



SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE SEASIDE, CA 93955

REGULAR MEETING

Board of Directors

Tuesday, February 11, 2020, 9:30 AM

City of Seaside Conference Room

1. **CALL TO ORDER**

2. **ROLL CALL**

BOARD OF DIRECTORS

Jerry Blackwelder

Pat Lintell

Alissa Kispersky

Chair

First Vice Chair

Second Vice Chair

3. **REVIEW OF AGENDA**

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

4. **PUBLIC COMMENT**

Members of the public wishing to address the Seaside County Sanitation District on matters within the jurisdiction of the Board, but not on this agenda, may do so during Public Comment period for up to three minutes. Public Comments on specific agenda items are heard under that item. For the public record, please state your name.

5. **CONSENT AGENDA**

A. **APPROVAL OF MINUTES FROM THE JANUARY 14, 2020
REGULAR MEETING.**

PURPOSE: To review and approve the minutes from the January 14, 2020 Regular Meeting.

RECOMMENDATION: That the minutes be reviewed and approved.

B. APPROVAL OF DECEMBER 2019 EXPENDITURE REPORT FOR SEASIDE COUNTY SANITATION DISTRICT.

PURPOSE: Approval of expenditures for December 2019 for the Seaside County Sanitation District in the amount of \$86,944.96.

RECOMMENDATION: Approve expenditures for December 2019. Total expenditures were \$86,944.96. A drawdown in the amount of \$183,195.52 for November and December 2019 expenditures is being requested. November expenditures in the amount of \$96,250.56 were approved on January 14, 2020.

C. RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR JANUARY 2020.

PURPOSE: RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR JANUARY 2020.

RECOMMENDATION: ACCEPT REPORTS. THIS ITEM IS PRESENTED FOR INFORMATION ONLY.

6. NEW BUSINESS

A. RECEIVE REPORT ON THE AUDIT OF THE SEWER SYSTEM MANAGEMENT PLAN AND AMEND THE CONTRACT WITH CAUSEY CONSULTING TO PROVIDE PROFESSIONAL SERVICES TO PERFORM THE OUTLINED REVISIONS FOR AN ADDITIONAL AMOUNT NOT TO EXCEED \$24,085 AND TO APPROPRIATE THE FUNDS.

PURPOSE: The purpose of this item is for the District Board to receive a report on the audit of the Seaside County Sanitation District (SCSD) Sewer System Management Plan (SSMP) and to authorize an amendment with Causey Consulting to perform the recommended updates to the SSMP.

In accordance with Title 14, California Code of Regulations, Section 15378 the proposed project is Categorically Exempt from the California Environmental Quality Act (CEQA).

RECOMMENDATION: It is recommended that the Board receive a report on the audit of the SCSD, direct staff to revise the SSMP, and to amend the contract with Causey Consulting to provide professional services to perform the recommended revisions outlined within the audit report for an additional amount not to exceed \$24,085. It is recommended to allocate funds from District reserves to "SSMP Update" (Acct# 952-8820-8194) to fund the amendment.

B. APPROVAL OF A CONSTRUCTION CONTRACT WITH MONTEREY PENINSULA ENGINEERING, INCORPORATED FOR AN AMOUNT NOT TO EXCEED ONE MILLION THREE HUNDRED SIXTY-EIGHT THOUSAND ONE HUNDRED EIGHTY DOLLARS (\$1,368,180) FOR THE CANYON DEL REY CMP SEWER MAIN REPLACEMENT PROJECT

PURPOSE: The purpose of this item is for the District's Board to consider approval of a Construction Contract Agreement with Monterey Peninsula Engineering, Incorporated to provide all labor, material, equipment, and services necessary to complete the Canyon Del Rey CMP Sewer Main Replacement Project.

RECOMMENDATION: It is recommended that the Board adopt a resolution approving the Construction Contract Agreement with Monterey Peninsula Engineering, Incorporated for an amount not to exceed One Million Three Hundred Sixty-Eight Thousand One Hundred Eighty Dollars (\$1,368,180) to provide all labor, material, equipment, and services necessary to construct the Canyon Del Rey CMP Sewer Main Replacement Project and authorizing the District Manager to execute the Construction Contract Agreement.

C. APPROVAL OF AN AMENDMENT TO A DESIGN PROFESSIONAL SERVICES AGREEMENT WITH INFRASTRUCTURE ENGINEERING CORPORATION (IEC) FOR AN AMOUNT NOT TO EXCEED TWENTY-TWO THOUSAND SEVEN HUNDRED DOLLARS (\$22,700) FOR THE CANYON DEL REY CMP SEWER MAIN REPLACEMENT PROJECT

PURPOSE: The purpose of this item is for the District's Board to consider approval of an amendment to the Design Professional Services Agreement with Infrastructure Engineering Corporation (IEC) to provide additional professional engineering and technical services for engineering support during construction of the Canyon Del Rey CMP Sewer Main Replacement Project.

RECOMMENDATION: It is recommended that the Board adopt a resolution approving an amendment to the Design Professional Services Agreement with Infrastructure Engineering Corporation (IEC) for an amount not to exceed Twenty-Two Thousand Seven Hundred Dollars (\$22,700) to provide additional professional engineering and technical services for engineering support during construction for the Canyon Del Rey CMP Sewer Main Replacement Project and authorizing the District Manager to execute the Amendment.

D. APPROVAL OF AN AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT WITH HARRIS & ASSOCIATES FOR AN AMOUNT NOT TO EXCEED ONE HUNDRED THIRTY-ONE THOUSAND SIX HUNDRED DOLLARS (\$131,600) FOR CONTINUATION OF CAPITAL IMPROVEMENT PROGRAM (CIP) MANAGEMENT AND SUPPORT

PURPOSE: The purpose of this item is for the District's Board to consider amending an agreement with Harris & Associates to provide professional services in continued support of the District's Capital Improvement Program (CIP) to perform construction management and inspection services during construction of the Canyon Del Rey CMP Sewer Main Replacement Project.

RECOMMENDATION: It is recommended that the Board adopt a resolution approving an amendment to the Professional Services Agreement with Harris & Associates for an amount not to exceed One Hundred Thirty-One Thousand Six Hundred Dollars (\$131,600) to provide professional services in continued support of the District's Capital Improvement Program (CIP) to perform construction management and inspection services during construction of the Canyon Del Rey CMP Sewer Main Replacement Project and authorizing the District Manager to execute the Amendment.

7. CORRESPONDENCE

A. PUMP STATION 19: LETTER'S TO BUSINESS OWNERS

8. STAFF REPORTS

Staff reports include items for which verbal reports/presentations will be provided. If a specific Seaside County Sanitation District presentation is planned, it will be listed and information included with the Agenda. Brief oral reports may be provided for items arising after the Agenda was prepared. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda item.

9. BOARD MEMBERS COMMENTS

10. ADJOURNMENT

Next Regularly Scheduled Meeting:
March 10, 2020
Seaside City Hall
9:30 AM

In compliance with the Americans with Disabilities Act (ADA), the Seaside County Sanitation District (SCSD) does not discriminate against persons with disabilities. SCSD's meetings are held at an accessible facility. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the District Clerk at cityclerk@ci.seaside.ca.us 831-899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. Agenda related writings or documents provided to the SCSD Board of Directors are available for public inspection during the meeting or may be requested from the office of the District Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956. Agenda related writings or documents provided to the Board are available for public inspection during the meeting or may be requested from the office of the District Clerk.