic capacity of the Treatment Works; or is designated as such by the Agency as defined in 40 CFR 403.12(a) on the basis that the industrial user has a reasonable potential for adversely affecting the operation of the Treatment Works or for violating any pretreatment standard or requirement [in accordance with 40 CFR 403.8(f)(6)].
- 30. Significant Non Compliance – any user that violates the discharge, administrative, or submittal provisions contained in 40 CFR 403.8(f)(2)(viii) shall be considered in Significant Non Compliance (SNC) and will be subject to the appropriate enforcement action by the Agency.
- 31. Standard Industrial Classification (SIC) – a classification pursuant to the Standard Industrial Classification Manual issued by the Executive Office of the President, Office of Management and Budget, 1987.
- 32. Slug Discharge – is any discharge of a non-routine, episodic nature, including but not limited to an accidental spill or a non-customary batch discharge, which has a reasonable potential to cause Interference or Pass Through, or in any other way violate the Agency's regulations, local limits or Permit Conditions.
- 33. Toxic Pollutant – any pollutant or combination of pollutants listed as toxic in regulations promulgated by the Administrator of the Environmental Protection Agency under the provision of the Clean Water Act 307(a) or other Acts.
- 34. Treatment Works – any devices and systems in the storage, treatment, recycling, and reclamation of municipal sewage or industrial wastes of a liquid nature or necessary to recycle or reuse water at the most economical cost over the useful life of the works, including interceptor sewers, outfall sewers, sewage collection systems, pumping, power, and other equipment and appurtenances; extensions, improvements, remodeling, additions and alterations thereof; elements essential to provide a reliable recycled supply such as standby treatment units and clear well facilities; and any works, including site acquisition of the land, that will be an integral part of the treatment process or is used for ultimate disposal of residues resulting from such treatment; or any other method or system for preventing, abating, reducing, storing, treating, separating or disposing of municipal waste, including storm water and sanitary sewer systems.
- 35. Unpolluted Water – water to which no constituent has been added, either intentionally or accidentally, which would render such water unacceptable to the

Agency having jurisdiction thereof for disposal to storm or natural drainages or directly to surface waters.

36. User – any person who discharges, causes or permits the discharge of wastewater into a community sewer.
37. User Classification – a classification of user based on the 1987 edition of the Standard Industrial Classification Manual prepared by the Executive Office of the President, Office of Management and Budget.
38. Waste – includes sewage and any and all other waste substances, liquid, solid, gaseous, or radioactive, associated with human habitation, or of human habitation, or of human or animal origin, or from any producing, manufacturing, or processing operations of whatever nature prior to, and for purposes of, disposal.
39. Wastewater – waste and water, whether treated or untreated, discharged into or permitted to enter a community sewer.
40. Wastewater Constituents and Characteristics – the individual chemical, physical, bacteriological and radiological parameters, including volume and flow rate and such other parameters that serve to define, classify or measure the contents, quality, quantity and strength of wastewater.
41. Waters of the State – any water, surface or underground, including saline waters, within the boundaries of the State of California.

ARTICLE 2 – REGULATIONS

§2.01 Prohibitions on Discharges

§2.01.1 General Prohibitions. No user shall discharge into the Treatment Works or community sewer any pollutant(s) which cause Pass Through or Interference. These general prohibitions and the specific prohibitions in paragraph §2.01.2 of this section apply to each user introducing pollutants into the Treatment Works, whether or not the user is subject to National Pretreatment Standards or any Federal, State, or local pretreatment requirements.

§2.01.2 Specific Prohibitions. The following pollutants shall not be introduced into the Treatment Works or community sewer:

- (1) pollutants which create a fire or explosion hazard in the Treatment Works, including, but not limited to, wastestreams with a closed cup flashpoint of less than 140 degrees Fahrenheit or 50 degrees Centigrade using the test methods specified in 40 CFR 261.21;

- (2) pollutants which will cause corrosive structural damage to the Treatment Works, but in no case discharges with a pH lower than 6.0;
- (3) solid or viscous pollutants in amounts which will cause obstruction to the flow in the Treatment Works resulting in interference;
- (4) any pollutant, including oxygen demanding and compatible pollutants (BOD, Suspended Solids, etc.) released in a discharge at a flow rate and/or pollutant concentration which will cause Interference with the Treatment Works.
- (5) heat in amounts which will inhibit biological activity in the Treatment Works resulting in Interference, but in no case, heat in such quantities that the temperature at the Treatment Plant exceeds 40°C(104°F);
- (6) petroleum oil, non-biodegradable cutting oil, or products of mineral oil origin in amounts that will cause Interference or Pass Through;
- (7) pollutants which result in the presence of toxic gases, vapors, or fumes within the Treatment Works in a quantity that may cause acute worker health and safety problems; and
- (8) any trucked or hauled pollutants (residential septage, chemical toilet wastes, dilute oily wastes and salt brine solutions are accepted at the Treatment Plant and are jointly regulated under MRWPCA Liquid Waste Ordinance 88-3 [as amended by Ordinance 93-1] and this Ordinance).

§2.02 Prohibitions on Toxic Pollutants – Any wastewater containing toxic pollutants in sufficient quantity, either singly or by interaction with other pollutants, that injure or interfere with any wastewater treatment process, constitute a hazard to humans or animals, create a toxic effect in the receiving waters of the treatment works, or exceed the limitation set forth in a National Categorical Pretreatment Standard. A toxic pollutant shall include, but not be limited to, any pollutant identified pursuant to Section 307(a) of the Federal Act.

§2.03 Prohibitions on Storm Drainage and Ground Water – Storm water, ground water, rain water, street drainage or yard drainage shall not be discharged through direct or indirect connections to a community sewer unless a permit is issued by the Agency. The Agency may approve the discharge of such water only when no reasonable alternative method of disposal is available.

If a permit is granted for the discharge of such water into a community sewer, the user shall pay the applicable charges and fees and meet such other conditions as required by the Agency.

§2.04 Prohibitions on Unpolluted Water – Unpolluted water shall not be discharged through direct or indirect connection to a community sewer unless a permit is issued by the Agency. The Agency may approve the discharge of such water only when no reasonable alternative method of disposal is available.

If a permit is granted for the discharge of such water into a community sewer, the user shall pay the applicable charges and fees and shall meet such other conditions as required by the Agency.

§2.05 Prohibitions on Dilution as Substitute for Treatment – Except where expressly authorized to do so by an applicable Categorical Pretreatment Standard, no industrial user shall ever increase the use of process water or, in any other way, attempt to dilute a discharge as a partial or complete substitute for adequate treatment to achieve compliance with a Pretreatment Standard.

§2.06 Limitations of Radioactive Wastes – No person shall discharge or cause to be discharged any radioactive waste into a community sewer except:

- a. when the person is authorized to use radioactive materials by the State Department of Health or other governmental agency empowered to regulate the use of radioactive materials, and
- b. when the waste is discharged in strict conformity with current California Radiation Control Regulations (California Administrative Code, Title 17) and the Nuclear Regulatory Commission regulations and recommendations for safe disposal, and
- c. when the person is in compliance with all rules and regulations of the other applicable regulatory agencies.

§2.07 Limitations on the Use of Garbage Grinders – Waste from garbage grinders shall not be discharged into a community sewer except:

- a. wastes generated in preparation of food normally consumed on the premises, or
- b. where the user has obtained a permit for the specific use from the Agency, and agrees to undertake whatever self-monitoring is required to enable the Agency to equitably determine the charges and fees based on the waste constituents and characteristics.

Such grinders must shred the waste to a degree that all particles will be carried freely under normal flow conditions prevailing in the community sewer. Garbage grinders shall not be used for grinding plastic, paper products, inert materials, or garden refuse.

§2.08 Limitations on Point of Discharge – No person shall discharge any substances directly into a manhole or other opening in a community sewer other than through an

approved building sewer unless he has been issued a permit by the Agency. If a permit is issued for such direct discharge, the user shall pay the applicable charges and fees and shall meet such other conditions as required by the Agency.

§2.09 Holding Tank Waste – No person shall discharge any holding tank waste into a community sewer unless he has been issued a permit by the Agency. Unless otherwise allowed by the Agency under their terms and conditions of the permit a separate permit must be secured for each separate discharge. This permit will state the specific location of discharge, the time of day the discharge is to occur, the volume of the discharge and the wastewater constituents and characteristics. If a permit is granted for discharge of such waste into a community sewer, the user shall pay the applicable charges and fees and shall meet such other conditions as required by the Agency. An exception to the above is that no permit will be required for discharge of domestic wastes from motor home holding tanks, provided that such discharges are made into an Agency-approved facility designed to receive such wastes.

§2.10 Limitation on Wastewater Strength

§2.10.1 No person shall discharge wastewater containing in excess of:

0.42 mg/l arsenic	0.018 mg/l mercury
3.4 mg/l cadmium	3.5 mg/l nickel
4.3 mg/l copper	2.3 mg/l silver
0.73 mg/l cyanide	2.7 mg/l total chromium
3.0 mg/l lead	2.6 mg/l zinc

§2.10.2 No person shall discharge any wastewater:

- a. Having a temperature higher than 150°F (65.5°C)
 - b. Having a pH lower than 6.0 or higher than 10.5
 - c. Containing in excess of 8.1 mg/l phenolic compounds
 - d. Containing toxic inorganic pollutants in such quantities to cause or to contribute significantly to: 1) impairment of treatment plant worker safety; 2) disruptions of treatment plant operations; 3) exceedances of plant NPDES discharge limitations, or 4) violations of plant sludge disposal restrictions. Significant dischargers of toxic inorganics shall implement best practicable technologies for reducing the toxic organics content of their discharges.
-
- e. Containing toxic organic chemicals in such quantities to cause or to contribute significantly to: 1) impairment of treatment plant worker safety; 2) disruptions of treatment plant operations; 3) exceedances of plant NPDES discharge limitations; 4) violations of plant sludge disposal restrictions; or 5) violations of air toxics regulations. Significant dischargers of toxic organics shall

implement best practicable technologies for reducing the toxic organics content of their discharges.

- f. Containing oil and grease of animal, vegetable, petroleum or mineral origin in such quantities to cause or to contribute significantly to: 1) disruptions of sewer lines and other collection system components; 2) interference with treatment plant operations; or 3) exceedances for plant NPDES discharge limitations. Significant dischargers of oil and grease shall implement best practicable technologies for reducing the oil and grease content of their discharges.
- g. Containing ammonia in such quantities to cause or to contribute significantly to: 1) impairment of treatment plant worker safety; 2) disruptions of treatment plant operations; 3) exceedances of plant NPDES discharge limitations; or 4) violations of plant sludge disposal restrictions. Significant dischargers of ammonia shall implement best practicable technologies for reducing the ammonia content of their discharges.
- h. Containing BOD and/or TSS in such quantities to cause or to contribute significantly to: 1) disruptions of treatment plant operations; or 2) exceedances of plant NPDES discharge limitations for BOD/or TSS. Significant dischargers of BOD and TSS shall implement best practicable technologies for reducing the BOD/TSS content of their discharges.

§2.10.3 All National Categorical Pretreatment Standards upon their promulgation, shall apply in any instance where they are more stringent than those in this Ordinance. Limitations on wastewater strength in Sections 2.10.1 and 2.10.2 of this Ordinance may be supplemented with more stringent limitations pursuant to Section 4.05 Wastewater Discharge Permits herein below:

- a. If the Agency determines that the limitations in Section 2.10.1 and 2.10.2 may not be sufficient to protect the operation of the Agency's Treatment Works; or
- b. If the Agency determines that the limitations in Sections 2.10.1 and 2.10.2 may not be sufficient to enable the Agency's Treatment Works to comply with water quality standards or effluent limitations specified in the Agency's National Pollutant Discharge Elimination System (NPDES) Permit.

§2.10.4 Disposal of Unacceptable Waste – Wastes not permitted to be discharged into the community sewer must be transported to a state-approved disposal site. To protect the Treatment Works against illegal discharges, the Agency may require the discharger to submit a copy of the official hauling manifest or "Waste Haulers Report" within 30 days.

§2.10.5 Denial of New or Increased Pollutant Contributions - The Agency may deny or condition new or increased contributions of pollutants, or changes in the nature of

pollutants, to the Treatment Works by Industrial Users where such contributions do not meet applicable Pretreatment Standards and Requirements or where such contributions would cause the Treatment Works to violate its NPDES Permit.

§2.10.6 Slug Discharge Evaluations - The Agency shall evaluate whether each Significant Industrial User needs a plan or other action to control Slug Discharges to the Treatment Works as per 40 CFR 403.8(2)(vi). The Agency will also include any slug control requirements issued to an Industrial User in that User's Industrial Wastewater Discharge Permit.

§2.11 Sewerage Design Requirements - All new sewers and connections to the community sewer shall meet all design requirements of the public entity member of the Agency having area jurisdiction in question, pursuant to the applicable Uniform Plumbing Code adopted by said member, and shall also meet all design requirements as may be established from time to time by the Agency.

ARTICLE 3 – WASTEWATER VOLUME DETERMINATION

§3.01 Determination of Volume - The volume of wastewater which a user discharges to a community sewer shall be determined by the Agency by use of one of the alternative methods described in this Article, with the method for each user or group of users to be selected by the Agency. Selection of such method will be based upon the principal activities of the user as they relate to wastewater flows, fluctuation of flows, practicality of obtaining flow measurements and other pertinent factors. The volume of the wastewater being discharged shall be one of the factors used in establishing charges and may require certain users to obtain Wastewater Discharge Permits in conjunction with the determination of their wastewater volume.

§3.02 Metered Water Supply and Water Diversions - When charges and fees are to be based upon the water usage, such charges and fees shall be applied against the total amount of water used from all sources unless in the opinion of the Agency, significant portions of water received are not discharged to a community sewer. The total amount of water used from public and private sources will be determined by means of public meters or private meters, installed and maintained at the expense of the user and approved by the Agency. When charges and fees are to be based upon water usage, and where, in the opinion of the Agency, a significant portion of the water received from any metered source does not flow into the community sewer because of the principal activity of the user or removal by other means, the charges and fees will be applied against the volume of water discharged from such premises into the community sewer. Written notification and proof of the diversion of water must be provided by the user, and approved by the Agency, if the user is to avoid the application of the charges and fees against the total amount of water used from all sources. If acceptable to the Agency, the user may install a meter of a type and at a location approved by the Agency and at the user's expense. Such meters shall measure the amount of water diverted. Such meters shall be maintained at the expense of

the user and be tested for accuracy when deemed necessary by the Agency, at the expense of the user.

§3.03 Metered Wastewater Volume – When charges and fees are to be based upon the metered volume of wastewater being discharged to a community sewer, the user shall install a meter of a type and at a location approved by the Agency, at the user's expense. Such meter shall measure the amount of wastewater being discharged and shall be maintained and tested for accuracy when deemed necessary by the Agency, at the expense of the user.

§3.04 Estimated Wastewater Volume – For users where, in the opinion of the Agency, it is unnecessary or impractical to install meters, the charges and fees may be based upon an estimate of the volume to be discharged as calculated by the Agency. A rational method will be used to estimate the quantity of wastewater discharged and may consider such factors as the number of fixtures, seating capacity, population equivalent, annual production of goods and services, or such other determination of water use necessary to estimate the wastewater volume discharged.

ARTICLE 4 – DISCHARGE REPORTS, WASTEWATER DISCHARGE PERMITS, NOTIFICATION, REPORTING REQUIREMENTS AND ADMINISTRATION

§4.01 Notification of Hazardous Wastes Discharged to the Treatment Works

§4.01.1 All industrial users shall notify the Agency, the EPA Regional Waste Management Division Director, and state hazardous waste authorities in writing of any discharge into the Treatment Works of a substance, which, if otherwise disposed of, would be a hazardous waste under 40 CFR 261. Such notification must include the name of the hazardous waste as set forth in 40 CFR 261, the EPA hazardous waste number, and the type of discharge (continuous, batch, or other). If the industrial user discharges more than 100 kilograms of such waste per calendar month to the Treatment Works, the notification shall also contain the following information: An identification of the hazardous constituents contained in the wastes, an estimation of the mass and concentration of such constituents in the wastestream discharged during that calendar month, and an estimation of the mass of constituents in the wastestream expected to be discharged during the following twelve months. All industrial users shall provide notification no later than 180 days after the discharge of the listed or characteristic hazardous waste.

§4.01.2 Discharges are exempt from the requirements of paragraph 4.01.1 of this section during a calendar month in which they discharge no more than fifteen kilograms of hazardous wastes, unless the wastes are acute hazardous wastes as specified in 40 CFR part 261.30(d) and 261.33(3). Discharge of more than fifteen kilograms of non-acute hazardous wastes in a calendar month, or of any quantity of acute hazardous wastes as specified in 40 CFR 261.30(d) and 261.33(3), requires notification.

§4.01.3 In the case of any new regulations under Section 3001 of the Resource Conservation and Recovery Act (RCRA), identifying additional characteristics of hazardous waste or listing any additional substance as a hazardous waste, the industrial user must notify the Agency, the EPA Regional Waste Management Division Director, and State hazardous waste authorities of the discharge of such substance within 90 days of the effective date of such regulations.

§4.01.4 In the case of any notification made under Section 4.01, the industrial user shall certify that it has a program in place to reduce the volume and toxicity of hazardous wastes generated to the degree it has determined to be economically practical.

§4.02 Notification of Potential Problems – All industrial and commercial users shall notify the Agency immediately of all discharges that could cause problems at the Treatment Works, including any slug discharges of compatible or incompatible pollutants.

§4.03 Notification of Changes in Discharge – All industrial and commercial users shall promptly notify the Agency in advance of any substantial change in the volume or character of pollutants in their discharge, including the listed or characteristic hazardous wastes for which the industrial/commercial user has submitted initial notification under 40 CFR 403.12(p) and paragraph §4.01 of this Ordinance.

§4.04 Discharge Reports

§4.04.1 General Discharge Report – The Agency may require that any person discharging or proposing to discharge wastewater into a community sewer, file a periodic Discharge Report. The Discharge Report, at the discretion of the Agency, may include but not be limited to, nature or process, volume, rates of flow, mass emissions rate, production quantities, hours of operation, number and classification of employees, or other information which relates to the generation of waste including wastewater discharge. Such reports may also include the chemical constituents and quantity of liquid or gaseous materials stored on site even though they are not normally discharged. In addition to Discharge Reports, the Agency may require information in the form of Wastewater Discharge Permit Applications and Self-Monitoring Reports.

§4.04.2 Baseline Monitoring Report - Industrial Users subject to Federal Categorical Pretreatment standards that are currently discharging to or are scheduled to discharge to the Agency's Treatment Works shall submit to the Agency a Baseline Monitoring Report that meets all requirements and time guidelines set forth in 40 CFR 403.12(b) and any other such requirements as deemed appropriate by the Agency.

§4.04.3 Pretreatment Compliance Report - Industrial Users subject to Federal Categorical Pretreatment Standards shall submit to the Agency a report on their compliance status with any Categorical Pretreatment Standard deadline. This report must be received within 90 days following the date for final compliance with the applicable Categorical Pretreatment Standards, or in the case of a new source within 90 days

following the commencement of introduction of wastewater to the Treatment Works. This report shall contain the information described in 40 CFR 403.12(d).

§4.04.4 Periodic Compliance Reports - All Categorical and Significant Non-Categorical dischargers to the Agency's Treatment Works shall submit Compliance Reports on a semi-annual basis (usually by June 30 and December 31 of each calendar year) to the Agency that contain the information described in 40 CFR 403.12(e) and 40 CFR 403.12(h).

§4.04.5 Report Certification Statement - All semi-annual Compliance Reports shall contain a Certification Statement signed by a qualified professional indicating whether Pretreatment Standards are being met on a consistent basis, and, if not, whether additional operation and maintenance and/or additional Pretreatment is required for the Industrial User to meet the applicable Pretreatment Standards and Requirements. This statement shall contain the information described in 40 CFR 403.12(b)(6).

§4.04.6 Report Accuracy Statement - All reports and self-monitoring data submissions to the Agency by Industrial Users shall contain the following accuracy statement and must be signed as per the requirements contained in 40 CFR 403.12(l):

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations".

§4.05 Wastewater Discharge Permits

§4.05.1 Mandatory Permits - Each Significant Industry as defined in Section 1.03, as well as other users with a discharge equivalent to that of a Significant Industrial User, must obtain a Wastewater Discharge Permit before connecting to or discharging into a community sewer. All existing Significant Industrial Users, as well as existing industries with an equivalent discharge, shall obtain a Wastewater Discharge Permit within 180 days after the effective date of this Ordinance.

§4.05.2 Optional Permits - The Manager may issue a Wastewater Permit to any user, upon application, in accordance with the terms of this section in the following categories:

- a. a user who request charges and fees to be based on metered water supply and water diversions, or metered wastewater volume, or

- b. any user whose wastewater strength is less than the normal range for user classification to which he is assigned because of pretreatment, process changes or other reason, or
- c. any user who wishes to discharge wastewater on a temporary basis, such as ground water clean up or storage tank rinsings.

§4.05.3 Permit Application – Users seeking a Wastewater Discharge Permit shall complete and file with the Manager a permit application, accompanied by the applicable fees. The applicant may be required to submit, in units and terms appropriate for evaluation, the following information:

- a. name, address, and SIC number of applicant;
- b. volume of wastewater to be discharged;
- c. wastewater constituents and characteristics including, but not limited to, those mentioned in Sections 2.10 as determined by a laboratory approved by the Agency;
- d. time and duration of discharge;
- e. average and 30 minute peak wastewater flow rates, including daily, monthly and seasonal variations, if any;
- f. site plan, floor plans, mechanical and plumbing plans and details to show all sewer and appurtenances by size, location and elevation;
- g. description of activities, facilities and plant processes on the premises, including all materials, processes and types of materials which are or could be discharged;
- h. each product produced by type, amount and rate of production;
- i. where known, the nature and concentration of any pollutants in the discharge which are limited by any Agency, State, or Federal Pretreatment Standards, and a statement regarding whether or not the Pretreatment Standards are being met on a consistent basis and if not, whether additional Operations and Maintenance (O&M) and/or additional pretreatment is required for the user to meet applicable Pretreatment Standards;
- j. If additional pretreatment and/or O&M will be required to meet the Pretreatment Standards; the shortest schedule by which the user will provide such additional pretreatment. The completion date in this schedule shall not be later than the compliance date established for the applicable Pretreatment Standard.

The following conditions shall apply to this schedule:

- 1) The schedule shall contain increments of progress in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the user to meet the applicable Pretreatment Standards (e.g., hiring an engineer, completing preliminary plans, completing final plans, executing contract for major components, commencing construction, completing construction, etc.)
 - 2) No increment referred to in paragraph 1) shall exceed nine (9) months.
 - 3) Not later than 14 days following each date in the schedule and the final date for compliance, the user shall submit a progress report to the Manager including, at a minimum, whether or not it complied with the increment of progress to be met on such date and, if not, the date on which it expects to comply with the increment of progress, the reason for delay, and the steps being taken by the user to return the construction to the schedule established. In no event shall more than nine (9) months elapse between such progress reports to the Manager.
- k. number and type of employees, and hours of work;
- l. any other information as may be deemed by the Manager to be necessary to evaluate the permit application.

The Manager will evaluate the data furnished by the user and may require additional information. After evaluation and approval of all the data required, the Manager may issue a Wastewater Discharge Permit subject to terms and conditions provided herein.

§4.05.4 Permit Conditions – Wastewater Discharge Permits shall be expressly subject to all provisions of this Ordinance and all other ordinances, regulations, and charges and fees established by the Agency. The conditions of Wastewater Discharge Permits shall be uniformly enforced by the Manager in accordance with this Ordinance and applicable state and federal regulations. Permits may contain the following:

- a. the unit charge or schedule of charges and fees for the wastewater to be discharged to the community sewer;
- b. the average and maximum wastewater constituents and characteristics;
- c. limits on rate and time of discharge or requirements for flow regulations and equalization;
- d. requirements for installation of inspection and sampling facilities;

- e. pretreatment requirements;
- f. requirements for controlling slug discharges of any wastewater or substance that has the potential to cause problems in the wastewater collection system or Interference or Pass Through at the Treatment Works;
- g. specifications for monitoring programs, which may include sampling locations, frequency and method of sampling, number, types and standards for test and reporting schedules;
- h. requirements for submission of technical reports or self-monitoring discharge reports (see Section §405.9);
- i. requirements for maintaining plant records relating to wastewater discharge as specified by the Agency and affording Agency access thereto;
- j. mean and maximum mass emissions rates, or other appropriate limits when incompatible pollutants (as defined by Sections 2.10.1 and 2.10.2) are proposed or present in the user's wastewater discharge; and
- k. other conditions as deemed appropriate by the Agency to ensure compliance with this Ordinance or any regulations affecting the operation of the Agency facilities.

§4.05.5 Duration of Permits – Wastewater Discharge Permits shall be issued for a specified time period, not to exceed five (5) years. A permit may be issued for a period less than a year or may be stated to expire on a specific date. The terms and conditions of the permit may be subject to modification and change by the Agency during the life of the permit as limitations or requirements are modified and changed. Any changes or new conditions in the permit shall include a reasonable time schedule for compliance.

§4.05.6 Permit Modification – Within nine (9) months of the promulgation of a National Categorical Pretreatment Standard, the Wastewater Discharge Permit of Industrial Users subject to such standards shall be revised to require compliance with such standard within the time frame prescribed by such standard. Where an industrial user, subject to a National Categorical Pretreatment Standard, has not previously submitted an application for a Wastewater Discharge Permit they must do so within 180 days after the promulgation of the applicable National Categorical Pretreatment Standard. In addition, the industrial user with an existing Wastewater Discharge Permit shall submit to the Manager within 180 days after the promulgation of an applicable Pretreatment Standard the information required by paragraphs (i) and (j) of Section §4.05.3.

§4.05.7 Transfer of a Permit – Wastewater Discharge Permits are issued to a specific user for a specific operation. A Wastewater Discharge Permit shall not be

reassigned, transferred or sold to a new owner, new user, different premises, or a new or changed operation.

§4.05.8 Revocation of Permit – Any user who violates the conditions of the Wastewater Discharge Permit, applicable state and federal regulations, or any provisions of this Ordinance including the following, is subject to having this permit revoked:

- a. failure of a user to furnish correct factual data in the permit application;
- b. failure of a user to factually report the wastewater constituents and characteristics of the discharge;
- c. failure of the user to report significant changes in operations, or wastewater constituents and characteristics; or,
- d. refusal of reasonable access to the user's premises for the purpose of inspection or monitoring.

§4.05.9 Industrial Self-Monitoring

- a. Monitoring and Analysis to Demonstrate Continued Compliance – The self-monitoring reports required in this section shall contain the results of sampling and analysis of the industrial user's discharge, including the flow and the nature and concentration, or production and mass where requested by the Agency, of pollutants contained therein which are limited by the applicable national, state and local Pretreatment Standards and Industrial Discharge Permit Requirements and which meet all sampling/monitoring requirements contained in 40 CFR 403.12(g).
- b. Notification of Industrial Self-Monitoring Violations and Repeat Sampling and Analysis Requirements – If sampling performed by an industrial user indicates a violation, the user shall notify the Agency within 24 hours of becoming aware of the violation. The user shall also repeat the sampling and analysis and submit the results of the repeat analysis to the Agency within 30 days after becoming aware of the violation. In addition, the Agency will conduct a re-sampling within, but not to exceed, 30 days from the date of becoming aware of the violation as per 40 CFR 403.12(g)(2) in order to confirm discharge compliance.
- c. Industrial Self-Monitoring Reports – The reports required in this section shall be based upon all data obtained through Agency approved self-monitoring sampling and analysis which is performed by the industry during the period covered by the report (all monitoring results must be reported). The Agency shall specify the frequency and type of monitoring necessary to assess and assure compliance by industrial users with applicable national, state and local Pretreatment Standards and Requirements.

- d. Industrial Self-Monitoring Sampling and Analysis – All self-monitoring analyses shall be performed in accordance with procedures established by the Agency pursuant to Section 304(h) of the Act and contained in 40 CFR 136 and amendments thereto, or with any other test procedures approved by the Agency. Sampling shall be performed in accordance with the techniques approved by the Agency. Where 40 CFR 136 does not include sampling or analytical techniques for the pollutants in question, or where the Agency determines that Section 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analyses shall be performed using validated analytical methods or any other sampling and analytical procedures, including procedures suggested by the Agency.
- e. Reporting of Industrial Self-Monitoring Analysis Performed More Frequently Than Required – If an industrial user is subject to self-monitoring reporting requirement(s), any pollutant monitored more frequently than required by the Agency, shall include the results of this monitoring in the self-monitoring report.

§4.05.10 Record-Keeping Requirements – Any industrial user subject to the reporting requirements established in Article 4 of this Ordinance shall maintain records of all information resulting from any monitoring activities required. Such records shall include for all samples:

- a. the date, exact location, method and time of sampling and the name(s) of the person or persons taking the samples;
- b. the dates analyses were performed;
- c. who performed the analyses;
- d. the analytical techniques/methods used; and
- e. the results of such analyses.

Any industrial user subject to reporting requirements shall be required to retain for a minimum of 3 years any records of monitoring activities and results and shall make such records available for inspection and copying by the Agency. This period of retention shall be extended during the course of any unresolved litigation regarding the industrial user when requested by the Agency.

§4.06 Monitoring Facilities – Users who propose to discharge, or who in the judgment of the Agency could discharge now or in the future, wastewater with constituents and characteristics different from that produced by a domestic premise (see Section 5.04 herein) may be required to install a monitoring facility.

When more than one user discharges into a common building sewer, the Agency may require installation of a separate monitoring facility for each user. Also when, in the judgment of the Agency, there is a significant difference in wastewater constituents and characteristics produced by different operations of a single user, the Agency may require that separate monitoring facilities be installed for each separate discharge.

Monitoring facilities that are required to be installed shall be constructed, operated and maintained at the user's expense. The purpose of a facility is to enable inspection, sampling and flow measurement of wastewaters produced by a user. If sampling or metering equipment is also required by the Agency, it shall be provided, installed and operated at the user's expense. The monitoring facility will normally be required to be located on the user's premises outside of the building. The Agency may, however, when such a location would be impractical or cause undue hardship on the user, allow the facility to be constructed in the public street or sidewalk area with the approval of the public agency having jurisdiction over that street or sidewalk, and located so that it will not be obstructed by landscaping or parked vehicles.

If the monitoring facility is inside the user's fence, there shall be accommodations to allow safe and immediate access for Agency personnel, such as a gate secured with an Agency lock. There shall be ample room in or near such facility to allow accurate sampling and compositing of samples for analysis. The entire facility and the sampling and measuring equipment shall be maintained at all times in a safe and proper operating condition by and at the expense of the user.

When, in the judgment of the Agency, an existing user requires a monitoring facility, the user will be so notified in writing. Construction must be completed within 90 days following written notification unless a time extension is otherwise granted by the Agency.

§4.07 Inspection and Sampling – The Agency shall inspect the facilities of any user to ascertain whether the purpose of this Ordinance is being met and all requirements are being complied with. Persons or occupants of premises where wastewater is created or discharged shall allow the Agency's representative ready access at all reasonable times to all parts of the premises for the purposes of inspection or sampling or in the performance of any of their duties. The Agency shall have the right to set up on the user's property such devices as are necessary to conduct sampling or metering operations. Where a user has security measures in force which would require proper identification and clearance before entry into their premises, the user shall make necessary arrangements with their security guards, that upon presentation of suitable identification, personnel from the Agency will be permitted to enter without delay for the purpose of performing their specific responsibilities.

§4.08 Pretreatment – Users shall make wastewater acceptable under the limitations established herein before discharging into any community sewer. Any facilities required to pretreat wastewater to a level acceptable to the Agency shall be provided and maintained at user's expense. Detailed plans showing the pretreatment facilities and operating procedures shall be submitted to the Agency for review, and shall be approved by the Agency before construction of the facility. The review and approval of such plans and

agreements shall not, however, exempt the user from complying with any National Categorical Pretreatment Standard.

ARTICLE 5 – WASTEWATER CHARGES AND FEES

§5.01 Schedule of Charges and Fees – A schedule of charges and fees shall be adopted by the Agency, by ordinance or resolution, as permitted by law, which will enable it to comply with the revenue requirements of the State Clean Water Grant Program, and such charges and fees shall be determined in a manner consistent with regulations of the grant program.

§5.02 Classification of Users – All users are to be classified by the Agency either by assigning each one to a “user category” according to the principal activity conducted on the user’s premises, by individual user analyzation or by a combination thereof. The purpose of such collective and/or individual classification is to facilitate the regulation of wastewater discharges based on wastewater constituents and characteristics, to provide an effective means of source control, and to establish a system of charges and fees which will ensure an equitable recovery of the Agency’s costs.

§5.03 Types of Charges and Fees – The charges and fees as established in the Agency’s schedules of charges and fees, may include, but not be limited to:

- a. user category charges;
- b. fees for connection to sewer system;
- c. fees for monitoring;
- d. fees for permit applications;
- e. appeal fees
- f. charges and fees based on wastewater constituents and characteristics to include industrial cost recovery provisions of the Federal Act; and
- g. annexation fees.

§5.05 Basis for Determination of Charges – The charges and fees established for all users or categories of users shall be based upon the measured or estimated constituents and characteristics of the wastewater discharge of that user or user category which may include, but not be limited to, BOD, Suspended Solids and volume. The constituents and characteristics may be either measured or estimated, as determined by the Agency. The volume subject to charge shall be determined in accordance with Article 3 of this Ordinance.

§5.06 Basic Minimum Charge – Notwithstanding the provisions of Section 5.04, in any event the basic charge so determined for users in the residential category shall constitute

the basic minimum charge for all users, and no user shall be charged less than this amount.

ARTICLE 6 – ENFORCEMENT

§6.01 Accidental Discharges

§6.01.1 Notification of Potential Problems – Users shall notify the Agency immediately upon accidentally discharging wastes which could cause problems to the Treatment Works or wastes in violation of this Ordinance, including any slug discharges, to enable countermeasures to be taken by the Agency to minimize damage to the community sewer, treatment facility, treatment processes and the receiving waters.

The notification shall be followed, within 15 days of the date of occurrence, by a detailed written statement describing the causes of the accidental discharge and the measures(s) being taken to prevent future occurrence.

Such notification will not relieve users of liability for any expense, loss or damage to the sewer system, treatment plan, or treatment process, or for any fines imposed on the Agency on account thereof under Section 13340 of California Water Code or for violations of Section 5650 of the California Fish and Game Code.

§6.01.2 Notices to Employees – In order that employees of users be informed of Agency requirements, users shall make available to their employees copies of this Ordinance together with such other wastewater information and notices which may be furnished by the Agency from time to time directed toward more effective water pollution control. A notice shall be furnished and permanently posted on the user's bulletin board advising employees whom to call in case of an accidental discharge in violation of this Ordinance.

§6.01.3 Preventive Measures – Any direct or indirect connection or entry point for persistent or deleterious wastes to the user's plumbing or drainage system should be eliminated. Where such action is impractical or unreasonable, the user shall appropriately label such entry points to warn against discharge of such wastes in violation of this Ordinance.

§6.02 Issuance of Cease and Desist Orders – When the Agency finds that a discharge of wastewater has taken place, in violation of prohibitions or limitations of this Ordinance, or the provisions of a Wastewater Discharge Permit, the Manager may issue an order to cease and desist, and direct those persons not complying with such prohibitions, limits, requirements, or provisions to:

- a. comply forthwith;
- b. comply in accordance with a time schedule set forth by the Agency; or

- c. take appropriate remedial or preventive action in the event of a threatened violation.

§6.03 Harmful Contributions – The Agency may immediately suspend the wastewater treatment service and/or Wastewater Discharge Permit when such suspension is necessary, in the opinion of the Agency, in order to stop an actual or threatened discharge which presents or may present an imminent or substantial endangerment to the health or welfare of persons, to the environment, causes interference to the POTW or causes the Agency to violate any condition of its NPDES Permit.

Any person notified of a suspension of the wastewater treatment service and/or the Wastewater Discharge Permit shall immediately stop or eliminate the contribution. In the event of a failure of the person to comply voluntarily with the suspension order, the Agency shall take such steps as deemed necessary including immediate severance of the sewer connection, to prevent or minimize damage to the Treatment Works or endangerment to any individuals. The Agency shall reinstate the Wastewater Discharge Permit and/or the wastewater treatment service upon proof of the elimination of the non-complying user describing the causes of the harmful contribution and the measures taken to prevent any future occurrence. This shall be submitted to the Agency within 15 days of the date of occurrence.

§6.04 Submission of Time Schedule – When the Agency finds that a discharge of wastewater has been taking place, in violation of prohibitions or limitations prescribed in this Ordinance, or wastewater source control requirement, effluent limitations or pretreatment standards, or the provisions of a Wastewater Discharge Permit, the Agency may require the user to submit for approval, with such modification as it deems necessary, a detailed time schedule of specific actions which the user shall take in order to prevent or correct a violation of requirements.

§6.05 Appeals – Any user, permit applicant, or permit holder affected by any decision, action, or determination, including Cease and Desist Orders, made by the Manager, interpreting or implementing the provisions of this Ordinance or in any permit issued herein, may file with the Manager a written request for reconsideration within 10 days of such decision, action, or determination, setting forth in detail the facts supporting the user's request for reconsideration.

If the ruling made by the Manager is unsatisfactory to the person requesting reconsideration, he may within 10 days after notification of Agency action, file a written appeal to the Agency's Board of Directors. The written appeal shall be heard by the Board within 30 days from the date of filing. The Board shall make a final ruling on the appeal within 15 days of the close of the meeting. The Manager's decision, action, or determination shall remain in effect during such period of reconsideration.

§6.06 Enforcement Response Plan – The Manager is authorized and directed to prescribe regulations necessary to implement this Article and a Pretreatment Enforcement and Response Plan ("ERP") as required by and in compliance with state and federal law and

regulations. The ERP and any changes thereto shall be effective upon approval by resolution of the Board of Directors. Any enforcement measure or procedure contained in this Article and the ERP shall be considered to be complimentary and cumulative and not exclusive of any other enforcement measure or procedure and the Agency may pursue any one or all of such measures or any other remedy or relief which may be provided for by law.

§6.07 Publishing of Dischargers in Significant Noncompliance – The Agency will provide annual public notification in a newspaper(s) of general circulation that provides meaningful public notice within the jurisdiction(s) served by the Agency of Industrial Users which at any time during the previous 12 months were in significant noncompliance (SNC) with applicable Pretreatment requirements as defined in 40 CFR 403.8(f)(2)(viii).

ARTICLE 7 – ABATEMENT

§7.01 Public Nuisance – Discharge of wastewater in any manner in violation of this Ordinance or of any order issued by the Manager as authorized by this Ordinance, is hereby declared a public nuisance and shall be corrected or abated as directed by the Manager. Any person creating a public nuisance shall be subject to provisions of Agency codes or ordinances governing such nuisance.

§7.02 Injunction – Whenever a discharge of wastewater is in violation of the provisions of this Ordinance or otherwise causes or threatens to cause a condition of contamination, pollution or nuisance, the Agency may petition the Superior Court for the issuance of a preliminary or permanent injunction, or both, as may be appropriate in restraining the continuance of such discharge.

§7.03 Damage to Facilities – When a discharge of wastes causes an obstruction, damage, or any other impairment to Agency facilities, the Agency may assess a charge against the user for the work required to clean or repair the facility and add such charge to the user's sewer service charge.

§7.04 Correction of Violations; Collection of Costs; Injunction – In order to enforce the provision of this Ordinance, the Agency may correct any violation hereof. The cost of such correction may be added to any sewer service charge payable by the person violating the Ordinance or the owner or tenant of the property upon which the violation occurred, and the Agency shall have such remedies for the collection of such costs as it has for the collections of sewer service charges. The Agency may also petition the Superior Court for the issuance of a preliminary or permanent injunction, or both, as may be appropriate, restraining any person from the continued violation of this Ordinance.

§7.05 Civil Liabilities and Penalties – Any person who intentionally or negligently violates any provision of this Ordinance, requirements, or conditions set forth in a permit duly issued, or who discharges wastewater which causes pollution, or violates any cease and desist order, prohibition, effluent limitation, national standard of performance, pretreatment or toxicity standard, including non-discharge pretreatment standards, shall be liable to injunctive relief for non-compliance imposed by the Agency against which the violation

occurs. Said civil liability may be in a sum of not to exceed six thousand dollars (\$6,000.00) a day for each violation in which such violation occurs.

The Agency may petition the Superior Court to impose, assess and recover such sums. In determining such amount the court shall take into consideration all relevant circumstances, including, but not limited to, the extent of harm caused by the violation, the nature and persistence of the violation, the length or time over which the violations occurs, and corrective action, if any.

§7.06 Falsifying of Information – Any person who knowingly makes any false statements, representation record, report, plan or other document filed with the Agency, or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under this Ordinance, is hereby declared to be in violation of this Ordinance, and subject to the civil liabilities imposed under Section 7.05 of this Ordinance.

§7.07 Termination of Service – In order to effect its powers, the Agency may enter upon private property for the purpose of inspection and maintenance of sanitary and waste disposal facilities and may terminate service to property in which a violation of any rule, regulation, or this Ordinance is found to exist.

Prior to termination of service, however, the Agency Board shall notify, in writing, the owner and tenant, if any, of such property that service is intended to be so terminated and conduct a hearing thereon as herein provided. Such notice shall be mailed to the owner at the address shown on the records of the Assessor of the County, or as known to the Agency, and a copy shall be delivered to the tenant or posted conspicuously on the property. The notice shall state the date of proposed termination of service and the reasons therefore and the date the Agency Board shall hold a hearing upon such intended termination. Such a hearing shall not be held less than ten (10) days subsequent to the giving of the notice as herein required.

ARTICLE 8 – MISCELLANEOUS PROVISIONS

§8.01 Severability – If any provision, section, paragraph, sentence, clause or phrase of this Ordinance, or any part thereof, or the application thereof to any person or circumstance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance, or any part thereof, or its application to other persons or circumstances. The Board of Directors hereby declares that it would have passed and adopted each provision, section, paragraph, subparagraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, paragraphs, subparagraphs, sentences, clauses or phrases, or the application thereof to any person or circumstance, be declared invalid or unconstitutional.

§8.02 Repeal of Conflicting Ordinances – Ordinances No. 92-02, 93-03, and 2000-01 hereby are repealed. Further, in the event of conflict between this Ordinance and other ordinances, rules and regulations of the Agency adopted prior to this Ordinance, the provisions of this Ordinance shall prevail.

§8.03 Publication of Ordinance – Within fifteen (15) days after the passage of this Ordinance, the Agency Manager/Secretary shall cause it to be published at least once in a newspaper of general circulation published and circulated within Monterey County.

The foregoing Ordinance was introduced at a regular meeting of the Board of Directors of the Monterey Regional Water Pollution Control Agency and was passed and adopted on July 28, 2008 by the following vote:

Effective Date – This Ordinance shall take effect and be in force thirty (30) days from and after the final passage and adoption hereof.

AYES: Stefani, Calcagno, Russell, Nishi, Dayton, Pendergrass and Bloomer

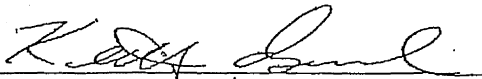
NOES: None

ABSENT: Cortez, Cort, De La Rosa and Haferman



Joseph Russell, Chair
Board of Directors

ATTEST:



Keith Israel, General Manager
Secretary to Board of Directors

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**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 5.B.

TO: Seaside County Sanitation District

FROM: John Dunn, District Manager

BY: Daphne Hodgson, Deputy City Manager Administrative Services
Lisa Saldana, Finance Services Manager

DATE: August 11, 2015

**SUBJECT: CONSIDERATION AND ACTION ON THE 2015-2016 BUDGET FOR
THE SEASIDE COUNTY SANITATION DISTRICT**

PURPOSE

The purpose of this item is to give the District Board the opportunity to consider and take action on the Proposed 2015-2016 Fiscal Years Budget for the Seaside County Sanitation District (SCSD).

RECOMMENDATION

It is recommended that the District Board consider the attached Proposed Budget, take public input and approve the attached resolution approving the Proposed 2015-2016 Budget.

BACKGROUND

The budget year began on July 1, 2015. The Board adopted a continuing budget resolution at the June 9, 2015 meeting in order to continue operations until the 2015-2016 Budget could be adopted. The City of Seaside adopted its budget on June 18, 2015, including the Proposed Budget for the SCSD. At this time the SCSD Board can consider the Budget, adopt it as presented, modify it and adopt it, or continue the 2014-2015 Budget and direct staff to return with another Proposed Budget.

The Proposed Budget of the Seaside County Sanitation District for fiscal year 2015-2016 includes estimated operating revenues of \$1,716,000. The proposed operating expenditures are \$1,157,082 plus \$558,918 of transfers to the District's Capital Improvement, Capital Outlay and Insurance Funds. The Proposed Operating Budget is balanced.

In addition, there is a cash balance (excluding cash in escrow for lease) of approximately \$4,857,200 as of June 30, 2015.

There are \$558,918 of transfers budgeted out of the operating fund. The funds are being transferred to fund the Capital Outlay Fund, 93,993, the Capital Improvement Fund, \$349,000, and the Insurance Fund, \$115,925.

The 2015-2016 Capital Outlay Program of \$93,993, and the 2015-2016 Capital Improvement Program of \$349,000 is based on the SCSD Master Plan and is included in the 2015-2016 Proposed Budget. (See attached Exhibit A) The Capital Outlay and Capital Improvement program will be funded from the excess 2015-2016 revenues and the accumulated fund balance.

FISCAL IMPACT

The 2015-2016 Budget for the Seaside County Sanitation District provides the fiscal operating budget for the 2015-2016 year.

ATTACHMENTS

1. 2015-2015 Seaside County Sanitation District Budget Resolution
 2. 2015-2016 Seaside County Sanitation District Budget Detail
-

Reviewed for Submission By:

John Dunn, District Manager

RESOLUTION NO. ____

**A RESOLUTION OF THE BOARD OF THE
SEASIDE COUNTY SANITATION DISTRICT**

**ADOPTING THE ANNUAL BUDGET FOR THE
FISCAL YEAR 2015-2016**

WHEREAS, the proposed 2015-2016 fiscal year budget has been prepared for consideration by the Seaside County Sanitation District Board and the Board has reviewed the budget; and

WHEREAS, the proposed budget covers revenue and expenditures from the operating fund, the capital outlay fund, the capital improvement fund, and the insurance reserve fund; and

WHEREAS, the proposed 2015-2016 fiscal year budget provides for a balanced budget, as prescribed by law; and

WHEREAS, the Seaside County Sanitation District Board has held a public hearing this date on the proposed 2015-2016 budget.

NOW, THEREFORE BE IT RESOLVED that the Seaside County Sanitation District hereby adopts the proposed budget for fiscal year 2015-2016, a copy of which is attached hereto and by reference made a part hereof. The District Manager is authorized to adjust the 2015-2016 Adopted Budget in accordance with modifications made to the Capital Improvement Program by the Board.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Seaside County Sanitation District duly held this 11th day of August 2015 by the following vote:

AYES:

NOES:

ABSENT:

Ralph Rubio, Chair

Attest:

Lesley E. Milton Agency Secretary

Budget Comparison by Budget Year

Sanitation District General Fund

Revenues-951

GL Account	2013 Actual	2014 Actual	2015 Budget	2016 Budget
Revenues				
3101 - PROPERTY TAX SECURED	321,499	340,595	330,000	400,000
3401 - INTEREST INCOME	14,990	15,939	10,000	15,000
3692 - SANITATION USER FEES	1,561,073	1,300,173	1,700,000	1,300,000
3720 - MISCELLANEOUS REVENUE	0	0	1,000	1,000
3721 - ONE TIME REVENUE	232,580	64,773	0	0
3767 - REIMBURSEMENTS - RMS	0	1,856	0	0
	2,130,142	1,723,336	2,041,000	1,716,000

Budget Comparison by Budget Year

Sanitation District Capital Outlay

Revenues-952

		2013	2014	2015	2016
GL Account		Actual	Actual	Budget	Budget
Revenues					
	3999 - INTERFUND TRANSFER IN	78,054	677,250	295,212	93,993
		78,054	677,250	295,212	93,993

Budget Comparison by Budget Year

Sanitation District Capital Improvement

Revenues-953

GL Account	2013 Actual	2014 Actual	2015 Budget	2016 Budget
Revenues				
3401 - INTEREST INCOME	399	1,642	0	0
3691 - Sanitation Connection Fees	191,641	7,187	0	0
3999 - INTERFUND TRANSFER IN	156,107	2,166,900	913,000	349,000
	348,147	2,175,729	913,000	349,000

Budget Comparison by Budget Year

Sanitation District Insurance Reserve

Revenues-954

GL Account	2013 Actual	2014 Actual	2015 Budget	2016 Budget
Revenues				
3401 - INTEREST INCOME	60	72	0	0
3999 - INTERFUND TRANSFER IN	16,883	57,561	65,837	115,925
	16,943	57,663	65,837	115,925

Budget Comparison by Budget Year

Sanitation District

951-0-8810 - Sanitation District - Operations

GL Account	2013 Actual	2014 Actual	2015 Budget	2016 Budget
Expenditures				
0001 - SALARIES	151,739	99,131	74,293	76,425
0002 - OVERTIME	1,020	182	1,000	1,000
0006 - WORKERS COMPENSATION	4,000	2,590	1,990	2,050
0010 - MANAGEMENT LEAVE PAYOFF	0	1,369	1,000	600
0012 - VACATION	3,534	3,318	3,300	1,000
0016 - DEFERRED COMPENSATION	1,110	1,124	800	800
0020 - PART-TIME HOURLY WAGES	0	0	8,300	8,500
0030 - PERS PENSION OB BOND	1,750	3,900	1,106	922
0031 - PERS PENSION	17,280	11,090	9,816	12,686
0032 - PARS PENSION	13,287	12,950	10,220	10,535
0033 - LIUNA PENSION	1,300	133	0	0
0041 - MEDICAL INSURANCE-NON LIUNA	30,362	17,734	12,342	9,018
0051 - DENTAL INSURANCE	2,553	1,233	862	828
0061 - VISION INSURANCE	191	92	94	64
0071 - LTD	593	410	327	337
0081 - LIFE INSURANCE	515	360	247	255
0092 - MEDICARE TAX	2,116	1,215	1,189	1,222
1022 - LEGAL SERVICES	8,156	10,032	20,000	10,000
1025 - AUDIT SERVICES	5,390	6,500	6,700	6,700
1026 - Medical Exams	132	0	500	500
1029 - TRAINING & EDUCATION	176	0	4,000	4,000
1030 - CONSULTANT	17,441	1,218	5,000	5,000
1033 - FITNESS PROGRAM	0	0	270	270
1040 - PROPERTY TAX ADMIN FEES	2,487	2,508	2,500	0
1041 - PROPERTY TAXES/ASSESSMEN	1,521	1,940	2,000	0
1045 - STATE WASTE DISCHARGE FEE	0	0	0	2,200
2044 - COPIER SERVICES	0	0	500	500
2053 - OUTSIDE PRINTING SERVICE	0	96	1,500	1,500
2063 - PUBLISHING & LEGAL ADVERTISING	147	58	1,000	1,000
3092 - STATIONARY SUPPLIES	0	928	1,000	1,000
3095 - DEPARTMENT CONSUMABLES	468	52	1,000	1,000
4121 - MEETINGS & TRAVEL	20	31	4,000	4,000
4122 - DUES & MEMBERSHIP	1,283	1,091	1,000	1,000
5132 - TELEPHONE	3,441	2,145	0	4,000
9196 - Impact Fees	147,653	187,910	0	173,662
9395 - VEHICLE MAINTENANCE	91,900	80,300	59,900	64,900
9397 - COMPUTER SYSTEM	8,900	12,100	13,600	13,000
9398 - CENTRAL SERVICE CHARGES	89,995	169,300	242,000	291,300
	610,460	633,041	493,355	711,773

Budget Comparison by Budget Year

Sanitation District

951-0-8820 - Sanitation District - Operations

GL Account	2013 Actual	2014 Actual	2015 Budget	2016 Budget
Expenditures				
0001 - SALARIES	154,949	187,743	95,726	134,152
0002 - OVERTIME	11,900	11,785	15,000	15,000
0006 - WORKERS COMPENSATION	16,640	13,353	15,873	7,965
0012 - VACATION	4,720	(28,253)	2,000	0
0016 - DEFERRED COMPENSATION	10	765	540	540
0020 - PART-TIME HOURLY WAGES	0	0	79,800	0
0030 - PERS PENSION OB BOND	4,100	4,000	2,156	1,465
0031 - PERS PENSION	17,694	22,045	17,845	15,381
0033 - LIUNA PENSION	5,712	4,506	2,080	2,080
0041 - MEDICAL INSURANCE-NON LIUNA	36,896	24,659	15,757	21,161
0051 - DENTAL INSURANCE	2,448	1,871	1,068	1,367
0061 - VISION INSURANCE	257	167	132	170
0071 - LTD	315	311	258	329
0081 - LIFE INSURANCE	251	223	202	254
0092 - MEDICARE TAX	2,291	2,743	2,664	1,946
0094 - PW - LABOR COST ADJUSTMENT	0	(476)	0	0
0095 - OPEB ANNUAL COST	3,954	19,642	0	0
0099 - TUITION REIMBURSEMENT	(3,354)	0	0	0
1029 - TRAINING & EDUCATION	68	0	200	400
1030 - CONSULTANT	0	0	0	30,000
2049 - Uniform and Laundry Services	2,899	1,413	5,000	7,000
2053 - OUTSIDE PRINTING SERVICE	0	0	100	100
2054 - EQUIPMENT REPAIR	175	0	5,000	5,000
2063 - PUBLISHING & LEGAL ADVERTISING	0	0	100	100
2068 - Refuse Disposal	935	(282)	1,500	1,500
2073 - SUBCONTRACTED WORK	77,521	55,603	60,000	60,000
2074 - MISCELLANEOUS	1,840	2,208	0	0
2087 - Equipment Rental	2,530	0	2,500	2,500
3092 - STATIONARY SUPPLIES	213	620	1,000	1,000
3095 - DEPARTMENT CONSUMABLES	20,751	29,059	24,600	24,600
3097 - SAFETY EQUIPMENT	1,229	138	2,600	3,200
3102 - COMPUTER SUPPLIES/SOFTWARE	0	0	0	4,000
4121 - MEETINGS & TRAVEL	2,900	3,200	3,000	3,000
4122 - DUES & MEMBERSHIP	77	460	300	600
5131 - GAS & ELECTRIC	7,560	7,981	12,300	12,300
5133 - WATER	0	19,857	8,000	8,200
6143 - VEHICLE MAINTENANCE	0	260	0	0
8183 - COMMUNICATION EQUIPMENT	0	0	80,000	0
8184 - EQUIPMENT	243	42	200	0
8185 - EQUIPMENT	0	2,552	0	0
8187 - DEPARTMENT EQUIPMENT	0	0	0	0
8198 - FOG Prograam	0	0	0	80,000
9399 - RESOURCE MANAGEMENT CHARG	251,043	0	0	0
9999 - INTERFUND TRANSFER OUT	0	2,901,711	1,274,049	558,918
	628,769	3,289,907	1,731,549	1,004,228

Budget Comparison by Budget Year

Sanitation District Capital Outlay

952-0-8820 - Sanitation District - Capital Outlay

GL Account	2013 Actual	2014 Actual	2015 Budget	2016 Budget
Expenditures				
8190 - VIDEO INSPECTION	2,500	0	100,000	0
8191 - VEHILCE WTR MTRS	36,966	0	0	5,000
8192 - EQUIPMENT	0	0	32,000	35,000
8193 - CAPITAL IMPROVEMENT	288	43,254	40,745	0
8194 - SEWER SYSTEM MNGT PLAN UPDA	18,484	62,159	50,000	0
8195 - GRAPHIC INFORMATION SYSTEM	20,019	17,498	35,000	0
8196 - LAFCO Application	0	63,243	167,807	0
8197 - GENERATOR	0	0	75,000	0
9603 - DEPRECIATION EXPENSE	0	40,575	0	0
9605 - INTEREST EXPENSE	10,214	7,305	5,652	4,645
9608 - LEASE-PRINCIPAL	16,391	(0)	47,560	49,348
	104,862	234,033	553,764	93,993

Budget Comparison by Budget Year

Sanitation District Capital Projects

953-0-8820 - Sanitation District - Capital Projects

GL Account	2013 Actual	2014 Actual	2015 Budget	2016 Budget
Expenditures				
9201 - DEL MONTE LIFT STATION	53,419	26,256	957,745	30,000
9202 - Rosita Lift Station Upgrades	0	4,725	70,275	3,000
9203 - 942 Angelus Wy	0	0	29,000	168,000
9204 - Del Rey Park Sewer	0	0	96,000	0
9206 - Military Lift Station	0	54,740	693,260	0
9207 - Fremont Blvd Sewer	0	0	913,000	28,000
9208 - Luzern St. Sewer Main	0	0	75,000	0
9209 - LaSalle Ave	0	0	115,000	0
9216 - Sewer Master Plan	0	0	0	120,000
9213 - New Manhole	50,099	0	0	0
9215 - ROOT INTRUSION SWR	0	14,750	0	0
9314 - Highway 1 Sewer Line Cleaning	0	425	49,575	0
9603 - DEPRECIATION EXPENSE	0	103,130	0	0
9604 - FEE EXPENSE	0	85,007	0	0
	103,517	289,032	2,998,855	349,000

Budget Comparison by Budget Year

Sanitation District Insurance

954-0-8810 - Sanitation District - Insurance

GL Account	2013 Actual	2014 Actual	2015 Budget	2016 Budget
Expenditures				
2090 - INSURANCE	16,921	57,655	65,837	115,925
	16,921	57,655	65,837	115,925



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 5.C.

TO: Seaside County Sanitation District

FROM: John Dunn, District Manager

BY: Diana Ingersoll, Deputy City Manager Resource Management Services
Tim O'Halloran, City Engineer/Public Works Services Manager
Rick Riedl, Senior Engineer

DATE: August 11, 2015

**SUBJECT: DISCUSS AND APPROVE CAPITAL IMPROVEMENT PROGRAM
FOR FISCAL YEAR ENDING 2016**

PURPOSE

The purpose of this item is for the District Board to consider the approval of the proposed Capital Improvement Program (CIP) for fiscal year ending June 30, 2016.

RECOMMENDATION

It is recommended that the District Board adopt a resolution approving the Capital Improvement Program for fiscal year 2015/2016.

BACKGROUND

The Seaside County Sanitation District (SCSD) adopts a Capital Improvement Program (CIP) every year. The CIP is the guiding document for capital expenditures by the SCSD. The CIP is prepared to assist the SCSD in prioritizing both existing and future collection system needs and consider the cost implications of the proposed projects. The latest CIP was adopted on August 12, 2014. The capital projects shown in Exhibit A, "Seaside County Sanitation District Capital Improvement Program," were developed through deficiencies identified in the Sewer Master Plan. Project expenditures incurred in the prior three years is also shown.

The Sewer Master Plan, updated in May 2011, identified deficiencies of the sewer system and recommended capital improvement projects, capital outlay, and operations and maintenance activities for the safe and efficient operation of the sewer collection system. The Master Plan identifies two types of capital projects; near-term projects, and long-term projects. Only the near-term projects, or capital projects necessary to address existing deficiencies, are programmed into the CIP. Long-Term projects are capital improvement projects that may be

required by future land development projects. Long-term projects are not programmed into the CIP because the schedule for these projects is unknown and the land development project proponents are typically responsible for financing these projects.

Fiscal Year 2015/2016

Exhibit A – “Seaside County Sanitation District Capital Improvement Program” shows a capital improvement program that can be performed on a pay-as-you-go basis within the next two years. The projects proposed for FY 2015/2016 are prioritized in order of importance and affordability as outlined below. The scheduling of the CIP projects is affected by the available funds. Due to the funding needs exceeding revenues, not all of the projects recommended in the Master Plan can be implemented within the next six years without additional financing. The proposed attached CIP is therefore based upon the assumed funding available under the rate structure approved by the SCSDD through the end of fiscal year 2016.

1. **Del Monte Lift Station Upgrades, Near Term** - The current Del Monte Lift Station wet well operating volume is inadequate for existing inflow, causing low emergency response time. The proposed upgrades include lining the wet well, installing a bypass, installing an emergency power generator, and installing an overflow tank for the wet well. The proposed upgrades would increase the response time and would allow a temporary pump to be installed in case of an emergency. Phase 1 of the project design has been completed and includes installing the bypass and lining the wet well. The design of the emergency power generator and overflow tank are underway. The budget for fiscal year 2016 is for completing the design and construction.
2. **Rosita Lift Station Upgrades, Near Term** - The Rosita Lift Station is in poor condition and has insufficient operating volume causing excessive pump cycling. This upgrade project would abandon the existing emergency by-pass line to the creek, re-align pump bases, replace slide rail connections and lift chains, coat the inside of the wet well, reroute emergency generator conduit, and install an emergency overflow tank. The design is complete. The budget for fiscal year 2016 is for construction.
3. **942 Angelus Way Sewer Main Upgrade** - The 942 Angelus Way project proposes to replace the existing sewer line that crosses the creek just south of Del Rey Park. The budget for fiscal year 2016 is for completing the design and construction.
4. **Del Rey Park Sewer Main Upgrade** - The Del Rey Park project would reroute the existing sewer main from the forested area to an existing main in Del Rey Park. This will facilitate operations and maintenance activities. The budget for fiscal year 2016 is for project design only.
5. **Military Lift Station Replacement** - The existing Military Lift Station is in poor condition and experiences high levels of inflow and infiltration during storm events. The lift station will be replaced with a new station. The design is complete. The budget for fiscal year 2016 is for construction.
6. **Fremont Blvd Sewer Line Upgrade** – The Fremont Boulevard upgrade project would replace approximately 3,200 feet of sewer main to provide capacity for existing flow conditions. Existing flow causes segments of pipes and manholes to surcharge during

peak flow conditions. The existing 10, 12, and 15-inch diameter pipes will be upsized one standard pipe diameter to 12, 15, and 18-inch, respectively. Although future development will contribute additional flow to this pipe segment, the pipe does not need to be upsized further to accept future flow conditions. The proposed fiscal year 2016 budget is for design and construction of those project elements within the Broadway and Alhambra corridors.

7. **Luzern Street Sewer Line Upgrade** - The Luzern project proposes to replace approximately 1,430 feet of sewer main from the Military Lift Station discharge location to La Salle Avenue. In addition, three existing manholes will be upgraded with bolted manhole covers to eliminate the potential for overflow due to the flow from the lift station. The budget for fiscal year 2016 is for project design only.
8. **La Salle Ave. Sewer Main Upgrade** - The La Salle Avenue project proposes to upgrade approximately 1,430 feet of sewer from Luzern Street to Noche Buena Street. This location has insufficient capacity for existing conditions. Construction could be coordinated with California American Water's proposed new water lines in this street. The budget for fiscal year 2016 is for project design only.
9. **Root Intrusion Sewer Main Replacement** – This project would upgrade sewer mains that have root intrusion or are in very poor condition and need immediate attention.
10. **Highway 1 Sewer Line Cleaning** - The sewer line that runs beneath Highway 1 needs to be cleaned. The manhole located in the highway right of way needs to be found so that the cleaning crews can access the sewer line at this location. The sewer line will be cleaned and inspected to ensure that it is operating at full capacity. The budget for fiscal year 2016 is for project design only.
11. **LAFCO Application** - Both the Marina Coast Water District (MCWD) and the SCSD desire to provide sanitary sewer service to portions of the Cities of Del Rey Oaks and Seaside that are within the former Fort Ord area. The scope of work for this project is to negotiate a sphere of influence expansion and service area annexation for the SCSD with both LAFCO and MCWD, and to amend the draft Municipal Service Review for the SCSD being prepared by LAFCO to reflect these negotiated revisions.
12. **Master Plan and Fee Study Update** – The Sewer Master Plan assists the SCSD in prioritizing both existing and future collection system needs through repair, rehabilitation, replacement, or new facilities. The master planning process ties the needs assessment, both existing and future, to the budgeting process. In 2011, a comprehensive Sewer Master Plan and a Rate Study were prepared that are the framework for budgeting and programming capital needs for the SCSD. The proposed work for this fiscal year is to update the 2011 Master Plan and Rate Study.

Environmental Compliance:

Per Title 14 of the California Code of Regulations, Chapter 3, "Guidelines for Implementation of California Environmental Quality Act (CEQA)," Article 19, "Categorical Exemptions," Section 15301, "Existing Facilities" the following actions are categorically exempt;

"... permitting, leasing, licensing, or minor alteration of existing public or private

structures, facilities, ... involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination. ... Examples include but are not limited to:

"Existing facilities of both investor and publicly owned utilities used to provide ... sewerage, or other public utility services."

Furthermore, in accordance with Title 14, California Code of Regulations, Chapter 3, "Guidelines for Implementation of California Environmental Quality Act (CEQA)," implementation of capital projects may require additional environmental documents that do not meet the exemptions listed above. The CEQA requirements for the recommended capital projects will be addressed during the proposed design phase and will be completed prior to implementing the capital projects.

FISCAL IMPACT

The approval of the resolution updating the CIP allocates funds to perform work for the items listed above. The proposed CIP can be performed on a pay-as-you-go basis within the next two years. However, the proposed CIP would need additional funding to perform the proposed work beyond fiscal year ending 2022.

ATTACHMENTS

1. Resolution
 2. Exhibit A
 3. CIP Program Description
-

Reviewed for Submission By:

John Dunn, District Manager

RESOLUTION NO. 2015 - ____ (SCSD)

**A RESOLUTION OF THE SEASIDE COUNTY SANITATION DISTRICT APPROVING
THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2015/2016.**

WHEREAS, the Sanitary Sewer Master Plan recommends capital improvement projects to assess, maintain, and upgrade the sewer system for existing and potential future uses; and

WHEREAS, the Capital Improvement Program attached hereto as Exhibit ‘A’ has been prepared considering the Sanitary Sewer Master Plan recommendations and SCSD staff observations of the sewer system performance; and

WHEREAS, it is desirable for the Seaside County Sanitation District to implement a capital improvement program to facilitate short-term and long-term needs, and

WHEREAS, the Capital Improvement Program attached hereto as Exhibit ‘A’ prioritizes projects and allocates expenditures for fiscal year 2015/2016 on a pay-as-you-go basis.

NOW, THEREFORE BE IT RESOLVED, that the Seaside County Sanitation District Board hereby approves the implementation of the fiscal year 2015/2016 Capital Improvement Program (Exhibit A) and in concept approves the following five years through 2022. Individual projects may be added as may be required and subject to the availability of funds and District approval.

PASSED AND ADOPTED at a regular meeting of the Seaside County Sanitation District duly held on the 11th day of August 2015 by the following vote:

AYES:	BOARD MEMBERS:
NOES:	BOARD MEMBERS:
ABSENT:	BOARD MEMBERS:
ABSTAIN:	BOARD MEMBERS:

Ralph Rubio, Chair
Seaside County Sanitation District

ATTEST:

Lesley Milton, Clerk to the Board
Seaside County Sanitation District

EXHIBIT A - Seaside County Sanitation District Capital Improvement Program

Capital Improvement Projects	Prior Years	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	Out Years
1 Del Monte Lift Station Upgrades - Carry Over	\$ 95,659	\$ 963,090	\$ 0					
2 Rosita Lift Station Upgrades Near Term - Carry Over	\$ 13,385	\$ 73,275	\$ -					
3 942 Angelus Way Sewer Main Upgrade - Carry Over	\$ 30,528	\$ 168,472	\$ -					
4 Del Rey Park Sewer Main Upgrade - Carry Over		\$ 96,000	\$ 62,000	\$ 200,800				
5 Del Monte Blvd. Sewer Main Upgrade				\$ -				
6 Military Lift Station Replacement - Carry Over	\$ 62,714	\$ 685,306	\$ -					
7 Fremont Blvd. Sewer Main Upgrade	\$ 873	\$ 940,127		\$ 338,600				
8 Luzern St. Sewer Main Upgrade - Carry Over		\$ 75,000			\$ 324,000			
9 La Salle Ave. Sewer Main Upgrade - Carry Over		\$ 115,000			\$ 480,000			
10 Tioga Lift Station Upgrade	\$ 6,000			\$ 66,960				
11 Birch Ave. Sewer Main Upgrade						\$ 497,000		
12 Root Intrusion Sewer Main Replacement	\$ 14,750						\$ 1,200,000	\$ 3,097,750
13 Brick Manhole Upgrades							\$ 35,986	\$ 57,739
14 Drop Manhole Upgrades								\$ 542,470
15 Manhole Lids								\$ 99,400
16 Rod Hole Replacement								\$ 1,234,800
17 New Manhole Installations	\$ 50,099							\$ 3,066,000
18 Canyon Del Rey Sewer Line Replacement								\$ 404,600
19 Highway 1 Sewer Line Cleaning - Carry Over	\$ 425	\$ 40,500	\$ 129,075					\$ -
20 Sutter Street Sewer Main Replacement								\$ 240,000
21 Master Plan & Fee Study Update	\$ 224,350	\$ 120,000					\$ 154,000	\$ 206,000
Subtotal Capital Improvement Projects		\$ 3,276,771	\$ 191,076	\$ 606,360	\$ 804,000	\$ 497,000	\$ 1,389,986	\$ 8,948,759



Project No. 1: Del Monte Lift Station Upgrades

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: Del Monte at Canyon Del Rey

Project Trigger

- ☒ Existing Condition
- ☐ Future Condition

Jurisdiction

- ☒ City of Seaside
- ☐ City of Del Rey Oaks
- ☐ Sand City

Project Benefit

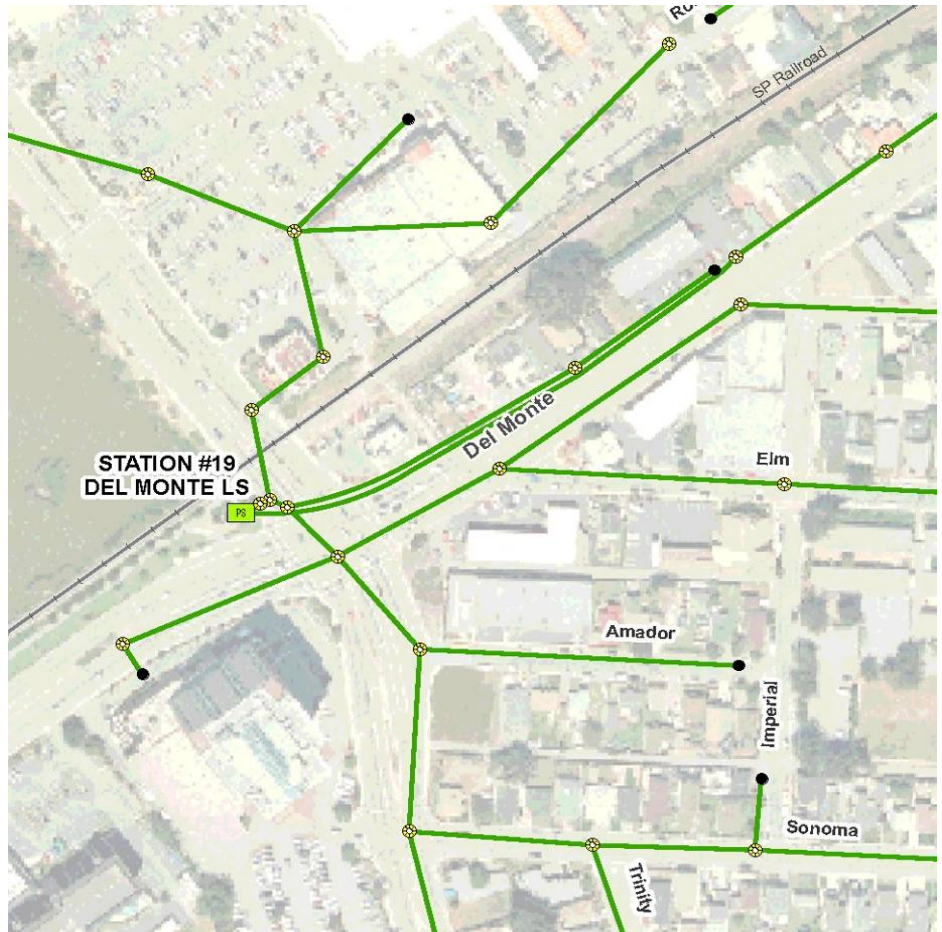
Existing Customers	100%
New Development	0%
Region A	0%
Region B	0%
Region C	0%
Region D1	0%
Region D2	0%

Project Components

- ☐ Upgrade Gravity Pipeline
- ☐ New Gravity Pipeline
- ☒ Upgrade Lift Station
- ☐ Upgrade Force Main
- ☐ Rehabilitation/Repair
- ☒ Inspection and/or analysis
- ☐ Replace Manhole or Rodhole

Project Scheduling

Est. Construction Duration: 2 weeks



Project Need

- ☒ Insufficient capacity for existing flow
- ☐ Insufficient capacity for future flow
- ☒ Existing condition limits O&M
- ☐ Reduction of I/I & sand infiltration

Project Cost Breakdown

Construction Cost ¹	\$	847,000
Planning, Engineering, CM, Legal/Admin (25%)	\$	211,750
Total Project Cost	\$	1,058,750

Project Description

The current Del Monte Lift Station wetwell operating volume is inadequate for existing inflow, causing low emergency response time. The proposed upgrades include lining the wet well, installing a bypass, installing an emergency power generator, and installing an overflow tank for the wet well. The proposed upgrades would increase the response time and would allow a temporary pump to be installed in case of an emergency. Phase 1 of the project design has been completed and includes installing the bypass and lining the wet well. The design of the emergency power generator and overflow tank are underway. The budget for fiscal year 2016 is for completing the design and construction.

1. Construction costs are from Tech Memo by E2 Consulting Engineers dated April 2013.



Project No. 2: Rosita Lift Station Upgrade

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: Del Rey Oaks

Project Trigger

- ☒ Existing Condition
- ☐ Future Condition

Jurisdiction

- ☐ City of Seaside
- ☒ City of Del Rey Oaks
- ☐ Sand City

Project Benefit

Existing Customers	100%
New Development	0%
Region A	0%
Region B	0%
Region C	0%
Region D1	0%
Region D2	0%

Project Components

- ☐ Upgrade Gravity Pipeline
- ☐ New Gravity Pipeline
- ☒ Upgrade Lift Station
- ☐ Upgrade Force Main
- ☒ Rehabilitation/Repair
- ☐ Inspection and/or analysis
- ☐ Replace Manhole or Rodhole

Project Scheduling

Est. Construction Duration: 3 weeks

Project Need

- ☒ Insufficient capacity for existing flow
- ☐ Insufficient capacity for future flow
- ☒ Existing condition limits O&M
- ☐ Reduction of I/I & sand infiltration

Project Description

The Rosita Lift Station is in poor condition and has insufficient operating volume causing excessive pump cycles per hour. This upgrade project would abandon the existing emergency by-pass line to the creek, re-align pump bases, replace slide rail connections and lift chains, coat the inside of the wet well, reroute emergency generator conduit, and install an emergency overflow tank. The design is complete. The budget for fiscal year 2016 is for construction.



Project Cost Breakdown

Construction Cost ¹	\$	61,900
Planning, Engineering, CM, Legal/Admin (40%)	\$	24,760
Total Project Cost	\$	86,660

1. Construction costs are expressed in Year 2013 dollars and will need to be escalated to the year or years scheduled for the work.



Project No. 3: 942 Angelus Way Sewer Line Upgrade

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: Del Rey Oaks

Project Trigger

- ☒ Existing Condition
- ☐ Future Condition

Jurisdiction

- ☐ City of Seaside
- ☒ City of Del Rey Oaks
- ☐ Sand City

Project Benefit

Existing Customers	100%
New Development	0%
Region A	0%
Region B	0%
Region C	0%
Region D1	0%
Region D2	0%

Project Components

- ☒ Upgrade Gravity Pipeline
- ☐ New Gravity Pipeline
- ☐ Upgrade Lift Station
- ☐ Upgrade Force Main
- ☒ Rehabilitation/Repair
- ☐ Inspection and/or analysis
- ☐ Replace Manhole or Rodhole

Project Scheduling

Est. Construction Duration: 3 weeks

Project Need

- ☐ Insufficient capacity for existing flow
- ☐ Insufficient capacity for future flow
- ☒ Existing condition limits O&M
- ☒ Environmental threat/potential spill

Project Cost Breakdown

Construction Cost ¹	\$	124,000
Planning, Engineering, CM, Legal/Admin (60%)	\$	75,000
Total Project Cost	\$	199,000

Project Description

This project would replace the existing sewer line that crosses private property through an easement at 942 Angelus Way. The sewer main crosses the creek between manholes B12-52 and B12-53. The existing sewer line is exposed and has developed leaks. Some of the holes have been patched but the pipe has become badly degraded. This project is to replace the main crossing the creek from manhole B12-53 to MH B12-52 and a small section of broken pipe located approximately 80 ft downstream from MH B12-53. This requires approximately 85 feet of new sewer main. The budget for fiscal year 2016 is for completing the design and construction.



1. Construction costs are expressed in Year 2014 dollars and will need to be escalated to the year or years scheduled for the work.



Project No. 4: Del Rey Park Sewer Line Upgrade

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: Del Rey Oaks

Project Trigger

- ☒ Existing Condition
☐ Future Condition

Jurisdiction

- ☐ City of Seaside
☒ City of Del Rey Oaks
☐ Sand City

Project Benefit

Existing Customers	100%
New Development	0%
Region A	0%
Region B	0%
Region C	0%
Region D1	0%
Region D2	0%

Project Components

- ☒ Upgrade Gravity Pipeline
☒ New Gravity Pipeline
☐ Upgrade Lift Station
☐ Upgrade Force Main
☒ Rehabilitation/Repair
☐ Inspection and/or analysis
☐ Replace Manhole or Rodhole

Project Scheduling

Est. Construction Duration: 5 weeks

Project Need

- ☐ Insufficient capacity for existing flow
☐ Insufficient capacity for future flow
☒ Existing condition limits O&M
☐ Reduction of I/I & sand infiltration



Project Cost Breakdown

Construction Cost ¹	\$	212,000
Planning, Engineering, CM, Legal/Admin (40%)	\$	84,800
Total Project Cost	\$	296,800

Project Description

The Del Rey Park would reroute the existing sewer main to the existing main in Del Rey Park. The proposed upgrades will allow for access for operations and maintenance and reduce future problems with root intrusion. The existing sewer main is difficult to accessible due to the creek. The trees and shrubs growing near the sewer main cause pipe offsets and root intrusion. A 125 foot segment of existing 6-inch VCP is proposed to be upgraded to 8-inch pipe, with 300 feet of new 8-inch pipe, for a total project length of 425 feet.

1. Construction costs are expressed in Year 2013 dollars and will need to be escalated to the year or years scheduled for the work.



Project No. 5: Del Monte Blvd Sewer Line Upgrade

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: Seaside

Project Trigger

- ☒ Existing Condition
- ☐ Future Condition

Jurisdiction

- ☒ City of Seaside
- ☐ City of Del Rey Oaks
- ☐ Sand City

Project Benefit

Existing Customers	44%
New Development	56%
Region A	18%
Region B	0%
Region C	38%
Region D1	0%
Region D2	0%

Project Components

- ☒ Upgrade Gravity Pipeline
- ☒ New Gravity Pipeline
- ☐ Upgrade Lift Station
- ☐ Upgrade Force Main
- ☐ Rehabilitation/Repair
- ☐ Inspection and/or analysis
- ☐ Replace Manhole or Rodhole

Project Scheduling

Est. Construction Duration: 12 weeks

Project Need

- ☒ Insufficient capacity for existing flow
- ☒ Insufficient capacity for future flow
- ☐ Existing condition limits O&M
- ☐ Reduction of I/I & sand infiltration

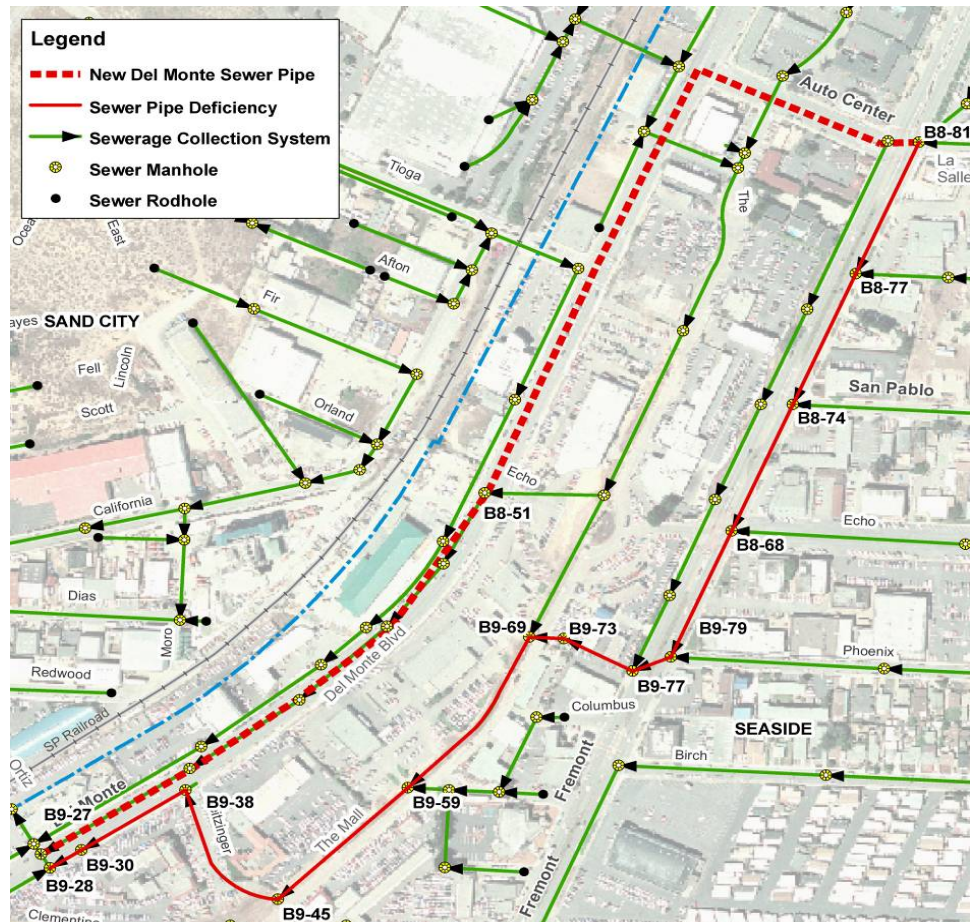
Project Cost Breakdown

Construction Cost ¹	\$	816,000
Planning, Engineering, CM, Legal/Admin (40%)	\$	326,400
Total Project Cost	\$	1,142,400

Project Description

The Del Monte Boulevard project would replace and reroute existing sewer main from Fremont Boulevard to Del Monte Blvd. The existing main has insufficient capacity. Relocating the new sewer in Del Monte Boulevard allows for multiple existing mains to be abandoned and consolidated, and limits construction in Fremont Boulevard which is costly due to the thickness of existing asphalt and concrete in the roadway. Total length of new 15-inch sewer main is approximately 3,200 feet. A portion of the proposed sewer line follows the proposed Cal Am Desal pipe alignment in Auto Center Parkway. The proposed sewer line is sized to accept future flow.

1. Construction costs are expressed in Year 2013 dollars and will need to be escalated to the year or years scheduled for the work.





Project No. 6: Military Lift Station Replacement

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: Seaside

Project Trigger

- ☒ Existing Condition
☐ Future Condition

Jurisdiction

- ☒ City of Seaside
☐ City of Del Rey Oaks
☐ Sand City

Project Benefit

Existing Customers	100%
New Development	0%
Region A	0%
Region B	0%
Region C	0%
Region D1	0%
Region D2	0%

Project Components

- ☐ Upgrade Gravity Pipeline
☐ New Gravity Pipeline
☒ Upgrade Lift Station
☒ Upgrade Force Main
☐ Rehabilitation/Repair
☐ Inspection and/or analysis
☐ Replace Manhole or Rodhole

Project Scheduling

Est. Construction Duration: 16 weeks

Project Need

- ☐ Insufficient capacity for existing flow
☐ Insufficient capacity for future flow
☒ Existing condition limits O&M
☐ Reduction of I/I & sand infiltration

Project Cost Breakdown

Construction Cost ¹	\$	534,300
Planning, Engineering, CM, Legal/Admin (40%)	\$	213,720
Total Project Cost	\$	748,020

Project Description

The existing Military Lift Station is in poor physical condition and experiences high levels of inflow and infiltration during storm events. The Lift Station project would replace the station in its entirety, with a new station that matches existing pump and wet well capacity. In addition, the upgrading of the SCADA is also recommended.



1. Construction costs are expressed in Year 2013 dollars and will need to be escalated to the year or years scheduled for the work.



Project No. 7: Fremont Blvd Sewer Line Upgrade

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: Seaside

Project Trigger

- ☒ Existing Condition
☐ Future Condition

Jurisdiction

- ☒ City of Seaside
☐ City of Del Rey Oaks
☐ Sand City

Project Benefit

Existing Customers	72%
New Development	28%
Region A	9%
Region B	0%
Region C	19%
Region D1	0%
Region D2	0%

Project Components

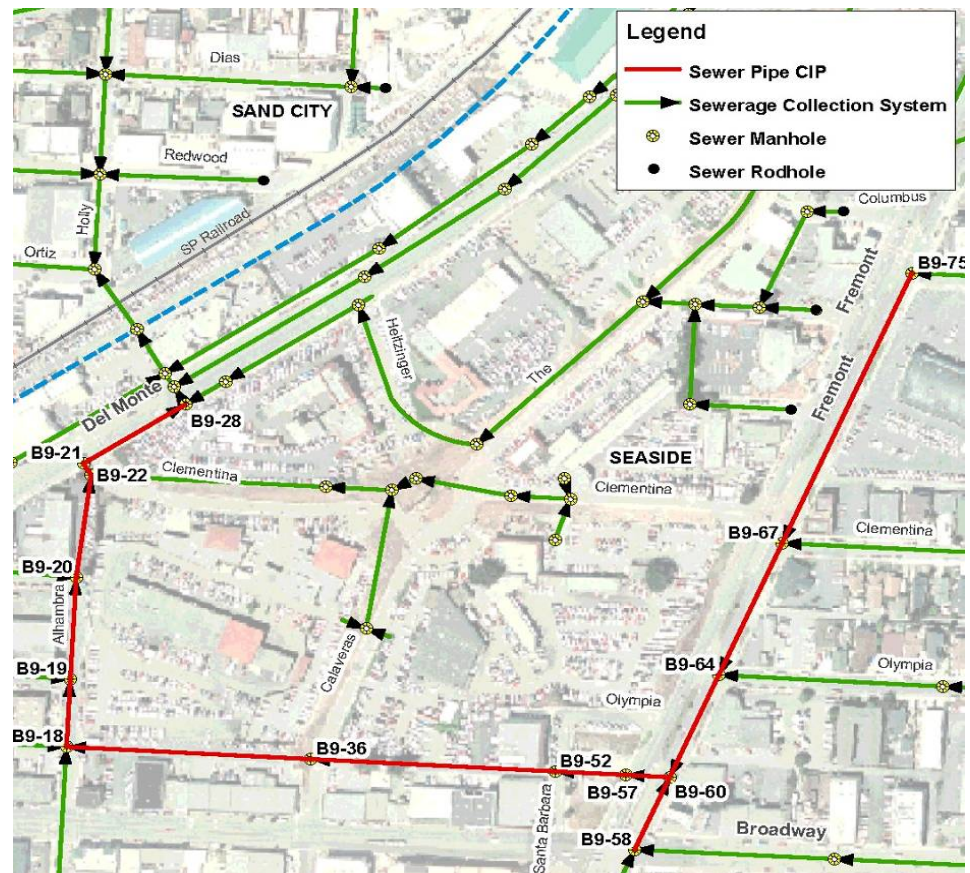
- ☒ Upgrade Gravity Pipeline
☐ New Gravity Pipeline
☐ Upgrade Lift Station
☐ Upgrade Force Main
☐ Rehabilitation/Repair
☐ Inspection and/or analysis
☐ Replace Manhole or Rodhole

Project Scheduling

Est. Construction Duration: 14 weeks

Project Need

- ☒ Insufficient capacity for existing flow
☒ Insufficient capacity for future flow
☐ Existing condition limits O&M
☐ Reduction of I/I & sand infiltration



Project Cost Breakdown

Construction Cost ¹	\$ 914,000
Planning, Engineering, CM, Legal/Admin (40%)	\$ 365,600
Total Project Cost	\$ 1,279,600

Project Description

The Fremont Boulevard upgrade project would replace approximately 3,200 feet of sewer main to provide capacity for existing flow conditions. Existing flow causes segments of pipes and manholes to surcharge during peak flow conditions. The existing 10, 12, and 15-inch diameter pipes will be upsized one standard pipe diameter to 12, 15, and 18-inch, respectively. Although future development will contribute additional flow to this pipe segment, the pipe does not need to be upsized further to accept future flow conditions.

1. Construction costs are expressed in Year 2013 dollars and will need to be escalated to the year or years scheduled for the work.



Project No. 8: Luzern Street Sewer Line Upgrade

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: Seaside

Project Trigger

- ☒ Existing Condition
☐ Future Condition

Jurisdiction

- ☒ City of Seaside
☐ City of Del Rey Oaks
☐ Sand City

Project Benefit

Existing Customers	100%
New Development	0%
Region A	0%
Region B	0%
Region C	0%
Region D1	0%
Region D2	0%

Project Components

- ☒ Upgrade Gravity Pipeline
☐ New Gravity Pipeline
☐ Upgrade Lift Station
☐ Upgrade Force Main
☒ Rehabilitation/Repair
☐ Inspection and/or analysis
☐ Replace Manhole or Rodhole

Project Scheduling

Est. Construction Duration: 6 weeks

Project Need

- ☒ Insufficient capacity for existing flow
☐ Insufficient capacity for future flow
☐ Existing condition limits O&M
☐ Reduction of I/I & sand infiltration



Project Cost Breakdown

Construction Cost ¹	\$	285,000
Planning, Engineering, CM, Legal/Admin (40%)	\$	114,000
Total Project Cost	\$	399,000

Project Description

The Luzern project would replace approximately 1,430 feet of 6-inch sewer main with 8-inch, from the Military Lift Station discharge location to La Salle Avenue. In addition, three existing manholes will be upgraded with bolted manhole covers, due to their shallow depth and likelihood of overflow due to the pressure flow from the lift station. This location has overflowed in the past, and both the increased pipe capacity and bolted manhole covers will help to alleviate this problem.

1. Construction costs are expressed in Year 2013 dollars and will need to be escalated to the year or years scheduled for the work.



Project No. 9: La Salle Avenue Sewer Line Upgrade

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: Seaside

Project Trigger

- ☒ Existing Condition
- ☐ Future Condition

Jurisdiction

- ☒ City of Seaside
- ☐ City of Del Rey Oaks
- ☐ Sand City

Project Benefit

Existing Customers	75%
New Development	25%
Region A	0%
Region B	0%
Region C	25%
Region D1	0%
Region D2	0%

Project Components

- ☒ Upgrade Gravity Pipeline
- ☐ New Gravity Pipeline
- ☐ Upgrade Lift Station
- ☐ Upgrade Force Main
- ☐ Rehabilitation/Repair
- ☐ Inspection and/or analysis
- ☐ Replace Manhole or Rodhole

Project Scheduling

Est. Construction Duration: 6 weeks

Project Need

- ☒ Insufficient capacity for existing flow
- ☒ Insufficient capacity for future flow
- ☐ Existing condition limits O&M
- ☐ Reduction of I/I & sand infiltration

Project Cost Breakdown

Construction Cost ¹	\$	425,000
Planning, Engineering, CM, Legal/Admin (40%)	\$	170,000
Total Project Cost	\$	595,000

Project Description

The La Salle Avenue project would upgrade approximately 1,430 feet of 6-inch sewer to 10-inch, from Luzern Street to Noche Buena Street. This location has insufficient capacity for existing conditions, and exhibits potential for overflow near to the La Salle and Luzern intersection during peak flow conditions. The new pipe is sized to meet future needs due to potential flow contribution from Region C.



1. Construction costs are expressed in Year 2013 dollars and will need to be escalated to the year or years scheduled for the work.



Project No. 10: Tioga Lift Station Feasibility Analysis

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: Sand City

Project Trigger

- ☒ Existing Condition
☐ Future Condition

Jurisdiction

- ☐ City of Seaside
☐ City of Del Rey Oaks
☒ Sand City

Project Benefit

Existing Customers	50%
New Development	50%
Region A	50%
Region B	0%
Region C	0%
Region D1	0%
Region D2	0%

Project Components

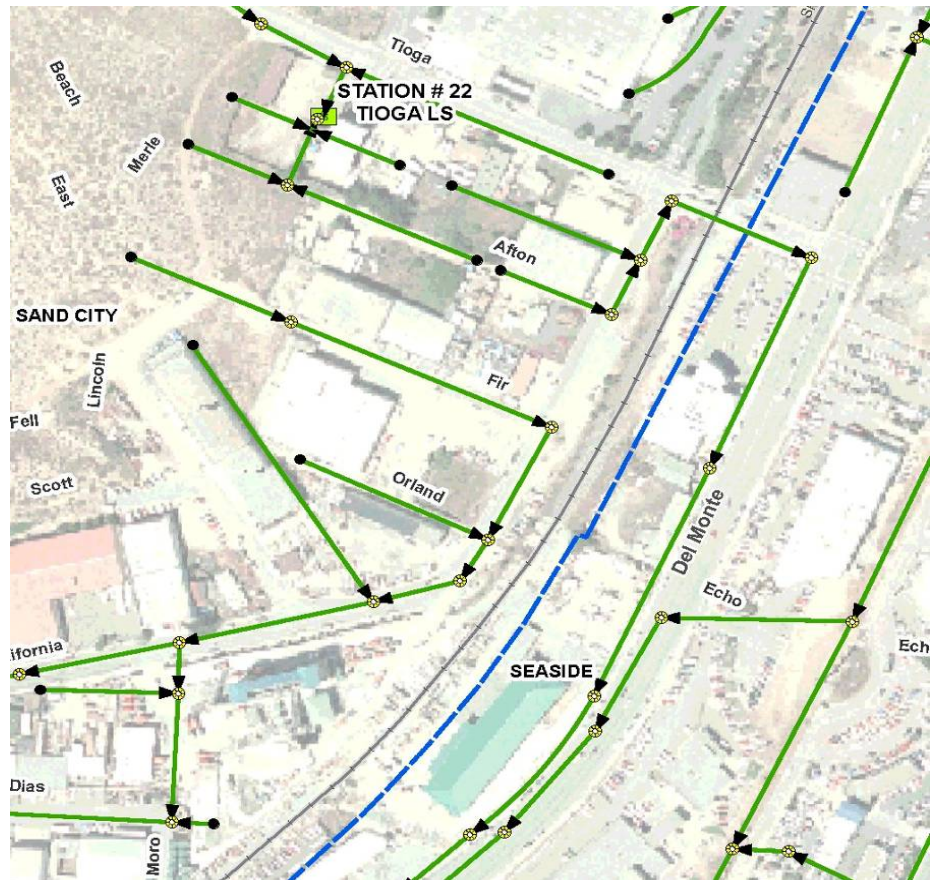
- ☐ Upgrade Gravity Pipeline
☐ New Gravity Pipeline
☐ Upgrade Lift Station
☐ Upgrade Force Main
☐ Rehabilitation/Repair
☒ Inspection and/or analysis
☐ Replace Manhole or Rodhole

Project Scheduling

Est. Construction Duration: 0 weeks

Project Need

- ☐ Insufficient capacity for existing flow
☐ Insufficient capacity for future flow
☒ Existing condition limits O&M
☐ Reduction of I/I & sand infiltration



Project Cost Breakdown

Construction and Analysis Cost ¹	\$	60,800
Planning, Legal/Admin (20%)	\$	12,160
Total Project Cost	\$	72,960

Project Description

The Tioga Lift Station receives a very small volume of flow from existing development and is scheduled to be replaced within the next three years by others as part of a proposed development. The project would upgrade the perimeter fence, site lighting, and retaining wall; and complete a feasibility study to determine if the lift station can be abandoned and existing sewer connections re-located to the proposed gravity sewer main.

1. Construction costs are expressed in Year 2013 dollars and will need to be escalated to the year or years scheduled for the work.



Project No. 11: Birch Avenue Sewer Line Upgrade

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: Seaside

Project Trigger

- ☒ Existing Condition
☐ Future Condition

Jurisdiction

- ☒ City of Seaside
☐ City of Del Rey Oaks
☐ Sand City

Project Benefit

Existing Customers	100%
New Development	0%
Region A	0%
Region B	0%
Region C	0%
Region D1	0%
Region D2	0%

Project Components

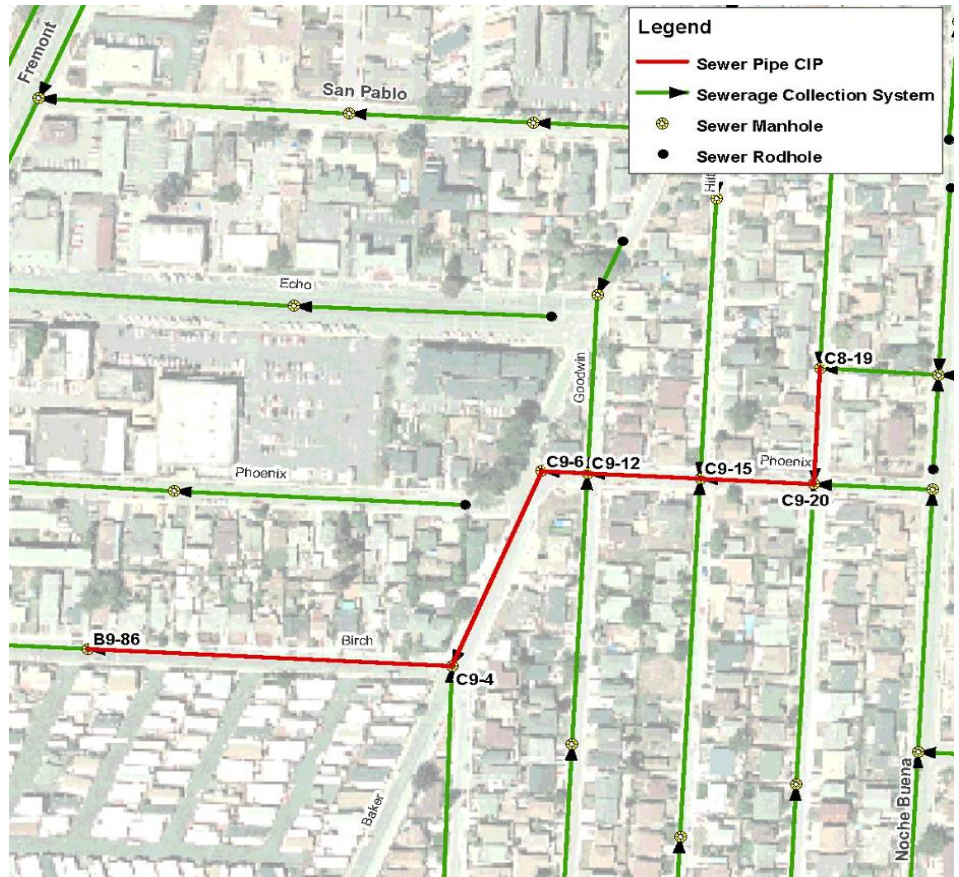
- ☒ Upgrade Gravity Pipeline
☐ New Gravity Pipeline
☐ Upgrade Lift Station
☐ Upgrade Force Main
☐ Rehabilitation/Repair
☐ Inspection and/or analysis
☐ Replace Manhole or Rodhole

Project Scheduling

Est. Construction Duration: 7 weeks

Project Need

- ☒ Insufficient capacity for existing flow
☐ Insufficient capacity for future flow
☐ Existing condition limits O&M
☐ Reduction of I/I & sand infiltration



Project Cost Breakdown

Construction Cost ¹	\$	355,000
Planning, Engineering, CM, Legal/Admin (40%)	\$	142,000
Total Project Cost	\$	497,000

Project Description

The Birch Avenue project would replace approximately 1,600 feet of 8-inch and 10-inch sewer main with 10-inch and 12-inch pipe, respectively. This sewer main flows near to maximum capacity under peak flow conditions. This project includes replacing existing pipe on Laguna Street, Phoenix Avenue, Baker Street, and Birch Avenue.

1. Construction costs are expressed in Year 2013 dollars and will need to be escalated to the year or years scheduled for the work.



Project No. 12: Root Intrusion Sewer Line Replacement

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: System Wide

Project Trigger

- ☒ Existing Condition
- ☐ Future Condition

Jurisdiction

- ☒ City of Seaside
- ☒ City of Del Rey Oaks
- ☐ Sand City

Project Benefit

Existing Customers	100%
New Development	0%
Region A	0%
Region B	0%
Region C	0%
Region D1	0%
Region D2	0%

Project Components

- ☐ Upgrade Gravity Pipeline
- ☐ New Gravity Pipeline
- ☐ Upgrade Lift Station
- ☐ Upgrade Force Main
- ☒ Rehabilitation/Repair
- ☐ Inspection and/or analysis
- ☐ Replace Manhole or Rodhole

Project Scheduling

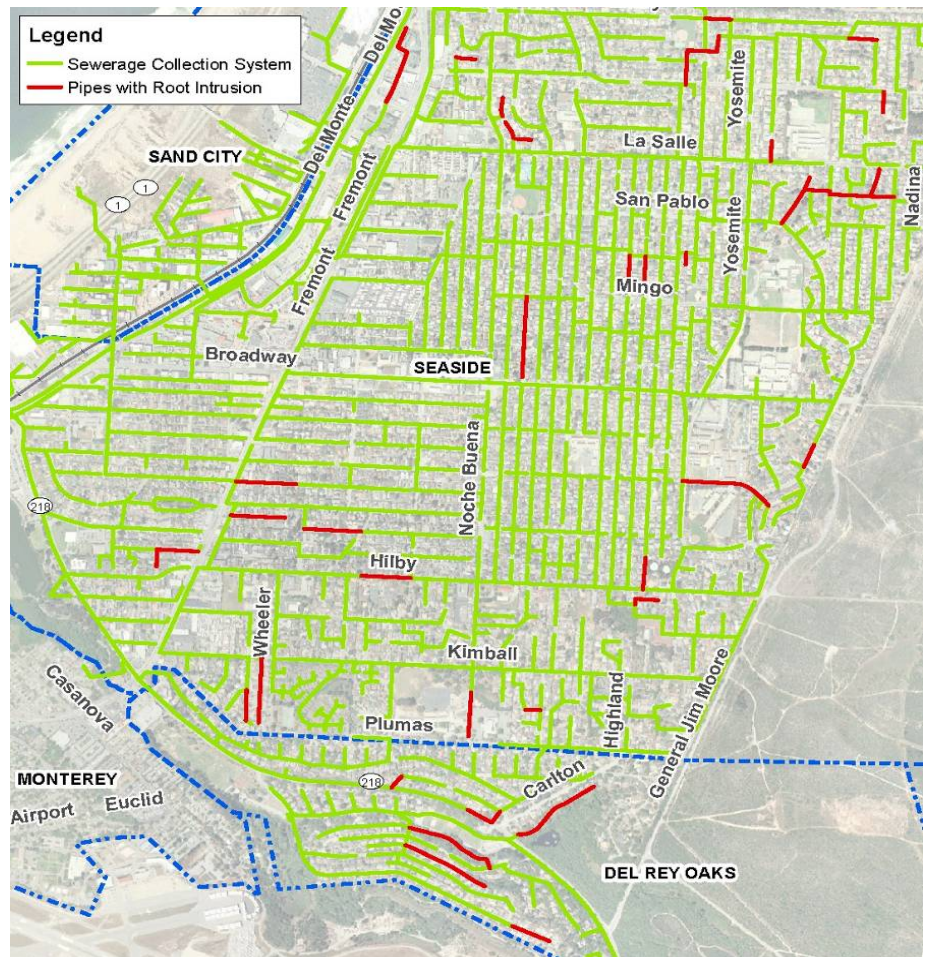
N/A

Project Need

- ☐ Insufficient capacity for existing flow
- ☐ Insufficient capacity for future flow
- ☒ Existing condition limits O&M
- ☒ Reduction of I/I & sand infiltration

Project Description

SCSD has over 3.5 miles of sewer main that are treated yearly for continual root intrusion. This effort is both time consuming and costly, and requires the labor, materials and equipment for the chemical treatment and cleaning operations. The Root Intrusion Replacement project would upgrade pipes that have root intrusion or are in poor condition and susceptible to root intrusion. For a budgetary estimate, it is assumed that approximately 90% of the sewer mains with known root intrusion may need to be upgraded. The video inspection program will more accurately quantify the project extent. An accurate construction cost estimate would be prepared once the video inspection program is completed.



Project Cost Breakdown

Construction Cost ¹	\$ 3,750,000
Planning, Legal/Admin (15%)	\$ 562,500
Total Project Cost	\$ 4,312,500

1. Construction costs are expressed in Year 2013 dollars and will need to be escalated to the year or years scheduled for the work.



Project No. 13: Brick Manhole Upgrades

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: System Wide

Project Trigger

- ☒ Existing Condition
- ☐ Future Condition

Jurisdiction

- ☒ City of Seaside
- ☒ City of Del Rey Oaks
- ☒ Sand City

Project Benefit

Existing Customers	100%
New Development	0%
Region A	0%
Region B	0%
Region C	0%
Region D1	0%
Region D2	0%

Project Components

- ☐ Upgrade Gravity Pipeline
- ☐ New Gravity Pipeline
- ☐ Upgrade Lift Station
- ☐ Upgrade Force Main
- ☒ Rehabilitation/Repair
- ☒ Inspection and/or analysis
- ☐ Replace Manhole or Rodhole

Project Scheduling

N/A

Project Need

- ☐ Insufficient capacity for existing flow
- ☐ Insufficient capacity for future flow
- ☒ Existing condition limits O&M
- ☒ Reduction of I/I & sand infiltration

Project Description

This project proposes to inspect all existing brick manholes to identify locations with water and/or sand infiltration or evidence of deterioration. There are approximately 295 brick manholes in the SCSD system needing inspection. Once identified, problem manholes will be programmed into the CIP for upgrade. Possible upgrades could include epoxy lining to protect against corrosion or complete replacement, as required.



Project Cost Breakdown

Inspection Cost ¹	\$	81,500
Planning, Legal/Admin (15%)	\$	12,225
Total Project Cost	\$	93,725

1. Construction costs are expressed in Year 2013 dollars and will need to be escalated to the year or years scheduled for the work.



Project No. 14: Drop Manhole Upgrades

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: System Wide

Project Trigger

- ☒ Existing Condition
☐ Future Condition

Jurisdiction

- ☒ City of Seaside
☒ City of Del Rey Oaks
☒ Sand City

Project Benefit

Existing Customers	100%
New Development	0%
Region A	0%
Region B	0%
Region C	0%
Region D1	0%
Region D2	0%

Project Components

- ☐ Upgrade Gravity Pipeline
☐ New Gravity Pipeline
☐ Upgrade Lift Station
☐ Upgrade Force Main
☒ Rehabilitation/Repair
☒ Inspection and/or analysis
☒ Replace Manhole or Rodhole

Project Scheduling

N/A



Project Need

- ☐ Insufficient capacity for existing flow
☐ Insufficient capacity for future flow
☒ Existing condition limits O&M
☐ Reduction of I/I & sand infiltration

Project Cost Breakdown

Inspection Cost ¹	\$85,800
Planning, Legal/Admin (15%)	\$12,870
Construction Cost ¹	\$317,000
Planning, Engineering, CM, Legal/Admin (40%)	\$126,800
Total Project Cost	\$542,470

Project Description

This project proposes to inspect all existing drop manholes to determine where drop manholes were improperly constructed. There are approximately 92 drop manholes in the SCSD system, including brick manholes that are also drop manholes. Once identified, improperly constructed drop manholes would be programmed into the CIP for reconstruction. The cost estimate assumes that approximately 30 of the existing drop manholes in the system will need to be replaced.

1. Construction costs are expressed in Year 2013 dollars and will need to be escalated to the year or years scheduled for the work.



Project No. 15: Manhole Lid Replacement

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: System Wide

Project Trigger

- ☒ Existing Condition
- ☐ Future Condition

Jurisdiction

- ☒ City of Seaside
- ☐ City of Del Rey Oaks
- ☒ Sand City

Project Benefit

Existing Customers	100%
New Development	0%
Region A	0%
Region B	0%
Region C	0%
Region D1	0%
Region D2	0%

Project Components

- ☐ Upgrade Gravity Pipeline
- ☐ New Gravity Pipeline
- ☐ Upgrade Lift Station
- ☐ Upgrade Force Main
- ☒ Rehabilitation/Repair
- ☐ Inspection and/or analysis
- ☐ Replace Manhole or Rodhole

Project Scheduling

N/A

Project Need

- ☐ Insufficient capacity for existing flow
- ☐ Insufficient capacity for future flow
- ☐ Existing condition limits O&M
- ☒ Reduction of I/I & sand infiltration

Project Description

The Manhole Lid Replacement project proposes to install either solid gasketed manhole lids or manhole inserts in locations where water and sand infiltration and inflow is an ongoing maintenance problem. The solid lids would prevent sand and water from entering the manhole, and inserts in the manholes would capture sand and water before it enters the collection system. Approximately 76 manholes have been identified for this project.



Project Cost Breakdown

Construction Cost ¹	\$71,000
Planning, Engineering, CM, Legal/Admin (40%)	\$28,400
Total Project Cost	\$99,400

1. Construction costs are expressed in Year 2013 dollars and will need to be escalated to the year or years scheduled for the work.



Project No. 16: Rod Hole Replacement

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: System Wide

Project Trigger

- ☒ Existing Condition
- ☐ Future Condition

Jurisdiction

- ☒ City of Seaside
- ☒ City of Del Rey Oaks
- ☒ Sand City

Project Benefit

Existing Customers	100%
New Development	0%
Region A	0%
Region B	0%
Region C	0%
Region D1	0%
Region D2	0%

Project Components

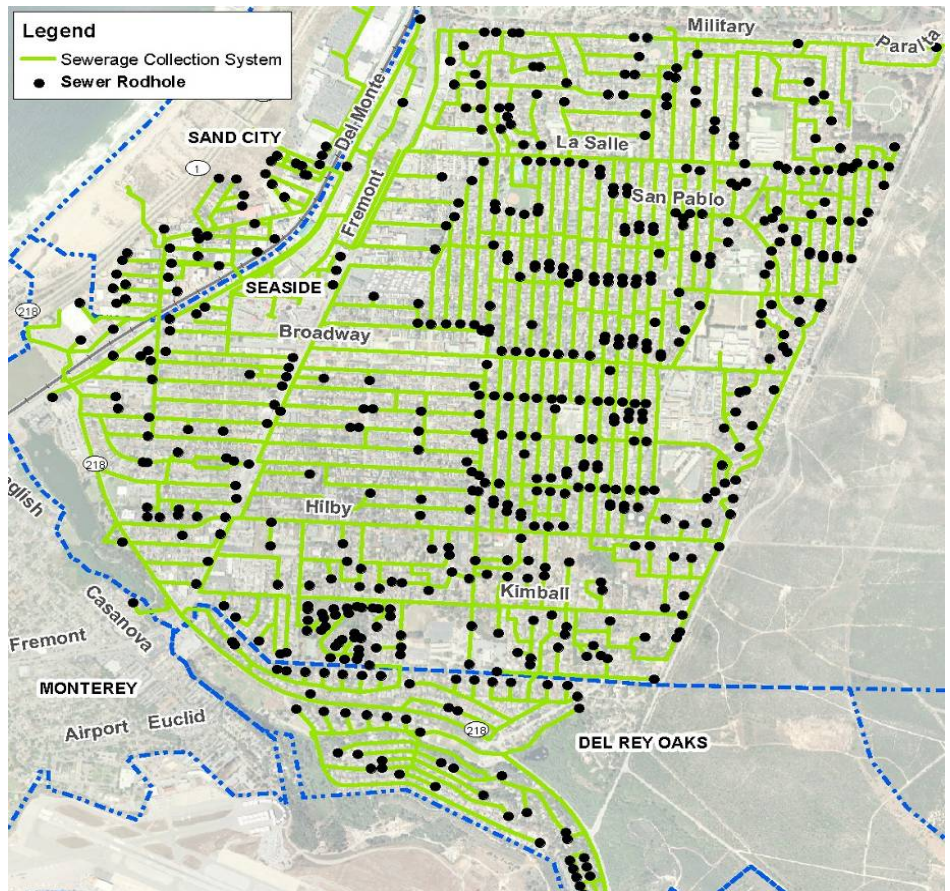
- ☐ Upgrade Gravity Pipeline
- ☐ New Gravity Pipeline
- ☐ Upgrade Lift Station
- ☐ Upgrade Force Main
- ☐ Rehabilitation/Repair
- ☐ Inspection and/or analysis
- ☒ Replace Manhole or Rodhole

Project Scheduling

N/A

Project Need

- ☐ Insufficient capacity for existing flow
- ☐ Insufficient capacity for future flow
- ☒ Existing condition limits O&M
- ☐ Reduction of I/I & sand infiltration



Project Cost Breakdown

Construction Cost ¹	\$882,000
Planning, Engineering, CM, Legal/Admin (40%)	\$352,800
Total Project Cost	\$1,234,800

Project Description

The Rod Hole Replacement project proposes to upgrade all existing rod holes with an 8-inch riser to allow for operations and maintenance access. Rod holes were installed throughout the SCSD system at the end of sewer mains, similar to cleanouts, and are not accessible for inspection and cleaning of the sewer mains. The most critical maintenance locations would be replaced first, with the remainder of the rod holes replaced over an extended period of time. There are approximately 557 rodholes throughout the SCSD system. In addition, a new video camera that fits within the 8-inch risers would be purchased for video inspection of the sewer mains.

1. Construction costs are expressed in Year 2013 dollars and will need to be escalated to the year or years scheduled for the work.



Project No. 17: New Manhole Installation

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: System Wide

Project Trigger

- ☒ Existing Condition
- ☐ Future Condition

Jurisdiction

- ☒ City of Seaside
- ☒ City of Del Rey Oaks
- ☒ Sand City

Project Benefit

Existing Customers	100%
New Development	0%
Region A	0%
Region B	0%
Region C	0%
Region D1	0%
Region D2	0%

Project Components

- ☐ Upgrade Gravity Pipeline
- ☐ New Gravity Pipeline
- ☐ Upgrade Lift Station
- ☐ Upgrade Force Main
- ☐ Rehabilitation/Repair
- ☐ Inspection and/or analysis
- ☒ Install New Manhole

Project Scheduling

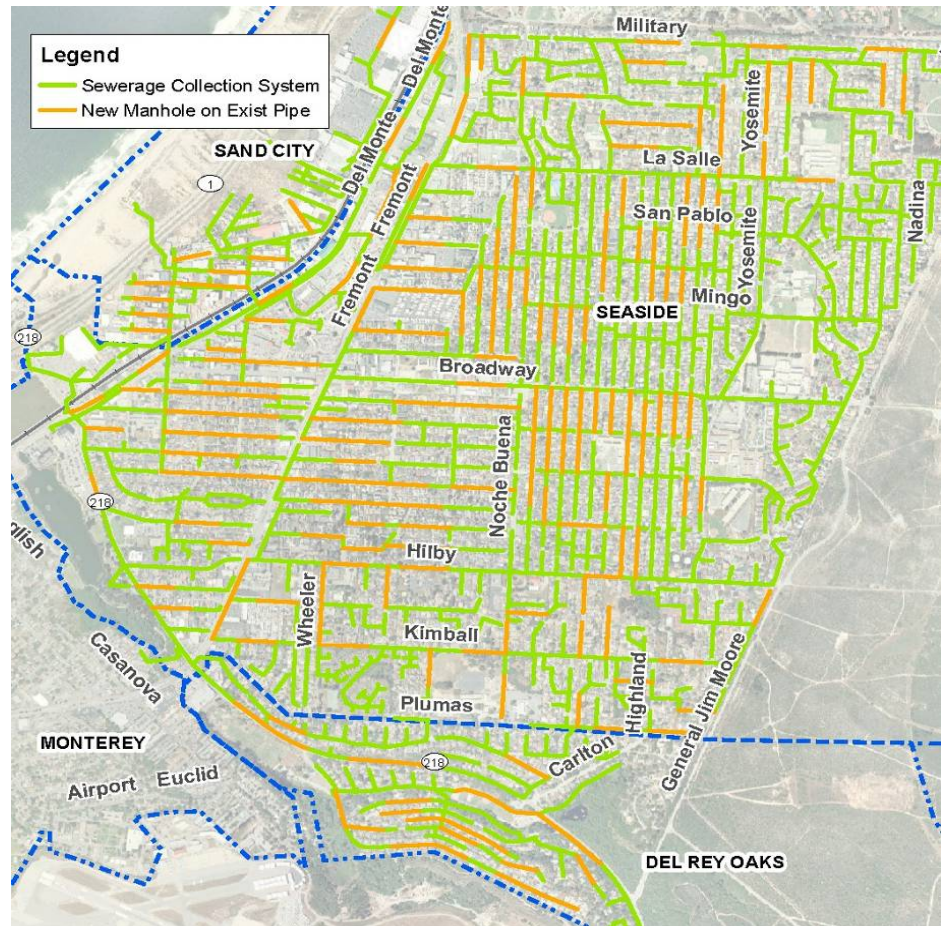
N/A

Project Need

- ☐ Insufficient capacity for existing flow
- ☐ Insufficient capacity for future flow
- ☒ Existing condition limits O&M
- ☐ Reduction of I/I & sand infiltration

Project Description

The New Manhole Installation project proposes to install a new manhole on existing sewer mains with an existing length greater than 400 feet (manhole to manhole). Current SCSD standards require a maximum pipe length of 400 feet, which allows for adequate access for operation and maintenance crews to clean the sewer mains properly. Approximately 207 pipes in the SCSD system have a length greater than 400 feet.



Project Cost Breakdown

Construction Cost ¹	\$2,190,000
Planning, Engineering, CM, Legal/Admin (40%)	\$876,000
Prior Years Expenditure	\$50,099
Total Project Cost	\$3,066,000

1. Construction costs are expressed in Year 2013 dollars and will need to be escalated to the year or years scheduled for the work.



Project No. 18: Canyon Del Rey Sewer Line Replacement

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: Seaside

Project Trigger

- ☒ Existing Condition
- ☐ Future Condition

Jurisdiction

- ☒ City of Seaside
- ☐ City of Del Rey Oaks
- ☐ Sand City

Project Benefit

Existing Customers	90%
New Development	10%
Region A	0%
Region B	5%
Region C	0%
Region D1	2%
Region D2	3%

Project Components

- ☒ Upgrade Gravity Pipeline
- ☐ New Gravity Pipeline
- ☐ Upgrade Lift Station
- ☐ Upgrade Force Main
- ☒ Rehabilitation/Repair
- ☐ Inspection and/or analysis
- ☐ Replace Manhole or Rodhole

Project Scheduling

Est. Construction Duration: 6 weeks

Project Need

- ☐ Insufficient capacity for existing flow
- ☒ Insufficient capacity for future flow
- ☒ Existing condition limits O&M
- ☐ Reduction of I/I & sand infiltration



Project Cost Breakdown

Construction Cost ¹	\$289,000
Planning, Engineering, CM, Legal/Admin (40%)	\$115,600
Total Project Cost	\$404,600

Project Description

The Canyon Del Rey CMP project proposes to replace three existing sewer pipe segments due to potentially poor physical condition. Through routine maintenance operations, the District has determined this sewer main may not be structurally sound, and a nearby stretch of sewer main originally constructed at the same time has already failed and been replaced. The project includes approximately 810 feet of existing 12-inch pipe on Canyon Del Rey from Hilby Avenue to Harcourt Avenue. The pipe segment at Harcourt Avenue, approximately 285 feet, will be upsized to 15-inch to provide capacity for future flow conditions.

1. Construction costs are expressed in Year 2013 dollars and will need to be escalated to the year or years scheduled for the work.



Project No. 19: Highway 1 Sewer Line Cleaning

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: Sand City

Project Trigger

- ☒ Existing Condition
- ☐ Future Condition

Jurisdiction

- ☒ City of Seaside
- ☐ City of Del Rey Oaks
- ☐ Sand City

Project Benefit

Existing Customers	100%
New Development	
Region A	100%
Region B	0%
Region C	0%
Region D1	0%
Region D2	0%

Project Components

- ☐ Upgrade Gravity Pipeline
- ☐ New Gravity Pipeline
- ☐ Upgrade Lift Station
- ☐ Upgrade Force Main
- ☒ Rehabilitation/Repair
- ☐ Inspection and/or analysis
- ☐ Replace Manhole or Rodhole

Project Scheduling

Est. Construction Duration: 6 weeks

Project Need

- ☐ Insufficient capacity for existing flow
- ☐ Insufficient capacity for future flow
- ☒ Existing condition limits O&M
- ☐ Reduction of I/I & sand infiltration



Project Cost Breakdown

Construction Cost ¹	\$120,000
Planning, Engineering, CM, Legal/Admin (40%)	\$50,000
Prior Years Expenditure	\$425
Total Project Cost	\$170,000

Project Description

The sewer line that runs from Del Monte Blvd to Ortiz Ave turning at Contra Costa St through Sand City and then beneath Highway 1 needs to be periodically cleaned to remove debris. The sewer line size varies from 21-inch to 27-inch diameter and debris accumulate in these pipes due to the low flow velocity. The manhole located in the highway right of way needs to be found so that the cleaning crews can access the sewer line at this location. The sewer line will be cleaned and inspected to ensure that it is operating at full capacity.

1. Construction costs are expressed in Year 2013 dollars and will need to be escalated to the year or years scheduled for the work.



Project No. 20: Root Intrusion Sewer Line Replacement

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: System Wide

Project Trigger

- ☒ Existing Condition
- ☐ Future Condition

Jurisdiction

- ☒ City of Seaside
- ☐ City of Del Rey Oaks
- ☐ Sand City

Project Benefit

Existing Customers	100%
New Development	0%
Region A	0%
Region B	0%
Region C	0%
Region D1	0%
Region D2	0%

Project Components

- ☐ Upgrade Gravity Pipeline
- ☐ New Gravity Pipeline
- ☐ Upgrade Lift Station
- ☐ Upgrade Force Main
- ☒ Rehabilitation/Repair
- ☒ Inspection and/or analysis
- ☒ Replace Manhole or Rodhole

Project Scheduling

N/A

Project Need

- ☐ Insufficient capacity for existing flow
- ☐ Insufficient capacity for future flow
- ☒ Existing condition limits O&M
- ☒ Reduction of I/I & sand infiltration



Project Cost Breakdown

Construction Cost ¹	\$200,000
Design, Planning, Legal/Admin (20%)	\$40,000
Total Project Cost	\$240,000

Project Description

The sewer main that runs in Sutter St to Harcourt Ave is corrugated metal pipe. The sewer line is badly degraded and needs replacement. The proposed project is to investigate the condition of approximately 1,000 LF of sewer mains in the area of Sutter and Harcourt and replace badly degraded lines and realign the sewer main to go around the two houses on Harcourt Ave. The project has not been started.

1. Construction costs are expressed in Year 2013 dollars and will need to be escalated to the year or years scheduled for the work.



Project No. 21: Master Plan and Fee StudyUpdate

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: System Wide

Project Trigger

- ☒ Existing Condition
- ☒ Future Condition

Jurisdiction

- ☒ City of Seaside
- ☒ City of Del Rey Oaks
- ☒ Sand City

Project Benefit

Existing Customers	100%			
New Development				
Region B	0%	Region D1	0%	
Region C	0%	Region D2	0%	
Region E	0%	Region F	0%	

Project Components

- ☐ Upgrade Gravity Pipeline
- ☐ New Gravity Pipeline
- ☐ Upgrade Lift Station
- ☐ Upgrade Force Main
- ☐ Rehabilitation/Repair
- ☐ Inspection and/or analysis
- ☐ Replace Manhole or Rodhole

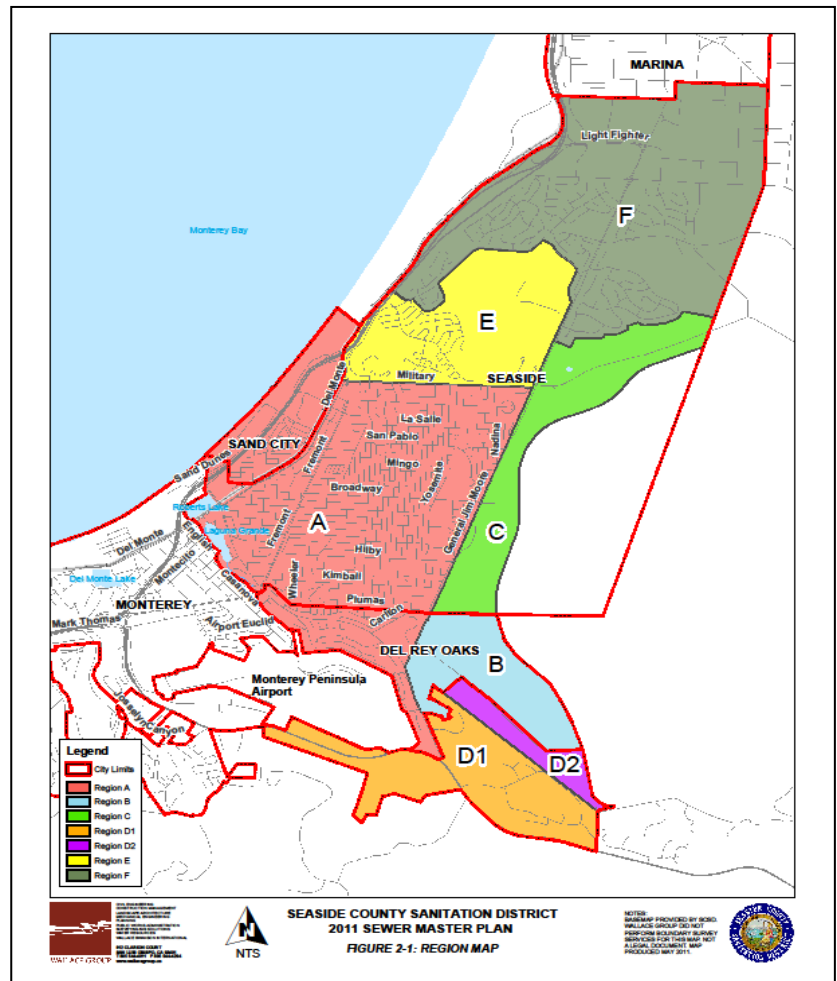
Project Scheduling

Project Need

- ☒ Insufficient capacity for existing flow
- ☒ Insufficient capacity for future flow
- ☒ Existing condition limits O&M
- ☐ Reduction of I/I & sand infiltration

Project Description

Preparation of the Sewer Master Plan will assist SCSD in prioritizing both existing and future collection system needs through repair, rehabilitation, replacement, or new facilities. The master planning process will also tie the needs assessment, both existing and future, to the budgeting process. In 2011, an updated Sewer Master Plan was prepared a comprehensive Sewer Master Plan and Rate Study. The proposed work is to update the 2011 Master Plan.



Project Cost Breakdown

Construction Cost ¹	\$0
Planning, Engineering, CM, Legal/Admin ²	\$480,000
Prior Years Expenditure	\$224,350
Total Project Cost	\$704,350

1. Construction costs will be developed as part of this project and updated at a future date.
2. Estimated expenditures to date are \$100,000.